

## Meeting Minutes for February 13, 2018

An Executive Board Meeting was held on February 13, 2018 commencing at 8:18am at the Dale Mabry Cafeteria. The following PTA Officers and Board Members were present:

Principal	Sherri Frick
President	Melissa MacKinnon
1st VP Programs & Services	Kelly McGraw
2nd VP Volunteers & Membership	Brandi Whitney
3rd VP Fundraising/Auction	Anne Williams
4th VP Communications	Nikki Armstrong
Treasurer	Jennifer Chan
Assistant Treasurer	Christine Miller
Recording Secretary	Rachel Fenton
ASE	Beata Browne
Curriculum Enhancement	Heather DePalma
Community Outreach	Angie Chalmers
Faculty Liaison	Kate Fisher
Hospitality	Courtney Gilner
Student Activities	Arianne Corbett
Volunteer Coordinator	Kellie Haber
Homeroom Parent Coordinator	Kerrie Edwards

### I. Welcome & Call to Order

The President called the meeting to order at 8:18am

### II. Items for Approval

A. The December and January Executive Board Meeting Minutes were approved.

### III. Officer and Committee Reports

A. President - Melissa MacKinnon

i. She thanked everyone for coming. A group picture was taken for the yearbook.

B. Treasurer - Jennifer Chan

- i. She reviewed the income and expense sheet.
- ii. Encourage teachers to apply for a teacher grant. Homeroom parents can assist teachers with the grant application.
- iii. Committees need to look at any funds left and make decisions as to how to spend it.

B. Dolphin Depot - Leo Gonzalez

- i. New spirit shirt will remain navy with the dolphin school logo but will be redesigned
- ii. There will be Dri-fit boys option. There was a decision made to keep the dolphin consistent on all of the shirts.

C. VP Volunteers and Membership - Brandi Whitney

- i. The budget line item for income is too high on the budget. Christine said she would look into it.
- ii. Melissa thanked Kellie Haber for being volunteer coordinator and for finding someone to be in charge of Spirit Nights

D. VP Programs and Services - Kelly McGraw

- i. Beatta Browne - ASE: over 800 spots were filled for ASE. The new team has already started working on the new program for next year.
- ii. Lisl Unterholzner - Awards & Recognition: we are submitting for several awards through the county, including Advocacy, At Your Service, Communications, Education, Family Involvement, President and Principal, and Volunteer of the Year (Cristina Blunt), Instructional (Kate Fisher)
- iii. Arianne Corbett - Art Show/Family Dinner Night will be April 3. Volunteers are needed to help Ms. Dailey. Talent Show will be March 29. Donuts with Dad or a Movie Night will be the beginning of March. One water filler will be in the cafeteria, front office and library. Other locations will be considered for an additional water bottle filler. Garden electricity will be installed. A meeting will be Wednesday, February 21 for the garden.
- iv. Emily Elliott - Advocacy: there is a safety concern regarding the vines on the fence coming out of the back parking lot. It is difficult to see pedestrians when exiting the parking lot.
- v. Heather DePalma - Great American Scholar has 448 students who participated

E. VP Fundraising - Anne Williams

- i. The Pre-Auction will start on Sunday, February 18 and run to Thursday February 22
- ii. \$1 Free Dress Day on Thursday February 22

iii. Pattini's set up will be Thursday, Feb 22 at 7pm. Volunteers are needed on Friday, Feb 23, 3-4pm to pick up balloons at Party City. Volunteers are also needed at the end of the Auction to pack up decorations.

iv. Corporate and family sponsorships have been exceeded

v. Name the front drive will be a pre-auction experience. Queen of the car line will be a live auction item

F. Administrative Report - Principal Sherri Frick

i. She addressed the street construction and possible effects on Mabry. Next year the construction will effect our car line

G. Faculty Report - Kate Fisher

i. For Auction teacher experiences, many grade levels picked the same day. Teachers tried to pick different dates to make the teacher experiences special but there were calendar conflicts.

IV. The President asked if there was new business or unfinished business. Melissa will discussed that the Boy Scout issue is still outstanding. She will follow up and have a decision by our next executive meeting.

V. The meeting adjourned at 9:19am.

/RF

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Rachel Fenton, Recording Secretary

Approved As:

Date: \_\_\_\_\_

Read: \_\_\_\_\_