

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
July 10, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. School Board Member Catherine Cason arrived at 9:03 a.m.; and School Board Member Ronald White arrived at 9:10 a.m. Chief Financial Officer Vickie DePratter was absent.

Administrators and others present: Walter Boatright, Bill Brothers, Ethan Butts, Mark Carver, Lisa Dorris, Ronnie Gray, Malcolm Hines, Mary Keen, TJ Vickers, and Josh Williams. FFA Advisors, students, parents, and alumni members were also present.

Chairman Taylor called the meeting to order at 9:00 a.m.

FFA Program Update ..... Bill Brothers

FFA Program updates were provided by Suwannee Middle School, Branford High School (middle and high school grades), and Suwannee High School.

The workshop recessed at 10:16 a.m. and resumed at 10:22 a.m.

Human Resources Department Update ..... Walter Boatright

Mr. Boatright provided updates on the following:

- Minority Teacher Recruitment Plan 2018-2019 (pgs. 2-4)
- Florida Educational Equity Act Plan Update
- Suwannee County School District Employee Handbook for 2018-2019 (pgs. 5-47)

School Safety Department Update..... Malcolm Hines

Mr. Hines provided an update on the following:

- Florida Safe School Assessment Tool (FSSAT)

The workshop recessed at 11:40 a.m. and resumed at 1:00 p.m.

Assistant Superintendent of Administration ..... Bill Brothers  
Department Update

- Tabled Agenda Item from June 26, 2018, Regular Meeting
  - Interlocal Agreement for Emergency Shelters In Suwannee County  
(Contract #2019-56, which replaces #2018-119)  
(pgs. 48-52)

Mr. Brothers provided an update on the revisions to Contract #2019-56 made by the County, as well as the concerns that Mr. Dietzen had with the revisions. Discussion followed regarding revisions to the contract pertaining to reimbursement of hourly rates for employees, pet friendly shelter, etc. Specifically Item #12, Board consensus was to delete all language after Suwannee County Department of Health. This was due to controversy regarding a school being designated as a pet friendly shelter (PFS), which the Board was totally against.

Superintendent Update ..... Ted Roush

Mr. Roush provided information on the following:

- Distributed and reviewed a handout of an email from Mrs. DePratter regarding calendar dates and meetings for the TRIM process.
- Distributed and reviewed a handout regarding Elementary and Secondary Progress Monitoring calendars for 2018-2019.
- Provided additional information regarding school hardening dollars pertaining to school safety.

### Miscellaneous

- Mr. daSilva asked for additional microphones/sound and monitors be installed in the Board room. Mr. Carver responded that he would get with Josh Williams to see what all can be done to improve the sound system, as well as installation of monitors for viewing the electronic agenda and video presentations.
- Mr. Taylor questioned the status of summer projects throughout the District. Mr. Carver provided an update.

- Mr. Taylor questioned the status of the New District Office/Admin Building. Mr. Carver provided an update.
- Mr. White asked if Mr. Carver could research and see if it is feasible to install restrooms at the Branford High School Forestry Plot. Mr. Carver shared that the Suwannee High School Ag Farm does not have restrooms as well. Mr. Roush stated that the District is looking into the feasibility of installing port-a-potties at both locations.

The workshop adjourned at 2:06 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
July 10, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Chairman Taylor called the meeting to order at 2:07 p.m.

MOTION by Mr. daSilva, second by Mr. White, for approval to adopt the agenda.  
MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie DePratter:**

(Presented by Assistant Superintendent of Administration – Bill Brothers)

1. Discussion and action regarding the selection of one Suwannee County business owner to serve as the Alternate on the Value Adjustment Board (VAB) for 2018-2019. (Note: School Board Members and the Suwannee County Business Owner Sitting Member were Board approved at the June 26, 2018, Regular Board Meeting.)

MOTION by Mr. Alcorn, second by Mr. daSilva, for Travis Land, with Jim Hinton Oil, to serve as the Alternate Citizen/Business Owner on the VAB.

MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Debbie Land:**

(Presented by Assistant Superintendent of Administration – Bill Brothers)

2. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the Suwannee County School District Mental Health Assistance Allocation Plan (pgs. 2-6)  
MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Walter Boatright:**

3. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List, along with the following two changes: Page 10 (bottom of page), under Recommendations: Non-Instructional/School Related/Suwannee Middle School, delete the name of Yomaris Vega, Paraprofessional, due to the individual declined the position; and Page 10 (top of page), under Part-Time Hourly Employees/Adult Education, change David Crockett to his legal name of Richard Crockett. (pgs. 7-11) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES LIST APPROVED:**

**RECOMMENDATIONS FOR THE 2017-2018 SCHOOL YEAR:**

**RESIGNATION: INSTRUCTIONAL:**

Suwannee Intermediate School:

Ruth Thomas, Teacher, effective June 19, 2018

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Robbin Chapman	Instructional Leadership	SIS
Kristy Chauncey	Instructional Leadership	SIS
Sherry Dean	Drama Sponsor	SHS
Mary J. Kinard	Instructional Leadership	SIS
Tracy Kirby	Instructional Leadership	SIS
Donna Leslie	12 <sup>th</sup> Grade Sponsor	SHS
Theda Roper	Yearbook Sponsor	SIS
Phyllis Smith	Instructional Leadership	SIS
Ruth Thomas	Instructional Leadership	SIS
Kimberly Warren	Yearbook Sponsor	SIS
Ashley Wooley	Instructional Leadership	SIS

**MISCELLANEOUS:**

Approval for Dawn Eakins to work two additional days up to 20 additional hours to assist in the development of the master schedule for 2018-2019.

Approval for Anne Etcher and Katheryn Quincey to work four summer workdays at instructional rate of pay, between the dates of June 11<sup>th</sup> through June 28, 2018 paid out of Carl D. Perkins Grant for competitions and summer events with students.

**End of List  
2017-2018  
School Year**

**RECOMMENDATIONS FOR THE 2018-2019 SCHOOL YEAR:**

**RECOMMENDATIONS: INSTRUCTIONAL:**

Branford Elementary School:

Lura Sapp, Teacher, temporary, effective August 3, 2018

REPLACES: Michelle Aderholt

Branford High School:

Pamela Christy, Teacher, effective August 3, 2018

REPLACES: Emily Rains

Maria Rodriguez, Teacher, effective August 3, 2018

REPLACES: Pamela Cassube

Suwannee Elementary School:

Christina Sparkman, Teacher, effective August 3, 2018

REPLACES: Amanda Hurst

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Becky Carter	Instructional Leadership	SES	
Victoria Carter	Instructional Leadership	SES	
Christopher Ferguson	JV Boys Basketball Coach	BHS	Ritchie Frye
Danielle Gay	Instructional Leadership	SES	
Jennifer Hitt	Instructional Leadership	SES	
Joyce McIntosh	Instructional Leadership	SES	
Lindy Meeks	Yearbook Sponsor	SES	
Susan Michelle Mowry	Instructional Leadership	SES	
Rebecca Reaves	Instructional Leadership	SES	
Michelle Robertson	Instructional Leadership	SES	
Stephanie Selph	Instructional Leadership	SES	

**MISCELLANEOUS:**

Approval for Alexander Gonzalez to work up to 30 additional hours to translate the 2018-2019 Code of Conduct into Spanish.

Approval for Kelli Williams to work up to 80 additional hours in July for projects and conferences paid out of Title IIA.

Approval for Kathy Smith to work up to 40 additional hours in July for various mental health trainings.

Approval for Katrina Walker-Bius to work up to 60 additional hours in July for training and additional work.

**PART-TIME/HOURLY EMPLOYEES:**

Approval for the following for part-time/hourly employees for the first term 2018-2019

**ADULT EDUCATION**

Robbin Chapman	ABE/GED Prep
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Kathy Smith	ABE/GED Prep
Darryl Cannon	Adult Basic Education
Glenda Cranford	Adult Basic Education
Pam Poole	Chief GED Test Examiner
Richard Crockett	ESOL
Jennifer Floyd	GED Test Proctor/TABE Test Examiner
Richard Allen	TABE Test Examiner
Ta-Trease Sapp	TABE Test Examiner
Jeffrey Lee	Test Administrator/Transition Specialist

**CAREER & TECHNICAL**

Marivic Blackwell	Phlebotomy
Kelly Grimes	Practical Nursing/Patient Care Technician Clinical Instructor
Kevin Mercer	Welding
Susan Morgan	Patient Care Technician/Practical Nursing/I.V. Therapy
Brenda Lacy	Dietary Management
Tommy Taylor	Welding
Greta Thornton	Nail Technician
Hildelita Warren	Practical Nursing/Patient Care Technician Clinical Instructor

**COMMUNITY EDUCATION (Pending class enrollment)**

Debbie Scott	Cake Decorating
Virginia Crews	CPR
Natasha Pittman	Computer Applications
Margaret Wooley	Wreath Making
Vanessa Grantham	Crochet/Stained Glass
Wayne Musgrove	Gun Safety/Concealed Weapons
Donna Bass	Community Education Coordinator
Dana Tidwell	Community Education Assistant
Belinda Fries	Computer Technology & Computer Safety
Kevin Constanza Renderos	Conversational Spanish
Kevin Mercer	Metal Art
Derwin Bass	Basic car, home and/or shop maintenance
Julie Dees	Culinary, Cake Decorating
Stasia Dupree	Essential Oils

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Branford Elementary School:

Rebekah Mercer, School Nurse, effective August 3, 2018

REPLACES: Kelly Hakes

Tiffany Phillips, Pre-K Paraprofessional, effective August 9, 2018

REPLACES: Kimberly Clyatt

Branford High School:

Jerri Byrd, School Secretary, effective July 2, 2018

REPLACES: Lauri Reaves

Suwannee Middle School:

Kelsey Leighton, Paraprofessional, effective August 9, 2018

REPLACES: Catherine Melton

**LEAVE OF ABSENCE (FAMILY & MEDICAL LEAVE):**

Branford Elementary School:

Belinda Horn, tentatively August 8, 2018, through August 21, 2018, without pay, with option of returning sooner.

**LEAVE OF ABSENCE (PERSONAL LEAVE):**

Branford Elementary School:

Belinda Horn, tentatively August 22, 2018, through May 30, 2019, without pay, with the option of returning sooner.

**LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):**

Facilities Department:

Bruce Hingson, Assistant Foreman Facilities, June 14, 2018, for a total of 10 hours.

**SUBSTITUTES:**

The following as Substitute Bus Attendants:

Brittany Bowling

Thomas Green

Heather Land

Lisa Horrocks

**End of List  
2018-2019  
School Year**

The meeting adjourned at 2:30 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
July 23, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, and Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Members Catherine Cason and Ronald White were absent. School Board Attorney Leonard Dietzen was also absent.

Chairman Taylor called the meeting to order at 6:00 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda.  
MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie DePratter:**

1. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to advertise the tentative Millage Rates and tentative Budget for the 2018-2019 school year.  
MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 6:03 p.m.

JOINT WORKSHOP SESSION  
SUWANNEE COUNTY SCHOOL BOARD AND SUWANNEE COUNTY  
BOARD OF COMMISSIONERS

DATE: July 24, 2018  
TIME: 2:00 p.m.

MINUTES

The Suwannee County School Board met in Joint Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 2:04 p.m.

Administrators and others present: Janene Fitzpatrick and Josh Williams; Suwannee County Board of Commissioners: Clyde Fleming, Ricky Gamble, Don Hale, Ronnie Richardson, and Larry Sessions; Barry Baker, Suwannee County Clerk of Court; Lamar Jenkins, Suwannee County Property Appraiser; Randy Harris, County Administrator; Eric Musgrove, Suwannee County Clerk of Court Historian and Records Manager; Jimmy Prevatt, County Attorney; Jamie Somers, Public Safety Director; David Dees, Suwannee County Clerk of Court Director of IT; Other Suwannee County Governmental Representatives; Sheriff's Office Representatives; and Vance Baker, IT Consultant, were also present.

Chairman Taylor called the meeting to order at 2:01 p.m.

