

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
April 9, 2019

AGENDA

Call to Order – Immediately following the Workshop

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. The Superintendent recommends approval of the following curriculum items:
 - a. 2019-2020 School Calendar (*Revised*) (pgs. 2-3)
 - b. 2020-2021 School Calendar (*Revised*) (pgs. 4-5)

Director of Human Resources – Walter Boatright:

2. The Superintendent recommends approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-94 Contract between the Florida Learning Alliance, Inc. (FLA, Inc.) and the District School Board of Suwannee County to provide a staff development management system referred to as the Track Application and related support services (*Renewal*) (pgs. 6-12)

Adjourn



SUWANNEE COUNTY SCHOOL DISTRICT
SCHOOL CALENDAR
2019-2020

MY CHOICE for High Quality Education!

July 2019					
July 1-31: Summer Work Schedule	1	2	3	4	5
July 4: Holiday	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30	31		

January 2020					
Jan 1-3: Christmas Break			1	2	3
Jan 6: Teacher Work Day					
Jan 7: Students Return	6	7	8	9	10
Jan 17: PD Day	13	14	15	16	17
Jan 20: MLK Holiday	20	21	22	23	24
	27	28	29	30	31

August 2019					
Aug 5: Return to 5 day weeks				1	2
Aug 5-9: Pre-Planning Days	5	6	7	8	9
Aug 12: First Day for Students	12	13	14	15	16
Aug 26: PD Day	19	20	21	22	23
	26	27	28	29	30

February 2020					
Feb 14: PD Day	3	4	5	6	7
Feb 17: Presidents Day	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28

September 2019					
Sept 2: Labor Day Holiday	2	3	4	5	6
Sept 23: PD Day	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30				

March 2020					
Mar 13: End of Quarter 3 (45 days)	2	3	4	5	6
Mar 16: Teacher Work Day	9	10	11	12	13
Mar 23: County PD Day	16	17	18	19	20
	23	24	25	26	27
	30	31			

October 2019					
Oct 11: End of Quarter 1 (42 days)		1	2	3	4
Oct 14: Teacher Work Day	7	8	9	10	11
Oct 28: PD Day	14	15	16	17	18
	21	22	23	24	25
	28	29	30	31	

April 2020					
April 10: Good Friday Holiday			1	2	3
April 20-24: Spring Break	6	7	8	9	10
April 27: PD Day	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	

November 2019					
Nov 11: Veterans Day Holiday					1
Nov 25-29: Thanksgiving Break	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29

May 2020					
May 25: Memorial Day Holiday					1
May 28-29: Early Release	4	5	6	7	8
May 29: End of Quarter 4 (45 days)	11	12	13	14	15
May 29: Last Day for Students	18	19	20	21	22
	25	26	27	28	29

December 2019					
Dec 20: Early Release	2	3	4	5	6
Dec 20: End of Quarter 2 (42 days)	9	10	11	12	13
Dec 23-31: Christmas Break	16	17	18	19	20
	23	24	25	26	27
	30	31			

June 2020					
June 1: Post-Planning Day	1	2	3	4	5
June 1-30: Summer Work Schedule	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30			

PD Day – Holiday for students.

Holidays for 10/11 month teachers, students, bus drivers, food service workers, and paraprofessionals.

Teacher Work Day - Holiday for students, bus drivers, food service workers, and paraprofessionals (as assigned).

Holidays for ALL employees and students.

* Early Release days may be subject to change with prior notice.
* PD Days may be converted to student days if needed for storm make-up days.

SCSB Approved 12/18/2018
Revised XX/XX/XXX



SUWANNEE COUNTY SCHOOL DISTRICT
SCHOOL CALENDAR
2019-2020

MY CHOICE for High Quality Education!

