SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
August 13, 2019

AGENDA

Call to Order – Immediately following the Workshop

The Superintendent recommends approval to adopt the agenda.

Chief Financial Officer – Vickie DePratter:

1. The Superintendent recommends approval to award the following bid:

   #20-202 Document Imaging Conversion Services to Instream, LLC

2. The Superintendent recommends approval of the negotiated salary schedule for 2019-2020 and collective bargaining items tentatively agreed upon. **(pgs. 2-15)**

Assistant Superintendent of Instruction – Janene Fitzpatrick:

3. The Superintendent recommends approval of the following contract/agreement for the 2019-2020 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2020-60 Sentinel Scholars Collegiate Academy Pilot Memorandum of Understanding between North Florida College and Suwannee County School District for dual enrollment purposes (*New*) **(pgs. 16-26)**

Director of School Safety and Other Administrative Services – Malcolm Hines:

4. The Superintendent recommends approval of the following contract/agreement for the 2019-2020 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2020-70 Agreement between the School Board of Suwannee County, Florida, and the Suwannee County Sheriff's Office to hire eight, and up to nine, full-time School Resource Officers for the 2019-2020 school year (*Renewal*) **(pgs. 27-30)**

Adjourn

MEMORANDUM OF UNDERSTANDING

UNITED TEACHERS OF SUWANNEE COUNTY

AND

SUWANNEE COUNTY SCHOOL BOARD

ARTICLE XI

TEACHING CONDITIONS (C) (3)

Current Language:

All teachers shall be provided with a lunch period of at least fifteen (15) consecutive minutes which shall be free from duty and student contact on a daily basis. The principal, shall, if at all possible, provide for a duty free lunch period of twenty-five (25) consecutive minutes.

The United Teachers of Suwannee County and the Suwannee County School Board hereby tentatively agree to the provisions set out below and will support the ratification of such provisions by the members of the UTSC bargaining unit and the Suwannee County School Board:

For school year 2019-20, the district administration will work diligently towards being able to provide for a thirty (30) minute duty free lunch. In order to be able to accomplish this goal, the district and school administration will evaluate scheduling and alternative sources of funding to provide for the necessary supervision in order to maintain a safe and secure environment. The parties agree that safety and security are of paramount priority. Therefore, the selection process and training of personnel who may be placed in the roles of providing supervision will be carefully identified, as well as a funding source other than the General Fund. Current employees will be provided first priority for consideration.

The parties will reevaluate the effectiveness of this trial period upon the completion of the 2019-20 school year.

30 May 2019
Ted L. Roush — Date
Superintendent of Schools

5/30/19
Eric Rodriguez — Date
President, UTSC

5/30/19
Vickie M. DePratter — Date
Chief Negotiator, SCSB

5/30/2019
Annette Kinsey — Date
Chief Negotiator, UTSC

SCSB PROPOSAL

5/30/19

INSTRUCTIONAL

ARTICLE XXII

PROFESSIONAL COMPENSATION

(G)

Teachers, with the exception of retired teachers, shall receive full credit on the salary schedule for all previous teaching experience in public schools in the State of Florida and teaching experience in public schools from another state. Teachers in vocational assignments shall be allowed to count up to five (5) years of work experience if four (4) years of such experience is first deducted.

Retired teachers who are rehired to teach in Suwannee County School District will be initially placed on year 15 of the instructional salary schedule.

5/30/19

5/30/19

SCSB CLARIFYING PROPOSAL

5/23/19

INSTRUCTIONAL

ARTICLE XVIII (I)
VACANCIES AND PROMOTIONS

All teacher vacancies ~~and administrative vacancies~~ that remain after lateral transfers shall be posted as "in-house" (only current employees may apply) for three (3) working days. .....

All administrative vacancies that remain after transfers shall be posted as "in-house" (only current employees may apply) for three (3) working days.....

(Note: Everything thereafter in this paragraph remains the same.)

TA 5/30/19
VHD 5/30/19

SCSB PROPOSAL

5/30/19

INSTRUCTIONAL

NEW LANGUAGE

ARTICLE XXII-2

RECRUITMENT AND RETENTION

A. Applicants who are graduates from Suwannee County School District and return to the District and are hired in teacher vacancies as first time teachers in fiscal year 2018-19 or thereafter shall be eligible for a tuition reimbursement of $1500 per year for a maximum of four years with the total reimbursement amount not to exceed $6000. This reimbursement will be paid in June upon the completion of each school year. An employee who is not recommended back for an instructional position will only be eligible for tuition reimbursement of $750 per year.

B. Effective July 1, 2019, employees who subsequently retire from Suwannee County School District and have a minimum of 20 years of service with the Suwannee County School District shall have the Board contribution to health insurance that is equivalent to current employees, less the employee's Florida Retirement System health insurance subsidy, for a maximum of five years or until they are eligible for Medicare, whichever comes first. Eligibility for this insurance contribution shall be that the employee separates from service from Suwannee County School District and immediately begins receiving retirement benefits from the Florida Retirement System.

