

MRS. STOOPS-GROOVER & MR. KRUPA

Credit Retrieval Lab Polices & Guidelines

Log-on & Log-out Process

LOG IN PROCESS:

USERNAME: 1alpha@vcs2go.net
RESET PASSWORD: Birthday (mmddyyyy)

Click on V-Portal Icon – Find and Click the “Edgenuity Student”
(White with Blue & Orange “X”)

LOG OUT PROCESS

Click on the sign out of Edgenuity (top right)
IF not, another student can get into your information
End of Class REBOOT Computer

Working from Home

- Website = <https://www.vcsedu.org>
- 5th Tab from the Top Left Corner “VPortal”
- Then follow the above procedures as in class – see above
- Be sure you log out / sign out of the computer when you are finished

V-PORTAL Not Working:

<https://www.edgenuity.com>
1st line = 1 _ _ _ _ @vcs2go.net
2nd = 1 _ _ _ _

Basic Attendance Policy

BE HERE on time, every day, go to your assigned seat & stay on task to complete the course on time.
We will follow the School Attendance and Tardy Policy.

District County Policy & Class Rules

- 1 **Chapter Tests & Unit Tests** All tests are done in this Lab. You must notify us before taking a Test. You must score a 70% or higher on the Test Review in order to proceed to the test. You are required to surrender all electronic devices to us. You may use our charging stations.
- 2 **NO Electronics** - caught using or charging electronics during class will receive a ZERO for that assignment or assessment. SRC and Administration wants us to write you up (Electronics are forbidden) To avoid discipline action, please use our charging stations.
- 3 **Time Management** - Quizzes and Tests must be completed in one period or you have to come back during lunch – the results may lower your overall grade.
- 4 70% or Above is considered a passing grade in Edgenuity
- 5 **NOTES MUST BE TURNED IN FOR A “FINAL GRADE”** (This is a District Policy)
(enotes, Composition Notebook, Spiral Notebook, 3-Prong Folder) We don't care how you organize your notes as long as you HAVE THEM to turn in at the end of your Course Completion