

AGENDA
May 6, 2008

6:45 P.M.
Executive Session

A) Expulsion Recommendation

7:00 P.M.
Regular Session

B) Call to Order

C) Presentation of Colors: Williston High School JROTC Color Guard

D) Pledge of Allegiance and Invocation

E) Approval of Minutes of April 22, 2008 Board Meeting

F) District Report: Superintendent and Staff

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|----|--|--------------------------|
| 1. | W.H.S. JROTC Program: | Sergeant Raymond Douyard |
| 2. | Recognition of District Spelling Bee Winner: | Jeff Davis |

G) Welcome Visitors

H) Proposed 2008-2009 Official School Calendar: Candy Dean

I) Proposed Board Policy Changes: Jeff Davis

J) Educational Plant Survey: Jeff Davis

K) Budget Update: Superintendent

L) 2 MILL Advertisement: Bob Clemons

M) Consent Agenda:

1. GENERAL ITEMS:

- a) Resignations
- b) Family Medical Leave Requests
- c) Professional Leave Requests
- d) Student Trip Requests
- e) Instructional Services

- 1. NEFEC Contract #725-08-FRI STI-010 (**attachment #1**)

- f) Administrative / Support Services
 - 1. Contract for Services with CDS Headstart for 2008-2009
 - 2. Annual Bid Requests for 2008-2009

- g) Recommendations

2. FINANCE:

- a) Budget Amendments #14-A and #14-B (**available at meeting**)
- b) Removal of Cannibalized Property from Inventory

N) Superintendent's Comments / Recommendations

PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION.

Consent Agenda
May 6, 2008
6:45 p.m.

1) GENERAL ITEMS:

a) Resignations:

1. Carol McKinstry, C.H.S. Math Teacher, exiting DROP, effective July 31, 2008, and payment for any unused leave.
2. Stacey Moore, J.B.E.S. Kg. Teacher, effective June 9, 2008, and payment for any unused leave.
3. Daniel Young, C.M.S. Custodian, April 30, 2008, and payment for any unused leave.
4. Sylvia McCullars, C.E.S. Art Teacher, for retirement, to participate in the DROP program, beginning July 1, 2008 and terminating June 30, 2013.
5. Pamela M. Carpenter, Hilltop Alternative School ESE Teacher, effective June 9, 2008, and payment for any unused leave.
6. Timothy Baker, Hilltop Alternative School Guidance Counselor, effective June 25, 2008, and payment for any unused leave.

b) Family Medical Leave Requests:

1. Melissa Lewis, W.E.S. 5th Grade Teacher, May 12 – June 5, 2008.
2. Bobbie Jo Gowland, W.H.S. Teacher, May 19 – June 5, 2008.

c) Professional Leave Requests:

1. Agriscience Ed Leadership Conference, Haines City, FL, advisor expenses paid from project #15300:

Robert Philpot – WHS: May 2, 3 and 4, 2008
John C. Wilder – WMS: May 2 and 3, 2008
Heather Rucker – CMS: May 1 – 4, 2008
2. Linda K. Yon, District Speech/Language Teacher, DOE Project Central: Language Reading Connection, May 15 and 16, 2008, Altamonte Springs, FL, no cost to Board.
3. Linda K. Yon, District Speech/Language Teacher, May 23 (pm) – 25, 2008, Florida Speech/Language Hearing Association Annual Convention, Orlando, FL, no cost to board.
4. Teresa Pinder, District Local Assistive Technology Specialist, May 8 & 9, 2008,

Summer Institute Meeting, Palatka, paid from project #482902 LATS.

