

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
July 10, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. School Board Member Catherine Cason arrived at 9:03 a.m.; and School Board Member Ronald White arrived at 9:10 a.m. Chief Financial Officer Vickie DePratter was absent.

Administrators and others present: Walter Boatright, Bill Brothers, Ethan Butts, Mark Carver, Lisa Dorris, Ronnie Gray, Malcolm Hines, Mary Keen, TJ Vickers, and Josh Williams. FFA Advisors, students, parents, and alumni members were also present.

Chairman Taylor called the meeting to order at 9:00 a.m.

FFA Program Update Bill Brothers

FFA Program updates were provided by Suwannee Middle School, Branford High School (middle and high school grades), and Suwannee High School.

The workshop recessed at 10:16 a.m. and resumed at 10:22 a.m.

Human Resources Department Update Walter Boatright

Mr. Boatright provided updates on the following:

- Minority Teacher Recruitment Plan 2018-2019 (pgs. 2-4)
- Florida Educational Equity Act Plan Update
- Suwannee County School District Employee Handbook for 2018-2019 (pgs. 5-47)

School Safety Department Update..... Malcolm Hines

Mr. Hines provided an update on the following:

- Florida Safe School Assessment Tool (FSSAT)

The workshop recessed at 11:40 a.m. and resumed at 1:00 p.m.

Assistant Superintendent of Administration Bill Brothers
Department Update

- Tabled Agenda Item from June 26, 2018, Regular Meeting
 - Interlocal Agreement for Emergency Shelters In Suwannee County
(Contract #2019-56, which replaces #2018-119)
(pgs. 48-52)

Mr. Brothers provided an update on the revisions to Contract #2019-56 made by the County, as well as the concerns that Mr. Dietzen had with the revisions. Discussion followed regarding revisions to the contract pertaining to reimbursement of hourly rates for employees, pet friendly shelter, etc. Specifically Item #12, Board consensus was to delete all language after Suwannee County Department of Health. This was due to controversy regarding a school being designated as a pet friendly shelter (PFS), which the Board was totally against.

Superintendent Update Ted Roush

Mr. Roush provided information on the following:

- Distributed and reviewed a handout of an email from Mrs. DePratter regarding calendar dates and meetings for the TRIM process.
- Distributed and reviewed a handout regarding Elementary and Secondary Progress Monitoring calendars for 2018-2019.
- Provided additional information regarding school hardening dollars pertaining to school safety.

Miscellaneous

- Mr. daSilva asked for additional microphones/sound and monitors be installed in the Board room. Mr. Carver responded that he would get with Josh Williams to see what all can be done to improve the sound system, as well as installation of monitors for viewing the electronic agenda and video presentations.
- Mr. Taylor questioned the status of summer projects throughout the District. Mr. Carver provided an update.

- Mr. Taylor questioned the status of the New District Office/Admin Building. Mr. Carver provided an update.
- Mr. White asked if Mr. Carver could research and see if it is feasible to install restrooms at the Branford High School Forestry Plot. Mr. Carver shared that the Suwannee High School Ag Farm does not have restrooms as well. Mr. Roush stated that the District is looking into the feasibility of installing port-a-potties at both locations.

The workshop adjourned at 2:06 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 10, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Chairman Taylor called the meeting to order at 2:07 p.m.

MOTION by Mr. daSilva, second by Mr. White, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

(Presented by Assistant Superintendent of Administration – Bill Brothers)

1. Discussion and action regarding the selection of one Suwannee County business owner to serve as the Alternate on the Value Adjustment Board (VAB) for 2018-2019. (Note: School Board Members and the Suwannee County Business Owner Sitting Member were Board approved at the June 26, 2018, Regular Board Meeting.)

MOTION by Mr. Alcorn, second by Mr. daSilva, for Travis Land, with Jim Hinton Oil, to serve as the Alternate Citizen/Business Owner on the VAB.

