

District School Board of Madison County

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Information Technology Department Chromebook Return May 24, 2021

Parent/Guardian,

As the school year winds down, please return all District owned chromebooks and devices according to the schedule below. **Remember to turn in the Charger with the device.** Please remember to ask for a receipt when you return a device. Devices may be returned to any of our public schools or the district office. Please be aware, devices will be assessed for damage and fined according to the Student Code of Conduct. If you have a questions, please contact your child's school or the IT department at 850-973-5014 or it-helpdesk@mcsbfl.us.

Failure to return your device will result in Fines of up to \$200.00 being placed on your child's account according to the Student Code of Conduct.

All In-Person Students Grades K-8th:

If you have any devices or chargers at home please send them to school with your child immediately. They may give them to their teacher, or you may drop them off at the front office.

All Distance Learning and Virtual Students:

All Distance Learning and Virtual Student Computers must be returned June 2nd – June 4th. You may bring the device to the front desk at any of our schools or you may drop it off at the District office.

High School In-Person 9th Grade:

All in-person 9th grade students must bring their computer and charger with them to school on June 1st. and turn them in. The school will provide instructions on where to drop them off.

High School In-Person 10th & 11th Grade:

All in-person 10th & 11th grade students must bring their computer and charger with them to school on June 3rd and turn them in after their last exam. The school will provide instructions on where to drop them off.

ALL High School Graduation Seniors:

All Seniors must turn in their computer and charger on May 27th after their last exam.

You Will Not Be Cleared for Graduation If You Do Not Turn in Your Computer and Charger. The school will provide instructions on where to drop them off.

All Devices Must be Returned by JUNE 4th. Any devices still outstanding after that date will be marked as lost, disabled, and the child's account fined.