



YTS SAC + PTO

Kathleen

2024-25

Parent and Family Engagement Plan

School Name: Yankeetown School

LEA: Levy County Public Schools

Mitch McGinnis
Food drive

The following is to ensure school-level parent and family engagement plans meet the requirements of Section 1116(b) of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA).

Assurances

The above named school agrees to the following assurances:

| | |
|--|---|
| Involve parents of children in Title I, Part A in decisions about how Title I Part A funds are spent; | Use the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the schools' parent and family engagement plan; |
| Carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA; | Provide each family with timely notice information regarding their to request information on the professional qualifications of the student's classroom teachers and paraprofessionals; |
| Jointly develop/revise plan with parents and make available to the local community; | Notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher(s) who is out of field; |
| Involve parents and families in planning, reviewing, and improving schoolwide program plan; | Provide each family with an individualized student report about the performance of their child(ren) on the State assessments (ESEA Section 1116) |

Mission Statement

The mission of Yankeetown School is to collaborate with all stakeholders (community, staff, educators, families and students) to promote rigorous academics and social growth in order to prepare students to be career or college ready.

Involvement of Families

List and describe how the school will involve stakeholders (families, community members, school staff) in an organized, ongoing, and timely manner, in the planning, implementation, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used and the creation of School Improvement Plans (SIP) and Comprehensive Needs Assessments (CNA).

Yankeetown School will ensure the organized, ongoing, and timely manner of involving parents through the following methods:

- School Fliers
- REMIND
- Phone Calls
- Emails

Yankeetown parents and families are involved in the planning, review and improvement of Title I programs, including involvement in the decision making of how funds for Title I will be used. They do this by:

Attending

- SAC/PTO Monthly Meeting
- Monthly Coffee Chats

Reviewing

- Title I Budget
- SIP Plan

Coordination and Integration with Other Federal Programs

How will the school coordinate and integrate parent and family engagement programs and activities?

| Program | Coordination |
|----------------------------------|--|
| Title I, Part C | Migrant Education - in consultation with Alachua County Migrant Department and parents of migrant children it is determined that the unique needs of migratory students have been met. |
| Title II, Part A | Provide professional development to teachers and provide information to parents should a teacher be out of field. |
| Title III | Supports ESOL teachers to support English Language Learners (ELLs) in the classroom setting as needed. Teachers participate in ESOL professional development. |
| Title IX | McKinney Vento Program provides support to our homeless students. Our homeless students receive support for housing, curriculum and tutoring. |
| IDEA (Part B Preschool and K-12) | Our Pre K Teachers, Pre K Coordinator and administrators work together to coordinate a parent orientation and student transition program for students entering the regular public school program. IDEA funds support for all students with disabilities (SWD) through the use of supplemental curriculum and manipulatives and provide professional development for school personnel that provide services to SWD. |

Annual Title I Parent Meeting

Describe the specific steps the school will take to conduct the annual meeting in order to inform parents and families of participating children about the school's Title I Program and ensuring the following information explained to parents in an understandable language:

- ✓ A description and explanation of the curriculum in use at the school.
- ✓ The forms of academic assessment used to measure student progress.
- ✓ The proficiency levels students are expected to make.

(School name) will host an annual Title I Parent meeting to inform parents and families of children participating in Title I programs at the beginning of the school year.

Parents and families were notified of the meeting by:

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Below are the specific steps that (school name) will take to conduct the Annual Title I Parent Meeting.

| Activity/ Task | Person Responsible | Evidence |
|--|---|--|
| Invitation sent home to parents (English & Spanish) | Hailey McBride & Ruth Young | Invitations uploaded to crate folder |
| Presentation materials developed | Dee Westfall, Sandy Watson, Laura McBride | Presentation/ materials uploaded to crate folder |
| Presentation materials submitted to Title I coordinator for review | Hailey McBride | Presentation/ materials time stamped when uploaded to crate folder |
| Conduct Title I meeting | Dee Westfall | Rosters uploaded to crate folder |

Flexible Parent Meetings

How will the school offer a flexible number of meetings, such as meeting in the morning or evening?

We offer meetings in the am for Coffee Chats and the evening as SAC/PTO. We also offer our Back to School Bash on a Saturday which improve our parent attendance by 45%.

Building Capacity

Staff: A description of the professional development activities the school will provide to **educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff** in the value and utility of contribution of parents, and in how to reach out to, communicate with and work with parents as equal partners, and build ties between parents and the school.

| Activity/Task | Person Responsible | Timeline | Evidence of Effectiveness |
|------------------|--------------------|----------|---|
| Fall WOW Night | Dee Westfall | November | roster/content material uploaded to PFEP crate folder |
| Spring WOW Night | Dee Westfall | March | roster/content material uploaded to PFEP crate folder |

Parents: Describe materials and training provided to **parents** to help them work with their children, such as literacy training and using technology.

| Activity/Task | Person Responsible | Timeline | Evidence of Effectiveness |
|--|---|-------------|---|
| Parent Conference Night, Literacy Nights | Dee Westfall, Sandy Watson, Laura McBride | Fall 2024 | roster/content material uploaded to PFEP crate folder |
| Parent Conference Night, Literacy Nights | Dee Westfall, Sandy Watson, Laura McBride | Spring 2025 | roster/content material uploaded to PFEP crate folder |

Other Activities: How other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren).

| Activity/Task | Person Responsible | Timeline | Evidence of Effectiveness |
|----------------------|--------------------------|----------|-----------------------------|
| Title I Resource Lab | Open to all school staff | ongoing | Resource lab sign-in roster |
| | | | |

Communication: How, if requested by parents, does the school provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)? How will the school ensure that the PFEP, SIP, CNA and other documents are shared with community stakeholders?

As a school, we will offer monthly SAC & PTO meetings, monthly coffee chats, monthly newsletters, reminders, semester conference nights, use of REMIND and phone calls. We also hold our Annual Title 1 Open House meeting at the beginning of every school year.

All parent information in regards to communicating our programs will be disbursed via our monthly SAC PTO Meetings, FB school positing, Remind and all family and community events.

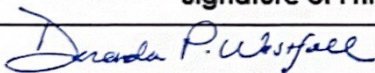
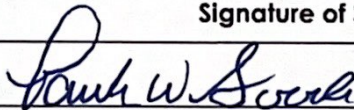
Accessibility: Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

We offer this information during our monthly Newsletter, Remind, SAC & PTO meetings, Parent Literacy & Math nights and through our parent conferences. Parents can also read our SIP plan to see how and why we are implementing these programs.

Barriers: Describe identified barriers that hindered the participation by parents during the previous school year and the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disable, have limited English proficiency, and parents/families of migratory children).

| Barriers (Including specific subgroup) | Step(s) to overcome barrier |
|---|--|
| Parents of students with disabilities often do not attend meetings and school events. | We offer the ability for parents to participate through our google meets and with a paper agenda for feedback. We use our LEA at each IEP to help our parents and SWDs to understand educational terminology. |
| Economically Disadvantaged Parents/Guardians | We campaigned to encourage their participation by providing them with paper agendas & fliers of events. We also will tailor our Parent Literacy & Math Engagement Nights to include "education friendly terms" so they feel more knowledgeable. We have highly encouraged our volunteer opportunities to include our families. |

Adoption: The Parent and Family Engagement Plan have been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by SAC meeting minutes.

| Signature of Principal | Signature of SAC Chair |
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| Date signed: 10-24-24 | Date signed: 10-24-24 |