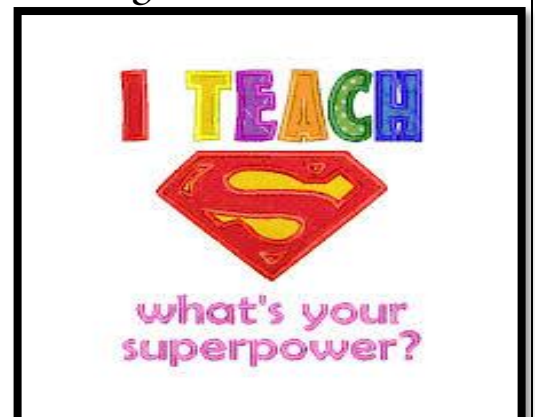




WELCOME! SALUDOS! SHALOM!
INTENSIVE READING 9TH AND 10TH SYLLABUS AND COURSE GUIDE
MS. RUBY ENCARNACION BUILDING #3 ROOM#3-031



Introduction: *With great honor and enthusiasm, I welcome each one of you to [Ms. Ruby Encarnacion's Intensive Reading Class](#). Together, we will embark on a dynamic journey and explore the wonders of "Literacy/Reading". Without borders or limits, I pray that each of you "GIVE YOUR EXCELLENT" and "NEVER GIVE UP"! Despite the challenges we face globally, YOU, will endure and embrace your learning during this 2020-2021 school year. Know that my task is not limited to teaching you the skills and strategies to help you increase reading proficiency, but the building of character, stamina, and endurance. We/You are in a 'relaxed', conducive, and positive learning environment, where **RESPECT** is embedded in the very fibers of our being. We do not contemplate on whether "to do or not to do the right thing!"In Ms. Ruby's (as you are permitted to address me) Intensive Reading-ACHIEVE 3000 class.... **WE SIMPLY DO!!!!***





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Course Guide

*This year we are excited to utilize a **Achieve3000** program that focuses on differentiated instruction. In addition, **ACHIEVE** 3000 offers proven tools that help teachers improve their students' core literacy skills and content-area knowledge. Overall, this Intensive Reading course is designed to improve reading skills through direct instruction in vocabulary, comprehension, reading (both oral and silent), writing and ultimately to prepare students for the Florida Standards Assessment (FSA).*

*Some of the dynamic strengths of **Achieve3000***

Equity

Teachers want to give EVERY student the opportunity to succeed, but with academically diverse classes, this can be challenging. Seeking out instructional resources to match each student's reading level just isn't practical. Achieve3000 Literacy's precisely differentiated content, as well as our language and learning scaffolds, enable ALL students to access the same information and ideas.

Precision Differentiation

The premise behind Achieve3000 Literacy's patented approach is simple: one of the most effective ways to strengthen reading, improve overall literacy, and prepare students for the rigors of college and career is to meet them one-on-one at their individual reading levels, while at the same time targeting grade-level state standards. Every lesson in Achieve3000 Literacy includes an article delivered at one of up to 12 Lexile levels in English and 8 in Spanish.

Language and Learning Scaffolds

With our customizable language and learning scaffolds, students are further supported in completing their lessons, based on their strengths and needs. These supports are customized for struggling and advanced readers and English learners.

Strong Results for ALL Students

Accessible content means that all students can be expected to perform at the same level of achievement on Achieve3000 Literacy's embedded assessments. This fair expectation means every student has the same opportunity to be rewarded for their effort, see their own progress, and enjoy the feeling of success.



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Face to Face- Classroom Expectations:

[CLASSROOM EXPECTATIONS-2020-2021-PDF.pdf](#) 

Expectations:

1. Please, always wear your face mask in class (unless a documented medical condition)
2. Due to ***“Social Distancing”*** remain seated and communicate what you need by raising your hand
3. ***Be Mindful*** of creating unnecessary distractions, and SMILE we are ALL on CAMERA!
4. We will follow strict--10/10 rule for bathroom breaks
5. **Be prepared to LOG ON** to **ACHIEVE 3000**, **CANVAS** and **MS TEAMS**
6. Feel free to have your ***Personal Protective Handy Pack*** and bottle water on your desk. Sorry, **NO FOOD ALLOWED**. (unless documented health issue)

Consequences:

1. Ms. Ruby will attempt to warn YOU once with a positive "life changing" conversation; that we will document.
2. If the conversation did not make an impact, Ms. Ruby will contact YOUR parent(s) or guardian(s) and have a positive "life changing" conversation with them, to help YOU get on track.
3. If it appears that YOU are NOT WILLING to maintain proper conduct and make responsible choices, then Ms. Ruby will submit a referral to Administration.
4. Pine Ridge High School Administration will decide the final CONSEQUENCE(s)

Please, in efforts of preventing the spread of COVID 19---FACE MASKS/FACE SHIELDS are to be worn in classroom during instructional time. The District Board Policy can be found in your CANVAS under ANNOUNCEMENTS or click on this link:

[FACE COVERING Policy 503- 2020-2021.pdf](#)





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Online Classroom Expectations:

[VOLUSIA ONLINE CLASSROOM EXPECTATIONS-2020-2021-1.pdf](#)

Expectations:

1. Please, eliminate ALL background distractions and noise. Ensure you are in an area where it is conducive for learning. KEEP Computer on MUTE.
2. Have ALL supplies readily available and accessible (pens, pencils, notebooks/paper, highlighters, etc).
3. ATTENDANCE is OFFICIAL when you **TYPE** your name in the **MS TEAM CHAT**.
4. **LOG ON** to **ACHIEVE 3000**, **CANVAS** and **MS TEAMS** before class time.
5. USE the "RAISE YOUR HAND" feature on **MSTEAMS** to get permission to ask a question or to share. I highly encourage the **CHAT** feature to type in your questions and thoughts when someone is speaking or you do not want to speak.
6. **MAINTAIN** Online Learning integrity and professionalism. Absolutely, **NO PLAGIARISM**. In doubt, then ASK Ms. Ruby before submitting assignment(s).