5/30/19

5/30/19

SCSB COUNTERPROPOSAL

5/23/19

ESP
ARTICLE VIII
WORKING CONDITIONS
(L)

1. Priority for selecting bus drivers for a field trip or extra-curricular activity shall be:

   a. Regularly employed certified bus drivers.

   b. Any other licensed individual employed by the Board.

2. The selection list of eligible drivers shall be developed in the following manner:

   a. Drivers who want to participate in taking trips may sign up once a school year at the beginning of the year in-service and must have at least one (1) year experience driving a school bus.

   d. Other agreements are as follows:

      vi. Other licensed individuals employed by the Board shall be eligible to drive routes for field trips and extra-curricular activities when the availability of regular drivers does not provide for being able to accommodate route schedules. Coaches other than the coach / sponsor of that sport / activity, shall be given first priority for such trips. The rate of pay for such driving time will be at the negotiated rate as for field trips.

TA 5/30/19

SCSB COUNTERPROPOSAL

5/30/19

5/30/19

ESP
ARTICLE VIII
WORKING CONDITIONS
(Q)

No mechanic shall be required to function as a substitute in the absence of the regularly assigned bus driver except in the case of an emergency. An emergency shall be defined as circumstances reasonably beyond the control of the Employer. In the event a mechanic is assigned to substitute duty, they shall be allowed, but not required, to work up to two (2) additional hours per route (morning or afternoon) in order to be able to perform their regularly assigned duties. Should a mechanic work more hours than they are normally scheduled, these extra hours will be compensated in accordance Article VIII (H).

SCSB COUNTERPROPOSAL

5/30/19

5/30/19

5/30/19

ESP
ARTICLE VIII
WORKING CONDITIONS
(R)

No paraprofessional shall be required to function as a substitute in the absence of the regularly assigned teacher except in the case of an emergency. An emergency shall be defined as circumstances reasonably beyond the control of the Employer. When a paraprofessional is utilized as a substitute classroom teacher for four (4) or more hours per day, the paraprofessional shall receive a supplement of $25.00 per day.

TA 5/30/19

UNC 5/30/19

SCSB PROPOSAL

5/23/19

ESP

NEW LANGUAGE

RETENTION

A. Effective July 1, 2019, employees who subsequently retire from Suwannee County School District and have a minimum of 20 years of service with the Suwannee County School District shall have the Board contribution to health insurance that is equivalent to current employees, less the employee's Florida Retirement System health insurance subsidy, for a maximum of five years or until they are eligible for Medicare, whichever comes first. Eligibility for this insurance contribution shall be that the employee separates from service from Suwannee County School District and immediately begins receiving retirement benefits from the Florida Retirement System.

NONINSTRUCTIONAL

TA Chair 5/30/19

SALARY SCHEDULE 2018-2019

BUS DRIVERS/BUS ATTENDENTS - 9 MONTHS - 180 DAYS

5/30/19

Position	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Driver	15274	15532	15792	16056	16309	16570	16828	17087	17350	17607	18286	18989	19291	19574	19857
Bus Attendant	9792	10030	10270	10506	10743	10984	11220	11456	11696	11935	12291	12720	12924	13113	13302

Exceptional Student Education (out-of-county) bus drivers/bus attendants will receive a supplement of 12 1/2% of their salary. $13.50/hr for driving time and for assigned supervision time shall be paid for trips other than regular routes or duties. (Field trips, etc.) All fulltime bus drivers will receive an additional two hours pay for cleaning their bus before the start of the school year.

*Bus Attendants will be paid according to the Bus Driver Salary Schedule, Driver Level, zero experience, when required to drive a school bus.

Drivers who are training other drivers during non-route driving time, shall be paid at their hourly driving rate.

The Superintendent may approve up to three (3) years of non-school experience and up to nine (9) years of experience from other schools. Additional experience may be approved upon recommendation of the Superintendent and approval of the School Board. Thereafter, employee will progress to the succeeding step on July 1 of each year, providing employee has performed satisfactorily for a minimum period greater than one-half the number of days required for the normal contractual period for the position.

Loss of pay for any days not paid shall be on the basis of a daily rate with the daily rate determined by dividing the salary by 180.

Employees who hold a bachelor's degree from an accredited college or university as defined by the US Department of Education shall receive an advanced degree supplement of $175.00 per contract month worked, effective July 1, 2015.

Effective July 1, 2018-June 30, 2019

Adopted 6/11/2018 by the
SUWANNEE COUNTY SCHOOL BOARD
1729 Walker Avenue, SW, Suite 200
Live Oak, Florida 32064
386/647-4600
Ted L. Roush, Superintendent

TA 9/25/2019 TA 7/25/19

ARTICLE XXII
TERM OF AGREEMENT

This Agreement shall be effective as of July 1, 2019, and shall continue in effect through June 30, 2022. This Agreement shall not be extended orally and it is expressly understood that it shall expire on the date indicated.

