

CITIZEN INPUT

Procedures for Addressing the Suwannee County School Board

We're glad you took this opportunity to attend a meeting of the Suwannee County School Board. We welcome your input. Citizen involvement is crucial to the success of our public school system. All of us must work together for the benefit of our children.

If you wish to address the board, there is an opportunity to do so before the regular business meeting begins. It is listed on the agenda under "Citizen Input." **Speakers are asked to complete the Citizen Input Form prior to addressing the board.** Each speaker may be asked to voluntarily state his or her name and address for the record. We ask that speakers keep their comments to approximately two (2) minutes. The "Citizen Input" forum provides citizens the opportunity to share information with the board. In keeping with Florida's Sunshine Law, the board can take official action **only** on those items legally noticed and listed for board action on the meeting agenda.

The board meeting is not the appropriate forum for presenting complaints or charges against individual employees of the school system. Any charges of a serious nature against any individual should be submitted in affidavit form to the Superintendent.

The School Board encourages you to work directly with teachers and/or educational leaders whenever possible. If you still have concerns following a conference with appropriate personnel, you may contact the Superintendent's Office at (386) 647-4600, and you will be directed to the district staff member best able to address your concerns or given the opportunity to discuss your concerns with the Superintendent.

(FORM TO BE COMPLETED ON BACK)

SCSB # 7200-089
Adopted 12/19/06
Revised 11/22/11, 11/19/2013

SUWANNEE COUNTY SCHOOL BOARD CITIZEN INPUT FORM

School Board Meetings

The public is invited and encouraged to attend School Board meetings. Meetings are held at 6:00 p.m. on the fourth Tuesday of each month, unless otherwise approved and properly posted. Meetings are normally held in the School Board Room of the District Office, 702 – 2nd Street, NW, Live Oak, Florida. Special meetings are scheduled as needed.

If you wish to speak to the Board

If you wish to speak about a subject that is on the agenda or about a topic of concern to you that is not on the agenda, complete the form below, list the subject, and submit this form to the secretary to the Superintendent/School Board prior to the beginning of the meeting. You will be called on by the Chairperson at the appropriate time. **Presentations are limited to two (2) minutes.**

DATE _____

I WISH TO ADDRESS THE SCHOOL BOARD REGARDING:

_____ Agenda Item # _____ concerning: _____

_____ A topic of concern that is not on the School Board Agenda: _____

REPRESENTING: _____

NAME: _____

ADDRESS: _____

PHONE: _____ (Home) _____ (Work) _____ (Cell)

SCSB # 7200-089 Rec'd: (Date) _____ (Time) _____ (Order) _____
Adopted 12/19/06 Action/History: _____
Revised 11/22/11, 11/19/2013 _____