Consequences:

1. Ms. Ruby will attempt to warn YOU once with a positive "life changing" conversation; that we will document.
2. If the conversation did not make an impact, Ms. Ruby will contact YOUR parent(s) or guardian(s) and have a positive "life changing" conversation with them, to help YOU get on track.
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Class Materials Needed: Students are required to have

- 2x composition notebooks
- 3X(three)-pocket folders
- earbuds
- highlighters (pink, blue, yellow, green),
- black/ blue pens,
- pencils w/erasers
- notebook loose leaf paper
- sticky notes,
- any color dry erase markers

Highly needed donation and appreciated for classroom use:

- **Tissue Boxes**
- **Baby Wipes**
- **Hand Sanitizer**
- **Disposable Gloves/Disposable Masks**
- **Lysol Wipes**



Course Philosophy is to create a fail-safe system of literacy ensuring all students have equal access to a Standards Based curriculum. *We are moving towards an electronic paper-less system of productivity. Assignments and Assessments will mostly be technology base administered, submitted and measured.*

The following **FSA Assessment Categories** will be addressed throughout the course of the year:

- *Key Ideas and Details
- *Craft & Structure
- *Integration of Knowledge and Ideas
- *Language and Editing
- *Text-Based Writing
- *Synthesizing Information

The following are **ONLINE/Internet** base platforms that students will utilize in this Intensive Reading Class:

ACHIEVE 3000-Online Course Work— <https://portal.achieve3000.com/index>

CANVAS- Online Communication Platform—access via student V-PORTAL

MS TEAMS— “Volusia Live” platform— access via student V-PORTAL



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Multimedia Material:

Throughout the year **curriculum-based films and excerpts** which support the content may be shown. The videos will be educationally based and rated “G” “PG” or “PG13.”

Grading Policy:

The District Grading Scale is as follows:

Letter	Percentage	Points
A	90-100	4
B	80-89	3
C	70-79	2
D	60-69	1
F	59 and below	0

Per VCS Secondary Grading Guidelines, each student’s grade will be based on diagnostics (0%), formatives (40%), and summative (60%) assessment grades.

Diagnostic Assessments: These assessments do not impact your grade but are vital to gaining an understanding of your current knowledge and to help the instructor to plan lessons to your needs.

Formative Assessments: This includes classwork and quizzes. This is used to assess student’s understanding of specific standards prior to Summative assessment.

Summative Assessments: This includes tests, essays, presentations, and projects. There are used to measure student’s understanding of the standards.

FOCUS: You and your parents/guardians can access your course grades on FOCUS which is located on the Volusia County website: www.vscedu.org.





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Make-up/Retake Policy: Face to Face Students & Online/Virtual Students

If you missed class, it is your responsibility to access ACHIEVE 3000, MS TEAMS or CANVAS to get make-up work. You will have **ONE** day to submit the missed assignment (*unless you have an IEP*)

Tardy Policy: TARDY STUDENTS WILL NOT BE ALLOWED IN CLASS AFTER THE TARDY BELL AND WHEN THE DOOR IS SHUT/LOCKED. TARDY STUDENTS WILL ONLY BE ADMITTED INTO TO CLASS WITH A TARDY PASS.

All students have the responsibility to arrive on time to their scheduled classes, and Pine Ridge High School provides ample time for students to do so. Once the tardy bell rings, students are expected to be in class, ready to learn. If students are late to class, teachers will document tardies. Tardies cause students to miss instruction and disrupt classes already in progress. Excessive tardies will result in parental notification and progressive disciplinary consequences.

Electronic Device/Ear Bud Policy: District policy on the usage of cell phones and other electronic devices **will be followed especially during EMERGENCY codes.** However, BYOT and personal earbuds are allowed in class, but kept in back packs, unless instructed to utilize. I realize some student will prefer to use personal earbuds but must be compatible with the SCHOOL ISSUED LAPTOPS.

If you have any questions or concerns about the above information or on your child's progress, please contact me at **Pine Ridge High School at (386)575-4195 extension #43589.** My email address is: **rmencarn@volusia.k12.fl.us**

Thank You,

Ms. Ruby M. Encarnacion

Intensive Reading Instructor

Parents, you will electronically acknowledge receipt of the syllabus that confirms you and your child understand and agree to the policies outlined above. In addition, you acknowledge and permit your student to view films and video clips as part of curriculum.

Email me at: rmencarn@volusia.k12.fl.us **to confirm receipt no later than September 11, 2020**

*******This is worth a formative grade*******