5. Nancy Thornqvist, District Office, June 23 – 25, 2008, No Child Left Behind 2008 School Choice Summit, Orlando, FL, paid from project #4824012.
6. Robert Clemons, District Finance Director, June 9 - 13, 2008, Florida School Finance Officers Annual Conference, Marco Island, FL, paid from project #17500.
7. Deanne Meyer, District Positive Behavior Strategies Coordinator, reimburse airfare and hotel expense – 2 nights – Positive Behavior Strategies Conference, Chicago, IL, March 26-30, 2008, **AMEND** paid from project #149001.

d) Student Trip Requests:

1. Katie Jones, C.H.S. Sr. FFA Advisor, April 25, 2008, State Agribusiness Contest, Gainesville, FL, 4 students, 1 county vehicle, Advisor expenses paid from Project #15300, all other expenses paid from internal account.
2. Mary Russ and Earleen Williams, W.H.S. Teachers, May 1, 2008, Marine Science Trip to Interlachen Elementary to give presentation on “Ocean Life” to Kg. and 1st Grade Students, 13 students, 1 private mini-van and 1 county van, expenses paid by internal account, no cost to Board.
3. Janeice Smith, C.K.S. Safety Patrol Sponsor, 4 Chaperones, June 17 – 21, 2008, Annual Safety Patrol Trip to Washington D.C., 14 students, commercial carrier – bus, expenses paid from internal account.
4. Raymond Douyard, W.H.S. Jr. ROTC, June 23 – 28, 2008, JCLC Cadet Leadership Challenge, Summer Camp (Camp Shands) Hawthorne, FL, 20 students, 1 bus, paid from internal account.
5. NEFEC Teen Summit – Student Leaders Conference, Camp Blanding, Starke, FL, April 23 – 25, 2008, all expenses paid by NEFEC or internal accounts, no cost to Board: B.H.S. – SRO Deputy Donna Roe, Chaperones Bruce McCosar and Sandra Branson, 14 students, 1 bus.
6. **W.M.S. Honor Students Reward Trip**, May 9, 2008 – ***AMEND*** to **May 27, 2008**, Wild Adventures Theme Park, GA, Chaperones Jason Odom, Amber Philpot, Elizabeth Horner, Sharon Sandlin, Julie Schilling and Deloris McLeod, 84 students, 2 school buses, expenses paid (travel and subs) from School Improvement Project #134407, no cost to Board.
7. Safety Patrol Trip, June 17 – 21, 2008, Washington, DC, commercial carrier – bus, paid from internal account:

B.E.S. – Crystal Hubbard, Sponsor, chaperones Jennifer Houchin, Kimberly Dean, Tracy Barber, Morgan Elton and Allison Tarby, 8 students.

Y.T.S. – Rebecca Fries, Sponsor, 2 students

8. Alice Graham, C.H.S. Health Occ. Ed. Teacher, June 17 – 23, 2008, Health Occupations Students of America (HOSA) National Competition, Dallas, TX, chaperones Shannon Aker, Debbie Kearns and Veronica Hastings, 7 students, commercial carrier – bus, advisor expenses paid from project #15300.

e) Instructional Services:

1. Contracts and/or Agreements:

- a. Contract with NEFEC to provide additional dollars for the Summer 2008 Florida Reading Initiative professional development opportunities for participating Levy County Teachers.
- b. District Interinstitutional Articulation Cooperative Agreements for Dual Enrollment, Tech Prep, Remediation and Teacher Preparation with C.F.C.C. for 2008-2009 school year.

f) Administrative / Support Services

1. Contracts and/or Agreements:

- a. Provider Agreement and Agreement for Services with Childhood Development Services, Inc., (CDS) to provide Transportation Services from August 18, 2008 – June 30, 2009.
- b. School Lunch Reimbursement Contract with Childhood Development Services, Inc., (CDS) for reimbursement of Head Start meals from August 18, 2008 – June 30, 2009.
- c. Lease Agreement with Childhood Development Services, Inc., (CDS) to lease 6 buildings for Head Start at Universal One Stop in Bronson and 1 portable classroom at C.E.S. from July 1, 2008 – June 30, 2009.