Joint Memorandums of Understanding (MOUs)/ ..... Supt. Ted Roush  
Interlocal Agreements

Mr. Roush deferred to Vance Baker, who provided a PowerPoint presentation regarding a possible shared information technology services agreement between local governmental agencies within our county, as well as the potential employment of a Suwannee County Chief Information Security Officer. Mr. Baker answered questions from School Board members and others in attendance.

The joint workshop adjourned at 3:44 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
July 24, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Lee Willis was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Virtual School student volunteers.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Consent Agenda, with the following two changes for Consent Item #6, Contract #2019-53 (Kelly Services): Page 40, #7)(c), change the date of July 24, 2017, to July 24, 2018; and on Page 44, the paragraph under section (t), change the date of July 24, 2017, to July 24, 2018. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 8-35)**

- |               |                                      |
|---------------|--------------------------------------|
| June 11, 2018 | - Special Meeting                    |
|               | - Workshop Session                   |
| June 12, 2018 | - Special Meeting                    |
|               | - Expulsion Issues Hearing (Private) |
| June 26, 2018 | - Workshop Session                   |
|               | - Public Hearing                     |
|               | - Regular Meeting                    |

2. Approval of the monthly financial statement for June 2018.

3. The following bills for the period June 30, 2018:

General Fund		
#170029-170269	\$	702,062.02
Electronic Fund Transfers		<u>315,467.38</u>
	\$	1,017,529.40

Federal Fund		
#50492-50537	\$	68,929.12
Electronic Fund Transfers		<u>696,845.85</u>
	\$	765,774.97

Food Service Fund		
#32774-32812	\$	129,588.89
Electronic Fund Transfers		<u>57,680.23</u>
	\$	187,269.12

LCIF		
#7751-7771	\$	769,135.36
Electronic Fund Transfers		<u>51,630.60</u>
	\$	1,020,765.96

4. Approval of the following budget amendments for fiscal year 2017-2018:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>	<u>PECO</u>
I-12	III-12	IV-12 (Federal) IV-12 (Food Service)	III-1

5. Approval for disposal of property as per the attached Property Disposition Form dated July 24, 2018. **(pg. 36)**

6. Approval of the following contracts/agreements for the 2018-2019 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2019-53 Agreement for Educational Staffing between Kelly Services, Inc. and Suwannee County School Board, Florida for substitute Teachers, Paraprofessionals, Retiree DROP Program Participants, School Nutrition (Food Service) Workers, and Custodians *(Renewal)* **(pgs. 37-55)**
- #2019-57 Cooperative Agreement between Meridian Behavioral Healthcare, Inc. and the School Board of Suwannee County, Florida *(Renewal/Revised)* **(pgs. 56-72)**
- #2019-58 Memorandum of Agreement between the State of Florida Department of Health and the Suwannee County School Board for the Provision of School Health Services in Suwannee County *(Renewal/Revised)* **(pgs. 73-79)**
- #2019-62 State of Florida Statewide Voluntary Prekindergarten Provider Contract (Form OEL-VPK 20) between the Early Learning Coalition of Florida's Gateway and Suwannee County School Board *(Renewal)* **(pgs. 80-100)**

7. Approval of the following student transfers for the 2018-2019 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Lumen	Jimenez	Suwannee	Columbia	PK
Layla	Roberts	Suwannee	Columbia	PK
Christin	Taylor	Suwannee	Columbia	7

REGULAR AGENDA

**Assistant Superintendent of Administration – Bill Brothers:**

(Presented by Director of Human Resources – Walter Boatright)

1. Discussion and possible action on the following contract/agreement for the 2018-2019 school year, which was TABLED at the Regular Meeting on June 26, 2018: (NEW) (The original TABLED Contract #2018-119 has been replaced with Contract #2019-56 [below] as a NEW/REVISED contract for the 2018-2019 school year.) (Note: This contract has been reviewed by Board Attorney Leonard Dietzen; however, Mr. Dietzen has **not** approved the contract.)

#2019-56      Interlocal Agreement for Emergency Shelters in Suwannee County between the Suwannee County Board of County Commissioners and the Suwannee County School Board  
(*New/Revised*) (pgs. 101-105)

Mr. Roush shared information regarding changes that the County recently made to the contract pertaining to FEMA timelines.

MOTION by Mr. daSilva, second by Mr. Alcorn, for Contract #2019-56 to remain TABLED until the correct copy of the contract is obtained from the County. MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following resolution for the 2018-2019 school year: (NEW) (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-01R      Resolution of the School Board of Suwannee County, Florida, Establishing the Rule Requiring the Display of “In God We Trust” in all District Schools and Administration Buildings (New) (pg. 106)

MOTION CARRIED UNANIMOUSLY

**Assistant Superintendent of Instruction – Janene Fitzpatrick:**

3. MOTION by Mr. Alcorn, second by Mr. White, for approval of the additions and revisions to the 2018-2019 Master In-Service Plan developed by North East Florida Educational Consortium (NEFEC). (A copy of the plan is available for review in the office of the Assistant Superintendent of Instruction.) (pgs. 107-108) MOTION CARRIED UNANIMOUSLY
4. MOTION by Mr. White, second by Mr. daSilva, for approval of the following curriculum item for the 2018-2019 school year:
  - a. Suwannee County School District 2018-2019 Uniform Statewide Assessment Calendar (pgs. 109-118)

MOTION CARRIED UNANIMOUSLY

**Director of Career, Technical, and Adult Education – Mary Keen:**

(Presented by Director of Human Resources – Walter Boatright)

5. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-55      Clinical Education Affiliation Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Lake City Surgery Center, LLC, Lake City, Florida (New) (pgs. 119-124)

MOTION CARRIED UNANIMOUSLY

**Director of Food Service – Lisa Dorris:**

6. MOTION by Mr. White, second by Mr. Alcorn, for approval to award the following Bids:

- #17-202            One year extension, July 1, 2018-June 30, 2019, to Catko  
Distribution, Inc. for Chemicals
- #17-203            One year extension, July 1, 2018-June 30, 2019, to Catko  
Distribution, Inc. for Supplies

MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Debbie Land:**

7. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following forms:

- #5200-047        Suwannee County School District Usher Syndrome  
Audiological Screening (*New*) (pg. 125)
- #5200-048        Suwannee County School District Assistive Technology Data  
Log (*New*) (pg. 126)
- #5200-049        Suwannee County School District Deaf/Hard of Hearing  
Audiogram Review (*New*) (pg. 127)
- #5200-050        Suwannee County School District Balance Test (*New*)  
(pg. 128)
- #5200-051        Suwannee County School District Cone Adaptation Test (*New*)  
(pg. 129)
- #5200-052        Suwannee County School District Ling-6 Sounds Daily Check  
(*New*) (pg. 130)
- #5200-053        Suwannee County School District D/HH Expanded Skills: PK-5  
Checklist (*New*) (pgs. 131-132)
- #5200-054        Suwannee County School District D/HH Expanded Skills: 6-8  
Checklist (*New*) (pgs. 133-134)
- #5200-055        Suwannee County School District D/HH Expanded Skills: 9-12  
Checklist (*New*) (pgs. 135-136)
- #5200-056        Suwannee County School District Family History  
Questionnaire (*New*) (pgs. 137-141)

- #5200-057 Suwannee County School District Hearing Itinerant Service Rubric (*New*) **(pgs. 142-144)**
- #5200-058 Suwannee County School District Parent Notification of Usher Syndrome Screening (*New*) **(pg. 145)**
- #5200-059 Suwannee County School District Usher Screening Results Documentation (*New*) **(pg. 146)**
- #5200-060 Suwannee County School District Usher Student Questionnaire (*New*) **(pgs. 147-148)**
- #5200-061 Suwannee County School District Usher Syndrome Screening Summary (*New*) **(pg. 149)**
- #5200-062 Suwannee County School District Visual Field Test (*New*) **(pgs. 150-151)**
- #5200-063 Suwannee County School District Visual and Motor Behavior Questionnaire (*New*) **(pgs. 152-153)**

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Walter Boatright:**

8. MOTION by Mr. daSilva, second by Mr. White, for approval of the 2018-2019 Minority Teacher Recruitment Plan. **(pgs. 154-156)** MOTION CARRIED UNANIMOUSLY
9. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the Suwannee County School District 2017-2018 Annual Update to the Florida Educational Equity Act Plan. (A copy is available for review in the office of the Director of Human Resources.) MOTION CARRIED UNANIMOUSLY
10. MOTION by Mr. White, second by Ms. Cason, for approval of the Suwannee County School District Employee Handbook for 2018-2019, with the following changes on Page 164: Change the Principal for Branford Elementary School from Jennifer Barrs to Dee Dee McManaway; and change the Principal for Suwannee Virtual School from Dee Dee McManaway to Jennifer Barrs. **(pgs. 157-200)** MOTION CARRIED UNANIMOUSLY

11. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Personnel Changes List, with the following two changes on Page 202: under Recommendations: Instructional/Suwannee Intermediate School, delete the name of Charles Claridy, Teacher; and under Suwannee Middle School, delete the name of Shawntrice Loper, Teacher. **(pgs. 201-203) MOTION CARRIED UNANIMOUSLY**

**PERSONNEL CHANGES APPROVED:**

**RECOMMENDATIONS 2018-2019 SCHOOL YEAR:**

**RESIGNATION: INSTRUCTIONAL:**

Suwannee Primary School:

Heather Holt, Teacher, effective July 3, 2018

**RETIREMENTS: INSTRUCTIONAL:**

Branford Elementary School:

Debra Hatch, Teacher, effective July 12, 2018

Suwannee Virtual School:

Nancy Nielsen, Guidance Counselor, effective January 31, 2019

**RETIREMENT: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Transportation:

Sandra Neely, Bus Driver, effective July 12, 2018

**RECOMMENDATIONS: INSTRUCTIONAL:**

Suwannee Intermediate School:

~~Charles Claridy, Teacher, effective August 3, 2018~~

~~REPLACES: Ruth Thomas~~

Jeremy Griswold, Teacher, effective August 3, 2018

REPLACES: Maria Rodriguez

Brittani Law, Teacher, effective August 3, 2018

REPLACES: Traci Kirby

Suwannee Middle School:

~~Shawntrice Loper, Teacher, effective August 3, 2018~~

~~REPLACES: New Position~~

Suwannee Primary School:

Jenny McCook, Teacher, effective August 3, 2018

REPLACES: Brittani Law

Regular Meeting  
July 24, 2018

**TRANSFERS/REASSIGNMENTS:**

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>EFFECTIVE</u>	<u>REPLACES</u>
Jennifer Barrs	BES/Principal	SVS/Principal	7/16/2018	Deidre McManaway
Deidre McManaway	SVS/Principal	BES/Principal	7/16/2018	Jennifer Barrs
Jessica McManaway	SHS/Teacher	SPS/Teacher	8/03/2018	Heather Holt

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Suwannee Elementary School:

Stephanie Pinkard, Custodian

REPLACES: Antwan Ford

Suwannee Intermediate School:

Damien Rickett, Custodian, effective July 9, 2018

REPLACES: Josue Ramirez

Suwannee Middle School:

Erika Leak, Media Clerk, effective August 3, 2018

REPLACES: Jodi Musgrove

Graciela Resendiz, Paraprofessional, effective August 9, 2018

REPLACES: Debra Byrd

Suwannee Primary School:

Tresca Anderson, Pre-K Paraprofessional, effective August 9, 2018

REPLACES: Gail Butler

Julia Gay, Paraprofessional, temporary, effective August 9, 2018

REPLACES: Monica Djulvez

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Erin Clark	Middle School Head Volleyball Coach	BHS	Shon Riels
Timothy Clark	Assistant Athletic Director	BHS	
Timothy Clark	Head Football Coach	BHS	
Anne Etcher	FFA Advisor (middle school)	BHS	
Fred (Alex) O'Quinn	Athletic Director	BHS	
Stacy Young	FFA Advisor	BHS	

**LEAVE OF ABSENCE (FMLA):**

Suwannee High School:

David Daniels, Custodian, tentatively May 4, 2018, through August 6, 2018, without pay, with the option of returning sooner if released by his Doctor.

