

James Madison Preparatory High School
Board Meeting Minutes
Dec. 15, 2016

Board Members Present-Justin Davis, Bo Hardee, Shelly Renfroe, Annette Johnson, Sonical Michell, Kathy Wilder

Administration Present-Scot Bunch, James Johnson, Lynsei Love

Meeting opened at 5:30 by Justin Davis

- I. Approval of Minutes-no meeting in November, minutes from October were approved with motion by Justin Davis and seconded by Shelly Renfroe with all members in favor.

- II. Financial update-County officials have notified administrators that JMPHS will not receive vocational training funding (CAPE) for industry certifications because students were not correctly registered in FOCUS for the 2015-16 by the technology consultant. Teacher bonuses for certification will also not be granted. Industry certification registrations for current year have been completed.
Shelly Renfroe, treasurer, has completed paperwork with MCCB to have signing privileges. Mr. Bunch reminded board the 2017-18 school year expenses will be lower because no additional grade levels are being added.
The 2016-17 Budget was based on 190 students with 193 at FTE count.
Shelly Renfro will devise a monthly schedule with Amy Gibson, financial consultant, to allow adequate time for review of the monthly budget.
Justin Davis suggested the treasurer and financial consultant do a calendar to include the budget draft and revisions written in "laymen's" terms. It should also include a multi-year estimate of anticipated revenues.
Financial update approved with a motion by Shelly Renfro, seconded by Bo Hardee with all in favor.

- III. Teacher Time-none needed

- IV. Current Enrollment-200 with a waiting list.
Two students approved for graduation this semester.
Student from initial class of 2013-14 is approved to use FLVA credits to finish his graduation requirements and walk with his class at graduation.
Administration expects one student to move to Excel school and one from Excel to return to JMPHS. An additional student may return from Hamilton County.
Superintendent Pickles has requested a meeting with Board to discuss student transfers with possibility of limiting transfers to specific times during the academic year. According to our board attorney, this must be considered special meeting and noticed.
Board will need to decide whether to allow enrollment based on overall school averages or number in each grade level.

- V. Facility Update- nothing on current facility. Justin Davis reports new building committee continues work on conceptual design and three possible sites for new school. He hopes to present to Board in January.

- VI. Academic Probation Notification JMPHS uses current state standards for progression to next grade level. Students who are not expected to meet these are being placed on academic probation and parents will be notified by guidance.

- VII. Academic Downgrading for Dual Enrollment Reminder- dual enrollment students receiving a D or F will not be dual enrolled next semester. Students receiving a C will only be allowed to take one dual enrollment class. If class has an EOC students must take the course at JMPHS. Dual enrollment may be limited due to discretion of guidance. Ms. Love will participate in articulation meetings with NFCC.

- VIII. District Meeting- Superintendent Karen Pickles would like to our accreditation at the January Madison County School Board meeting.

- IX. Technology Contract- present admin and testing coordinator are not satisfied with current technology providers, Virtual World. Mr. Johnson will review contract to determine if/when it may be terminated. He will review information from other companies and share this with the board next month.

- X. Board training-board members will need to update or complete training. Amy Gibson has recommended we do the training being used by MCAA because of cost. Motion to approve Gibson recommendation made by Annette Johnson, seconded by Bo Hardee with all in favor.

- XI. CTE Funding- already covered in II. Financial update

- XII. Next meeting- Thursday, Jan. 19 at 5:15.