

Syllabus, Policies, and Procedures

Pine Ridge High School



Digital Media/Multimedia Foundations

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COURSE DESCRIPTION:

This course introduces concepts, techniques, and processes associated with computer programming and software development.

STUDENT MATERIALS:

- Digital Textbook: Photoshop CC
- Online Learning management platform: Canvas

TARDIES:

I will be at the door when the bell rings. Once the door closes students are considered tardy. The only exceptions will be students arriving with a pass, or escorted by an administrator/campus advisor. Consequences for not following the policy will be as follows:

- First offense: Student marked tardy and given a warning
- Second offense: Student marked tardy and parent contacted
- Third offense: Student marked tardy and given a Lunch Detention.
- Fourth offense: SRC Involvement

ABSENCES:

If a student is absent, it is his/her responsibility to check for any missed assignments. To assist students during an absence, assignments will be posted on Canvas.

TESTS AND QUIZ MAKE-UP:

Missed tests and quizzes must be scheduled with the teacher and may require staying after school. To get full credit the Test/Quiz must be made up within three days upon their return to class.

TEACHER ASSISTANCE:

Office Hours are held the second half of lunch daily (except for Wednesdays). Mr. Vega Garcia is also available before and after school.

CANVAS:

Our class will be using a learning management system called Canvas.

Student Expectations:

1. Canvas is intended for educationally enriching purposes only.
2. Any inappropriate content will be deleted or edited and sharing privileges may be taken away.
3. Students will submit most class work to the teacher through Canvas. .
4. Students will use a respectful tone of voice when posting discussion questions. All school rules and consequences related to harassment apply.
5. Students will not reveal any personal information. This includes telephone numbers, addresses, emails, etc.
6. Students will not post photos or videos unless given permission.

TECHNOLOGY (PHONE/MP3 PLAYER/FLASH DRIVES) POLICY:

Students are not allowed to text, phone, play games, or watch videos at any time unless instructed by the teacher.

Failure to comply with these rules will lead to:

- First offense: Warning
- Second offense: Parent contact
- Third offense: SRC involvement

GRADING SYSTEM:

The grade for this class will be determined as follows:

Item	% of Grade	Assessment
Tests, Quizzes, Class Projects, End of Period Exam	60	Summative
Classroom, Lab Assignments, and	40	Formative

While all assignments are important (and many test items are from those assignments), not all will receive a formal grade recorded in the grade book. One to two assignments per week will be collected for a recorded grade.

GRADING POLICY:

Grades will be kept on the computer and averages will be printed out periodically. The following grade scale will be used to determine letter grades:

Grade	
A	90 to 100%
B	80 to 89%
C	70 to 79%
D	60 to 69%
F	Below 60%

CLASS RULES:

Class rules follow the PRHS Student Code of Conduct. The class will also abide by the following rules:

- Come Prepared to work
- Listen Attentively
- Ask Appropriate Questions
- Start on Time
- Show Adult Behavior

COURSE OUTLINE:

Dates	Unit Title	Recourses
Weeks 1-2	INTRODUCTION TO COMPUTERS/CLASSROOM POLICIES	INSTRUCTOR LED
Week 3 Project 1	<u>SIMPLE PHOTO EDITS</u> BIRTHDAY CARD	PHOTOSHOP CC / CLASSROOM IN A BOOK
Week 4 PROJECT 2	<u>BASIC PHOTO CORRECTIONS</u> FAMILY BRIDGE	PHOTOSHOP CC / CLASSROOM IN A BOOK
Week 5 Project 3	<u>WORKING WITH SELECTIONS</u> SHADOWBOX COLLAGE	PHOTOSHOP CC / CLASSROOM IN A BOOK
Week 6 Project 4	<u>LAYER BASICS</u> ISLAND PARADISE POSTCARD	PHOTOSHOP CC / CLASSROOM IN A BOOK
Weeks 7 Project 5	<u>QUICK FIXES</u> RED EYE REDUCTION BLURING A BACKGROUND PANORAMA FFROM MULTIPLE IMAGES CORRECTING IMAGE DISTORTION EXTENDING DEPTH OF FIELD MOVING OBJECTS	PHOTOSHOP CC / CLASSROOM IN A BOOK
Week 8 Project 6	<u>MASKS AND CHANNELS</u> MAGAZINE COVER IMAGE	PHOTOSHOP CC / CLASSROOM IN A BOOK
Week 9 Project 7	<u>TYPOGRAPHIC DESIGN</u> MAGAZINE COVER LAYOUT	PHOTOSHOP CC / CLASSROOM IN A BOOK

Week 10 Project 8	<u>ADVANCE COMPOSTING</u> FRANKENSTEIN	PHOTOSHOP CC / CLASSROOM IN A BOOK
Week 11 Project 9	<u>WORKING WITH CAMERA RAW</u> ADVANCE PHOTO RETOUCHING	PHOTOSHOP CC / CLASSROOM IN A BOOK
Week 12 Project 10	<u>PRODUCING AND PRINTING CONSISTENT COLOR</u> TRAVEL POSTER	PHOTOSHOP CC / CLASSROOM IN A BOOK
Week 13	<u>TEST PREPARATION</u> PRE-TESTING AND QUESTIONS REVIEW	GMETRIX
Week 14	<u>TEST PREPARATION AND CERTIFICATION</u>	GMETRIX
Week 15	<u>Portfolio Building Project and Photoshop Mastery</u> <u>Certification Testing</u>	PHOTOSHOP CC / CLASSROOM IN A BOOK
Week 16	<u>Portfolio Building Project and Photoshop Mastery</u> <u>Certification Testing</u>	PHOTOSHOP CC / CLASSROOM IN A BOOK
Week 17	<u>Portfolio Building Project and Photoshop Mastery</u> <u>Certification Testing</u>	PHOTOSHOP CC / CLASSROOM IN A BOOK
Week 18	<u>Portfolio Building Project and Photoshop Mastery</u> <u>Certification Testing</u>	PHOTOSHOP CC / CLASSROOM IN A BOOK
Week 19 - 38	<u>Digital Still Photography</u> <u>Portfolio Building Projects & Posters</u> <u>Test and Certification Review</u> <u>Round 3 Testing</u>	PHOTOSHOP CC / CLASSROOM IN A BOOK