**LEAVE OF ABSENCE (MATERNITY LEAVE):**

RIVEROAK Technical College:

Traci Thompson, Teacher, tentatively August 20, 2018, through January 2, 2018, without pay, using days as needed for insurance, with the option of returning sooner.

**End of List  
2018-2019  
School Year**

**School Board Attorney – Leonard Dietzen:**

12. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Ted Roush:**

13. Superintendent's Report

Superintendent Roush provided information on the following:

- Distributed and reviewed a handout titled "*One-Fifth of North Carolina Students Aren't Going to Traditional Public Schools.*"
- Working on branding and advertising our school district, which was a comment from the Accreditation Team.
- Opportunity School Committee will be providing an update to the Board in the near future (October) regarding the possibility of an off-site opportunity school program.
- Commended all departments for their extra hard work and hours put in over the summer.
- Kudos to Debbie Land, Director of Student Services, and her department for earning all 17 out of 17 points on the recent Student Services Audit.
- Hoping to finalize the District's school safety plans in the near future.
- Commended everyone for the good dialogue at today's joint workshop with the Suwannee County Board of Commissioners.

**Miscellaneous**

Mrs. Fitzpatrick commented that the District will most likely be over on class size reduction this year, due to individuals resigning, retiring, or not accepting positions, as well as the lack of qualified/certified applicants.

**School Board Members:**

14. Issues and concerns Board members may wish to discuss

- Board members thanked everyone for their hard work in preparing for the upcoming school year. They also mentioned that we, as a District, need to inform our community of our many accomplishments.
- Mr. Alcorn stated that the new sign for the SHS softball field looks good. He asked for a list of the School Resource Officers for each school. SRO Lee Willis responded as follows:
  - BES: Caleb McInnis
  - BHS: Brad Mincks
  - SPS: Kyle Descarreaux
  - SES: Arthur Robinson
  - SIS: Rachel Rodriguez
  - SMS: Jacob Williamson
  - SHS: Zack Clark
  - RTC: Mike Landis

The meeting adjourned at 7:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
July 31, 2018

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Members Jerry Taylor and Ronald White were absent. School Board Attorney Leonard Dietzen was also absent.

Vice Chairman Ed daSilva called the hearing to order at 5:00 p.m. for the purpose of adopting the Tentative Millage rates for the 2018-2019 school year and the Tentative Budget for 2018-2019 school year.

The Tentative Millage rates set for the 2018-2019 school year are as follows:

Required Local Effort	=	3.919
Discretionary Operating	=	.748
Capital Outlay	=	<u>1.500</u>
Total	=	6.167

The Tentative Millage is greater than the roll back rate by 3.58 percent.

The Required Local Effort is 3.919 mills and is set by the State. This is a decrease of .244 mills from the 2017-2018 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2017-2018.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2017-2018.

- 1) Vice Chairman daSilva called for questions or comments from the public concerning the Tentative Millage rates and there were none.

- 2) MOTION by Mr. Alcorn, second by Ms. Cason, to adopt the Tentative Millage rates for 2018-2019 as follows:

Required Local Effort	=	3.919
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Ms. Cason, second by Mr. Alcorn, to adopt the Tentative Budget for 2018-2019. MOTION CARRIED UNANIMOUSLY

The Public Hearing adjourned at 5:33 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
August 14, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Administrators and others present: Walter Boatright, Bill Brothers, Ethan Butts, Mark Carver, Lisa Dorris, Ronnie Gray, Malcolm Hines, Mary Keen, TJ Vickers, and Josh Williams. Logan Mauldin, with Kelly Services, was also present.

Chairman Taylor called the meeting to order at 9:00 a.m.

Annual Presentation and Proposed ..... Walter Boatright/  
Revised Contract for Kelly Services Representative  
Kelly Services (pgs. 2-27)

Mr. Boatright deferred to Logan Mauldin, with Kelly Services, who distributed and reviewed a handout regarding an annual Partnership Review of the past school year pertaining to substitutes, employee absenteeism, etc., for the District, as well as information regarding the proposed revised contract for Kelly Services. (Note: The proposed revised contract will replace the original Contract #2019-53, which was Board approved on July 24, 2018.) Mr. Mauldin distributed two handouts regarding two different options pertaining to pay increases for substitutes (“Exhibit A Pricing for Kelly Educational Services”—these pages are replacement page(s) for the proposed revised Contract #2019-68, which are different from what is in the agenda packet).

Mr. Mauldin provided information on the proposal to provide substitutes/contractors for Speech Therapist positions within our District. Mr. Mauldin and Mrs. Land answered questions from Board members.

Student Services Department Update ..... Debbie Land

- Speech Language Therapist Contract (part of Kelly Services contract)
- New Forms (**pgs. 28-35**)
- School Health Plan for 2018-2020 (**pgs. 36-57**)

Mrs. Land reviewed the proposed revisions and additions to various forms.

Mrs. Land and Mrs. Howard provided information regarding the revisions to the School Health Plan for 2018-2020.

Mrs. Land also distributed a handout regarding 2018 Part B Results-Driven Accountability Matrix pertaining to IDEA, where our District earned a perfect score. Mr. Taylor asked that this information be placed on the District website. Mr. Roush stated that he would have Josh Williams handle it.

The workshop recessed at 10:16 a.m. and resumed at 10:26 a.m.

Assistant Superintendent of ..... Bill Brothers  
Administration Department Update

Mr. Brothers provided updates for the Assistant Superintendent of Administration Department, which included the following:

- Interlocal Agreement for Emergency Shelters in Suwannee County (New/Revised) (**pgs. 58-69**)

Mr. Brothers provided information regarding the new/revised Interlocal Agreement for Emergency Shelters in Suwannee County, which has been approved by the County.

- Policy Updates (**pgs. 70-110**)

Mr. Brothers reviewed the revisions and additions to the following School Board policies:

- #3.05 Administrative Organization (*Revised*)
- #3.06 Safe and Secure Schools (*Revised*)

- #3.061 Domestic Security (*New*)
- #4.25 Virtual Instruction (*New*)
- #5.05 Requirements for Original Entry (*Revised*)
- #5.13 Zero Tolerance for School-Related Crimes (*Revised*)
- #5.15 Administration of Medication (*Revised*)
- #5.251 Grievance Procedures for Students (*Deletion* of entire policy)
- #6.39 Report of Misconduct (*Revised*)
- #6.50 Grievance Procedure for Personnel (*Revised*)

The workshop recessed at 11:27 a.m. and resumed at 1:15 p.m.

Facilities Department Update ..... Mark Carver

Mr. Carver provided an update for the Facilities Department, which included the following:

- Proposed contract with construction firm on the New District Office/Admin Building project
- Distributed and reviewed a handout on the proposed layout of the New District Office/Admin Building, along with parking lot requirements
- RFQ for electrical engineer for RIVEROAK Technical College

Florida Safe Schools Assessment Tool (FSSAT) ..... Malcolm Hines  
District Best Practices

Mr. Hines distributed and reviewed the Florida Safe Schools Assessment Tool (FSSAT) District Best Practices document. Due to the sensitivity and confidentiality of the document, Mr. Hines collected the documents back from Board members after his presentation.

Discussion held regarding digital radio communication and fencing security. Board consensus was to put the upgrade of digital radio communication as the District's number one priority, with installation of fencing security next in priority.

Assistant Superintendent of .....Janene Fitzpatrick  
Instruction Department Update

Mrs. Fitzpatrick provided updates for the Assistant Superintendent of Instruction Department, which included the following:

- Out of Field list process and procedures
- Various Contracts (K-12 Fuel Ed; and Florida Sheriffs Boys Ranch [FSBR]) – Board consensus was to readdress the issue of recalibration with FSBR and not approve a contract at this time, unless language is put in the contract to address recalibration and for FSBR to use our Board as its Board as well.
- Student Progression Plans for 2018-2019 – Provided an overview of the updates to the plans.
- District Accountability (DA) for Suwannee Intermediate School – Met with a representative from DA Office, Mr. Self, to discuss the process and procedures that must be done at the District and school levels to address the “D” school grade for SIS.
- 21<sup>st</sup> Century Grant was recently submitted to DOE; waiting to hear if approved or not.
- Class Size Reduction – Looking at condensing and combining classes where needed; SIS is over class size requirements due to certification issues and not being able to hire certified teachers.

The Workshop recessed at 3:16 p.m. and resumed at 3:27 p.m.

Superintendent Update .....Ted Roush

Mr. Roush reported on the following:

- Distributed and reviewed a handout on School Board Policy #8.29, Improvements to School Plants and Grounds, which deals with ability of naming school property after certain individuals. With recent requests from various community members to name certain school property/buildings, Mr. Roush asked for direction from the Board on whether to allow this or not. Board consensus was not to name facilities/buildings, etc., after someone; however, they did agree to allow installation of a plaque or small monument with discussion/approval by the Board.

- Distributed a handout of a sample of the new proposed District logo, which was part of the branding of our District as noted by the Accreditation Team Visit. More information will be forthcoming.
- Presentation will be provided at the September Board workshop regarding the proposed plans for an offsite Opportunity School Program.
- Douglass Center Property – Recently contacted by the County regarding the possibility of giving back the Douglass Center property to the School Board. Discussion followed regarding the pros and cons, as well as the issues of the property (safety, drainage, maintenance, etc.).
- Distributed and reviewed a handout regarding School Meals and Community Eligibility Provision (CEP). Do we continue with CEP or go back to the traditional free and reduced lunch program? We are already committed to CEP for this school year, but need to look at for future school years. Consensus of the Board was to remain with the current CEP Program.
- Athletic Participation Fees for Home School and Private School Students – Mr. Roush stated that we do not get FTE for these students, but they are able to participate in our athletic programs and there are costs associated with these students that we do not get reimbursed for. He spoke with FHSAA regarding the possibility to charge athletic participation fees for those students who are not enrolled in our school district. Mr. Roush asked Mr. Brothers to draft a school board policy to address the issue and include language where the student must pay a flat fee of \$200 per year, non-refundable, to be able to participate in our District's athletic programs.

The workshop adjourned at 4:23 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
August 14, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 4:27 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda.  
MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie DePratter:**

(Presented by Assistant Superintendent of Administration – Bill Brothers)

1. Discussion and action regarding the selection of one Suwannee County business owner to serve as the Alternate on the Value Adjustment Board (VAB) for 2018-2019.

(Note: School Board Members and the Business Owner Sitting Member were Board approved at the June 26, 2018, Regular Board Meeting. Also, the Alternate Business Owner that was approved at the July 10, 2018, Special Meeting, was found to be not eligible due to not being the actual owner of the business; thus the need to readdress the selection of an Alternate Business Owner.)

MOTION by Tim Alcorn, second by Mr. White, for Bradley Thompson to serve as the Alternate Business Owner on the VAB for 2018-2019. MOTION CARRIED UNANIMOUSLY

**Assistant Superintendent of Administration – Bill Brothers:**

2. Discussion and possible action on the following contract/agreement for the 2018-2019 school year, which was TABLED at the Regular Meeting on June 26, 2018, and at the Regular Meeting on July 24, 2018: (NEW) (The original TABLED Contract #2018-119 has been replaced with Contract #2019-56 [below] as a NEW/REVISED contract for the 2018-2019 school year.) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen, which is the final and approved copy from the Suwannee County Board of County Commissioners.)

#2019-56      Interlocal Agreement for Emergency Shelters in Suwannee County between the Suwannee County Board of County Commissioners and the Suwannee County School Board  
(*New/Revised*) (pgs. 3-14)

MOTION by Mr. Alcorn, second by Ms. Cason, for approval of Contract #2019-56 as noted above. MOTION CARRIED UNANIMOUSLY

**Assistant Superintendent of Instruction – Janene Fitzpatrick:**

3. MOTION by Mr. daSilva, second by Mr. White, for approval of the following form:

#7200-138      Suwannee County School District Information Access Request/Termination Form (*New*) (pg. 15)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 4:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
August 28, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

UTSC President Eric Rodriguez and School Resource Officer Kyle Descarreaux were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Florida Sheriffs Youth Ranch student volunteers.

