

**AGENDA**  
**September 17, 2013**  
**9:00 a.m.**  
**Regular Session**

- A) **Call to Order**
- B) **Pledge of Allegiance and Invocation**
- C) **Welcome Visitors**
- D) **2013-2014 Insurance Renewal Recommendation:** Donna Turner
- E) **Employee Disciplinary Action:** Superintendent Hastings
- F) **District Strategic Plan:** Dr. Wnek and Carol Dubois
- G) **Flip It! Smack It! Stack It! Recycle Presentation:** Becky Tyson and Lee Bryan
- H) **Approval of Minutes of September 3, 2013 Board Meeting**
- I) **Consent Agenda**
1. **GENERAL ITEMS:**
- a) Employee Status
  - b) Illness-In-Line-of-Duty Leave Request
  - c) Family Medical Leave Request
  - d) Professional Leave Requests
  - e) Student Trip Requests
  - f) Administrative Services:
    - 1. 5-Year District Facilities Work Plan
    - 2. 2013/2014 SY Contract with College of Central Florida Mid-FL Career Pathway Consortium
  - g) Recommendations
  - h) Personal Leave In Excess of Six (6) Days Leave Request
2. **FINANCE:**
- a) Financial Statement as of August 2013
- J) **Superintendent's Comments / Recommendations**
- K) **Board Member Comments**
- L) **School Visits: JBES and WES**

**Consent Agenda  
September 17, 2013  
9:00 a.m.**

**1) GENERAL ITEMS:**

**a) Employee Status:**

1. Lisa Fine, CKS Custodian, *resignation*, effective September 13, 2013 and payment for any unused leave.
2. Johnathan R. Pitts, District Courier, *internal transfer* to Painter, effective September 16, 2013, vacancy.
3. Windy Ahrens, District Bus Attendant, *internal transfer* to Bus Driver, 5 hours per day, effective September 3, 2013, replacing Heidi Samec.
4. *Status Funding Change – WES:*  
 Rowena Rivera Vincenty – effective August 12, 2013  
**From:** 1000E 5200 0120 0231 11020 100%  
**To:** 1000E 5200 0120 0231 11020 50%  
 4210 5200 0120 0231 40230F2014 50%  
  
 Mary J. Sridhar – effective August 12, 2013  
**From:** 1000E 5200 0120 0231 11020 50%  
 4210 5200 0120 0231 40230F2014 50%  
**To:** 1000E 5200 0120 0231 11020 100%
5. The following changes in bus route hours for bus drivers / aides during the 2013-2014 SY:

**Transportation Department  
SCHOOL BOARD OF LEVY COUNTY  
Route Verifications for Bus Drivers and Bus Aides**

*Effective August 19, 2013 for the SY 2013 - 2014*

| <b>BUS DRIVERS</b>                |                 |                 |                  |
|-----------------------------------|-----------------|-----------------|------------------|
| <b>DRIVER'S NAME</b>              | <b>12-13 SY</b> | <b>13-14 SY</b> | <b>OVER TIME</b> |
| <b>AHRENS, GARY</b>               | <b>5.25</b>     | <b>5.50</b>     |                  |
| <b>AHRENS, MIKE</b>               | <b>6.00</b>     | <b>6.50</b>     |                  |
| <b>AHRENS, WINDY (new driver)</b> |                 | <b>5.00</b>     |                  |
| <b>ALFONSO, NANNETTE</b>          | <b>5.00</b>     | <b>5.25</b>     |                  |
| <b>ARMSTRONG-ADDISON, DEBI</b>    | <b>8.00</b>     | <b>9.00</b>     | <b>1.00</b>      |
| <b>BELL, GWENDOLYN</b>            | <b>8.00</b>     | <b>7.75</b>     |                  |
| <b>BREWINGTON, VAUGHN</b>         | <b>8.00</b>     | <b>8.00</b>     |                  |
| <b>BROSS, DAVID</b>               | <b>5.00</b>     | <b>5.00</b>     |                  |
| <b>BROWER, KAREN</b>              | <b>6.25</b>     | <b>6.25</b>     |                  |
| <b>BURGE, TERRELL</b>             | <b>8.00</b>     | <b>7.25</b>     |                  |
| <b>CARLSON, PAUL</b>              | <b>5.00</b>     | <b>5.00</b>     |                  |
| <b>CARRILLO, DENISE</b>           | <b>5.00</b>     | <b>5.00</b>     |                  |

