

## Meeting Minutes for February 1, 2018

A General Membership Meeting was held on February 1, 2108 commencing at 6:02pm at the Dale Mabry Cafeteria. The following PTA Officers and Board Members were present:

Principal	Sherri Frick
President	Melissa MacKinnon
2nd VP Volunteers and Membership	Brandi Whitney
3rd VP Fundraising/Auction	Anne Williams
Treasurer	Jennifer Chan
Assistant Treasurer	Christine Miller
Recording Secretary	Rachel Fenton
Curriculum Enhancement	Heather DePalma
Hospitality	Courtney Gilner
Volunteer Coordinator	Kellie Haber
ASE	Beata Browne
Dad's Club	Nelson Bosque
Student Activities	Arianne Corbett
Dolphin Depot	Leo Gonzalez
Advocacy	Emily Elliott
Awards & Recognition	Lisl Unterholzner

### I. Call to Order

- A. The President called the meeting to order at 8:18am

### II. Welcome

- A. Jim Cornwell was introduced as a business sponsor. He stated he was here to help and support our school.

### III. President's Report - Melissa MacKinnon

- A. The minutes from the last General Membership Meeting were approved.
- B. Approval of the nominating committee
  - i. The members will be Nelson Bosque, Kim Boussy, Beata Browne, Kathleen Farrell, Jenny Lovell. Alternates: Cheryl Reeves, Peggy Walker
  - ii. Melissa explained how the nominating committee will work to select the slate of candidates for 7 officers of the 2018-2019 PTA Executive Board.

- iii. A Motion was made to approve the candidates for the nominating committee. No objections. The committee was approved.

#### C. End of Year Survey and Budget

- i. Prior to the last GMM, a survey will be sent out on how to spend the extra money in the budget. A discussion took place on ideas on how to spend it. Possible ideas discussed were playground, additional computers are needed for classrooms. Heather DePalma discussed that the iReady teacher kit was purchased and at least 15 computers will be replaced. Teacher mini grants were discussed and possibly making it a part of the budget. Closing in the computer lab in the media center is another option. In addition, it was discussed that another idea would be to pave the dirt/grass area next to the teacher parking lot.

#### IV. Treasurer's Report - Jen Chan

- i. She is working off the original budget approved at the first GMM. She reviewed the actual v. budgeted items on several line items.

- ii. [mabrytreasurer@gmail.com](mailto:mabrytreasurer@gmail.com) if you have any specific questions regarding the budget or specific line items.

#### V. Officer Reports

##### A. VP Fundraising - Anne Williams

- i. She thanked all of the corporate sponsors. Over 350 parents have purchased tickets. The Auction is 3 weeks away. PreAuction will include teacher experiences and will run Feb 18-22.

- ii. Live Auction will include a parking spot, flag pole designated flag and queen of the car line.

- iii. No uniform day will be February 22. Auction Tshirt is not required.

- iv. Every Monday night until the Auction, they are working on putting baskets together. Volunteers are also needed the week of the event to set up.

##### B. VP Programs and Services - Melissa MacKinnon for Kelly McGraw

- i. Lisl Unterholzner explained the status of the School for Excellence campaign. The awards recognizes schools that advocate for their children. She reviewed the results of the baseline survey.

- ii. Positives from the survey: Our school communicates in multiple ways, volunteering is encouraged, and our school is a central part of the community.

- iii. Room for improvement: translations in different languages, helping with transition to middle school, providing information on family rights and responsibilities under Federal Law

- iv. A final survey will be distributed before an application will be submitted for School of Excellence

VI. Administrative Report - Karen Heinberg, guidance counselor

i. Resource Map was distributed. Karen is at school 5 days a week, a social worker and psychologist is at school 3 days a week.

ii. Handbook explains general rules. If a parent is concerned with a child's learning or progress, always start with the teacher and then go to Ms. Heinberg. Parents rights will be distributed before any meeting or evaluation takes places regarding special services.

iii. 5.4% of our students receive special services, 11% have IEPs, 20.6% have EPs (168 students in AGP). National average is 2% for AGP.

iv. Bullying is always discussed with the students. October is National Bullying month. 4th grade uses "Kids on the Block".

v. Character Champs - formerly Dynamic Dolphins. It allows teachers to recognize character traits of the students.

vi. Restorative Practices - how to restore relationships after they have been broken

vii. Student Success Skills for grades 3-5. Importance of healthy optimism. Importance of setting and monitoring goals. Test taking strategies.

VII. New Business - no issues were brought up.

VIII. Adjourned - meeting was adjourned at 7:06pm.

/RF

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Rachel Fenton, Recording Secretary

Approved As:

Date: \_\_\_\_\_

Read: \_\_\_\_\_