Pre-Planning: August 5 – 9, 2019

Post-Planning: June 1, 2020

NINE WEEK PERIODS AND REPORTING DATES

First nine weeks/term:

Progress reports will be distributed	Friday, September 13, 2019
End of first nine weeks/mid 1 st term	Friday, October 11, 2019
Grade reports go out	Friday, October 18, 2019

Second nine weeks/term:

Progress reports will be distributed	Friday, November 15, 2019
End of second nine weeks/end of 1 st term	Friday, December 20, 2019
Grade reports go out	Friday, January 10, 2020

Third nine weeks/term:

Progress reports will be distributed	Friday, February 7, 2020
End of third nine weeks/mid 2 nd term	Friday, March 13, 2020
Grade reports go out	Friday, March 20, 2020

Fourth nine weeks/term:

Progress reports will be distributed	Friday, April 17, 2020
End of fourth nine weeks/end of 2 nd term	Friday, May 29, 2020
The school office is responsible for the distribution of report cards at the end of the year.	

TEACHERS' WORKDAYS

October 14, 2019	January 6, 2020	March 16, 2020
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PROFESSIONAL DEVELOPMENT (PD) DAYS (7.25 DAYS – EXCEPT **COUNTY PD DAY)

August 26, 2019	January 17, 2020	April 27, 2020
September 23, 2019	February 14, 2020	
October 28, 2019	March 23, 2020**	

HOLIDAYS 12-Months

July 4, 2019	December 23-31, 2019	April 10, 2020
September 2, 2019	January 1, 2020	April 20-22, 2020
November 11, 2019	January 20, 2020	May 25, 2020
November 25-29, 2019	February 17, 2020	

HOLIDAYS Students

August 26, 2019	November 25-29, 2019	March 23, 2020
September 2, 2019	December 23-31, 2019	April 10, 2020
September 23, 2019	January 1-6, 2020	April 20-27, 2020
October 14, 2019	January 17-20, 2020	May 25, 2020
October 28, 2019	February 14-17, 2020	
November 11, 2019	March 16, 2020	

TEACHER PAID HOLIDAYS (6)

Labor Day	Christmas Day
Veterans Day	Martin Luther King Jr. Day
Thanksgiving Day	Presidents' Day

- **Paraprofessionals** will work all student days, six (6) Professional Development Days, plus five (5) of the following days as determined by the school principal: Pre-Planning Days, Post-Planning Day, Teacher Work Days.
- **Food Service and Bus Drivers** work six(6) Professional Development Days as determined by their supervisor.
- 10 months personnel work 196 days.
- 11 months personnel work 216 days.

SCSB Approved 12/18/2018
Revised XX/XX/XXX



SUWANNEE COUNTY SCHOOL DISTRICT
SCHOOL CALENDAR
2020-2021

MY CHOICE for High Quality Education!

July 2020					
July 1-31: Summer Work Schedule			1	2	3
July 2: Holiday	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	31

January 2021					
Jan 1: Christmas Break					1
Jan 4: Teacher Work Day	4	5	6	7	8
Jan 5: Students Return	11	12	13	14	15
Jan 15: PD Day	18	19	20	21	22
Jan 18: MLK Holiday	25	26	27	28	29

August 2020					
Aug 3-7: Pre-Planning Days	3	4	5	6	7
Aug 10: First Day for Students	10	11	12	13	14
Aug 31: PD Day	17	18	19	20	21
	24	25	26	27	28
	31				

February 2021					
Feb 12: PD Day	1	2	3	4	5
Feb 15: Presidents Day	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26

September 2020					
Sept 7: Labor Day Holiday		1	2	3	4
Sept 21: PD Day	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
	28	29	30		

March 2021					
Mar 12: End of Quarter 3 (45 days)	1	2	3	4	5
Mar 19: Teacher Work Day	8	9	10	11	12
Mar 26: County PD Day	15	16	17	18	19
	22	23	24	25	26
	29	30	31		

October 2020					
Oct 9: End of Quarter 1 (42 days)				1	2
Oct 12: Teacher Work Day	5	6	7	8	9
Oct 26: PD Day	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30

April 2021					
April 2: Good Friday Holiday				1	2
April 19-23: Spring Break	5	6	7	8	9
April 26: PD Day	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30

November 2020					
Nov 11: Veterans Day Holiday	2	3	4	5	6
Nov 23-27: Thanksgiving Break	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30				

May 2021					
May 26-27: Early Release	3	4	5	6	7
May 27: End of Quarter 4 (45 days)	10	11	12	13	14
May 27: Last Day for Students	17	18	19	20	21
May 28: Post-Planning Day	24	25	26	27	28
May 31: Memorial Day Holiday	31				

December 2020					
Dec 18: Early Release		1	2	3	4
Dec 18: End of Quarter 2 (42 days)	7	8	9	10	11
Dec 21-31: Christmas Break	14	15	16	17	18
	21	22	23	24	25
	28	29	30	31	

June 2021					
June 1-30: Summer Work Schedule		1	2	3	4
	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
	28	29	30		

PD Day – Holiday for students.

