



2024-25

Parent and Family Engagement Plan

School Name: Bronson Middle High

LEA: Levy County Public Schools

The following is to ensure school-level parent and family engagement plans meet the requirements of Section 1116(b) of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA).

Assurances

The above named school agrees to the following assurances:

Involve parents of children in Title I, Part A in decisions about how Title I Part A funds are spent;	Use the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the schools' parent and family engagement plan;
Carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA;	Provide each family with timely notice information regarding their to request information on the professional qualifications of the student's classroom teachers and paraprofessionals;
Jointly develop/revise plan with parents and make available to the local community;	Notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher(s) who is out of field:
Involve parents and families in planning, reviewing,	Provide each family with an individualized student report

Program	Coordination
Title I, Part A	Administrators and the Title I Coordinator will coordinate to provide opportunities for parent involvement at home, school and in the community. Professional development will be provided to teachers on effective parental involvement practices.
Title II, Part A	Provide professional development to teachers and provide information to parents should a teacher be out of field.
Title III	Supports ESOL teachers to support English Language Learners (ELLs) in the classroom setting as needed. Teachers participate in ESOL professional development.
Title X	McKinney Vento Program provides support to our homeless students. Our homeless students receive support for housing, curriculum and tutoring.
IDEA (Part B Preschool and K-12)	Our Pre K Teachers, Pre K Coordinator and administrators work together to coordinate a parent orientation and student transition program for students entering the regular public school program. IDEA funds support for all students with disabilities (SWD) through the use of supplemental curriculum and manipulatives and provides professional development for school personnel that provide services to SWD.

Annual Title I Parent Meeting

Describe the specific steps the school will take to conduct the annual meeting in order to inform parents and families of participating children about the school's Title I Program and ensuring the following information explained to parents in an understandable language:

- ✓ A description and explanation of the curriculum in use at the school.
- ✓ The forms of academic assessment used to measure student progress.
- ✓ The proficiency levels students are expected to make.

Bronson Middle High School will host an annual Title I Parent meeting to inform parents and families of children participating in Title I programs at the beginning of the school year.

Parents and families were notified of the meeting by:

- Facebook
- Remind
- Email

A description of the school-wide Title I Program is shared with parents at our Title I Annual Meeting by

- Jennifer Bray, Principal
- Informing parents what Title 1 is and that BMHS is a school-wide Title 1 school that the funding benefits all students. We also covered that funds are tied to student achievement, where we are currently at with school grade and what assessments the students are required to take. In addition, we reviewed the Parent rights under Title 1, The programs we offer students, Title 1 compact, curriculum we use, what the school-wide improvement plan is and how to access it, reviewed what a parent and family engagement plan entails and how parents can be involved, what the Florida standards are and how to access them, and finally what our School Advisory Council does and how to join.
- The presentation included a slide notifying them that all teachers that work at BMHS have college degrees and appropriate state teacher certification and that all Paraprofessionals that work at BMHS have an Associate's Degree or adequate score on the paraprofessional assessment.

Below are the specific steps that Bronson Middle High School will take to conduct the Annual Title I Parent Meeting.

Activity/ Task	Person Responsible	Evidence
Invitation sent home to parents (English & Spanish)	Tami LeMaster	Invitations uploaded to crate folder
Presentation materials developed	Jennifer Bray	Presentation/ materials uploaded to crate folder
Presentation materials submitted to Title I coordinator for review	Jennifer Bray, Tami LeMaster	Presentation/ materials time stamped when uploaded to crate folder

Conduct Title I meeting	Jennifer Bray	Rosters uploaded to crate folder
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Flexible Parent Meetings

How will the school offer a flexible number of meetings, such as meeting in the morning or evening?

The school will provide flexible meeting and training times throughout the year by scheduling morning, evening, and afternoon meetings and workshops. Records of parent participation will be maintained and meeting schedules will be adjusted based on parental needs.

