



PREFERRED PROVIDER AGREEMENT

Saint Leo University is a private, non-profit institution of higher education incorporated in the State of Florida with its main campus at 33701 State Rd. 52, St. Leo, Florida 33574, ("Saint Leo") and Suwannee County School Board with offices at 1729 Walker Avenue, SW, Suite 200, Live Oak, FL 32064 (Board) Board wishes to recognize Saint Leo as a Preferred Provider for the purpose of encouraging its employees to continue to learn and acquire knowledge that will benefit them in both their personal and professional activities.

Accordingly, Saint Leo and Board agree to the following terms:

- I. Board will market and promote Saint Leo education programs to Board employees through its methods of internal communications including but not limited to:
 - A. Organizational newsletters and intranet sites;
 - B. Human Resources Department notices;
 - C. Social Media tools;
 - D. Distribution of Saint Leo informational brochures;
 - E. Establishment of a link www.saintleo.edu/preferred-provider on its intranet to Saint Leo's information webpage. The link informs company employees of the agreement benefits and enrollment process.
 - F. Invitation to Saint Leo as a participant in any academic open house or information session for the purpose of providing higher education information to its employees.

- II. Saint Leo will provide the following accommodations to employees of Board who apply for admission to and enroll in Saint Leo degree programs:
 - A. A discount of 10% (ten percent) of the tuition amounts listed in the Saint Leo academic catalog for the academic year for which the student has applied. This tuition discount applies to any undergraduate or graduate course except doctoral courses.
 - i. Tuition discount applies only to tuition; it does not apply to the cost of textbooks or supplies.
 - ii. Tuition is subject to change each academic year.
 - iii. If the employee is a drilling member of the National Guard or active Reserves, Saint Leo will extend its military rates (\$250 per credit hour for undergraduate programs and \$555 per credit hour for Master in Accounting, MBA and M.S. in Cyber Security) for the employee and spouse.
 - (a) See (www.saintleo.edu/admissions/undergraduate/costs-financial-aid.aspx) for complete undergraduate program pricing and (www.saintleo.edu/admissions/graduate/costs-financial-aid.aspx) for complete graduate program pricing.
 - (b) If employee receives Saint Leo military rate, the 10% (ten percent) tuition discount (item II.A.) is not available.
 - iv. Students awarded Tuition Assistance, Saint Leo University scholarships or Tuition Discounts are not eligible for Preferred Provider tuition discounts.
 - B. Waiver of the Application Fee. Students will be responsible for all other fees, including but not limited to assessment testing, late payment and graduation fees.



- C. Student Advising Enrollment Counselors will be available to:
 - i. Assist applicants with the admissions process and provide appropriate academic advising related to the student's intended area of study.
 - ii. Provide students with information concerning federal-guaranteed student loan programs.
 - iii. Saint Leo Certifying Officials will certify financial benefits for eligible students as authorized by the U.S. Department of Veterans Affairs.

III. Employees of Board who choose to apply for and enroll in degree programs offered by Saint Leo under this Agreement will:

- A. Complete the online application and request for information form: www.saintleo.edu/preferred-provided
- B. Confirm employment and acknowledge financial responsibility by completing the Acknowledgement and Responsibility to Pay form that will be provided by the Saint Leo Enrollment Counselor.
- C. Pay all tuition, fees, and associated costs in accordance with Saint Leo policies and procedures.

IV. Agreement Term

Term of this Agreement is one year commencing on the date of execution by both parties as indicated below. Term may be automatically extended for one year unless cancelled by either party by written or e-mailed notification to the other party within sixty days of the Termination Date.

SO AGREED:

Katie Degner

Katie Degner
AVP, Florida Region
Saint Leo University

12/5/2018

Date

Ed daSilva

Ed daSilva
Board Chairman
Suwannee County School Board

NOV 20 2018

Date

Melanie M. Storms

Melanie M. Storms, Psy.D.
SVP, WorldWide
Saint Leo University

12/5/18

Date

Teri L. Roush

Teri L. Roush
Superintendent of Schools
Suwannee County School Board

NOV 20 2018

Date

"Approved as to Form and Sufficiency

BY

Leonard J. Dietzen, III
Leonard J. Dietzen, III

Rumberger, Kirk & Caldwell, P.A.

Suwannee School Board Attorney"