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Debbie Land:

(Presented by Assistant Superintendent of Administration – Bill Brothers)

2. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the Suwannee County School District Mental Health Assistance Allocation Plan (pgs. 2-6)
MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

3. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List, along with the following two changes: Page 10 (bottom of page), under Recommendations: Non-Instructional/School Related/Suwannee Middle School, delete the name of Yomaris Vega, Paraprofessional, due to the individual declined the position; and Page 10 (top of page), under Part-Time Hourly Employees/Adult Education, change David Crockett to his legal name of Richard Crockett. (pgs. 7-11) MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES LIST APPROVED:

RECOMMENDATIONS FOR THE 2017-2018 SCHOOL YEAR:

RESIGNATION: INSTRUCTIONAL:

Suwannee Intermediate School:

Ruth Thomas, Teacher, effective June 19, 2018

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Robbin Chapman	Instructional Leadership	SIS
Kristy Chauncey	Instructional Leadership	SIS
Sherry Dean	Drama Sponsor	SHS
Mary J. Kinard	Instructional Leadership	SIS
Tracy Kirby	Instructional Leadership	SIS
Donna Leslie	12 th Grade Sponsor	SHS
Theda Roper	Yearbook Sponsor	SIS
Phyllis Smith	Instructional Leadership	SIS
Ruth Thomas	Instructional Leadership	SIS
Kimberly Warren	Yearbook Sponsor	SIS
Ashley Wooley	Instructional Leadership	SIS

MISCELLANEOUS:

Approval for Dawn Eakins to work two additional days up to 20 additional hours to assist in the development of the master schedule for 2018-2019.

Approval for Anne Etcher and Katheryn Quincey to work four summer workdays at instructional rate of pay, between the dates of June 11th through June 28, 2018 paid out of Carl D. Perkins Grant for competitions and summer events with students.

**End of List
2017-2018
School Year**

RECOMMENDATIONS FOR THE 2018-2019 SCHOOL YEAR:

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Lura Sapp, Teacher, temporary, effective August 3, 2018

REPLACES: Michelle Aderholt

Branford High School:

Pamela Christy, Teacher, effective August 3, 2018

REPLACES: Emily Rains

Maria Rodriguez, Teacher, effective August 3, 2018

REPLACES: Pamela Cassube

Suwannee Elementary School:

Christina Sparkman, Teacher, effective August 3, 2018

REPLACES: Amanda Hurst

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Becky Carter	Instructional Leadership	SES	
Victoria Carter	Instructional Leadership	SES	
Christopher Ferguson	JV Boys Basketball Coach	BHS	Ritchie Frye
Danielle Gay	Instructional Leadership	SES	
Jennifer Hitt	Instructional Leadership	SES	
Joyce McIntosh	Instructional Leadership	SES	
Lindy Meeks	Yearbook Sponsor	SES	
Susan Michelle Mowry	Instructional Leadership	SES	
Rebecca Reaves	Instructional Leadership	SES	
Michelle Robertson	Instructional Leadership	SES	
Stephanie Selph	Instructional Leadership	SES	

MISCELLANEOUS:

Approval for Alexander Gonzalez to work up to 30 additional hours to translate the 2018-2019 Code of Conduct into Spanish.

Approval for Kelli Williams to work up to 80 additional hours in July for projects and conferences paid out of Title IIA.

Approval for Kathy Smith to work up to 40 additional hours in July for various mental health trainings.

Approval for Katrina Walker-Bius to work up to 60 additional hours in July for training and additional work.