In addition, it is expressly understood that portions of this Agreement may be opened for re-negotiations in the following manner:

1. Article XVII;
2. One (1) Article chosen by each party, if desired;
3. Items of mutual agreement; and,
4. Conditions of employment changed by Legislative action.

Re-openers shall commence between March 15th and April 1st of each year during the life of this Agreement.

UNITED TEACHERS OF SUWANNEE COUNTY	**SCHOOL BOARD OF SUWANNEE COUNTY**
President	Board Chairman
Vice-President	Superintendent
Secretary	Board Member
Treasurer	Board Member
Executive Council Member	Board Member
Executive Council Member	Board Member
Executive Council Member	Chief Negotiator
Chief Negotiator	

TA

7/25/19

ESP

2019-2020

COMPENSATION

7/25/19

JA

7/25/19

1. Increase in Board contribution for health insurance from $5,046 to $5,350 per year.

s. Skills USA Advisor	$1,000.00
t. Soccer Coach	
i. Varsity Soccer (Boys')	$2,500.00
ii. Junior Varsity Soccer (Boys')	$1,200.00
iii. Varsity Soccer (Girls')	$2,500.00
iv. Junior Varsity Soccer (Girls')	$1,200.00
v. Assistant Soccer (Boys')	$1,200.00
vi. Assistant Soccer (Girls')	$1,200.00
u. Softball Coach	
i. Softball Head Coach	$2,500.00
ii. Assistant Softball Coach	$1,200.00
iii. Junior Varsity Softball Coach	$1,200.00
v. Swimming Coach	
i. Swimming Coach	$1,400.00
ii. Assistant Swimming Coach	$700.00
w. Track Coach	
i. Head Track (Boys')	$2,500.00
ii. Head Track (Girls')	$2,500.00
iii. Assistant Coach (Boys')	$1,200.00
iv. Assistant Coach (Girls')	$1,200.00
x. Tennis Coach	$1,400.00
y. Volleyball Coach	
i. Volleyball	$2,500.00
ii. Assistant Volleyball	$1,200.00
iii. Junior Varsity Volleyball Coach	$1,200.00
z. Weight Lifting Coach	
i. Weight Lifting (Boys')	$1,400.00
ii. Weight Lifting (Girls')	$1,400.00
aa. Wrestling Coach	
i. Wrestling	$2,500.00
ii. Assistant Wrestling	$1,200.00
bb. Yearbook Sponsor	$1,200.00
cc. Flag Football (Girls')	
i. Head Coach	$1,400.00
ii. Junior Varsity Coach	$1,000.00

2. Middle School Supplements

a. Agriculture Teacher including supervision of intracurricular activities including sponsorship of FFA	$1,700.00

7/25/2019 TA

ARTICLE XXX
TERM OF AGREEMENT

This Agreement shall be effective as of July 1, 2019, and shall continue in effect through June 30, 2022. This Agreement shall not be extended orally and it is expressly understood that it shall expire on the date indicated.

In addition, it is expressly understood that portions of this Agreement may be opened for re-negotiations in the following manner:

1. Article XXII;
2. One (1) Article chosen by each party, if desired;
3. Items of mutual agreement; and,
4. Conditions of employment changed by Legislative action.

Re-openers shall commence between March 15th and April 1st of each year during the life of this Agreement.

UNITED TEACHERS OF SUWANNEE COUNTY	**SCHOOL BOARD OF SUWANNEE COUNTY**
President	Board Chairman
Vice-President	Superintendent
Secretary	Board Member
Treasurer	Board Member
Executive Council Member	Board Member
Executive Council Member	Board Member
Executive Council Member	Chief Negotiator
Chief Negotiator	

130756

TA
7/25/19

7/25/19

INSTRUCTIONAL

2019-2020

COMPENSATION

DA
7/25/19

1. Salary adjustments for instructional staff on performance pay for 2019-2020:

    a. Highly Effective: $ 1001
    b. Effective: $ 750

2. Increase in Board contribution for health insurance from $5,046 to $5,350 per year.

Sentinel Scholars Collegiate Academy Pilot

Memorandum of Understanding
Between
North Florida College
And
Suwannee County School District

This Memorandum of Understanding (MOU), effective on the date of execution by both parties is entered into by and between North Florida College (NFC) and the Suwannee County School District (SCSD). This agreement allows flexibility for program modification as needed and as collaboratively agreed upon by both parties regarding the development of the Sentinel Scholars Collegiate Academy.