|                        |      |      |      |
|------------------------|------|------|------|
| CROSSMAN, MARYANN      | 7.50 | 7.00 |      |
| DAYS, JOYCE            | 8.00 | 8.25 | 0.25 |
| DAYS, RONALD           | 8.00 | 8.00 |      |
| DOMINEY, JULIE         | 6.00 | 6.00 |      |
| DUVAL, KATHRYN         | 8.00 | 5.25 |      |
| EMMONS, PATRICIA       | 5.00 | 5.00 |      |
| FLOYD, VIRGINIA        | 6.75 | 6.50 |      |
| FOLEY, DON             | 6.50 | 6.25 |      |
| FOLEY, RUTH            | 7.00 | 7.00 |      |
| GOINS, SHIRLEY         | 5.50 | 5.50 |      |
| GRIFFIN, CARLYNN       | 7.25 | 6.75 |      |
| GRIFFIN, KENNETH       | 8.00 | 7.50 |      |
| HALEY, TRACY           | 7.00 | 6.75 |      |
| HARDEE, ELISA          | 7.75 | 7.75 |      |
| HUNTER, MARY           | 7.75 | 7.75 |      |
| INGRAM, SHARON         | 5.00 | 5.00 |      |
| JACKSON, IRIS          | 8.00 | 8.00 |      |
| JAMES, VERDELL         | 8.00 | 8.25 | 0.25 |
| JORDAN, FRANCES        | 8.00 | 5.00 |      |
| KNOPIC, TINA           | 5.00 | 5.00 |      |
| KOON, ROBIN            | 5.00 | 5.25 |      |
| LANE, MARCUS           | 6.50 | 6.25 |      |
| LEONARD-EADS, LINDA    | 6.50 | 5.25 |      |
| MATTHEWS, DEBRA        | 6.75 | 7.00 |      |
| MILLER, JOAN           | 8.00 | 8.00 |      |
| MILLER, MELANIE SUE    | 7.25 | 7.00 |      |
| MOORE, CHERYL          | 7.00 | 6.50 |      |
| NICHOLSON, MARY        | 6.00 | 7.25 |      |
| NYGARD, LOIS           | 8.00 | 7.50 |      |
| PARKER, ISAIAH         | 5.00 | 5.00 |      |
| PARKER, KATRINA        | 5.00 | 5.00 |      |
| PERRY, CAROLYN         | 7.75 | 8.00 |      |
| POGUE, LISA            | 8.00 | 8.00 |      |
| POLK, DARLENE          | 5.50 | 6.00 |      |
| RICKER, DREMA          | 5.00 | 5.00 |      |
| ROBERTS, TIFFANY       | 8.00 | 8.00 |      |
| SHELTON, CHERYL        | 7.50 | 7.50 |      |
| SIMS, SILVESTRA        | 5.25 | 5.25 |      |
| STALNAKER, SHARON      | 5.50 | 7.75 |      |
| THOMPSON, ALEX CHRISTY | 6.00 | 6.50 |      |
| TOWNSEND, FRANCES      | 8.00 | 8.25 | 0.25 |
| WADE, SARAH            | 7.50 | 7.00 |      |
| WARHURST, KELLY        | 7.00 | 6.50 |      |
| WEBSTER, CASSANDRA     | 6.00 | 5.25 |      |
| WOOD, ANN              | 5.00 | 5.00 |      |
| WRIGHT, GREG           | 6.00 | 6.00 |      |
| YOUNG, PEGGY           | 8.00 | 8.25 | 0.25 |
| YOUNT, JENNIFER        | 8.00 | 7.50 |      |

|                  |
|------------------|
| <b>BUS AIDES</b> |
|------------------|