2. Bid Requests:

- a. Permission to extend the following annual bids for the 2008-2009 school year at the same rates and conditions as originally bid.

| | | |
|---------|---------|---------------------|
| Bid No. | 06 – 02 | Pest Control |
| | 06 – 03 | Vinyl Floor Tile |
| | 06 – 04 | Ceiling Tile / Grid |

| | |
|---------|-----------------------|
| 07 – 01 | Petroleum Products |
| 07 – 02 | Motor Oil |
| 07 – 03 | Fresh Delivered Pizza |
| 07 – 04 | Covered Walkways |

- b. Call for bids for the following annual items/services for 2008-2009, with bids being awarded at the June 3, 2008 Board meeting:
 - aa. Milk Products
 - bb. Bread Products
 - cc. Liquid Propane

g) Recommendations

- 1. Appointments and/or Transfers:
 - a. Jason L. Foley, District Air-conditioning Mechanic, effective April 21, 2008, temporarily replacing McSween Huber while on leave.
- 2. Payment to the following personnel for supplemental activities during 2007-2008:

| <u>SITE</u> | <u>EMPLOYEE</u> | <u>SUPPLEMENT</u> | <u>SP#</u> | <u>DATE</u> |
|-------------|------------------|---------------------|------------|-------------|
| WES | Mary J. Guinsler | Reading Endorsement | 411 (add) | 08/13/07 |
| | Barbara J. Hoyt | Reading Endorsement | 411 (add) | 08/13/07 |
| | Melissa S. Lewis | Reading Endorsement | 411 (add) | 08/13/07 |
| | Barbara Rivers | Reading Endorsement | 411 (add) | 08/13/07 |
| WMS | Sharon Sandlin | ESOL Endorsement | 241 (add) | 08/13/07 |
| WHS | Emily Lovely | Reading Endorsement | 411 (add) | 08/13/07 |

- 3. Nancy S. Thornqvist, Instructional TSA, change hours worked per day from 7.5 to 6.5, effective May 6, 2008.
- 4. Douglas Droskoski, Y.T.S. Head Custodian, effective date April 28, 2008, replacing Richard Anderson vacancy.
- 5. Payment to the following personnel for supplemental activities during 2007-2008:

| <u>SITE</u> | <u>EMPLOYEE</u> | <u>SUPPLEMENT</u> | <u>SP#</u> | <u>DATE</u> |
|-------------|---------------------|---------------------|------------|-------------|
| WES | Nancy Priest | Reading Endorsement | 411 (add) | 08/13/07 |
| | Kathleen Brewington | Reading Endorsement | 411 (add) | 08/13/07 |
| | Sarah Corliss | Reading Endorsement | 411 (add) | 08/13/07 |

h) Illness-In-Line-Of-Duty Requests:

- 1. Kelly Bass, W.M.S. PE Teacher, May 8, 2008 (2.5 hours).

2. Elizabeth Brown, W.M.S. Custodian, April 23, 24, 25, 28, 29, 30, and May 1, 2, 5, 6, 2008 (8.0 hours per day).
3. Katie Jones, C.H.S. Ag Teacher, April 29 (2.0 hours), 2008.

2) FINANCE:

- a) Budget Amendments #14-A and #14-B
- b) Removal of the following equipment from property inventory:

Cannibalized Property: the items no longer work and are not repairable, but the parts can be used to keep others running.

| | <u>Property No.</u> | <u>Description</u> | <u>Acquisition</u> | <u>Amount</u> |
|-------------|---------------------|--------------------|--------------------|---------------|
| YTS: | C-5433 | IBM Computer | 01 / 93 | \$1,149.00 |
| | C-6017 | IBM Computer | 10 / 93 | \$1,549.00 |
| | C-6471 | Gateway Computer | 07 / 94 | \$1,740.00 |
| WES: | C-8928 | Gateway Computer | 03 / 99 | \$1,524.00 |
| | C-9092 | Gateway Computer | 05 / 99 | \$1,138.00 |

- c) Amendment of Instructional and ESP Salary Schedules to allow payment to the following personnel for:

Translate into Spanish the “Homeless Student” registration form for the District, up to 3 additional hours at regular rate of pay between the dates of April 29 – May 2, 2008, paid from Title I Project 4824014: Areles Rosario-Roldan