Holidays for 10/11 month teachers, students, bus drivers, food service workers, and paraprofessionals.

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Holidays for ALL employees and students.

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* PD Days may be converted to student days if needed for storm make-up days.

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Revised XX/XX/XXX



SUWANNEE COUNTY SCHOOL DISTRICT
SCHOOL CALENDAR
2020-2021

MY CHOICE for High Quality Education!

Pre-Planning: August 3 – 7, 2020

Post-Planning: May 28, 2021

NINE WEEK PERIODS AND REPORTING DATES

First nine weeks/term:

Progress reports will be distributed	Friday, September 11, 2020
End of first nine weeks/mid 1 st term	Friday, October 9, 2020
Grade reports go out	Friday, October 16, 2020

Second nine weeks/term:

Progress reports will be distributed	Friday, November 13, 2020
End of second nine weeks/end of 1 st term	Friday, December 18, 2020
Grade reports go out	Friday, January 8, 2021

Third nine weeks/term:

Progress reports will be distributed	Friday, February 5, 2021
End of third nine weeks/mid 2 nd term	Friday, March 12, 2021
Grade reports go out	Friday, March 26, 2021

Fourth nine weeks/term:

Progress reports will be distributed	Friday, April 16, 2021
End of fourth nine weeks/end of 2 nd term	Thursday, May 27, 2021
The school office is responsible for the distribution of report cards at the end of the year.	

TEACHERS' WORKDAYS

October 12, 2020	January 4, 2021	March 19, 2021
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PROFESSIONAL DEVELOPMENT (PD) DAYS (7.25 DAYS – EXCEPT **COUNTY PD DAY)

August 31, 2020	January 15, 2021	April 26, 2021
September 21, 2020	February 12, 2021	
October 26, 2020	March 26, 2021**	

HOLIDAYS 12-Months

July 4, 2020	December 21-25, 2020	February 15, 2021
September 7, 2020	December 30, 2020	April 2, 2021
November 11, 2020	January 1, 2021	April 19-21, 2021
November 23-27, 2020	January 18, 2021	May 31, 2021

HOLIDAYS Students

August 31, 2020	November 11, 2020	February 12-15, 2021
September 7, 2020	November 23-27, 2020	March 19, 2021
September 21, 2020	December 21-31, 2020	March 26, 2021
October 12, 2020	January 1-4, 2021	April 2, 2021
October 26, 2020	January 15-18, 2021	April 19-26, 2021

TEACHER PAID HOLIDAYS (6)

Labor Day	Christmas Day
Veterans Day	Martin Luther King Jr. Day
Thanksgiving Day	Presidents' Day

- **Paraprofessionals** will work all student days, six (6) Professional Development Days, plus five (5) of the following days as determined by the school principal: Pre-Planning Days, Post-Planning Day, Teacher Work Days.
- **Food Service and Bus Drivers** work six (6) Professional Development Days as determined by their supervisor.
- 10 months personnel work 196 days.
- 11 months personnel work 216 days.

SCSB approved 12/18/2018
Revised XX/XX/XXX

**A CONTRACT BETWEEN THE FLORIDA LEARNING ALLIANCE, INC. (FLA, INC.)
HEREIN REFERRED TO AS THE CONTRACTOR AND THE DISTRICT SCHOOL
BOARD OF SUWANNEE COUNTY, HEREIN REFERRED TO AS THE BOARD, TO
PROVIDE A STAFF DEVELOPMENT MANAGEMENT SYSTEM. HEREIN REFERRED
TO AS THE TRACK APPLICATION AND RELATED SUPPORT SERVICES:**