Special Recognition by the Superintendent:

- **Suwannee High School**  
Christian Dixon, NJROTC Cadet – Recognized for receiving the *Legion of Valor Award*

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- The following individuals addressed the Board:
  - Frances McCaskill addressed the Board regarding the JV Coach at Suwannee High School for girls basketball.
  - Elane Owens addressed the Board regarding unfair practices and questionable removal of herself as the Suwannee High School JV Girls Basketball Coach for the current school year. Ms. Owens requested a

meeting with the Superintendent and School Board members. Mr. Dietzen stated that the Board could not meet with her as a whole, due to the Sunshine Laws. Mr. Dietzen stated he would follow up with her regarding her request.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda, along with the Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Consent Agenda, with the following items pulled for discussion purposes as noted below:

- Mr. White
  - Item #7, Contract #2019-68 (Kelly Services) – Mr. White verified that the correct pages were replaced in the contract; Mr. Taylor and Mr. Dietzen responded yes.
  - Item #8 – Mr. White questioned if the out of state travel for BES would interfere with FSA testing; Mr. Roush and Mr. Dietzen responded no.
  
- Mr. Alcorn
  - Item #7, Contract #2019-63, page 41, Section B states “Board” and the remainder of the document states “School Board”; Mr. Dietzen stated the current language is not an issue.

MOTION CARRIED UNANIMOUSLY

### CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 9-30)**

- |               |  |
|---------------|--|
| July 10, 2018 | - Workshop Session   |
|               | - Special Meeting  |
|               | - Expulsion Issues Hearing (Private)   |
| July 23, 2018 | - Special Meeting (Advertise tentative Millage Rates and tentative Budget for 2018-2019) |

- July 24, 2018
  - Joint Workshop Session with Suwannee County Board of Commissioners to discuss Memorandums of Understanding (MOUs)/Interlocal Agreements
  - Expulsion Issues Hearing (Private)
  - Regular Meeting
- July 31, 2018
  - Public Hearing (Adopt the tentative Millage Rates and tentative Budget for 2018-2019)

2. Approval of the monthly financial statement for July 2018.

3. The following bills for the period July 1-31, 2018:

General Fund		
#170344-170452	\$	482,698.08
Electronic Fund Transfers		<u>71,239.62</u>
	\$	553,937.70
Federal Fund		
#170344-170452	\$	73,083.62
Electronic Fund Transfers		<u>250,149.41</u>
	\$	323,233.03
Food Service Fund		
#170344-170452	\$	8,119.13
Electronic Fund Transfers		<u>53,784.09</u>
	\$	61,903.22
LCIF		
#170344-170452	\$	32,007.73
Electronic Fund Transfers		<u>1,116.94</u>
	\$	33,124.67

4. Approval of the following budget amendments for fiscal year 2017-2018:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-13	III-13	IV-13 (Federal)
		IV-13 (Food Service)

5. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-1	III-1	IV-1 (Federal) IV-1 (Food Service)

6. Approval for disposal of property as per the attached Property Disposition Form dated August 28, 2018. **(pg. 31)**

7. Approval of the following contracts/agreements for the 2018-2019 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2019-60 Inter-District Private School Services Agreement 2018-2019 between the Suwannee County School Board and the Madison County School District Title I Programs (*Renewal*) (Note: This agreement was initiated by the Madison County School District.) **(pgs. 32-34)**
- #2019-61 Inter-District Private School Services Agreement 2018-2019 between the Suwannee County School Board and the Lafayette County School District Title I Programs (*Renewal*) (Note: This agreement was initiated by the Lafayette County School District.) **(pgs. 35-36)**
- #2019-63 Dual Enrollment Articulation Agreement between Florida Gateway College and Suwannee County School District (Out of District) (*Renewal/Revised*) **(pgs. 37-94)**
- #2019-64 Fuel Education (FuelEd) Contract between the Suwannee County School District and K12 Florida LLC (*Renewal*) **(pgs. 95-116)**
- #2019-68 Agreement for Educational Staffing between Kelly Services, Inc. and Suwannee County School Board, Florida, for substitute Teachers, Paraprofessionals, Retiree DROP Program Participants, School Nutrition (Food Service) Workers, Custodians, and Speech Therapist (*Renewal/Revised*) **(pgs. 117-137)**

8. Approval of an out-of-state trip for Branford Elementary School Safety Patrol students and parent chaperones to travel to Washington, DC, on April 11-16, 2019. (*Funded by fundraising and parents of students at no cost to the District.*)
9. The presents for informational purposes out-of-state travel for the employees listed below:

<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
Erin Roberts	BES	04/11-16/2019	BES Safety Patrol Trip	Washington, DC
Margaret Williams	BES	04/11-16/2019	BES Safety Patrol Trip	Washington, DC

*(Funded by fundraising and employee at no cost to the District.)*

10. Approval of the following student transfers for the 2018-2019 school year. Parents will provide transportation.

District Reassignment:

<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>TO</b>	<b>FROM</b>	<b>GRADE</b>
Michael	Benkoczy	Suwannee	Columbia	5
David	Brothers	Suwannee	Columbia	4
Olivia	Goolsby	Suwannee	Hamilton	2
Launa	Hampton	Suwannee	Gilchrist	K
Lia	Hernandez	Suwannee	Madison	K
David	Hodges	Suwannee	Hamilton	11
Casey	Hogan	Suwannee	Columbia	11
Abigail	Kelley	Suwannee	Columbia	11
Aulden	Kelley	Suwannee	Columbia	10
Avery	Kelley	Suwannee	Columbia	9
Santiago	Resendiz	Suwannee	Lafayette	PK
Brantley	Vargo	Suwannee	Lowndes	VPK

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Peyton	McCook	SES	BES	3
Ethan	Sparkman	SES	BES	3
Jordan	Leighton	SMS	BHS	6
Landon	McCook	SPS	BES	PK

REGULAR AGENDA

**Chief Financial Officer – Vickie DePratter:**

1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following changes to be made to the purchasing cards issued through First Federal Bank of Florida:
  - a. Issue new card to Malcolm Hines, Director of School Safety and Other Administrative Services, in the amount of \$5,000
  - b. Issue new card to Terry Huddleston, Principal of Branford High School, in the amount of \$5,000

MOTION CARRIED UNANIMOUSLY

2. Discussion and action regarding the selection and appointment of a School Board Member to serve as the District's trustee on the Florida School Boards Insurance Trust (FSBIT) for the 2018-2019 school year.

MOTION by Mr. Alcorn, for Mr. daSilva to serve as the District's trustee on FSBIT for the 2018-2019 school year. Mr. daSilva declined to serve. Mr. Alcorn withdrew his motion.

MOTION by Mr. Alcorn, second by Mr. White, for Mr. Taylor to continue serving as the District's trustee on FSBIT for the 2018-2019 school year.

MOTION CARRIED four to zero; with Mr. Taylor not voting due to being nominated.

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following individuals to serve on the Suwannee County School District Collective Bargaining/Negotiating Team for 2018-2019:

- Vickie DePratter, Chief Negotiator
- Malcolm Hines
- Austin Richmond
- Josh Williams

MOTION CARRIED UNANIMOUSLY

4. MOTION by Ms. Cason, second by Mr. White, for approval of the following resolution for the 2018-2019 school year: (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-02R Resolution Affirming Participation in the Small School District Council Consortium (SSDCC) (pg. 138)

MOTION CARRIED UNANIMOUSLY

**Assistant Superintendent of Administration – Bill Brothers:**

5. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

- #3.05 Administrative Organization (*Revised*) (pgs. 139-140)
- #3.06 Safe and Secure Schools (*Revised*) (pgs. 141-148)
- #3.061 Domestic Security (*New*) (pgs. 149-152)
- #4.25 Virtual Instruction (*New*) (pgs. 153-155)
- #5.05 Requirements for Original Entry (*Revised*) (pgs. 156-157)
- #5.13 Zero Tolerance for School-Related Crimes (*Revised*) (pgs. 158-163)
- #5.15 Administration of Medication (*Revised*) (pgs. 164-169)
- #5.251 Grievance Procedures for Students (*Deletion* of entire policy) (pgs. 170-171)

- #6.39 Report of Misconduct (*Revised*) (pgs. 172-175)
- #6.50 Grievance Procedure for Personnel (*Revised*) (pgs. 176-179)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to designate Mark Carver, Director of Facilities, as the Owner's Representative to act on behalf of the Suwannee County School Board during the construction of the New District Office/Admin Building. (Note: Per Florida Statute 1013.48, the Board may authorize a designated individual to approve change orders for the purpose of expediting the work in progress. We propose the limit of the designee to change orders within the contingency fund. All change orders will be recorded and presented to the Board for approval.) MOTION CARRIED four to one; Mr. White voted NO.

**Director of Career, Technical, and Adult Education – Mary Keen:**

7. MOTION by Mr. daSilva, second by Mr. White, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2019-54 Clinical Education Agreement between the Suwannee County School Board and Lafayette Operations, LLC d/b/a Lafayette Nursing and Rehabilitation Center, Mayo, Florida (*New*) (pgs. 180-185)

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

8. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to award the following bid/RFQ:

- #19-201 Electrical Design and Engineering Services for RIVEROAK Technical College to Haddad Engineering, Inc. (*New*)

MOTION CARRIED UNANIMOUSLY

**Action on the Agenda Addendum – Mark Carver**

#1. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-65           AIA Document A133-2009 Standard Form of Agreement between the Owner – Suwannee County School District and the Construction Manager – Gray Construction Services, Inc., Trenton, Florida, for the new District Office/Admin Building Project. (*New*) (pgs. A2-A28)

MOTION CARRIED four to one; Mr. White voted NO.

**End of Agenda Addendum for Mark Carver**

**Director of School Safety and Other Administrative Services – Malcolm Hines:**

9. MOTION by Ms. Cason, second by Mr. White, for approval of Florida Safe Schools Assessment Tool (FSSAT) District Best Practices for the 2018-2019 school year. (A copy is available in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY
  
10. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Suwannee County School District Emergency Management Plan for the 2018-2019 school year. (A copy is available in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Debbie Land:**

11. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following forms:

- #5100-083 SCSD Student Contact Report (*New*) (**pg. 186**)
- #5100-084 SCSD Authorization for Use or Disclosure of Health Information To and From School Districts (*New*) (**pg. 187**)
- #5200-001 SCSD Parental/Guardian Notice Consent for Evaluation (*Revised*) (**pg. 188**)
- #5200-006 SCSD Eligibility Determination and Staffing Form (*Revised*) (**pg. 189**)
- #5200-009 SCSD Parental/Guardian Notice Consent for Reevaluation (*Revised*) (**pg. 190**)
- #5200-015 SCSD Social/Developmental History Interview Questionnaire-English (*Revised*) (**pg. 191**)
- #5200-015 SCSD Social/Developmental History Interview Questionnaire-Spanish (*Revised*) (**pg. 192**)
- #5200-064 SCSD Physician’s Statement (*New*) (**pg. 193**)

MOTION CARRIED UNANIMOUSLY

12. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the 2018-2020 School Health Services Plan for Suwannee County School District, with the following two changes: Page 197, under Local Implementation Strategy & Activities column, last section, delete the words “part time” from “The Suwannee County School Board will employ six full time registered nurses and one ~~part-time~~ School Health Services Coordinator.”; Page 198, under Local Implementation Strategy & Activities column, first section, #4., add the word “Services” to “...supervised by the schools’ site administrators and the School Health Services Coordinator...: (**pgs. 194-215**) MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Walter Boatright:**

13. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List (pgs. 216-223) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RECOMMENDATION 2017-2018 SCHOOL YEAR:**

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Amy Hendry	Yearbook Sponsor	SHS