PART-TIME/HOURLY EMPLOYEES:

Approval for the following for part-time/hourly employees for the first term 2018-2019

ADULT EDUCATION

Robbin Chapman	ABE/GED Prep
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Kathy Smith	ABE/GED Prep
Darryl Cannon	Adult Basic Education
Glenda Cranford	Adult Basic Education
Pam Poole	Chief GED Test Examiner
Richard Crockett	ESOL
Jennifer Floyd	GED Test Proctor/TABE Test Examiner
Richard Allen	TABE Test Examiner
Ta-Trease Sapp	TABE Test Examiner
Jeffrey Lee	Test Administrator/Transition Specialist

CAREER & TECHNICAL

Marivic Blackwell	Phlebotomy
Kelly Grimes	Practical Nursing/Patient Care Technician Clinical Instructor
Kevin Mercer	Welding
Susan Morgan	Patient Care Technician/Practical Nursing/I.V. Therapy
Brenda Lacy	Dietary Management
Tommy Taylor	Welding
Greta Thornton	Nail Technician
Hildelita Warren	Practical Nursing/Patient Care Technician Clinical Instructor

COMMUNITY EDUCATION (Pending class enrollment)

Debbie Scott	Cake Decorating
Virginia Crews	CPR
Natasha Pittman	Computer Applications
Margaret Wooley	Wreath Making
Vanessa Grantham	Crochet/Stained Glass
Wayne Musgrove	Gun Safety/Concealed Weapons
Donna Bass	Community Education Coordinator
Dana Tidwell	Community Education Assistant
Belinda Fries	Computer Technology & Computer Safety
Kevin Constanza Renderos	Conversational Spanish
Kevin Mercer	Metal Art
Derwin Bass	Basic car, home and/or shop maintenance
Julie Dees	Culinary, Cake Decorating
Stasia Dupree	Essential Oils

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:

Rebekah Mercer, School Nurse, effective August 3, 2018

REPLACES: Kelly Hakes

Tiffany Phillips, Pre-K Paraprofessional, effective August 9, 2018

REPLACES: Kimberly Clyatt

Branford High School:

Jerri Byrd, School Secretary, effective July 2, 2018

REPLACES: Lauri Reaves

Suwannee Middle School:

Kelsey Leighton, Paraprofessional, effective August 9, 2018

REPLACES: Catherine Melton

LEAVE OF ABSENCE (FAMILY & MEDICAL LEAVE):

Branford Elementary School:

Belinda Horn, tentatively August 8, 2018, through August 21, 2018, without pay, with option of returning sooner.

LEAVE OF ABSENCE (PERSONAL LEAVE):

Branford Elementary School:

Belinda Horn, tentatively August 22, 2018, through May 30, 2019, without pay, with the option of returning sooner.

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Facilities Department:

Bruce Hingson, Assistant Foreman Facilities, June 14, 2018, for a total of 10 hours.

SUBSTITUTES:

The following as Substitute Bus Attendants:

Brittany Bowling

Thomas Green

Heather Land

Lisa Horrocks

**End of List
2018-2019
School Year**

The meeting adjourned at 2:30 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 23, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, and Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Members Catherine Cason and Ronald White were absent. School Board Attorney Leonard Dietzen was also absent.

Chairman Taylor called the meeting to order at 6:00 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to advertise the tentative Millage Rates and tentative Budget for the 2018-2019 school year.
MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 6:03 p.m.

JOINT WORKSHOP SESSION
SUWANNEE COUNTY SCHOOL BOARD AND SUWANNEE COUNTY
BOARD OF COMMISSIONERS

DATE: July 24, 2018
TIME: 2:00 p.m.

MINUTES

The Suwannee County School Board met in Joint Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 2:04 p.m.

Administrators and others present: Janene Fitzpatrick and Josh Williams; Suwannee County Board of Commissioners: Clyde Fleming, Ricky Gamble, Don Hale, Ronnie Richardson, and Larry Sessions; Barry Baker, Suwannee County Clerk of Court; Lamar Jenkins, Suwannee County Property Appraiser; Randy Harris, County Administrator; Eric Musgrove, Suwannee County Clerk of Court Historian and Records Manager; Jimmy Prevatt, County Attorney; Jamie Somers, Public Safety Director; David Dees, Suwannee County Clerk of Court Director of IT; Other Suwannee County Governmental Representatives; Sheriff's Office Representatives; and Vance Baker, IT Consultant, were also present.