1. **Purpose:**
   The purpose of this memorandum of understanding is to outline a pilot for a collaboratively structured program for rising 9th grade students of Branford High School and/or Suwannee High School that would lead to the awarding of an Associate in Arts Degree from NFC during the spring of the 12th grade year. NFC's Collegiate Academy program allows admitted high school students to complete a full 60-credits of dual-enrollment coursework, culminating in earning both a standard high school diploma as well as an Associate in Arts (AA) Degree upon completing four years of high school. Student begin the Collegiate Academy experience at the high school and end the experience as a full-time NFC student. It is part of the program philosophy that as students age and mature, a part of the collegiate experience is to spend quality instructional time on the college campus. Year one of this pilot will allow for the participation of 30 eligible students, and these students are guaranteed the courses needed to complete the Collegiate Academy program.

2. **Course Delivery/Program Design:**
   A cohort model of eligible students will be implemented with students beginning their college coursework in the spring semester of their 9th grade year. Year One of the pilot would limit number of cohort seats to 30. In grades nine through eleven, Collegiate Academy students take both college-level and high school coursework at their high school site. In grade eleven, however, collegiate academy students will be expected to attend specific dates on the campus of North Florida College for instruction as a part of the course delivery. Upon earning of 30-credit hours, an advising session with NFC personnel on NFC's campus will also be required in grade eleven. In twelfth grade, all coursework is completed either at North Florida College, online, or a combination of both. *See Appendix A for General Education requirements for the Associate in Arts degree. See Appendix B for suggested sample outline/map of courses for Collegiate Academy participants.*

   Dual-enrollment college credit courses are recommended to the State Board of Education by the State Articulation Coordinating Committee as meeting high school graduation requirements. The *Dual Enrollment Course – High School Subject Area Equivalency List* states the relationship

between high school and college course subject areas and dictates the awarding of credit for courses (available online at http://www.fldoe.org/articulation/DEList.pdf). Collegiate academy students shall earn both high school credit from the SCSD and college credit from NFC if they meet the minimum requirements for satisfactory completion of such courses.

To guarantee completion of 60 college credit hours required for the awarding of the Associate in Arts (AA) degree, NFC reserves the right to prescribe specific General Education courses as part of the completion pathway. Furthermore, the "floating six" General Education electives (6 credit hours) will be prescribed courses mutually agreed upon by both parties (currently: POS 2041 American National Government and ECO 2013 Macroeconomics). Additional elective hours (24 credit hours) will be limited to a select menu of courses to choose from based on when courses are offered.

Collegiate academy students are not permitted to pay to take any college courses. SCSD is responsible for the purchase of college required textbooks for each participating student.

3. **Eligibility Requirements for Participation in the Sentinel Scholars Collegiate Academy Program:**
   A. Initial Eligibility Requirements: Students eligible to apply for the lottery to participate in the collegiate academy program must be (rising) 9th grade students who have a cumulative unweighted GPA of 3.0 in all academic coursework and a cumulative unweighted GPA of 3.0 in at least one academic high school course taken as an 8th grader. Collegiate academy candidates must have a level 3, 4, or 5 on the 8th grade Florida Standards Assessment for English Language Arts. Collegiate academy students accepted into the cohort must demonstrate college readiness with appropriate college-ready scores on either the PERT, ACT, or SAT placement exams before the beginning of the 10th grade year. No student shall be enrolled in a college credit dual enrollment course (with the exception of SLS 1103, Strategies for Academic Success, taken during students' 9th grade spring semester) unless the student has demonstrated adequate precollegiate preparation on the appropriate sections of the PERT, ACT, or SAT (*see Appendix C for state required minimum scores).*
   B. Continued Eligibility Requirements: Collegiate academy students must maintain an unweighted cumulative high school GPA of 3.0 or higher and a college GPA of 3.0 or higher to continue in the Collegiate Academy program. Students will be allowed one probationary semester if the college GPA falls below a 3.0 but remains higher than a 2.0. Students whose college GPA falls below a 2.0 will be dismissed from the program. Students whose college GPA does not improve to a 3.0 or higher after the probationary semester will be dismissed from the program; however, if eligible, these students may continue college coursework through regular dual-enrollment status. In this case, students are not guaranteed the courses needed for completion of their AA degree. If a student withdraws from a college credit course and receives the grade of "W," the high school principal makes the determination whether or not the student registers the next term. Furthermore, any student receiving a grade of "W" may repeat the course with the approval of the high school principal.

   Late Enrollees: A student who transfers to a SCSD high school may be eligible for late enrollment into the academy but must enter the lottery process described in sections 4 and 5 of this agreement no later than the summer before his/her 10th grade year.

Effective Summer 2020, NFC summer courses will not be available to dual-enrolled students; however, Collegiate Academy cohort students who withdraw from a course (or courses) and/or students who are late enrollees may use the summer sessions to make up the lacking credit hours (limit of 9 credit hours behind). Priority seating for Collegiate Academy students is only available during the fall and spring semesters; summer courses and seating will be available on a first come first serve registration basis and are not guaranteed.