This contract period shall be from the date of execution to June 30, 2019, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF THE CONTRACTOR:

The Florida Learning Alliance, Inc. (FLA, Inc.) agrees to provide the Track Application and selected services associated with this web-based staff professional learning management system as follows:

- A. To provide instruction on access to the Track Application website, copyrighted and operated through the Florida Learning Alliance, for use by School Board Employees that are provided Internet access through the School Board.
- B. The Contractor is responsible for access control, web content, or any associated operational or maintenance activity of the Track Application website.
- C. To designate a technical contact to provide assistance with data migration and to provide technical assistance for product use and follow-up.
- D. To provide training for each group of users including teachers, principals and staff development administrators, within the district.
- E. To establish Track Application Committees comprised of representatives from each participating district to evaluate the product and make recommendations for future enhancements.
- F. To subcontract any of the above services to the North East Florida Educational Consortium.

II. OBLIGATIONS OF THE BOARD:

The Board hereby agrees:

- A. To designate Mary Ann Chaney as district administrator and first line of contact for users.
- B. To designate Mary Ann Chaney as the district representative to serve on the Track Application Steering Committee to evaluate the product and make recommendations for future enhancements.
- C. To designate Mary Ann Chaney as the district representative to serve as a member of Track Application Technical User Group to provide feedback on technical aspects of the Track application and assist in Quality Assurance for future enhancements.
- D. To designate Mary Ann Chaney as the district representative to serve on the Track Application Instructional User Group to evaluate the product, provide feedback on its use, and make recommendations for future enhancements.
- E. To pay the district assessment of \$10,391.50 (based on 2017-2018 FEFP Third Calculation figures at \$1.75 per FTE). All invoices are due in thirty (30) days from the date of the invoice.
- F. To cooperate expeditiously in all matters requiring concurrence or approval in order that the contractor will not be unduly delayed in performing contractual obligations.

III. MODIFICATION OF CONTRACT

This contractual attachment may be amended only by an agreement executed in the same manner as the original.

IV. GOVERNING LAW AND VENUE

This agreement will be governed by and construed in accordance with the laws of the state of Florida. In the event of any litigation arising from this agreement, the parties agree that the exclusive state court forum for said litigation shall be in Suwannee County, in the court of appropriate jurisdiction.

The parties hereby knowingly, voluntarily and intentionally waive any right it may have to a trial by jury with respect to any litigation related to or arising out of, under, or in conjunction with this agreement.

V. INDEMNIFICATION

Contractor shall indemnify and hold harmless SCSB from and against any and all claims, liabilities, damages, and expenses including, without limitation, reasonable attorneys' fees, incurred by SCSB in defending actions brought against it arising out of or related to the acts or omissions of Contractor, its agents, officers, or employees in the provision of services or performance of duties by Contractor pursuant to this Agreement.

VI. SOVEREIGN IMMUNITY

Nothing contained in this Agreement shall be interpreted or construed to mean that the Client waives its common law sovereign immunity or the limits of liability set forth in Florida statutes.

VII. PUBLIC RECORDS

For all contractors as set forth in Section 119.0701, Florida Statutes (2018) see EXHIBIT A which is incorporated by reference herein.

VIII. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER MATTERS

- i. The prospective primary participant certifies to the best of its knowledge and belief, that it, and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transaction by any federal department or agency;
 - b. Have not within a three (3) year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or Contract under a public transaction; violation of federal or state anti-trust statutes or commission of embezzlement, theft, forgery, bribery,

falsification or destruction of records, making false statements, or receiving stolen property.

- c. Are not presently indicated for or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in 1b, above, of this certification; and
 - d. Have not, within a three (3) year period preceding this application/proposal had one or more public transactions (federal, state, or local) terminated for cause of default.
2. That if the prospective primary participant is unable to certify to any statements in this certification, such prospective primary participant shall attach an explanation to the proposal.

Timothy Schuler, President
 Name & Title of Authorized Representative

[Signature]
 Signature

6/13/2018
 Date

**IX. SWORN STATEMENT UNDER SECTION 287.133(3) (A),
 FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

(To be signed in the presence of a notary public or other officer authorized to administer oaths.)