Chairman Taylor called the meeting to order at 2:01 p.m.

Joint Memorandums of Understanding (MOUs)/ Supt. Ted Roush
Interlocal Agreements

Mr. Roush deferred to Vance Baker, who provided a PowerPoint presentation regarding a possible shared information technology services agreement between local governmental agencies within our county, as well as the potential employment of a Suwannee County Chief Information Security Officer. Mr. Baker answered questions from School Board members and others in attendance.

The joint workshop adjourned at 3:44 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
July 24, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Lee Willis was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Virtual School student volunteers.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Consent Agenda, with the following two changes for Consent Item #6, Contract #2019-53 (Kelly Services): Page 40, #7)(c), change the date of July 24, 2017, to July 24, 2018; and on Page 44, the paragraph under section (t), change the date of July 24, 2017, to July 24, 2018. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 8-35)**

- | | |
|---------------|--------------------------------------|
| June 11, 2018 | - Special Meeting |
| | - Workshop Session |
| June 12, 2018 | - Special Meeting |
| | - Expulsion Issues Hearing (Private) |
| June 26, 2018 | - Workshop Session |
| | - Public Hearing |
| | - Regular Meeting |

2. Approval of the monthly financial statement for June 2018.

3. The following bills for the period June 30, 2018:

General Fund		
#170029-170269	\$	702,062.02
Electronic Fund Transfers		<u>315,467.38</u>
	\$	1,017,529.40

Federal Fund		
#50492-50537	\$	68,929.12
Electronic Fund Transfers		<u>696,845.85</u>
	\$	765,774.97

Food Service Fund		
#32774-32812	\$	129,588.89
Electronic Fund Transfers		<u>57,680.23</u>
	\$	187,269.12

LCIF		
#7751-7771	\$	769,135.36
Electronic Fund Transfers		<u>51,630.60</u>
	\$	1,020,765.96

4. Approval of the following budget amendments for fiscal year 2017-2018:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>	<u>PECO</u>
I-12	III-12	IV-12 (Federal) IV-12 (Food Service)	III-1

5. Approval for disposal of property as per the attached Property Disposition Form dated July 24, 2018. **(pg. 36)**

6. Approval of the following contracts/agreements for the 2018-2019 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2019-53 Agreement for Educational Staffing between Kelly Services, Inc. and Suwannee County School Board, Florida for substitute Teachers, Paraprofessionals, Retiree DROP Program Participants, School Nutrition (Food Service) Workers, and Custodians *(Renewal)* **(pgs. 37-55)**
- #2019-57 Cooperative Agreement between Meridian Behavioral Healthcare, Inc. and the School Board of Suwannee County, Florida *(Renewal/Revised)* **(pgs. 56-72)**
- #2019-58 Memorandum of Agreement between the State of Florida Department of Health and the Suwannee County School Board for the Provision of School Health Services in Suwannee County *(Renewal/Revised)* **(pgs. 73-79)**
- #2019-62 State of Florida Statewide Voluntary Prekindergarten Provider Contract (Form OEL-VPK 20) between the Early Learning Coalition of Florida's Gateway and Suwannee County School Board *(Renewal)* **(pgs. 80-100)**

7. Approval of the following student transfers for the 2018-2019 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Lumen	Jimenez	Suwannee	Columbia	PK
Layla	Roberts	Suwannee	Columbia	PK
Christin	Taylor	Suwannee	Columbia	7

REGULAR AGENDA

Assistant Superintendent of Administration – Bill Brothers:

(Presented by Director of Human Resources – Walter Boatright)

1. Discussion and possible action on the following contract/agreement for the 2018-2019 school year, which was TABLED at the Regular Meeting on June 26, 2018: (NEW) (The original TABLED Contract #2018-119 has been replaced with Contract #2019-56 [below] as a NEW/REVISED contract for the 2018-2019 school year.) (Note: This contract has been reviewed by Board Attorney Leonard Dietzen; however, Mr. Dietzen has **not** approved the contract.)