C. Graduating Seniors: Students who complete their high school requirements for graduation prior to the completion of their postsecondary coursework may not register for college courses through the Collegiate Academy program.

4. **Application Process:**
Eligible (rising) 9th grade students will receive a letter from NFC's President inviting them to apply for the Collegiate Academy program. Invitees are required to attend NFC's Collegiate Academy Information session held on the high school sites in order to receive the Sentinel Scholars Collegiate Academy Lottery Application. The completed application must be submitted, with all necessary signatures (including parent/guardian signature), by the posted deadline. The SCSD will confirm that the student is eligible to participate in the Collegiate Academy program prior to the applications being submitted to the lottery. Collegiate Academy program application deadlines will be published by the SCSD and posted on NFC's website.

5. **Selection Process:**
A representative from both the SCSD and NFC will use the lottery system to select 30 eligible students to participate in the Collegiate Academy program. *See Appendix D for lottery procedure steps.*

6. **Registration Process:**
The Collegiate Academy's registration/enrollment policies will follow the same registration policies for the Dual Enrollment courses that are addressed in the NFC and SCSD's Dual Enrollment articulation agreement.

7. **Student Advising and Progress Monitoring:**
The SCSB's guidance staff will maintain oversight and monitoring responsibility to ensure the meeting of high school graduation requirements remains the first priority. In addition, each high school's dual enrollment contact will check the unweighted high school GPA of Collegiate Academy students to confirm GPA qualifications are met. NFC's Dual Enrollment Coordinator will maintain oversight and monitoring responsibility of Collegiate Academy students' college GPA. High school guidance counselors or dual enrollment contact will meet at least once a year with NFC's Dual Enrollment Coordinator and Director of Curriculum and Instruction to ensure seamless articulation and coordination. NFC's Early Alert system will be used to notify high school counselors and Collegiate Academy students of unsatisfactory progress in coursework.

8. **Instruction:**
Instructors of dual enrollment Collegiate Academy courses will have college teaching credentials established by the Southern Association of Colleges and Schools (SACS). All instructors will meet or exceed the academic and professional preparation requirement for teaching at NFC. NFC shall vet and appoint all instructors.

9. **Travel:**
   SCSD will coordinate transportation for Collegiate Academy students to travel to NFC's campus for on-site instruction, advising, and additional activities agreed upon. NFC personnel will coordinate course offerings and advising sessions in a systematic way, ensuring efficient travel arrangements.

10. **Branding:**
    NFC will develop a Sentinel Scholars Collegiate Academy program brand to include program-specific logo, website, brochure, shirts, etc. Graduation regalia will include a stole specifically designed to recognize Collegiate Academy students.

11. **Reference to the Dual-Enrollment Articulation Agreement**
    Parties involved with the Collegiate Academy program shall refer to the NFC and SCSD Dual Enrollment articulation agreement for all other dual enrollment-related topics not addressed in this memorandum of understanding.

12. **Signatures**
    In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

    The effective date of this MOU is the date of the signature last affixed to this page.

NORTH FLORIDA COLLEGE

_____ _____
John Grosskopf, President Date

_____ _____
Jennifer Page, Chief Academic Officer Date

SUWANNEE COUNTY SCHOOL DISTRICT

_____ _____
Ted Roush, Superintendent of Schools Date

_____ _____
Ed daSilva, Board Chairman Date

"Approved as to Form and Sufficiency
BY_____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

Appendix A

General Education Requirements for the Associate in Arts Degree

Program Code 1001 CIP 24.0101

Gordon Rule (State Rule 6A-10.30) requires all students enrolling in a Florida public college or university after October 1982 to complete four courses (twelve credit hours) with multiple writing assignments and two courses (six credit hours) of mathematics at the level of college algebra or higher. Each Gordon Rule course must be completed with a grade of "C" or better. **Gordon Rule courses are designated below by "(GR)" following the course title.**

Florida General Education Core (State Rule 6A-14.0303) requires that, prior to the award of the Associate in Arts degree, first time in college students entering a Florida College System institution in Fall Term 2015, and thereafter, must complete at least one (1) Florida General Education Core course from each of the general education areas. **All course options that meet the Florida General Education Core requirement are designated by "*" preceding the course prefix and number.**

Students must complete at least one Florida General Education Core course (designated with "*") from each General Education area, a minimum of 6 hours from each General Education area and a total of 36 hours of General Education. **Once the minimum of 6 credit hours is met for each General Education area, additional General Education credit hours may be taken from any of the General Education areas to reach a total of 36 credit hours.** Any General Education credit hours completed above the required 36 credit hours will count as elective credits toward the A.A. degree.

Civic Literacy Requirement: Associate in Arts degree-seeking students entering Fall Term 2018 and thereafter will be required to demonstrate civic literacy competency pursuant to Section 1007.25(4). For more information, consult an academic advisor. See also Civic Literacy Requirement in the Graduation Requirements section on page 25.