Building Capacity

Staff: A description of the professional development activities the school will provide to **educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff** in the value and utility of contribution of parents, and in how to reach out to, communicate with and work with parents as equal partners, and build ties between parents and the school.

Activity/Task	Person Responsible	Timeline	Evidence of Effectiveness
S1 Teacher Expectations about parent and family communication	Jennifer Bray	In order for us to keep moving forward on student achievement, we need parents involved and knowing how to support their students.	roster/content material uploaded to PFEP crate folder
S2 Improving Parent and Family Communication	Jennifer Bray	In order for us to keep moving forward on student achievement, we need parents involved and knowing	roster/content material uploaded to PFEP crate folder

		how to support their students.	
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Parents: Describe materials and training provided to parents to help them work with their children, such as literacy training and using technology.

Activity/Task	Person Responsible	Timeline	Evidence of Effectiveness
Middle School Night August 2024 (Lisa) Dual Enrollment Night September 2024 (Karen) Senior & Junior Night Oct. 2024 (Karen) Dual Enrollment Night November 2024 (Karen) Rising 9th Grade Registration Night February 2025 (Karen & Lisa)	Karen Weins & Lisa Pinder	Fall 2024 & Spring 2025	roster/content material uploaded to PFEP crate folder
Parent Conference Nights	Teachers and Administration	Fall 2024 & Spring 2025	roster/content material uploaded to PFEP crate folder
Positive Postcards	Teachers and Administration	Fall 2024 & Spring 2025	roster/content material uploaded to PFEP crate folder

Other Activities: How other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren).

Activity/Task	Person Responsible	Timeline	Evidence of Effectiveness
Title I Resource Lab	Open to all school staff	ongoing	Resource lab sign-in roster

Communication: How, if requested by parents, does the school provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

How will the school ensure that the PFEP, SIP, CNA and other documents are shared with community stakeholders?

The school utilizes Remind, Facebook, and the Skyward Message Center to communicate information to parents regarding activities that are going on at school.

Teachers and parents email on a regular basis to communicate regarding scheduling parent conferences.

Teachers and Administration utilize Remind app to inform parents of assignments, tests, and events.

During the Annual Title I Parent Meeting information will be shared with parents regarding Title I programs, curriculum and academic assessments will be presented. Parents will also receive information regarding opportunities for involvement, decision-making for their child. After the general meeting, students and parents will receive specific information regarding curriculum and assessment plans from the teachers. Sign-in sheets will be collected. Presented information will be sent via Remind and Email during the first week of school to parents unable to attend the meeting.

Accessibility: Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

Afternoon/Evening Parent/Teacher Conferences

Send home letters

Send home Bi-lingual formats

Facebook

Remind

Skyward Message Center

School office staff is trained regarding the legal rights of immigrant students, registration procedures, and right to attend school. The Parent Involvement Policy will be summarized in a flyer that will be sent via Remind and Email in a language understandable to the parent during the first couple of weeks of school. The complete PFIP, SIP & CNA will be linked from the District website under schools (Bronson Middle High).

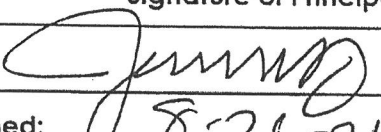
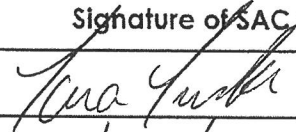
Documents will be distributed in English and Spanish. A translator will be available at the school office and at parent events as needed.

Information will be provided and assistance to parents and students with disabilities as needed.

Barriers: Describe identified barriers that hindered the participation by parents during the previous school year and the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disable, have limited English proficiency, and parents/families of migratory children).

Barriers (Including specific subgroup)	Step(s) to overcome barrier
Language Barrier for ELL families	We have hired a few more bi-lingual teachers that are available for IEP's, ESOL and parent conferences. They also assist in translating documents.

Adoption: The Parent and Family Engagement Plan have been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by SAC meeting minutes.

Signature of Principal	Signature of SAC Chair
	
Date signed: 8-26-24	Date signed: 8/26/24