#2019-56 Interlocal Agreement for Emergency Shelters in Suwannee County between the Suwannee County Board of County Commissioners and the Suwannee County School Board
(*New/Revised*) (pgs. 101-105)

Mr. Roush shared information regarding changes that the County recently made to the contract pertaining to FEMA timelines.

MOTION by Mr. daSilva, second by Mr. Alcorn, for Contract #2019-56 to remain TABLED until the correct copy of the contract is obtained from the County. MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following resolution for the 2018-2019 school year: (NEW) (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-01R Resolution of the School Board of Suwannee County, Florida, Establishing the Rule Requiring the Display of “In God We Trust” in all District Schools and Administration Buildings (New) (pg. 106)

MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Instruction – Janene Fitzpatrick:

3. MOTION by Mr. Alcorn, second by Mr. White, for approval of the additions and revisions to the 2018-2019 Master In-Service Plan developed by North East Florida Educational Consortium (NEFEC). (A copy of the plan is available for review in the office of the Assistant Superintendent of Instruction.) (pgs. 107-108) MOTION CARRIED UNANIMOUSLY
4. MOTION by Mr. White, second by Mr. daSilva, for approval of the following curriculum item for the 2018-2019 school year:
 - a. Suwannee County School District 2018-2019 Uniform Statewide Assessment Calendar (pgs. 109-118)

MOTION CARRIED UNANIMOUSLY

Director of Career, Technical, and Adult Education – Mary Keen:

(Presented by Director of Human Resources – Walter Boatright)

5. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-55 Clinical Education Affiliation Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Lake City Surgery Center, LLC, Lake City, Florida (New) (pgs. 119-124)

MOTION CARRIED UNANIMOUSLY

Director of Food Service – Lisa Dorris:

6. MOTION by Mr. White, second by Mr. Alcorn, for approval to award the following Bids:

- #17-202 One year extension, July 1, 2018-June 30, 2019, to Catko
Distribution, Inc. for Chemicals
#17-203 One year extension, July 1, 2018-June 30, 2019, to Catko
Distribution, Inc. for Supplies

MOTION CARRIED UNANIMOUSLY

Director of Student Services – Debbie Land:

7. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following forms:

- #5200-047 Suwannee County School District Usher Syndrome
Audiological Screening (*New*) (pg. 125)
#5200-048 Suwannee County School District Assistive Technology Data
Log (*New*) (pg. 126)
#5200-049 Suwannee County School District Deaf/Hard of Hearing
Audiogram Review (*New*) (pg. 127)
#5200-050 Suwannee County School District Balance Test (*New*)
(pg. 128)
#5200-051 Suwannee County School District Cone Adaptation Test (*New*)
(pg. 129)
#5200-052 Suwannee County School District Ling-6 Sounds Daily Check
(*New*) (pg. 130)
#5200-053 Suwannee County School District D/HH Expanded Skills: PK-5
Checklist (*New*) (pgs. 131-132)
#5200-054 Suwannee County School District D/HH Expanded Skills: 6-8
Checklist (*New*) (pgs. 133-134)
#5200-055 Suwannee County School District D/HH Expanded Skills: 9-12
Checklist (*New*) (pgs. 135-136)
#5200-056 Suwannee County School District Family History
Questionnaire (*New*) (pgs. 137-141)

