

Meeting Minutes for April 12, 2018

An Executive Board Meeting was held on April 12, 2018 commencing at 8:02am at the Dale Mabry Cafeteria. The following PTA Officers and Board Members were present:

Principal	Sherri Frick
President	Melissa MacKinnon
1st VP Programs & Services	Kelly McGraw
2nd VP Volunteers & Membership	Brandi Whitney
3rd VP Fundraising/Auction	Anne Williams
4th VP Communications	Nikki Armstrong
Assistant Treasurer	Christine Miller
Recording Secretary	Rachel Fenton
ASE	Beata Browne/ Jamie McHenry
Curriculum Enhancement	Heather DePalma
Hospitality	Courtney Gilner
Student Activities	Arianne Corbett
Volunteer Coordinator	Kellie Haber
Advocacy	Emily Elliott
Dolphin Depot	AC Mitisek

I. Welcome & Call to Order

The President called the meeting to order at 8:02am.

II. Items for Approval

A. The February and March Executive Board meeting minutes were approved.

III. Officer and Committee Reports

A. President - Melissa MacKinnon

- i. The PTA closet is now organized and has a surplus of items to be used.
- ii. Melissa discussed how well our PTA runs. She reminded the Board of things we do for Westshore Elementary, including teacher appreciation week and sponsoring school field trips.
- iii. Survey Results for how to spend a budget surplus if indicated were discussed:
 1. Landscaping -2.45
 2. Capital Improvements - 1.91

3. Technology - 2nd most important at 1.64
4. Campus Safety - 3rd 1.78
5. Curriculum Enrichment - most important 1.6

iv. Amounts will be approved for each category but the specific ways the money will be spent will be decided by the individual committees. It was discussed how we should present the survey results to the general membership and what items should be funded. It was decided that all categories should be discussed. Melissa will set a special exec meeting prior to the next GMM to decide the percentages for each category.

v. Principal Frick discussed the safety improvements that will be made by the county next year.

B. Treasurer - Christine Miller for Jennifer Chan

- i. Deposits are up to date with the exception of a few small items.
- ii. She asked that committee VPs review their budget and make recommendations for new year.
- iii. Next year's budget will be approved at the first GMM of next school year.
- iv. Expenses left for the year: landscaping, grant money, teacher appreciation, curriculum, 5th Grade Moving Up, running club, Dolphin Depot
- v. She requested that all check requests be turned in prior to May 15.
- vi. A few budget amendments might need to be made at the General Membership Meeting.

C. Transition

- i. A slate of candidates has been decided upon. Nikki Armstrong - President, VP Services & Programs - Arianne Corbett, Courtney Gilner - Volunteers and Membership, VP Fundraising - Christina Blunt, VP Communications - Shiloh Johnson, Recording Secretary - Rachel Fenton, Treasurer - Melissa McKinnon
- ii. Please continue to recruit people to get involved to fill the committees. At the next GMM, it was proposed to have a sign up for the different committees

D. Arianne Corbett - Earth Day is Sunday, April 22, 8am-2pm. The hydroponic garden will be installed. Water bottle fillers will be installed Tuesday, May 29 - one in the cafeteria and one in the media center.

IV. The President asked if there was new business or unfinished business.

V. The meeting adjourned at 9:11am

/RF

Rachel Fenton, Recording Secretary

Approved As:

Date: _____

Read: _____