

# SCHOOL BOARD PROCEDURES MANUAL

FOR THE SCHOOL DISTRICT OF

WASHINGTON COUNTY

## TABLE OF CONTENTS

PROCEDURE NUMBER

### CHAPTER 2.00: SCHOOL BOARD GOVERNANCE AND ORGANIZATION

Collective Bargaining Agreements .....	2.24+
School Board Adopted Plans .....	2.25+
School Improvement and Education Accountability.....	2.26+
Comprehensive Educational Planning.....	2.261+
School Advisory Councils.....	2.30+
Program of Awards.....	2.60+
Prohibiting Discrimination, Including Sexual And Other Forms of Harassment.....	2.70+
Equity in Educational Programs .....	2.82+
Wellness Program.....	2.95+

### CHAPTER 3.00: SCHOOL ADMINISTRATION

School Site Decision Making .....	3.12+
Performance Grade Schools .....	3.201+
Domestic Security .....	3.39+
Animals on Campus.....	3.47+
Service Animals.....	3.48+
Public Information and Inspection of Record.....	3.50+
Background Screening/Social Security Numbers for Contractors/Vendors .....	3.68+
Visitor Identification Measure .....	3.701+

### CHAPTER 4.00: CURRICULUM AND INSTRUCTION

The Curriculum.....	4.10+
Student Progression Plan.....	4.11+
Academic Acceleration.....	4.113+
Early High School Graduation .....	4.117+
Exceptional Student Education.....	4.12+
Dropout Prevention Program.....	4.13+

**TABLE OF CONTENTS (Continued)**

Adult Education ..... 4.14+  
 Physical Education.....4.19+  
 Selection and Management of Instructional Materials ..... 4.21+  
 District and Statewide Assessment Program ..... 4.60+

**CHAPTER 5.00: STUDENTS**

Postsecondary Career and Technical Programs..... 5.13+  
 Educational Stability for Children in Foster Care.....5.16+  
 Children of Military Families ..... 5.18+  
 Controlled Open Enrollment..... 5.23+  
 Classroom Transfer.....5.25+  
 Student Control ..... 5.30+  
 Student Detention, Search and Seizure ..... 5.31+  
 Zero Tolerance for School Related Crimes ..... 5.32+  
 Hazing ..... 5.327+  
 Expulsion of Students..... 5.34+  
 Use of Time out, Seclusion and Physical Restraint for Students  
     With Disabilities ..... 5.343+  
 Student Attendance..... 5.40+  
 School Health Services..... 5.53+  
 Notification of Involuntary Examination..... 5.55+  
 Students with AIDS or Communicable Diseases..... 5.63+  
 Student Records..... 5.70+  
 Parental Access to Information..... 5.711+  
 Athletics..... 5.80+  
 Foreign Exchange Students ..... 5.90+

**CHAPTER 6.00: HUMAN RESOURCES**

Employment of Personnel ..... 6.10+  
 Assisting Teachers to Become Highly Qualified ..... 6.15+  
 District Certificates ..... 6.21+  
 Cellular Telephone Allowance and Use Program for Employees ..... 6.321+  
 Alcohol and Drug-Free Workplace ..... 6.33+  
 Complaints Against Employees..... 6.36+  
 Assessment of Employees ..... 6.40+  
 Leave of Absence..... 6.50+  
 Transportation Employee Drug and Alcohol Testing ..... 6.60+

## **TABLE OF CONTENTS (Continued)**

School Board Employees with HIV, AIDS, or Other Communicable Diseases.....	6.61+
AIDS, Blood borne Pathogens and Environmental Hazards .....	6.62+
Nursing Mothers .....	6.65+
Sick Leave Donation Program.....	6.916+

### **CHAPTER 7:00: BUSINESS SERVICES**

Accounting and Control .....	7.20+
Grant Management.....	7.25+
School Food Service Funds .....	7.31+
Internal Funds .....	7.32+
Antifraud.....	7.65+
Purchasing and Bidding.....	7.70+

### **CHAPTER 8:00: AUXILIARY SERVICES**

Safety .....	8.10+
Toxic Substances in School Work Areas.....	8.12+
Emergency Disaster .....	8.17+
Security Plan .....	8.19+
Purpose and Functions of the Transportation Program.....	8.30+
General Food Service Requirements .....	8.40+
Summer Nutrition Program.....	8.44+
Naming Facilities .....	8.54+
Conducting DOE/District On-Site FISH Validation and Review.....	8.55+
Telecommunication Plan and Electronic Communication Use .....	8.60+
Management Information System.....	8.70+
Records Retention and Disposal .....	8.80+

### **CHAPTER 9:00: SCHOOL COMMUNITY RELATIONS AND INTERLOCAL AGREEMENTS**

Use of Facilities .....	9.30+
Community Service (Florida Academic Scholars Awards) .....	9.75+
School Concurrency .....	9.80+