

Student and Parent Forms
Ms. Falvey
Biology 1 and Biology Honors
Environmental Science and Environmental
Science Honors
2019 -2020

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Please read all pages carefully.

Complete contact information.

Sign where indicated and return.

Please contact me at dafalvey@volusia.k12.fl.us

With any questions.

Thank you.

Students Name

Classroom Rules

1. Be on time, classes begin and end with the bell. Tardy days will be tracked. Any student with more than 3 tardy days within a given quarter will receive a referral.
2. Keep talking to a minimum, maintain a low whisper, and do so only when appropriate. Do not talk if teacher or another student is talking. This includes when videos are playing.
3. Covered drinks are permitted on all days that we are not having a lab.
4. Clean up after yourself. Place trash in appropriate receptacles. The desks are not trash cans.
5. Cell phones, ear buds, iPods, headphones, etcetera are *NOT PERMITTED*
6. Keep hands, feet, and objects to yourself.
7. Do not throw items across the classroom.
8. Rules are subject to change at teacher's discretion.
9. Be respectful to others and classroom materials.
10. *DO NOT* mess with the cages/aquariums/animals on display. Please look but do not touch, move or place/pour items or substances in them. Doing so will result in automatic referral.
11. *Cheating in any form will not be tolerated. See page 13 for more details.*
12. Please maintain assigned seat and use corresponding numbered material and equipment.

Disregard for the rules can and will result in parent contact, referrals, and may be reflected in the conduct marks earned.

Student signature _____ Date _____

Parent/Guardian signature _____ Date _____

Laboratory Safety Rules Pine Ridge High School

1. Do not touch or use any laboratory equipment displayed in the classroom unless instructed to do so by the teacher.
2. Be prepared to work when you arrive at the laboratory. Familiarize yourself with the lab procedures before beginning the lab.
3. Students will work individually on some experiments, while other experiments will be done with partners or groups. For partner or group work each student should interpret data and answer questions separately unless directed otherwise.
4. Carefully follow directions, both written and oral. Do only the steps described in the procedure of the experiment or that are described and/or approved by the teacher. If you are in doubt about any procedure, ask your teacher for help.
5. Everyone should be alert and proceed with caution at all times in the laboratory. Take care not to bump another student and to **remain at your lab station while performing an experiment**. An unattended experiment can result in an accident.
6. Wear safety glasses/goggles whenever you are in the lab unless the teacher tells you that it is not required. Goggles should be worn over your eyes at all times during lab—not on your forehead or around your neck!
7. Aprons are required for some experiments. You may wear aprons at your discretion for any experiment to avoid staining or ruining your clothing.
8. Clothing should be appropriate for working in the lab. Jackets, ties, and other loose garments should be removed. Ideally, dress for lab should include long pants and shoes which cover the entire foot.
9. Do not engage in horseplay such as tickling, throwing objects, squirting water, etc. Some of the most serious lab accidents have resulted due to this type of behavior. Misbehavior such as horseplay could result in your dismissal from the classroom and you may not be allowed to participate in future labs and activities.
10. If you cut yourself, spill a chemical on yourself, or receive a burn by touching a hot object, run cold water over the affected area, and you or your partner notify your teacher immediately.
11. Learn the location of the eye wash fountain and/or water faucets in your school lab. If a substance is splashed in your eyes, immediately use the eye wash fountain or a water faucet to rinse your eyes. This should not happen if you are wearing goggles. Wear safety glasses/goggles at all times in the lab unless you are specifically told by your instructor that you do not need to wear them.

12. ***Do not taste, touch, or smell any chemicals or equipment*** unless directed to do so by your teacher. When smelling chemicals or gases, use a wafting motion to direct the odor toward your nose.
13. Extreme caution should be used when using a hot plate or a Bunsen burner. Keep your head and clothing away from the burner or flame and turn it off when not in use. Long hair should be tied back to avoid it catching on fire. If your clothing should catch fire, stop, drop, and roll while your lab partner notifies the instructor. Before leaving the lab, check to see that all gas valves and hot plates are turned off.
14. Keep flammable and combustible materials away from open flames and hot plates. Some examples of flammable materials include cotton, paper, and rubbing alcohol.
15. When heating a substance in a test tube, be careful not to point the mouth of the test tube at another person or yourself.
16. Use caution and the proper equipment to handle hot objects. Cool glass looks just the same as hot glass. The same is true for hot plates—always assume they are hot, even if unplugged!
17. Handle chemicals carefully. Check the label of all bottles and stock beakers/flasks before removing the contents. Take only as much as your need. Do not return unused chemicals to reagent bottles. Report all spills or incorrect procedures to the teacher.
18. Handle toxic or combustible chemicals only under the direction of the teacher.
19. Never handle broken glass with your bare hands. Use a brush and dustpan to clean up broken glass. Dispose of the glass as directed by your teacher. Record and report all breakage or loss of apparatus to your teacher.
20. Breakage fees for glassware and equipment broken due to misuse or horseplay will be charged to the student(s) responsible for the broken item(s) at the replacement cost.
21. Keep insoluble waste material and trash out of the sink. Dispose of waste material as instructed by your teacher.
22. Work areas should be clean and tidy at all times. Only lab procedures, lab notebooks, pencils, and sometimes, calculators should be brought to the work area.
23. Aseptic technique (hand washing with antibacterial soap before and after the lab, disinfection of tables before and after the lab, and using the proper procedures for handling microbes) should be followed at all times when handling bacteria, protozoans, and fungi. Notify your teacher before you begin the lab of any health problems you have which may have compromised your immune system.
24. When an experiment is completed, always clean equipment and return it to the proper place. Clean your lab table.
25. Wash hands thoroughly with soap and water before leaving the lab.
26. **Eating and drinking during the lab is prohibited.**

Do not let the potential hazards listed above make you afraid to participate in the lab. If instructions are followed and care is taken, the likelihood of an accident is greatly reduced. Labs are usually the most fun-filled part of any science course.