- #5200-057 Suwannee County School District Hearing Itinerant Service Rubric (*New*) **(pgs. 142-144)**
- #5200-058 Suwannee County School District Parent Notification of Usher Syndrome Screening (*New*) **(pg. 145)**
- #5200-059 Suwannee County School District Usher Screening Results Documentation (*New*) **(pg. 146)**
- #5200-060 Suwannee County School District Usher Student Questionnaire (*New*) **(pgs. 147-148)**
- #5200-061 Suwannee County School District Usher Syndrome Screening Summary (*New*) **(pg. 149)**
- #5200-062 Suwannee County School District Visual Field Test (*New*) **(pgs. 150-151)**
- #5200-063 Suwannee County School District Visual and Motor Behavior Questionnaire (*New*) **(pgs. 152-153)**

MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Walter Boatright:

8. MOTION by Mr. daSilva, second by Mr. White, for approval of the 2018-2019 Minority Teacher Recruitment Plan. **(pgs. 154-156)** MOTION CARRIED UNANIMOUSLY
9. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the Suwannee County School District 2017-2018 Annual Update to the Florida Educational Equity Act Plan. (A copy is available for review in the office of the Director of Human Resources.) MOTION CARRIED UNANIMOUSLY
10. MOTION by Mr. White, second by Ms. Cason, for approval of the Suwannee County School District Employee Handbook for 2018-2019, with the following changes on Page 164: Change the Principal for Branford Elementary School from Jennifer Barrs to Dee Dee McManaway; and change the Principal for Suwannee Virtual School from Dee Dee McManaway to Jennifer Barrs. **(pgs. 157-200)** MOTION CARRIED UNANIMOUSLY

11. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Personnel Changes List, with the following two changes on Page 202: under Recommendations: Instructional/Suwannee Intermediate School, delete the name of Charles Claridy, Teacher; and under Suwannee Middle School, delete the name of Shawntrice Loper, Teacher. **(pgs. 201-203) MOTION CARRIED UNANIMOUSLY**

PERSONNEL CHANGES APPROVED:

RECOMMENDATIONS 2018-2019 SCHOOL YEAR:

RESIGNATION: INSTRUCTIONAL:

Suwannee Primary School:

Heather Holt, Teacher, effective July 3, 2018

RETIREMENTS: INSTRUCTIONAL:

Branford Elementary School:

Debra Hatch, Teacher, effective July 12, 2018

Suwannee Virtual School:

Nancy Nielsen, Guidance Counselor, effective January 31, 2019

RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:

Transportation:

Sandra Neely, Bus Driver, effective July 12, 2018

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee Intermediate School:

~~Charles Claridy, Teacher, effective August 3, 2018~~

~~REPLACES: Ruth Thomas~~

Jeremy Griswold, Teacher, effective August 3, 2018

REPLACES: Maria Rodriguez

Brittani Law, Teacher, effective August 3, 2018

REPLACES: Traci Kirby

Suwannee Middle School:

~~Shawntrice Loper, Teacher, effective August 3, 2018~~

~~REPLACES: New Position~~

Suwannee Primary School:

Jenny McCook, Teacher, effective August 3, 2018

REPLACES: Brittani Law

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Jennifer Barrs	BES/Principal	SVS/Principal	7/16/2018	Deidre McManaway
Deidre McManaway	SVS/Principal	BES/Principal	7/16/2018	Jennifer Barrs
Jessica McManaway	SHS/Teacher	SPS/Teacher	8/03/2018	Heather Holt

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Elementary School:

Stephanie Pinkard, Custodian

REPLACES: Antwan Ford

Suwannee Intermediate School:

Damien Rickett, Custodian, effective July 9, 2018

REPLACES: Josue Ramirez

Suwannee Middle School:

Erika Leak, Media Clerk, effective August 3, 2018

REPLACES: Jodi Musgrove

Graciela Resendiz, Paraprofessional, effective August 9, 2018

REPLACES: Debra Byrd

Suwannee Primary School:

