

## Meeting Minutes for September 26, 2017

An Executive Board Meeting was held on September 26, 2017 commencing at 8:07am at the Dale Mabry Elementary Media Center . The following PTA Officers and Board Members were present:

Principal	Sherri Frick
President	Melissa MacKinnon
1st VP Programs & Services	Kelly McGraw
2nd VP Volunteers & Membership	Brandi Whitney
3rd VP Fundraising/Auction	Anne Williams
4th VP Communications	Nikki Armstrong
Treasurer	Jennifer Chan
Assistant Treasurer	Christine Miller
Recording Secretary	Rachel Fenton
ASE	Beata Browne, Tanya Owens
Curriculum Enhancement	Heather DePalma
Community Outreach	Angie Chalmers
Faculty Liaison	Kate Fisher
Hospitality	Courtney Gilner
Student Activities	Arianne Corbett
Volunteer Coordinator	Kellie Haber
Homeroom Parent Coordinator	Kerrie Edwards

### I. Welcome & Call to Order

The President called the meeting to order at 8:07am.

### II. Items for Approval

A. The Minutes from the August 24, 2017 GMM were approved as written.

### III. Officer and Committee Reports

A. President - Melissa MacKinnon

- i. She thanked the group for being flexible and encouraged everyone to reach out for support if needed. Remember that our mission is to focus on the students.

- ii. Melissa conveyed that Lisl U reported that 1000 books were collected for the Girl Scout book drive for Shaw Elementary.
- iii. We will continue to use our original executive board PTA meeting schedule.
- iv. Grandparents breakfast will not be rescheduled.
- v. Holiday Shop - we will move forward with this project. It will be set up in the high stakes lab the first week of December - this will include the December family dinner night. Melissa has a chairperson to run this. There will be "bucks" that teacher can give out for incentives. There was a vote taken and the fundraiser was approved 11-7.

B. Treasurer -Jennifer Chan

- i. Business Sponsorships are at \$30,000.00
- ii. Fall fundraiser income is \$3500
- iii. Spring Auction income is \$6000
- iv. ASE income is \$83,000
- v. Marquee income is \$1900; Dolphin Depot \$10,500
- vi. Membership income is \$7000 (this includes some donations)
- vii. We have \$2000 left from grounds and maintenance budget to spend on extra landscape

C. 1st VP Programs and Services- Kelly McGraw

- i. ASE (Beata Browne and Tanya Owens) - Early release will not occur for 4 Mondays and ASE vendors have agreed to move the classes to 2:15-3:15. We will keep the 12 week schedule and the week missed will be made up. M & F classes will end 12/18-12/22. T, W, Th classes will end 12/11- 12/15. There are some issues with Active that are being worked out.
- ii. National PTA School of Excellence - letter explaining the survey will go into the Friday folders and the Sunday Mabry Minute. Everyone needs to communicate the importance of participating in the survey.
- iii. Student Services (Arianne Corbett) - Mabry was awarded a \$2600 grant for the garden. We are waiting on the district to respond to a work request for electricity. 75% of the produce will be donated to Meals on Wheels. Walk to School Wednesday is next week, Oct 4.
- iv. Reflections - it is unknown if this will occur because we do not have a chair
- v. Volunteer Coordinator (Kellie Haber) - we are still in need of art volunteers

D. 5th Grade Celebration - Heather DePalma

- i. No uniform this Thursday for 5th grade fundraiser

ii. May 22 will be the new moving up ceremony due to a conflict with Robinson High School graduation

E. VP Communications - Nikki Armstrong

- i. Send her dates and changes for all events to be included in the Mabry Minute and school calendar
- ii. She encouraged everyone to sync their phones to the school calendar

F. 3rd VP Fundraising/Auction - Anne Williams

- i. She reviewed the money that has been raised through business sponsorships
- ii. Walkathon is feeling a pinch that they don't have as much time to raise money
- iii. Volunteer sign up will be sent out this weekend for Walkathon
- iv. Walkathon is October 21
- v. Option to move Spring Auction to Friday. The new venue option is Pattini's, a skating rink on Gandy. Possible date is Friday, February 23.

G. Administrative Report - Principal Sherri Frick

- i. She thanked everyone for the support during the hurricane.
- ii. She explained the reasoning behind cancelling the Grandparents breakfast. Grandparents are welcome at any time to have breakfast with their students and visit the classroom.

H. Faculty Liason - Kate Fisher

- i. There is a teacher meeting today. She will do a survey for the Auction day preference and also ask if they have students who will need holiday bucks.

IV. The President asked if there was new business or unfinished business.

V. The meeting adjourned at 9:30am.

/RF

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Rachel Fenton, Recording Secretary

Approved As:

Date: \_\_\_\_\_

Read: \_\_\_\_\_