Laboratory Safety Contract

This science course offers a variety of laboratory exercises on current concepts in biology often using state of the art scientific equipment and technology. Various teaching techniques and materials will be employed to provoke student interest and enhance student understanding. Numerous laboratory methods will be utilized in demonstrations and student experiments. Safety instruction will be given and safe practices will be stressed in all laboratory work. Students will exercise critical thinking for solving problems and interpreting laboratory results.

STUDENT SAFETY CONTRACT

I, _____, a student at Pine Ridge High School, have thoroughly read the Laboratory Safety Rules and do hereby agree to follow all safety rules and procedures given therein. I will conduct myself in a safe and conscientious manner in the laboratory. I will not perform any unauthorized lab procedure. I understand that misbehavior in the lab or failure to follow safe lab procedures could cause a serious accident. I further understand that a violation of these rules could result in my not being allowed to participate in future lab exercises.

Student Signature _____

Date: _____

PARENT/GUARDIAN CONTRACT

I, _____, parent (or guardian) of _____, have read the Laboratory Safety Rules and Laboratory Safety Contract. I understand the importance of safety in the science laboratory, and I will encourage my son or daughter to abide by the laboratory safety rules and procedures. I understand that laboratory exercises provide my child with the opportunity to use their knowledge to solve problems while working with the best technology available to the school. I give my permission for my child to participate in this program.

Parent/Guardian Signature _____

Date: _____

BLANKET PARENTAL PERMISSION FORM
for
STUDENT VIEWING
of
PG and PG-13 Videos

School: _____ School Year: _____

Teacher: _____ Course/Grade: _____

Dear Parent:

Your child is taking the course indicated above, and I plan to use some videos rated PARENTAL GUIDANCE by the Motion Picture Association of America to support the course of study.

If you will grant permission for your child to view the PG and PG-13 rated videos which I will incorporate as part of instruction, please sign below.

Your child is not required to view these videos. An alternative, related assignment will be provided if you do not grant permission for your child to view the selected PG and PG-13 videos.

I, _____, grant permission

For my child, _____ to view the

Selected PG and PG-13 videos for the course named above.

Signature of Parent

Date

**PARENT/GUARDIAN CONTACT INFORMATION
THIS WILL REMAIN PRIVATE FOR SCHOOL USE
ONLY. PLEASE PRINT CLEARLY.**



Contact #1

Name _____ **Relationship** _____

EMAIL address _____

Phone number/type (cell, work, home) _____

Contact #2

Name _____ **Relationship** _____

EMAIL address _____

Phone number/type (cell, work, home) _____

Additional information you feel may be helpful

SUPPLIES REQUIRED

1. Three ring binder (2 inch) with divider tab/pages (7)
2. Pencils and pens
3. Lined paper
4. All other paper (teacher provided)
5. Scissors (teacher provided)
6. Tape (Teacher provided)

Student signature _____ Date _____

Parent/guardian signature _____ Date _____

ONLINE WORK

CANVAS: on this site you will find all assignments, notes, lectures, reviews and additional information. It also allows for a safe mode of communication between all parties. There is an app available for smart phones, however, it has limited functionality with some components such as videos and review quizzes. This also provides access to OFFICE 365. Assignments from here can be printed and/or turned in online through this site. This is where a student also goes to find any make up work when absent. New items are typically posted within 24-48 hours of being presented in the classroom. Some power point lectures may not be made available until after a multi-day lecture is completed. You will access CANVAS through your V-PORTAL

Any and all remediation for DIA summative scores will be assigned through the counties CANVAS Remediation Course; this is different from the class CANVAS.

Student signature _____ **Date** _____

Parent/Guardian signature _____ **Date** _____

Copying & Plagiarism

The copying of worksheets answers, responses or any other content regardless of source being online or another person is considered plagiarism and is a direct violation of the code of conduct.

Such actions will not be tolerated under any circumstances. Any student caught doing so will earn a zero for that assignment and notation in the gradebook. A second violation will result in a disciplinary referral. This is a level II violation, please refer to your copy of the code of conduct to view possible responses up to and including suspension.

Cell / Smart phones

Cell/smart phones are strictly prohibited in the classroom. Failure to follow this policy may result in a discipline referral for insubordination which may be considered a level III violation. Please see code of conduct for possible responses.

Student Signature _____ Date _____

Student Printed Name _____

Parent/Guardian Signature _____ Date _____

Parent/Guardian Printed Name _____

EXAM RULES

1. No talking at any time
2. No cell phone or other electronic device at any time, this includes Ipods.
3. Absolutely nothing on desk except something to write with, preferably a pencil with eraser.
4. Do not write on the exam.
5. Do not cheat, keep your eyes on your own paper or laptop.

Breaking any of the rules will result in your exam being voided with no makeup.

Student signature _____ Date _____

Parent/Guardian signature _____ Date _____

LATE AND MISSING WORK

1. All work must be completed regardless of reason for absence.
2. Work must be completed and turned in on given due date.
3. Unexcused absence work should be completed within 24 hours of return.
4. Excused absence work should be completed within 72 hours of return.
5. Late work will be accepted up to the current unit exam for max of 70%. However, these will be graded only after current assignments graded. Do not turn in a handful of late or missing assignments and expect them to be graded right away.
6. A final day to turn in work at each grading period will be given and that will be the last day to turn in items. No exceptions.

Student signature _____ Date _____

Parent/Guardian signature _____ Date _____