**End of List  
2017-2018  
School Year**

**RECOMMENDATIONS 2018-2019 SCHOOL YEAR:**

**RESIGNATIONS: INSTRUCTIONAL:**

Branford Elementary School:

Renita Kelly, Teacher, effective August 7, 2018

Suwannee High School:

Alexis Camacho, Teacher, effective August 14, 2018

Crystal Faulkner, Teacher, effective July 18, 2018

Suwannee Intermediate School:

Jessica Davis, Teacher, effective July 15, 2018

Mary Kinard, Teacher, effective July 24, 2018

Suwannee Middle School:

Michael Meek, Teacher, effective July 30, 2018

Suwannee Primary School:

Tammy Moffses, Teacher, effective July 16, 2018

**RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Food Service:

Yamile Gafas, Food Service Worker, effective July 25, 2018

Suwannee Elementary School:

Natalia Morales-Ortega, Paraprofessional, effective August 7, 2018

Suwannee Middle School:

Graciela Resendiz, Paraprofessional, effective August 1, 2018  
Pamela Taylor, ASL Interpreter Paraprofessional, effective August 13, 2018

Suwannee Primary School:

Brittany Lock, Paraprofessional, effective July 24, 2018

Transportation:

Rashunda Bowden, Bus Driver, effective July 25, 2018  
David Boyce, Bus Driver, effective July 16, 2018  
Donna Cassan, Bus Driver, effective August 2, 2018  
Tayla Davison, Bus Attendant, effective August 3, 2018  
Karen Gilbert, Bus Attendant, effective August 6, 2018  
Paul Mercer, Bus Driver, effective August 2, 2018  
Monica Pitts, Bus Driver, effective July 16, 2018

**RECOMMENDATION: ADMINISTRATIVE:**

District Office:

James Fike, Coordinator of Opportunity Schools, effective July 23, 2018  
REPLACES: Katrina Walker-Bius

**RECOMMENDATIONS: INSTRUCTIONAL:**

Branford Elementary School:

Rhoshonda Herring, Teacher, Probationary, effective August 7, 2018  
REPLACES: Candice Land  
Renita Kelly, Teacher, Probationary, effective August 3, 2018  
REPLACES: Debra Hatch

Branford High School:

Jason Dobson, Teacher, Probationary, effective August 3, 2018  
REPLACES: Robert Phillips

RIVEROAK Technical College:

Richard Crockett, Teacher, Probationary, effective August 3, 2018  
REPLACES: New Position

Suwannee High School:

Alexis Camacho, Teacher, Probationary, effective August 3, 2018  
REPLACES: Becky Skipper  
Lillian Henderson, Teacher, Probationary, effective August 3, 2018  
REPLACES: Jessica McManaway  
Jenny Lang, Teacher, Probationary, effective August 6, 2018  
REPLACES: Violet Noyes

Suwannee Intermediate School:

Kelly McKissick, Teacher, Probationary, effective August 6, 2018  
REPLACES: Charles Claridy

Suwannee Middle School:

Sabrina Harrell, Teacher, Probationary, effective August 10, 2018

REPLACES: Melva Batts

January Jernigan, Teacher, Probationary, effective August 6, 2018

REPLACES: Michael Meek

Suwannee Primary School:

Salome Saenz, Teacher, Probationary, effective August 6, 2018

REPLACES: Tammy Moffses

**CONTRACT RECOMMENDATION:**

**ANNUAL CONTRACT:**

Suwannee Middle School:

Katheryn Quincey

TERM

10

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Branford Elementary School:

Amity McCall, Paraprofessional, Temporary, effective August 9, 2018

REPLACES: Belinda Horn

Edna Roberts, Pre-K Paraprofessional, effective August 9, 2018

REPLACES: Jenny McCook

Branford High School:

Lynn Peaden, Media Clerk, effective August 3, 2018

REPLACES: Jerri Byrd

Facilities Department:

Mark Fitzpatrick, Maintenance Worker I, effective August 6, 2018

REPLACES: Michael Hall

RIVEROAK Technical College:

LaDonna Holmes, Pre-K Paraprofessional, effective August 9, 2018

REPLACES: New Position

Suwannee High School:

Michael Dunmore, Custodian, temporary, effective July 26, 2018

REPLACES: David Daniels

Suwannee Middle School:

Tiffany Dear, Paraprofessional, effective August 9, 2018

REPLACES: Debra Byrd

Kimberly Dortch, Custodian, effective August 1, 2018

REPLACES: Naomi Spears

Suwannee Primary School:

Christine Mabey, Pre-K Paraprofessional, effective August 9, 2018

REPLACES: Tenlee Deloach

Kimberly Steichen, Administrative School Secretary, effective July 17, 2018

REPLACES: Robbie Kuyrkendall

Transportation:

Jerell Anderson, Bus Driver, effective August 10, 2018

REPLACES: David Boyce

Laura Jaramillo, Bus Driver, effective August 10, 2018

REPLACES: Monica Pitts

Jennifer Ponder, Bus Driver, effective August 10, 2018

REPLACES: Sandra Neely

Holly Shepherd, Bus Driver, effective August 10, 2018

REPLACES: Roshunda Bowden

Billy Starling, Crossing Guard, part-time hourly

REPLACES: Renee Perivolaris

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
David Allen	Varsity Offensive Coordinator	BHS
Frank Allen	Varsity Assistant Football Coach	SHS
Richard Allen	Varsity Assistant Football Coach	SHS
Harrison Ambrose	Planning Period	SHS
Doug Aukerman	NJROTC Instructor	SHS
Joann Barton	Instructional Leadership	SIS
Kary Black	Auxiliary/Majorettes	SHS
Kary Black	Planning Period	SHS
Carla Blalock	Junior Class Sponsor	SHS
John Blaylock	Boys' Varsity Head Basketball Coach	BHS
Kimberly Boatright	Girls' Golf Coach	SHS
Kimberly Boatright	Boys' Tennis Coach	SHS
Kimberly Boatright	Girls' Tennis Coach	SHS
Marcia Boatright	Instructional Leadership	BHS
Marcia Boatright	Planning Period	BHS
Michelle Boone	JV Cheerleading Sponsor	BHS
Robyn Bonds	Instructional Leadership	SMS
Melissa Bozeman	Instructional Leadership	SPS
Melissa Bozeman	Planning Period	SPS
Danelle Bradow	Instructional Leadership	BHS
Michael Braun	Athletic Director	SHS
Michael Braun	Varsity Offensive/Defensive Coord.	SHS
Tommy Brett	Girls' JV Soccer Coach	SHS
Justin Bruce	Head Baseball Coach	SHS
Brian Bullock	Boys' Cross Country Coach	SHS
Brian Bullock	Girls' Head Basketball Coach	SHS
Chelsea Burgess	Instructional Leadership	SIS
Tamara Burt	Instructional Leadership	SHS

Regular Meeting  
August 28, 2018

Tamara Burt	Senior Class Sponsor	SHS
Matt Campbell	Assistant Baseball Coach	SHS
Ken Certain	MS Head Softball Coach	BHS
Issac Chandler	Academic Sponsor	SHS
Annette Chauncey`	Instructional Leadership	SMS
Kristy Chauncey	Planning Period	SIS
Keith Cherry	Varsity Assistant Football Coach	SHS
Keith Cherry	Girls' Head Track Coach	SHS
Erin Clark	Girls' Track Coach	BHS
Erin Clark	Planning Period	BHS
Jenny Clark	Instructional Leadership	SIS
Timothy Clark	Boys' Track Coach	BHS
Francis (BJ) Cohen	Head JV Football Coach	SHS
Francis (BJ) Cohen	Girls' Assistant Basketball Coach	SHS
Jerry Coker	Head JV Football Coach	BHS
Ashley Conner	HOSA Sponsor	SHS
Anslie Creech	Head JV Volleyball Coach	SHS
Shannon Daniel	Instructional Leadership	SPS
Rosa Davis	Instructional Leadership	SPS
Sherry Dean	Drama Instructor	SHS
Mickey Dempsey	Girls' Golf Coach	BHS
Terrance TJ Derico	Varsity Assistant Football Coach	SHS
Lynsee Dicks	Planning Period	BES
Nahjawan Dukes	Varsity Assistant Football Coach	SHS
Nahjawan Dukes	Boys' Assistant Track Coach	SHS
Debbie Durden	Assistant Swimming Coach	SHS
Anne Etcher	Instructional Leadership	BHS
Alexander Franklin	Band Director	SHS
Belinda Fries	Planning Period	SHS
Stephanie Gray	Instructional Leadership	SIS
Staci Greaves	Instructional Leadership	SPS
Jimmy Glenn Green	Instructional Leadership	SMS
Jimmy Glenn Green	Varsity Assistant Football Coach	SHS
Traci Green	JV Football Cheerleader Sponsor	SHS
Traci Green	Basketball Cheerleader Sponsor	SHS
Sarah Grillo	Varsity Girls' Soccer Coach	SHS
Darace Hahn	Instructional Leadership	SMS
Kyler Hall	Assistant Athletic Director	SHS
Kyler Hall	Varsity Head Football Coach	SHS
Meri Harrell	Instructional Leadership	SMS
Brantley Helvenston	Assistant Volleyball Coach	SHS
Amy Hendry	Instructional Leadership	SHS
Amy Hendry	Yearbook Sponsor	SHS
Angel Hill	Instructional Leadership	BHS
Deanna Horton	Planning Period	SMS
Heidi Hunter	Instructional Leadership	SPS
Jimmy Jackson	Varsity Assistant Football Coach	SHS
Matt Jackson	Varsity Assistant Football Coach	SHS
Matt Jackson	Boys' Head Track Coach	SHS
Shannon Jernigan	Boys' Golf Coach	BHS

Regular Meeting  
August 28, 2018

Brooke Johnson	Girls' JV Head Basketball Coach	BHS
Chris Joyner	Varsity Boys' Soccer Coach	SHS
Cierra Keen	Instructional Leadership	SPS
Laura Kinsel	Head Volleyball Coach	SHS
Debra Kleinsmith	NJROTC Instructor	SHS
Pamela Lewis	Planning Period	SES
Daniel Marsee	Varsity Offensive/Defensive Coord.	SHS
Daniel Marsee	Boys' Weightlifting Coach	SHS
Audrey Marshall	Instructional Leadership	SHS
Krystal McCormick	Instructional Leadership	SPS
Kenyon McFadden	Varsity Football Assistant Coach	BHS
Billy McClelland	Assistant Softball Coach	SHS
Kerry Jo Melland	Instructional Leadership	SPS
Brad Mincks	Varsity Asst. Baseball Coach	BHS
Mallory Morgan	Agriculture Teacher	SHS
Doug Morgan	Instructional Leadership	SHS
Doug Morgan	Head Swimming Coach	SHS
Danielle Ovando	Instructional Leadership	SMS
John Perry	Varsity Defensive Coordinator	BHS
Alex O'Quinn	Varsity Baseball Head Coach	BHS
Alex O'Quinn	JV Baseball Coach	BHS
David Rang	Boys' Assistant Soccer Coach	SHS
Susan Ratliff	Instructional Leadership	SMS
Shon Riels	Varsity Assistant Softball Coach	BHS
Erin Roberts	Planning Period	BES
Melanie Roberts	Instructional Leadership	SHS
Abigail Rodriguez	Dance Troupe Sponsor	SHS
Abigail Rodriguez	Senior Class Sponsor	SHS
Eric Rodriguez	Girls' Assistant Track Coach	SHS
Eric Rodriguez	Girls' Cross Country Coach	SHS
Sergio Rodriguez	Planning Period	BHS
Oscar Saavedra	Varsity Head Softball Coach	BHS
Stephanie Sampson	Instructional Leadership	SMS
Stefani Santos	Girls' Cross Country Coach	BHS
Fred Segura	Girls' Assistant Soccer Coach	SHS
Brittney Shearer	Girls' Weightlifting Coach	SHS
Mendy Sikes	Head Varsity Volleyball Coach	BHS
Daniel Skelly	Instructional Leadership	SMS
Jeff Smith	Head Varsity Softball Coach	SHS
Phyllis Smith	Instructional Leadership	SIS
Tim Smith	Head JV Softball Coach	SHS
Kimberly Steichen	Yearbook Sponsor	SPS
Canary Stephens	Planning Period	SMS
Tyler Stevenson	JV Assistant Football Coach	SHS
Janet D. Stewart	Planning Period	BHS
Carla Suggs	Girls' Varsity Head Basketball Coach	BHS
Adrienne Taylor	Sophomore Class Sponsor	SHS
Jimmie Taylor	Boys' Assistant Basketball Coach	SHS
LaDon Terry	JV Head Softball Coach	BHS
Daniel Tillman	Assistant Baseball Coach	SHS