Foreign Language Competency: Associate in Arts degree-seeking students initially entering Fall Term 2014 and thereafter are required to demonstrate foreign language competency. For more information, consult an academic advisor. See also Foreign Language in the Graduation Requirements section on page 25.

COMMUNICATION .....Minimum of 6 Credit Hours

A grade of "C" or better must be earned in order for the course to meet General Education Requirements.

CRW 2001	Introduction to Creative Fiction and Poetry **(GR)**
* ENC 1101	Freshman English I **(GR)**
ENC 1102	Freshman English II **(GR)**

HUMANITIES.....Minimum of 6 Credit Hours

A grade of "C" or better must be earned in order for the course to meet General Education Requirements.

AML 2010	American Literature I **(GR)**
AML 2020	American Literature II **(GR)**
* ARH 2000	Humanities Art **(GR)**
ENL 2012	British Literature I **(GR)**

	ENL 2022	British Literature II **(GR)**
*	HUM 1020	Introduction to Humanities **(GR)**
	HUM 2210	General Humanities I **(GR)**
	HUM 2230	General Humanities II **(GR)**
	HUM 2310	Mythology
*	LIT 1000	Introduction to Literature **(GR)**
	LIT 2020	Short Story **(GR)**
	LIT 2110	World Literature I **(GR)**
	LIT 2120	World Literature II **(GR)**
*	PHI 2010	Introduction to Philosophy **(GR)**
	REL 2300	Introduction to World Religion **(GR)**

MATHEMATICS.....Minimum of 6 Credit Hours

A grade of "C" or better must be earned in order for the course to meet General Education Requirements.

*	MAC 1105	College Algebra **(GR)**
	MAC 1114	Trigonometry **(GR)**
	MAC 2140	Precalculus **(GR)**
	MAC 2233	Applied Calculus I **(GR)**
*	MAC 2311	Calculus with Analytic Geometry I **(GR)**
	MAC 2312	Calculus with Analytic Geometry II **(GR)**
	MAC 2313	Calculus with Analytic Geometry III **(GR)**
	MAP 2302	Ordinary Differential Equations **(GR)**
*	MGF 1106	Math for Liberal Arts I **(GR)**
*	MGF 1107	Math for Liberal Arts II **(GR)**
*	STA 2023	Introductory College Statistics **(GR)**

NATURAL SCIENCES.....Minimum of 6 Credit Hours

The six (6) credit hours must include at least one (1) course with lab (designated with either a C or L following the course number), and it is highly recommended that students take one (1) course from the biological sciences and one (1) course from the physical sciences. A science sequence is not required; however, transfer students whose major requires two courses in a sequence, such as General Chemistry I and II, should take both courses at NFC.

BIOLOGICAL SCIENCE

	BOT 2010C	Introduction to Botany
*	BSC 1005C	Introduction to Biology
*	BSC 1010C	Principles of Biology I
	BSC 1011C	Principles of Biology II
	BSC 1084	Survey of the Human Body
*	BSC 2085C	Human Anatomy & Physiology I
	BSC 2086C	Human Anatomy & Physiology II
*	EVR 1001	Introduction to Environmental Science
	EVR 1001L	Introduction to Environmental Science Lab
	HUN 2201	Fundamentals of Human Nutrition
	MCB 2010C	Microbiology I

OCE 1000 Introduction to Oceanography

ZOO 2010C General Zoology

Note: Students will not receive Science General Education credit for both BSC 1005C and BSC 1010C. If both are taken, one course will count toward elective credit hours.

PHYSICAL SCIENCE

* AST 1002 Introduction to Astronomy
AST 1002L Introduction to Astronomy Lab
CHM 1033C Survey of Chemistry
* CHM 1045 General Chemistry I
CHM 1045L General Chemistry I Lab
CHM 1046 General Chemistry II
CHM 1046L General Chemistry II Lab
CHM 2210 Organic Chemistry I
CHM 2210L Organic Chemistry I Lab
CHM 2211 Organic Chemistry II
PSC 1341C Physical Science I
CHM 2211L Organic Chemistry II Lab

* PHY 1020C Fundamentals of Physics

* PHY 1053 General Physics I
PHY 1053L General Physics I Lab
PHY 1054 General Physics II
PHY 1054L General Physics II Lab
* PHY 2048 Physics I with Calculus
PHY 2048L Physics I with Calculus Lab
PHY 2049 Physics II with Calculus
PHY 2049L Physics II with Calculus Lab

SOCIAL SCIENCES.....Minimum of 6 Credit Hours

AMH 1070 History of Florida

AMH 2010 American History I

* AMH 2020 American History II #
AMH 2091 African-American History
CCJ 1020 Introduction to Criminal Justice
DEP 2004 Human Development
* ECO 2013 Macroeconomics
ECO 2023 Microeconomics
* POS 2041 American National Government #
* PSY 2012 General Psychology
* SYG 1000 Introductory Sociology
SYG 2010 Social Problems
WOH 1012 World History to 1600

