



# Madison County High School

2649 W. US 90, Madison, Florida 32340

Telephone: (850) 973-5061

DATE: \_\_\_\_\_

## REQUEST FOR STUDENT RECORDS

TO: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**For enrollment purposes, please send the following information for:**

\_\_\_\_\_  
(Student's Name)

\_\_\_\_\_  
(Date of Birth)

\_\_\_\_\_ Official school transcript (name, date of birth, number of credits earned, grades, discipline, grading scale, attendance)

\_\_\_\_\_ Standardized Test Scores/FCAT

\_\_\_\_\_ Psychological Reports/IEP

\_\_\_\_\_ Health Data/Immunization Records

\_\_\_\_\_ Withdrawal Grades

**Please fax first to: (850) 973-5122**

Please send to: Madison County High School  
Guidance Office  
2649 West US 90  
Madison, FL 32340

If you have any questions, please contact us at: (850) 973-5061

\_\_\_\_\_  
SIGNATURE OF PARENT OR GUARDIAN