Regular Meeting  
August 28, 2018

Michele Turman	Instructional Leadership	SPS
Travis Tuten	Agriculture Teacher	SHS
Kimberly Tuvell	Instructional Leadership	SHS
Kimberly Tuvell	Planning Period	SHS
Jeremy Ulmer	Boys' Head Basketball Coach	SHS
Mirian Venero	Planning Period	SMS
Misty Ward	Head JV Volleyball Coach	BHS
Abbey Warren	Instructional Leadership	BHS
Vernon Wiggins	Head JV Baseball Coach	SHS
Vernon Wiggins	Planning Period	SHS
Morgan Williams	Assistant Band Director	SHS
Pam Williams	Varsity FB Cheerleader Sponsor	SHS
Pam Williams	Basketball Cheerleader Sponsor	SHS
Kenneth Wingate	Instructional Leadership	BHS
Kenneth Wingate	Boys' Head Middle School Basketball	BHS
Kenneth Wingate	Boys' Cross Country Coach	BHS
Linda Whitley	Varsity Cheerleading Sponsor	BHS
Ashlee Wooley	Instructional Leadership	SIS
Damon Wooley	Boys' Golf Coach	SHS

**SUBSTITUTES:**

The following as Substitute Bus Attendants:

Patricia Bryant	Michele Cavallaro	Blaine Frye	Yareilis Gonzalez
Debbie Harnage	Ronald Ivey	John Kerry	Kelli May
Luis Morales	Brianna Pfeiffer	Christene Scrivens	Megan Shearer
Gerardo Silva	Dana Swords		

**VOLUNTEERS:**

Peggy Aldred	Amanda Carver	Sheila Gerlach
Kelley Arnold	Sheila Cashmore	Layla Greene
David Arnold	Brenda Clark	Amanda Harris
George Ballard	Erin Clary	Dana Harris
Lisa Ballard	Denise Clemons	Glenda Hatch
Kelly Ballentine	Ashley Collins	Debra Hatch
James Ballentine	Aireal Cook	David Hernandez
Sharon Barnett	Victoria Crossno	Guadalupe Hernandez
Jennifer Bond	Ravinn Dees	Annagrace Hodge
Peggy Boston	Christine DeMoss	Carla Hollinger
Matthew Bradow	Mariel Downing	Mary Hygema
Dennis Brannon	Armelia Ellis	Juan Jimenez
Katrina Brannon	Samantha Ferguson	Taylor Jones
Brittney Cannon	April Fernandez	Tammy Keen
Christina Cannon	Christina Field	Jessica Kelly
Jeremy Cannon	Shelly Fletcher	Donna Koon
William Cannon	Mary Fridman	Mariah Koon
JoAnne Carr	Robert Gerlach	Karen Kramer

Jill Lacey  
Trannie Lacquey  
Heather Lee  
Jessica Leighton  
Helen Lynn  
Matthew Lynn  
Heather McInnis  
Peggy Mead  
Heather Misinec  
Sean Misinec  
Scarlett Mobley  
Douglas Mullen  
Kristi Mullen  
Norma Nealon  
Lindsay Nettles  
Michael Nettles  
Heather Nolan  
Katee O'Quinn  
David Owen  
Stephanie Poole  
Stacey Ragans  
Emilee Rains  
Kimberly Rizer  
Peter Rodriguez  
Rebecca Rose  
Matthew Ruebush  
Lyndsie Sanders  
Steven Sexton  
Daniel Shepard  
Elizabeth Sigers  
Helen Snider  
Nina Snipes  
Allison Spitzer  
Janet Stiles  
John Tucker  
Timothy Van-Skyhawk  
Jessica Wagner  
Angela Walker  
Orion White  
Shannon Whittle  
Debbie Wilkin  
Scott Williams  
Gail Williams  
Kerry Willis  
Kathy Wood

**End of List  
2018-2019  
School Year**

**School Board Attorney – Leonard Dietzen:**

14. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Ted Roush:**

15. Superintendent's Report

- Distributed and reviewed a handout regarding Eligible Instructional Employees for Sell Back Option for 2015-2018.
- An Executive Session will be held following tonight's meeting.

**Miscellaneous**

- Mr. Alcorn questioned the status of the vandalism at SHS from several months ago; Mr. Brothers responded.
- Mr. Alcorn questioned the status of the Florida Sheriffs Boys Ranch contract; Mr. Roush responded that Mrs. Fitzpatrick is currently working on this item, and it will be brought back to the Board in the near future.

**School Board Members:**

16. Issues and concerns Board members may wish to discuss

- Mr. White asked for consensus of the Board to request that the Suwannee River Water Management District (SRWMD) delete the reverter clause language in the BHS FFA forestry plot deed. Mr. Dietzen responded that the SRWMD can't permanently give a governmental agency land, and what we have in the deed is the best we can ask for as a School Board. Discussion followed. Board members shared the same concerns as Mr. White, but felt it was best to leave the deed as is.
- Mr. Alcorn asked if Mr. Carver could look into the possibility of getting a covered area built at Suwannee Intermediate School for PE/recess.
- Mr. Taylor asked that our Board adopt a resolution in opposition to Amendment 8. He also asked that an update be provided on District test scores at a future workshop. Mr. Taylor extended an invitation to all Board members to attend the FSBA Board of Directors Retreat the evening of September 13, which will be held at Camp Weed.

The meeting adjourned at 7:44 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
September 4, 2018

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White and School Board Attorney Leonard Dietzen were absent.

Chairman Taylor called the hearing to order at 5:34 p.m. for the purpose of adopting the Final Millage rates for the 2018-2019 school year and the Final Budget for 2018-2019.

The Final Millage rates set for the 2018-2019 school year are as follows:

Required Local Effort	=	3.919
Discretionary Operating	=	.748
Capital Outlay	=	<u>1.500</u>
Total	=	6.167

The Final Millage is greater than the roll back rate by 3.58 percent.

The Required Local Effort is 3.919 mills and is set by the State. This is a decrease of .244 mills from the 2017-2018 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2017-2018.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2017-2018.

- 1) Chairman Taylor called for questions or comments from the public concerning the Final Millage rates and there were none.

- 2) MOTION by Mr. daSilva, second by Ms. Cason, to adopt the Final Millage rates for 2018-2019 as follows:

Required Local Effort	=	3.919
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

- 3) MOTION by Mr. daSilva, second by Mr. Alcorn, to adopt the Final Budget for 2018-2019. MOTION CARRIED UNANIMOUSLY

The hearing adjourned at 5:37 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
September 11, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Chief Financial Officer Vickie DePratter. Suwannee High School Administrative Secretary Kathy Aukerman sat in for Administrative Secretary Karen Lager, who was absent.

Administration and others present: Walter Boatright, Bill Brothers, Mark Carver, James Fike, Janene Fitzpatrick, Toni Greenberg, Malcolm Hines, Debbie Land, Chris Landrum, Kelly Waters, and Josh Williams.

Chairman Taylor called the meeting to order at 9:00 a.m.

School Improvement Plans .....Janene Fitzpatrick

Posters showing the Suwannee County School District's School and District Grades, 2016-2018, have been made and framed. They'll be given to each school administrator. A copy of the chart was distributed to the Board members.

The following 2018-2019 School Improvement Plans (SIP) were presented to the Board:

- Branford Elementary School – Dee Dee McManaway
- Suwannee Primary School – Marsha Tedder
- Suwannee Elementary School – Amy Boggus

The workshop recessed at 10:06 a.m. and resumed at 10:18 a.m.

The remaining 2018-2019 SIPs were presented to the Board:

- Suwannee Intermediate School – Joe Eakins
- Suwannee Middle School – Jimmy Wilkerson
- Suwannee High School – Tammy Boggus and Angie Stuckey
- Branford High School – Terry Huddleston
- RIVEROAK Technical College – Mary Keen

No action was taken at this time on the School Improvement Plans.

Due to the length of time the SIP presentations took, Chairman Taylor postponed the presentation of the District Improvement Plan, as well as the Facilities Department Update until the October Workshop.

Student Services Department Update ..... Debbie Land

Job-A-Palooza for students with disabilities will be held at the Suwannee Agricultural Coliseum on September 19, 2018. Participants will be matched with student mentors. A handout was provided.

Suwannee Primary School (SPS) will begin using the program MELD for Pre-K students to help them develop language skills. This is a brand new program in Florida and SPS is piloting the program.

Mrs. Land provided an update on the Opportunity School plan for an off-site program. A handout was distributed explaining the different options and cost of each. After reviewing and discussing the options, Board consensus was to move forward with implementing the full plan to move the entire Opportunity School Program off-site from Suwannee High and Suwannee Intermediate Schools to the property next to RIVEROAK Technical College (east side).

Policy Update ..... Bill Brothers

Mr. Brothers provided an update to the following policy:

#3.101 Religious Expression in Public Schools (*New*)

Superintendent Update .....Ted Roush

- The Suwannee County School District receives about \$475,000 annually for instructional materials. It would cost over one million dollars per year to provide all students, K-12, with updated textbooks. I-Ready and other such programs meet the requirement of “Adequate Instructional Materials,” as noted in a handout that was distributed, and schools should be implementing them.
- Regarding the Inter-Agency IT Agreement, Mr. Roush suggested that the District continue to contract for the services. He does not recommend entering into an Inter-Local Agreement.
- Teacher Attendance – Incentive-based idea is good.
- Mr. Roush expressed his appreciation to the Board for their agreement to put new security measures in place at the schools within the District.

The workshop adjourned at 1:08 p.m.

Special Meeting  
September 11, 2018

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
September 11, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Chief Financial Officer Vickie DePratter. Suwannee High School Administrative Secretary Kathy Aukerman sat in for Administrative Secretary Karen Lager, who was absent.

Chairman Taylor called the meeting to order at 1:15 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda.  
MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie DePratter:**

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Annual Financial Report for fiscal year ending June 30, 2018. MOTION CARRIED UNANIMOUSLY

**Assistant Superintendent Bill Brothers:**

Mr. Brothers pulled Item #2 below from the agenda, due to Amendment 8 being removed from the November ballot.

~~2. The Superintendent recommends approval of the following resolution for the 2018-2019 school year: (NEW) (Note: This resolution has been reviewed and approved by Board Attorney Leonard Dietzen.)~~

~~#2019-06R A resolution of the School Board of Suwannee County, Florida, regarding Florida Constitution Revision Commission Amendment 8 (New) (pgs. 2-4)~~

The meeting adjourned at 1:29 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
September 25, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White and School Board Attorney Leonard Dietzen were absent.

School Resource Officer Mike Landis was also present.

Chairman Taylor called the meeting to order at 5:30 p.m.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the agenda.  
MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie DePratter:**

1. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following Minutes: **(pgs. 2-3)**

September 4, 2018            - Public Hearing (*Adopt final Millage Rates and final Budget for 2018-2019*)

(Note: Approval of these minutes is required by the Department of Revenue, prior to October 3, 2018, in order to be in compliance with TRIM.)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:31 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
September 25, 2018

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent.

School Resource Officer Mike Landis was also present.

Chairman Taylor called the hearing to order at 5:55 p.m.