STATE OF Florida

COUNTY OF Washington

Before me, the undersigned authority, personally appeared _____, who, being by be first duly sworn, made the following statement:

1. The business address of _____ (Contractor) is _____.
2. My relationship to _____ (Contractor) is _____ (relationship such as sole proprietor, partner, president, vice president).
3. I understand a public entity crime as defined in Section 287.133 of the Florida Statutes includes a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity in Florida or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or Contract for goods or services to be provided to any public entity or such an agency or political subdivision and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

- 4. I understand "convicted" or "conviction" is defined by the statute to mean a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
- 5. I understand "affiliate" is defined by the statute to mean (1) a predecessor or successor of a person or a corporation convicted of a public-entity crime, or a person or a corporation convicted of a public entity crime, or (2) an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime, or (3) those officers directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate, or (4) a person or corporation who knowingly entered into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months.
- 6. Neither the Contractor nor any officer, director, executive, partner, shareholder, employee, member or agent who is active in the management of the Contractor nor any affiliate of the Contractor has been convicted of a public entity crime subsequent to July 1, 1992.

(Draw a line through paragraph 6 if paragraph 7 below applies.)

- 7. There has been a conviction of a public entity crime by the Contractor, or an officer, director, executive, partner, shareholder, employee, member or agent of the Contractor who is active in the management of the Contractor or an affiliate of the Contractor. A determination has been made pursuant to Section 287.133(3) by order of the Division of Administrative Hearings that it is not in the public interest for the name of the convicted person or affiliate to appear on the convicted vender list. The name of the convicted person or affiliate is _____, a copy of the order of the Division of Administrative Hearings is attached to this statement.

(Draw a line through paragraph 7 if paragraph 6 above applies.)

Signature/Date

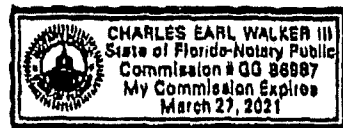
[Handwritten Signature]

6/19/2018

Sworn to and subscribed before me in the state and county first mentioned above on the 19 day of July, 2018.

Notary Public

(affix seal)



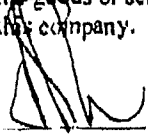
March 27, 2021
My Commission Expires

X. CONFLICT OF INTEREST STATEMENT/CERTIFICATION

The Contractor must execute either Section I or Section II hereunder relative to Florida Statute 112.313(12). Failure to execute either Section may result in rejection of this Contract.

SECTION I

I hereby certify that no official or employee of the Grantee or independent agency requiring the goods or services described in these specifications has a material financial interest in this company.


Signature

Pinellas Area Educational Consortium
Company Name

John DeLaney
Name of Official (Type or Print)

753 West Blvd.
Business Address

6/19/2018
Date

Clearing FL 32128
City, State, Zip Code

SECTION II

I hereby certify that the following named Grantee official(s) and employee(s) having material financial interest(s) [in excess of 5%] in this company have filed the appropriate Conflict of Interest statements with the Grantee prior to the beginning date of this Contract.

Name	Title or Position	Date of Filing

Signature

Company Name

Name of Certifying Official

Business Address

Date

City, State, Zip Code

IN WITNESS WHEREOF, the parties hereto, by the undersigned authorized to bind said parties, set their hands and seal on this the _____ day of _____, 2019.

APPROVED AND RECOMMENDED FOR SIGNING

Florida Learning Alliance, Inc.

District School Board of Suwannee County

by Dr. Patrick Wnek, Treasurer

by Ted L. Roush, Superintendent

Dated: _____

Dated: _____

by Ed daSilva, Chairperson

Dated: _____

"Approved as to Form and Sufficiency

BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

EXHIBIT A

**Public Records Law Requirements
under Chapter 119.0701, Florida Statutes (2018)**

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, VICKIE MUSIC DePRATTER, CPA, CHIEF FINANCIAL OFFICER, AT 386-647-4609, VICKIE.DEPRATTER@SUWANNEE.K12.FL.US, OR 1729 WALKER AVENUE, SW, SUITE 200, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes (2018), you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt or confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. See Section 119.0701(2)(b)4, Florida Statutes (2018), for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes (2018).