Tresca Anderson, Pre-K Paraprofessional, effective August 9, 2018

REPLACES: Gail Butler

Julia Gay, Paraprofessional, temporary, effective August 9, 2018

REPLACES: Monica Djulvez

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Erin Clark	Middle School Head Volleyball Coach	BHS	Shon Riels
Timothy Clark	Assistant Athletic Director	BHS	
Timothy Clark	Head Football Coach	BHS	
Anne Etcher	FFA Advisor (middle school)	BHS	
Fred (Alex) O'Quinn	Athletic Director	BHS	
Stacy Young	FFA Advisor	BHS	

LEAVE OF ABSENCE (FMLA):

Suwannee High School:

David Daniels, Custodian, tentatively May 4, 2018, through August 6, 2018, without pay, with the option of returning sooner if released by his Doctor.

LEAVE OF ABSENCE (MATERNITY LEAVE):

RIVEROAK Technical College:

Traci Thompson, Teacher, tentatively August 20, 2018, through January 2, 2018, without pay, using days as needed for insurance, with the option of returning sooner.

**End of List
2018-2019
School Year**

School Board Attorney – Leonard Dietzen:

12. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

13. Superintendent's Report

Superintendent Roush provided information on the following:

- Distributed and reviewed a handout titled "*One-Fifth of North Carolina Students Aren't Going to Traditional Public Schools.*"
- Working on branding and advertising our school district, which was a comment from the Accreditation Team.
- Opportunity School Committee will be providing an update to the Board in the near future (October) regarding the possibility of an off-site opportunity school program.
- Commended all departments for their extra hard work and hours put in over the summer.
- Kudos to Debbie Land, Director of Student Services, and her department for earning all 17 out of 17 points on the recent Student Services Audit.
- Hoping to finalize the District's school safety plans in the near future.
- Commended everyone for the good dialogue at today's joint workshop with the Suwannee County Board of Commissioners.

Miscellaneous

Mrs. Fitzpatrick commented that the District will most likely be over on class size reduction this year, due to individuals resigning, retiring, or not accepting positions, as well as the lack of qualified/certified applicants.

School Board Members:

14. Issues and concerns Board members may wish to discuss

- Board members thanked everyone for their hard work in preparing for the upcoming school year. They also mentioned that we, as a District, need to inform our community of our many accomplishments.
- Mr. Alcorn stated that the new sign for the SHS softball field looks good. He asked for a list of the School Resource Officers for each school. SRO Lee Willis responded as follows:
 - BES: Caleb McInnis
 - BHS: Brad Mincks
 - SPS: Kyle Descarreaux
 - SES: Arthur Robinson
 - SIS: Rachel Rodriguez
 - SMS: Jacob Williamson
 - SHS: Zack Clark
 - RTC: Mike Landis

The meeting adjourned at 7:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
July 31, 2018

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Members Jerry Taylor and Ronald White were absent. School Board Attorney Leonard Dietzen was also absent.

Vice Chairman Ed daSilva called the hearing to order at 5:00 p.m. for the purpose of adopting the Tentative Millage rates for the 2018-2019 school year and the Tentative Budget for 2018-2019 school year.

The Tentative Millage rates set for the 2018-2019 school year are as follows:

Required Local Effort	=	3.919
Discretionary Operating	=	.748
Capital Outlay	=	<u>1.500</u>
Total	=	6.167

The Tentative Millage is greater than the roll back rate by 3.58 percent.

The Required Local Effort is 3.919 mills and is set by the State. This is a decrease of .244 mills from the 2017-2018 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2017-2018.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2017-2018.

- 1) Vice Chairman daSilva called for questions or comments from the public concerning the Tentative Millage rates and there were none.

- 2) MOTION by Mr. Alcorn, second by Ms. Cason, to adopt the Tentative Millage rates for 2018-2019 as follows:

Required Local Effort	=	3.919
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Ms. Cason, second by Mr. Alcorn, to adopt the Tentative Budget for 2018-2019. MOTION CARRIED UNANIMOUSLY

The Public Hearing adjourned at 5:33 p.m.