**Assistant Superintendent of Administration – Bill Brothers:**

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

- #3.05 Administrative Organization (*Revised*)
- #3.06 Safe and Secure Schools (*Revised*)
- #3.061 Domestic Security (*New*)
- #4.25 Virtual Instruction (*New*)
- #5.05 Requirements for Original Entry (*Revised*)
- #5.13 Zero Tolerance for School-Related Crimes (*Revised*)
- #5.15 Administration of Medication (*Revised*)
- #5.251 Grievance Procedures for Students (*Deletion of entire policy*)
- #6.39 Report of Misconduct (*Revised*)
- #6.50 Grievance Procedure for Personnel (*Revised*)

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
September 25, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen was absent.

School Resource Officer Mike Landis were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School FFA Student Organization

Special Recognition by the Superintendent:

- North Central Florida HealthCare Coalition – Donation of Bleeding Control Kits
- Perfect Scores on 2018 Spring FSA

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Ms. Cason, second by Mr. daSilva, for approval to adopt the Agenda.  
MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY



5. Approval for disposal of property as per the attached Property Disposition Form dated September 25, 2018. **(pg. 35)**
6. Approval of the following contracts/agreements for the 2018-2019 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-69 Agreement between the School Board of Seminole County, Florida, on behalf of the East Coast Technical Assistance Center (ECTAC), and the School Board of Suwannee County, Florida, to provide support and technical assistance to Title I and other specified Elementary and Secondary Education Act (ESEA) Programs *(Renewal/Revised)* **(pgs. 36-63)**

#2019-71 Clinical Education Agreement between the State of Florida, Department of Health, Suwannee County Health Department and Suwannee County School Board for RIVEROAK Technical College Health Care Profession Programs *(Renewal/Revised)* **(pgs. 64-80)**

#2019-72 Employee Protection Line Subscriber Agreement between in2vate, llc and Suwannee County School Board to provide access to the Employee Protection Line service *(Renewal)* **(pgs.81-84)**

7. Approval to accept the following donated items:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
BHS	Cash donation of \$2,845 for the purchase of long sleeve volleyball uniforms	Rountree Moore Ford
BHS	Cash donation of \$1,000 for the purchase of eBooks for the Media Center	Branford Rotary Club

8. Approval of the following student teacher interns for the fall semester 2018:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Theresa Brinlee	St. Leo	SPS	Krystal McCormick
Kaila Dalton	St. Leo	SES	Jackie Glover
Jessica Floyd	St. Leo	SMS	Annette Chauncey
Megan Johnston	St. Petersburg	BES	Tina Roush
Kaycie Kinsey	St. Leo	SPS	Jessica Johnson
Hannah Mosley	St. Leo	SES	Michelle Robertson
Jennifer Neely	St. Leo	SES	Stephanie Selph
Joshua Ogburn	St. Leo	SIS	Jenny Clark
Shannon Selph	St. Leo	SIS	Robin Chapman
Taelyn Smith	FL Gateway	SES	N/A-Observation Hours
Jennifer Turner	St. Leo	SIS	Krystal Cundiff

9. Approval of an out-of-state trip for Branford High School students to attend the 2018 National FFA Convention in Indianapolis, Indiana, on October 21-27, 2018. *(Funded by Branford High School FFA Chapter and CAPE Program funds; no expense to the District.)*
10. Approval of an out-of-state trip for Suwannee Middle School students to attend the 2018 National FFA Convention in Indianapolis, Indiana, on October 21-27, 2018. *(Funded by Suwannee Middle School FFA Chapter and CAPE Program funds; no expense to the District.)*
11. Approval of an out-of-state trip for Suwannee High School students to attend the 2018 National FFA Convention in Indianapolis, Indiana, on October 23-27, 2018. *(Funded by Suwannee High School FFA Chapter, internal funds, and parents of students; no expense to the District.)*
12. Approval of an out-of-state trip for Suwannee High School Dancing Dolls students and parent chaperones to travel to New Orleans, Louisiana, on December 27, 2018, through January 3, 2019, to perform as part of the half-time show at the Sugar Bowl College Football Game. *(Funded by fundraising and parents of students; no expense to the District.)*

13. The following for informational purposes of out-of-state travel for the employees listed below:

	<u>Name</u>	<u>Site</u>	<u>Date</u>	<u>Reason</u>	<u>Destination</u>
(*)	Anne Etcher	BHS	10/21-27/2018	National FFA Convention	Indianapolis, IN
(*)	Stacy Young	BHS	10/21-27/2018	National FFA Convention	Indianapolis, IN
(*)	Katie Quincey	SMS	10/21-27/2018	National FFA Convention	Indianapolis, IN
(**)	Mallory Morgan	SHS	10/23-27/2018	National FFA Convention	Indianapolis, IN
(**)	Travis Tuten	SHS	10/23-27/2018	National FFA Convention	Indianapolis, IN
(***)	Abigail Rodriguez	SHS	12/27/18-1/3/19	Dancing Dolls to perform at Sugar Bowl	New Orleans, LA
(***)	Eric Rodriguez	SHS	12/27/18-1/3/19	Dancing Dolls to perform at Sugar Bowl	New Orleans, LA

(\*) *Funded by BHS/SMS FFA Chapters and CAPE Program funds; no expense to the District.*

(\*\*) *Funded by SHS FFA Chapter, internal funds, and parents of students; no expense to the District.*

(\*\*\*) *Funded by fundraising and employees; no expense to the District.*

14. Approval of the following student transfers for the 2018-2019 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Calay	Anderson	Suwannee	Hamilton	6
Loren	Anderson Jr.	Suwannee	Hamilton	9

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Seth	Smith	SES	BES	2

REGULAR AGENDA

**Assistant Superintendent of Administration – Bill Brothers:**

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows:  
(Copies are available for review in the office of the Assistant Superintendent of Administration.)

- #3.05 Administrative Organization (*Revised*)
- #3.06 Safe and Secure Schools (*Revised*)
- #3.061 Domestic Security (*New*)
- #4.25 Virtual Instruction (*New*)
- #5.05 Requirements for Original Entry (*Revised*)
- #5.13 Zero Tolerance for School-Related Crimes (*Revised*)
- #5.15 Administration of Medication (*Revised*)
- #5.251 Grievance Procedures for Students (*Deletion* of entire policy)
- #6.39 Report of Misconduct (*Revised*)
- #6.50 Grievance Procedure for Personnel (*Revised*)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Alcorn, second by Ms. Cason, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

- #3.101 Religious Expression in Public Schools (*New*) (**pgs. 85-87**)

MOTION CARRIED UNANIMOUSLY

**Assistant Superintendent of Instruction – Janene Fitzpatrick:**

(Presented by Assistant Superintendent of Administration – Bill Brothers)

3. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the 2018-2019 School Improvement Plans for all District schools. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY

- MOTION by Mr. Alcorn, second by Mr. White, for approval of District participation in the *2019 Commissioner's Academic Challenge*, Florida's high school academic tournament, scheduled for April 4-6, 2019, in the amount of \$2,000. MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Walter Boatright:**

- MOTION by Mr. White, second by Mr. Alcorn, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-70          Student Teaching Affiliation Agreement between the Board of Trustees, St. Petersburg College and the Suwannee County School Board (*New*) (pgs. 88-92)

MOTION CARRIED UNANIMOUSLY

- MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List, which included the provided Out-of-Field List. (pgs. 93-100)  
MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RECOMMENDATION 2017-2018 SCHOOL YEAR:**

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Ashley Conner	HOSA	SHS

**End of List  
2017-2018  
School Year**

**RECOMMENDATIONS 2018-2019 SCHOOL YEAR:**

**RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Branford Elementary School:

Sarah Benson, Paraprofessional, effective September 24, 2018

Food Service:

Lisa Fralick, Food Service Worker, effective August 28, 2018

Irina Hutcheson, Food Service Worker, effective October 8, 2018

Suwannee Middle School:

Jan Prentice, Bookkeeper, effective September 18, 2018

**TERMINATION:**

Food Service:

Randie Goetzman, 3 hour worker, effective August 27, 2018

**RECOMMENDATIONS: INSTRUCTIONAL:**

District-wide:

Hannah Deas, Speech and Language Pathologist, non-certificated, effective August 27, 2018

REPLACES: Amber Russell

Suwannee Middle School:

Robert Phillips, Teacher, effective August 3, 2018

REPLACES: Trudy Benson

**OUT-OF-FIELD:**

Approval for the following to teach out-of-field for the first semester of the 2018-2019 school term:

<b><u>SCHOOL</u></b>	<b><u>NAME</u></b>	<b><u>OUT OF FIELD SUBJECT</u></b>
SIS	Katrina Armstead	ESOL
SIS	Summer Bell	ESOL
SHS	Barbara Barker	ESOL
SIS	Trudy Benson	ESOL
SPS	Emily Blackmon	Music
SHS	Brian Bullock	Chemistry, Earth Space or Biology
SIS	Chelsea Burgess	ESOL
SMS	Jennifer Campbell	Social Science
SHS	Francis Cohen	PE
BHS	Eleanor Coker	ESOL, English (6-12)
RTC	Richard Crockett	English
SHS	Sherry Dean	ESOL
SIS	Jeremy Griswold	Elementary Education (K-6)
SHS	Elisa Hall	ESOL
SMS	Sabrina Harrell	ESOL, English
SHS	Lillian Henderson	ESOL
SHS	Julie Hocutt	Gifted
BHS	Monica Jackson	English (6-12)
BHS	Shannon Jernigan	HOPE (Health)
SIS	Michelle Jessup	ESOL
SIS	Mary Johnson	Music
SHS	Jay Jolicoeur	Physics
SMS	Samantha Land	ESOL
SIS	Brittani Law	Elementary Education
SPS	Jenny McCook	Pre-K/Primary
SIS	Kelly McKissick	ESOL
SPS	Jessica McManaway	Pre-K/Primary
SPS	Katie Melland	ESOL

SES	Mary Metz	ESOL
SHS	Mallory Morgan	ESOL
SHS	Trista Morales	ESOL
SMS	Robert Phillips	Elementary Education
BHS	Maria Rodriguez	ESOL/MG General Science
SIS	Theda Roper	Art
SIS	Becky Skipper	Elementary Education (K-6)
SIS	Phyllis Smith	ESOL
SIS	Kathryn Terry	ESOL
SIS	James Thomas	ESOL, Elementary Education
SMS	Alexi Wilson	ESOL
SMS	Tyler Winburn	ESOL
SPS	Jennifer Wooley	Pre-K Disability Endorsement
SIS	Amy Yarick	ESOL

**CONTRACT RECOMMENDATION:**

**ANNUAL CONTRACT:**

TERM

Suwannee Middle School:

Samantha Land

10

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Suwannee Intermediate School:

LeWanda Hill, Paraprofessional, effective September 7, 2018

REPLACES: New Position

Suwannee Primary School:

Jamie Cato, Pre-K Paraprofessional, effective August 23, 2018

REPLACES: Brittany Lock

Transportation:

Jacquelyn Brown, Bus Attendant, effective August 27, 2018

REPLACES: Maria Torres

Cotara Ross, Bus Attendant, effective August 27, 2018

REPLACES: Karen Gilbert

Christene Scrivens, Bus Attendant, effective August 29, 2018

REPLACES: Tayla Davison

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Chad Bonds	Assistant Football Coach	SMS
Chad Bonds	Assistant Baseball Coach	SMS
Andrew Chapman	Athletic Director	SMS
Andrew Chapman	Head Baseball Coach	SMS
Lynsee Dicks	Instructional Leadership	BES
Jimmy Glen Green	Boys' Soccer Coach	SMS
Natalie Haney	Yearbook Sponsor	SMS
Melinda Hawthorne	Instructional Leadership	BES
Caron J. Heffner	Instructional Leadership	BES