|                      |      |      |  |
|----------------------|------|------|--|
| ADAMS, SHANNON       | 6.00 | 5.50 |  |
| CARRASQUILLO, JUDITH | 5.25 | 5.00 |  |
| CARRILLO, RAMONA     | 6.00 | 7.00 |  |
| DELOACH, JOY         | 5.00 | 5.00 |  |
| MEEKS, MARY          | 6.00 | 5.50 |  |
| MINOR, SUSIE         | 6.50 | 5.50 |  |
| PHILLIPS, JOHNNIE    | 6.00 | 6.25 |  |
| SMOTHER, TINA        | 6.00 | 5.25 |  |
| WARHURST, SARA       | 6.00 | 6.00 |  |
| WILKERSON, ELVA      | 6.00 | 5.00 |  |
| WILLIAMS, MAUDE      | 5.75 | 5.75 |  |
|                      |      |      |  |

*NOTE: Bus Drivers/Aides will be paid their regular rate of pay up to 8.00 hours per day. Any additional work time over 8.00 hours per day will be turned in on a time card, and if it exceeds a 40 hour work week will be paid at time/half.*

6. Cynthia Mitchell, WES Teacher, **resignation** effective September 26, 2013.
7. Parrish Parnell, CMHS Teacher's Aide, **resignation** effective August 14, 2013, and payment for any unused leave.
8. Judith Graham, BES Teacher's Aide, **resignation** effective September 13, 2013, and payment for any unused leave.
9. Shari Cone, BES ESE Teacher's Aide, **internal transfer** to VPK Lead Teacher, effective September 17, 2013, replacing Judith Graham.
10. Amy Parks, CKS Teacher's Aide, **increase hours worked** from 6.0 hours per day to 7.0 hours per day, effective September 17, 2013.

**b) Illness-In-Line-of-Duty Leave Request:**

1. Amos Bostick, WHS Custodian, September 3 – 13, 2013 (8.0 hrs per day) and September 16, 2013 (4.0 hours).

**c) Family Medical Leave Request:**

1. Mary Jane Meeks, District Bus Aide, September 18 – November 19, 2013.

**d) Professional Leave Requests:**

1. **Dr. Patrick Wnek**, Assistant Superintendent Curriculum and **Joelene Vining**, CMHS Assistant Principal, September 26 and 27, 2013, FL Partnership Leadership Colloquium, Tallahassee, all expenses paid FL Partnership, no cost to Board.
2. Natalie Couey, WMS Teacher, December 3-7, 2013, National Association of Agricultural Educators Conference, Las Vegas, sub only cost to Board.

3. Katherine Manuel, BMHS Cafeteria Manager, October 22 – 24, 2013, FSNA Industry Seminar, Orlando, expenses paid project #41000.
4. Kathryn M. Lawrence, District STEM Coordinator, travel dates as follows:  
Sept. 29(pm)-30, 2013, DOE EQUIP Rubric & Quality Review Training – Orlando, FLDOE reimburse  
Oct. 17-19, 2013, FCTM Fall Conference, Orlando, paid RTTT project #43401 00814.
5. **Barbara Rivers**, District Coordinator Data and Assessment, **Kathryn M. Lawrence**, District STEM Coordinator, **Michael Homan**, District Coordinator of Title Programs, September 25(pm), 26 and 27, 2013, DOE Training for Development of Local Assessments, Orlando, expenses reimbursed by FL DOE.
6. Ronald Perez, District Coordinator of Technology, travel dates as follows:  
September 23-25, 2013, FL Assoc. Ed. Data Systems Conf., Orlando, paid from project #10140  
October 20-26, 2013, Stoneware Tech. Training., Carmel, Indiana, RTTT project #43401 00614
7. Teresa Pinder, District Local Assistive Technology Specialist (LATS) paid by LATS project #40290F2014:  
October 7(pm)-9, 2013, R-LATS duties Flagler County, Palm Coast and Bunnell  
October 16(pm)-19, 2013, FL Council for Exceptional Children Conference, St. Pete
8. **Dr. Rosalind Hall**, District ESE / SS Director, **Laura Brown**, District Pre-K and Student Services Coordinator, October 27 – 30, 2013, Educational Strategies and Student Engagement Institute, Orlando, expenses paid project #40230F2014.
9. Mickey Ebert, BMHS Teacher and Basketball Coach, October 3-4, 2013, Basketball Coaches Clinic, Jacksonville, all expenses paid internal account, no cost to Board.
10. Christy Jones, CES Teacher, October 8 (pm) – 10, 2013, PECS Training, NOVA University Orlando, expenses paid from IDEA project #40230F2014 (travel) and #40241F2014 (meals).
11. Florida Reading Association Conference, September 26-28, 2013, Orlando, expenses paid from project #11332: Carol Jones, Lauren Whitehurst, Amber Philpot, Sandra Roberts, Linda Campbell, Marlene Wiggins, Barbara Hoyt and Chloe Gabriel.