WOH1022 World History Since 1600

Meets Civic Literacy Requirement

GENERAL EDUCATION TOTAL ..... 36 Credit Hours
ELECTIVES ..... 24 Credit Hours

TOTAL HOURS REQUIRED: 60 Credit Hours

Appendix B
Collegiate Academy Course SAMPLE Map

Incoming Middle School Credits: Algebra 1 Honors and 3 or higher on Algebra 1 EOC

Freshman Year

Fall	Spring 3 college credit hours
1. English 1 H	
2. Geometry Honors	
3. World History Honors	
4. Hope Health	4. Hope PE
5. CTE Class	
6. High School World Language	
7. High School Elective	7. SLS 1103 (Strategies for Academic Success)

PERT - At end of freshman year

Sophomore Year

Fall 3 college credit hours	Spring 6 college credit hours
1. English 2 H	
2. Algebra 2 H Honors	
3. Biology Honors	
4. Performing Arts	
5. US History AMH 2010	5. US History AMH 2020
6. Spanish 2	
7. VPS	7. Elective

Junior Year

Fall 13 college credit hours	Spring 12 college credit hours
1. Freshman English ENC 1101	1. Freshman English ENC 1102
2. a. Intermediate Algebra MAT 1033	2. a. College Algebra MAC 1105
b. College Algebra MAC 1105	b. Intro College Statistics STA 2023
3. Science <u>with</u> lab	3. American National Government POS 2041
4. Elective	4. Elective

Senior Year

Fall 12 college credit hours	Spring 12 college credit hours
1. Humanities	1. Humanities
2. Macroeonomics ECO 2013	2. Elective
3. Science <u>without</u> lab	3. Elective
4. Elective OR Second Math (for students who took MAT 1033)	4. Elective

Appendix C

Common Placement Testing for Demonstration of College-Readiness (from Rule 6A-10.0315)

Florida Postsecondary Education Readiness Test (PERT)	Standard Score
Reading	106
Writing	103
Mathematics	114
ACCUPLACER, The College Board	
Reading Comprehension	83
Sentence Skills	83
Elementary Algebra	72
SAT, The College Board	
Prior to March 1, 2016	
Critical Reading	440
Mathematics	440
Since March 1, 2016	
Reading Test	24
Writing and Language Test	25
Math Test	24
ACT with Writing or ACT, Inc.	
Reading	19
English	17
Mathematics	19
Florida Comprehensive Assessment Test 2.0 (FCAT 2.0)	
Through March 2017	
Demonstrates readiness for college-level coursework in reading and writing	262

Appendix D
Lottery Selection Process

Step 1: Prepare spreadsheet containing the following labeled columns:
Column 1 - Names of eligible students (in alphabetical order by last name)
Column 2 - Number Assigned (starting with #001)
Column 3 - Selection Order
Column 4 - Notification (for office use)

Step 2: Once each student has been assigned a number, place all of the numbered chips into a a hat, box, or bag.

Step 3: A representative from a NFC and a representative from SCSD will take turns drawing one chip at a time from the hat, box, or bag. As each chip is drawn, the selection order (1, 2, 3 ...) will be recorded next to the corresponding poker chip number drawn. Repeat this step until 30 students are selected. Five additional numbers may be drawn for alternates.

For extra-transparency, a white board could be used to manage the procedure, and the process could be video-taped for any challenges. Transfer all information from the white board to the spreadsheet for records.

AGREEMENT

THIS AGREEMENT made and entered into on August 13, 2019, by and between the SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA, hereinafter referred to as the "Board" and the SUWANNEE COUNTY SHERIFF'S OFFICE, hereinafter referred to as the "Sheriff".

1. The Sheriff agrees to hire eight (8) and up to nine (9) full-time certified deputy sheriffs to act in the capacity of full-time school resource officers (SRO) for the 2019-2020 school year.

2. The Board shall pay the Sheriff the sum of **$44,000.00** per SRO, per year (up to $396,000.00) and the Sheriff shall be responsible for paying the salaries and all other benefits to such resource officers. The school resource officers shall remain employees of the Sheriff and are not employed by the Board in any capacity. In the event, the school resource officers are not available to the Board for the entire school year, the Board shall only have to pay a pro-rata portion of the annual fee.

3. The duties of the school resource officers shall include, but not be limited to:

   A. Education and Prevention:
      a. Coordinates all of his/her activities with the principal and staff members and seek their permission, advice, and guidance prior to enacting any program within the school.
      b. Provides instruction for students that includes but is not limited to Life Skills Training and Substance Abuse Prevention education.
      c. Works with schools with student drivers to promote safe driving education.
      d. Assists students and families with counsel related to areas of concern that are brought to his/her office for guidance.
      e. Promotes prevention of juvenile delinquency by working with stakeholders to encourage a healthy lifestyle and promoting positive conflict resolution.
      f. Promotes positive student attitudes of law enforcement, by building a positive rapport among the student population.
      g. Acts as a resource to all stakeholders by informing and educating the at large population of resources that are available from community-based agencies.

   B. Law Enforcement
      a. Provides assistance to administration and school-based security in the investigation of crimes committed on school campuses.
      b. Responds to potential crimes in progress on school campuses as informed by school personnel.
      c. Responds to a reported violation of a criminal or civil restraining order.

d. Cites students, faculty, staff, and campus visitors when applicable for traffic violations or contraband.
e. Assists parents in the school setting with child custody disputes and orders of the court.
f. Communicates with recipients of and recording with the Suwannee County Sheriff's office, trespass warnings to school board property as requested by the superintendent's designees.
g. Works with administration to support the overall safety and security of the school.
h. Filing appropriate reports and documenting such law enforcement actions as required by the Suwannee County Sheriff's office.
i. Provides security services for expulsion meetings/hearings or other meetings as requested by the Board.
j. The SRO shall not act as a school disciplinarian. However, if the principal believes an incident is a violation of the law, the principal may contact the SRO, and the SRO shall then determine whether law enforcement action is appropriate.
k. Provide assistance to the Board's School Safety Specialist to evaluate the Schools best practices in compliance with the School Safety Act.
l. Consult with the Board's Threat Assessment Team when a student exhibits a pattern of behavior, based upon acts or the severity of an act, that would pose a threat to school safety.

C. School and Community Involvement
a. Sustains a visible presence on school campuses to protect the lives and property of those on the school campuses.
b. Works with administration to provide law enforcement presence at school sponsored activities, events and gatherings.
c. Assists and aides in traffic issues that arise from beginning and ending the school day and other after hours school sponsored activities.
d. Provides a visible, positive, and proactive presence on school campuses during the school day.
e. Works to promote partnerships with local businesses and agencies to help provide resources to the school in both prevention and response efforts.
f. Serves on the school site emergency management response committees.

School Resource Officers are not utilized for duty stations, school disciplinarians, or quasi-administrative roles within the school district, as this is not their function. The Sheriff will meet annually with school personnel to outline responsibilities for resource officers.

4. This agreement shall be for a period of one year commencing the date of this agreement, and ending June 30, 2020, but shall be renewed annually each July 1st, unless terminated in writing by either party, no less than 60 days prior to the expiration date.
5. The resource officers shall remain employees of the Sheriff, but shall, at all times, cooperate with school staff to promote the intent and spirit of this program. Nothing in

this Agreement shall be construed to impair or restrict activities otherwise appropriate by SROs within that officer's authority as a certified law enforcement officer.

6. It is hereby acknowledged that the SROs assigned pursuant to the provisions of this Agreement are employees of the employing law enforcement agency and not employees of the Suwannee County School Board. To the extent permitted by Florida law and within the limits of liability set forth in Fla. Stat 768.28, the Sheriff agrees to hold the Board harmless from any and all claims, damages, and judgments in connection with loss of life, bodily or personal injury, or property damage resulting from the actions of law enforcement officers employed and assigned pursuant to this Agreement, who are acting within the scope of their law enforcement responsibilities.

7. No provision of this Agreement to provide SRO services is intended to expand, enlarge, diminish, limit, waive or alter in any way the scope of responsibility, liability, immunities, or defenses which each signatory public agency has or may have for itself, its agents, or its employees. By entering into this Agreement, neither signatory agency intends that any third party beneficiary be created by execution of this Agreement. In the event that any claim, action, lawsuit, or other proceeding is brought by a third party against one or both of the signatory agencies hereto, the costs of defense shall be borne separately by the agency or agencies so charged.

8. The Sheriff and Superintendent shall review and renew annually those school district employees participating in the school guardian program.

9. School resource officers will report for duty at each assigned school on the last two (2) teacher planning days prior to the start of the school year. Their last day at each school will be the second day of teacher planning for the school.

    A. Two (2) of the school resource officers will be 12-month employees of the Suwannee County Sheriff's office and serve on the district's 261-day 12-month calendar. One shall serve in Live Oak and one in Branford.

10. This document constitutes the full understanding of the parties and no terms, conditions, understandings or agreements purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by the party to be charged.

IN WITNESS WHEREOF, we have set our hands and seals the day and year first above written.

ATTEST:

SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA	SHERIFF'S OFFICE OF SUWANNEE COUNTY, FLORIDA
Ted L. Roush, Superintendent	Sam St. John, Sheriff
Ed daSilva, Chairman, Board	Witness, Sheriff
Witness, Board	

"Approved as to Form and Sufficiency
BY_____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"