**e) Student Trip Requests:**

1. National FFA Convention, October 27 – November 1, 2013, Louisville KY, advisor's expenses paid from project #15300, all other expenses paid internal account as follows:  
**BMHS** Marcia Smith, April Trimm Chaperone, 5 students, commercial carrier – AIRLINE  
**CKS** Dennis Voyles, Jolie Davis Chaperone, 6 students, traveling with Gilchrist Co. by rental car  
**CMHS** Dallas Locke and Karen Tillis (chaperone), 6 students, rental car  
**WMS** Natalie Couey, Carl Vining Chaperone, 3 students, county van  
**WHS** Chris Wilder, 4 students, county van
2. FFA Sunbelt Ag EXPO, October 16, 2013, Moultrie, GA, substitute teachers only cost to Board, all other expenses paid internal account as follows:  
**CMHS** Matthew Dettloff, Dallas Locke, 50 students, commercial carrier – BUS
3. Kyle Quincey and Teresa Collins, BMHS VE Classes, March 24, 2014, SeaWorld Orlando Trip, chaperones Jennifer Goedeck, Debbie Dexter, Leaudary Bell, 20 students, commercial carrier – BUS, expenses paid internal account, no cost to Board.
4. WES 4<sup>th</sup> Grade Class Trip to St. Augustine, May 9, 2014, Teachers Tina Roberts, Britney Swink, Hillary Cribbs, Michelle Clark, Cynthia Mitchell, Julie Whiteacre and parents (list on file in the office on day of trip) 145 students, commercial carrier – BUS, expenses paid internal account, no cost to Board.

**f) Administrative Services:**

1. Approval of the 2013-2014 SY 5-Year Facilities Work Plan
2. Approval of the 2013-2014 SY Contract with College of Central Florida Mid-Florida Career Pathway Consortium

**g) Recommendations:**

1. Joanne H. Hunt, WHS Teacher, effective September 9, 2013, (out-of-field in Reading/Int Reading, completely in-field in English I) replacing Cindy Penney.
2. For the 2013-2014 school year, establish a CDE student position at WHS in the Cafeteria, not to exceed 10 hours per week as indicated by timecards beginning August 29, 2013, paid from project #41000 with the appointment of Amanda Colon to the position.
3. Approval of revised job descriptions of Coordinator, Transportation; Transportation Training Supervisor; Bus Driver; Bus Mechanic; Substitute Bus Driver.
4. Blaine Vitallo, WMS OPS Avid Tutor, effective September 9, 2013, position board approved August 20, 2013.
5. Andrea Monique Allnut, non-instructional OPS position at JBES, effective September 30, 2013, position Board approved September 3, 2013.
6. Jonathan E. Uncle, Jr., BMHS Food Service Worker, 5.5 hours per day, effective September 17, 2013, replacing Gabriel Thomas.
7. Stephanie King, WMS Avid Tutor, effective September 9, 2013, position Board approved August 20, 2013.

**h) Personal Leave In Excess of Six (6) Days Leave Request:**

1. Meredith Stone, JBES Teacher, October 16 through November 21, 2013.

**2) FINANCE:**

- a) Financial Statement as of August 2013