Regular Meeting  
September 25, 2018

Angel Hill	Planning Period	BHS
Mandi Howard	Instructional Leadership	BES
Laritta Hunter	Girls' JV Basketball Coach	SHS
Juettie Kelley	Instructional Leadership	BES
Julie Klecka	Instructional Leadership	BES
Kevin Lewis	Boys' Basketball Coach	SMS
Kevin Lewis	Girls' Head Track Coach	SMS
Alan May	Assistant Football Coach	SMS
Kathryn Quincey	FFA Advisor	SMS
Brad Scarborough	Head Football Coach	SMS
Bryan Wainwright	Head Wrestling Coach	SHS
Jayvis Ward	Assistant Football Coach	SMS
Abbey Warren	Planning Period	BHS
Morgan Williams	Band Director	SMS
Nicole Williamson	Girls' Basketball Coach	SMS
Nicole Williamson	Volleyball Coach	SMS
Jennifer Winnett	Instructional Leadership	BES

**SUBSTITUTES:**

The following as Substitute Bus Attendants:

Sharill Edwards                      Hailey Gienger                      Shirley Ware

**STUDENT WORKER:**

Aferia Sheree Ford, RIVEROAK Technical College/Early Childhood Education

**SUSPENSION:**

Jerell L. Anderson, Bus Driver, effective September 18, 2018, through September 19, 2018, without pay

**VOLUNTEERS:**

Dana Abbott	Stephanie Ascough	Clifford Bean
Tamara Abercrombie	Amy Atkinson	April Beck
Kaylee Acres	Nicole Atzert	Josephine Bednarczyk
Martha Adams	Fabiola Badillo	Szidonia Benguel
Tia Albert	Denise Baker	Catherine Bennett
Peggy Aldred	Dee Ballou	Christopher Benson
Virginia Alford	Angela Barker	Collen Benson
Carrie Allbritton	Amanda Barnes	Sara Benson
Halley Allbritton	Jerry Barnes	Kyla Bispham
Dalton Allen	Lauren Barnett	Brittany Blanton
Dave Allen	Melissa Barrs	Brittany Blevins
Leslie Allen	Russell Barrs	Peggy Boston
Penelope Allen	Wilbur Barrs	Suan Bozeman
Vanessa Allen	Brooke Bass	Chadwick Bradow
Priscilla Allred	Miranda Bass	Danelle Bradow
Araceli Alvarez	Senica Bates	Jessica Bradow

Regular Meeting  
September 25, 2018

Kelly Bradow  
Candise Branch  
Ashley Branham  
Penny Brannan  
Shelly Brannon  
Lindsey Bricker  
Melissa Brinson  
Lauren Brock  
Myra Brock  
Kristin Broughman  
Claudia Brown  
Crystal Brown  
Maria Brown  
Hank Broxey  
Caroline Bruce  
Justin Bruce  
Patricia Bryant  
Robert Bryant  
Crystal Bryson  
Paul Buchanan  
Kayli Burkett  
Robert Burns  
Teresa Burt  
Laronda Butler  
Shateea Butler  
Bethany Byrd  
Kirsinda Byrd  
Maria Calderon  
Shirley Campbell  
Whitney Campbell  
April Cannon  
Dean Cannon  
Erin Cannon  
Kimberly Cannon  
Adrienne Cardin  
Raul Cardona  
Peggy Carroll  
Yoleisy Cartaya  
Casey Carter  
Harold Carter  
Teresa Carter  
Amanda Carver  
Matthew Cashmore  
Ana Castillo  
Mirtha Castro  
Maria Cedillo  
Adrienne Chauncey-  
Corbin  
Belinda Cheney  
Amanda Clark

Penny Clark  
Viola Clark  
Zac Clark  
Erin Clary  
Miranda Clayton  
Aleigh Clipper  
Heather Clower  
Kimberly Clyatt  
Jerry Coker  
Shannon Coleman  
Ashley Collins  
Teresa Colvin  
Kathleen Conde  
Nichol Cook  
Candace Copeland  
Brian Corbin  
Justin Corbin  
Kristin Corbin  
Pamela Corbin  
Erin Cornish  
Daniel Courtemanche  
Thomas Cowart  
Elizabeth Cranford  
Jenifer Creech  
Daniel Crews  
Virginia Crews  
Christine Cribbs  
Kasey Crider  
Allison Crisp  
Angel Crosby  
Tamala Cruz  
Jon Cummings  
Tiffeney Cusick  
Wayne Cusick  
Kethy Cutcher  
Paxton Daniel  
Kevin Dasher  
Stevie Dasher  
Kelly Davidson  
Erin Davis  
Heather Davis  
Monica Davis  
Winifred Davis  
Janet Davis-Stiles  
Sylvia Deas  
Mary Dehart  
Jasmine Delate  
Misael Deleon  
Linda Deloach  
Nina Derringer

Jason Diaz  
Zayra Diaz  
Bradley Dicks  
Lynsee Dicks  
Susan Dingus  
Marcel Djuzvez  
Monica Djuzvez  
Genesis Dorado  
Mariel Downing  
Tiffany Doyle  
Larry Drake  
James Driggers  
Timothy Driver  
Cathy Dunmoyer  
Elizabeth Durrance  
Lynn Eaken  
Marilynn Eaken  
Robert Eaken  
Mary Eakins  
Erika Edwards  
Armelia Ellis  
Sammy Esparza  
Veronica Esparza  
Phyllis Etcher  
Cecil Ethridge  
Nancy Eubanks  
Robert Feeney  
Staci Feeney  
Samantha Ferguson  
Crystal Fernandez  
Angelina Ferrell  
Beverly Fetter  
Lillian Fetzer  
Donna Fewell  
Christina Field  
Aymee Figueroa  
Tierney Fleming  
Jennifer Floyd  
Melisssa Ford  
Maggie Francis  
Maria Franco  
Kenna Frierson  
Peggy Frye  
Michael Fusco  
Nicole Fusco  
Eliece Futch  
Amanda Gabey  
Brittney Gabey  
Kevin Gabey  
Martha Gabey

Regular Meeting  
September 25, 2018

Amanda Gallegos  
Martin Gamez  
Yanisceyri Garcia  
Yurinana Garcia  
Stephanie Garmany  
Heather Garrett  
Colleen Gartner-Gain  
Elena Gaskins  
Amanda Gaylord  
Jeffery Geering  
Chyenne Gill  
Liticia Gillespie  
Sharon Golding  
Haydoni Gonzales  
Sumei Gonzalaz  
Marie Goss  
Yesnia Grantham  
Leslie Gresham  
Angela Griffin  
Mindy Griffis  
Elizabeth Grimm  
Megan Guenther  
Melinda Guthrie  
Elisa Hall  
Morgan Hall  
Andrez Hamilton  
Arum Han  
Ashley Hancock  
Toni Hansard  
Ginger Harden  
Amber Harding  
Robert Hardy  
Emma Hare  
Brooke Harrelson  
Dylan Harrelson  
Brandy Harris  
Ariel Harrison  
Michelle Hart  
Jennifer Hartman  
Laura Hartman  
Glenda Hatch  
Sarah Hatch  
Tina Hayes  
Jeanie Hegenauer  
Danielle Herb  
David Hernandez  
Guadalupe Hernandez  
Laura Hernandez  
Wendy Hewett  
Majesta Hewiett

Amos Hill  
Leticia Hill  
Gregory Hill  
Amanda Hillhouse  
Deshara Hines  
Carol Hingson  
Rachel Hingson  
Virgil Hingson  
Heather Hodge  
William Hogan Jr.  
Desyrae Holtzclaw  
Kaleigh Horne  
Jackie Howze  
Victoria Hudson  
Diane Huff  
Melissa Hughes  
Cameron Humphries  
Lacey Humphries  
Patricia Hunt  
Stephanie Hunt  
Jenna Hunter  
Chad Hurst  
Irina Hutcheson  
Amanda Isert  
Stephen James  
Christina JansenVanDoorn  
Laura Jaramillo  
Jennifer Jennings  
Lonnie Johns  
Amanda Johnson  
Amber Johnson  
Amy Johnson  
Carl Johnson  
James Johnson  
Michael Johnson  
Michelle Johnson  
Sarah Jolley  
David Jones  
Jessica Jones  
Tahnessia Jones  
Alexis Jones  
Shannon Jordan  
Christopher Keane  
Charity Keen  
Karen Kelly  
Joni Kelly  
Sara Kelly  
Cheri Kennedy  
Terrie Kersey  
Amanda Kilgore

Marguerite Kines  
Nikky King  
Lura Kinney  
William Klecka  
Julie Klecka  
Hannah Knighton  
Shannon Knisley  
Amanda Koon  
Jennifer Kreis  
Tiffany Krumenacker  
Jennifer Lacasse  
Myrtis Lambert  
Kathy Lamm  
Leah Land  
Idell Lane  
Tabitha Lansing  
Amber Lau  
Rebecca Layman  
Rodney Leak  
Heather Lee  
Jeffery Lee Jr.  
Robert Lee  
Stormy Lee  
Sara Leffew-Flores  
Dustin Leighton  
Cody Lewis  
Tiffany Liles  
Jessica Lindsey  
Sciara Liscik  
Marilyn Loges  
Dawn Long  
Bernadina Lopez  
Dailenis Lopez  
Jose Lopez  
Monica Lorenz  
Jennifer Loy  
Helen Lynn  
Mary Lyras  
Doug Mabey  
Latavia Macklin  
Jackie Malaguti  
Michael Malaguti  
Josie March  
Tonie Marsett  
Jessie Marsh  
Tracy Martin  
Shirley Martin  
Maria Martinez  
John Martz  
Regina Marvin

Regular Meeting  
September 25, 2018

Stephanie Mason  
Erica Mathews  
Shane Mathews  
Patriece Matthews  
Kelli May  
Tyuanna Mccall  
April McClanahan  
Jenny McCook  
Joshua McCook  
Anthony McDaniel  
Bethany McDonald  
Brittany McDuffie  
Courtney McHugh  
Samantha McInnis  
Kelli McKinley  
Heather McKinney  
Michel McLeod  
Brenna McMullen  
Terry McMullen  
Dalton McNair  
Tammy McWherter  
Peggy Mead  
Yisel Medina  
Trudy Meeks  
Holly Melland  
Isabel Mendoza  
Nichole Menefee  
Brook Meng  
Laura Merritt  
Michelle Metzger  
Robyn Metzger  
Jeffrie Miara  
Rebecca Miara  
Jerry Miller  
Wendi Mimbs  
Laura Mincks  
Virginia Montoya  
Wanda Moore  
Aaron Morales  
David Morales  
Daniela Moreland  
Flora Moreno  
Melissa Morgan  
Erin Morris  
Misty Moseley  
Josie Moses  
Kristina Murray  
Gina Nardiello-Ruiz  
Charity Nasworthy  
Pamela Nettles

Rachel Newsome  
Kyle Nickerson  
Traci Nissley  
Scott Nunley  
Shaunta Oglesby  
Katee O'Quinn  
Nichole Ortiz  
Amy Osborne  
David Owen  
Samantha Owen  
Secile Owens  
Jack Pait  
Ana Palacios  
James Pardee  
Cierra Parker  
Amanda Partridge  
Ashley Pate  
Amy Patterson  
Cindy Payne  
Lissette Pelletier  
Ammisaddai Perez  
Ashton Petersen  
Amanda Pettingill  
Jessy Phifer  
Lana Pidgeon  
Tanya Pierce  
Shamika Pilkington  
Taylor Pilkington  
April Pinkard  
Tiffany Pinnell  
Beverly Pittman Pardee  
Kimberly Plummer  
Connie Poole  
Cassie Poore  
Hailey Poore  
Laura Poore  
Lillie Porter  
Sara Prevatt  
Kalil Principe  
Claire Pry  
John Puckey  
Tracey Pyles  
Stacey Ragans  
Ana Ramirez  
Kimberly Ranck  
Christine Ratliff  
Royce Ratliff  
Cathy Reed  
Amber Rex  
Maria Richard

Sandra Richardson  
Anita Riels  
Jamie Riggs  
Joseph Riglioni  
Tyesha Riley  
Juana Rios  
Patricia Rios  
Michelle Rioux  
Jose Rivas  
Megan Roberts  
Nancy Roberts  
Stephanie Roberts  
Natoshia Robinson  
Skyler Rodgers  
Pascuala Rodriguez  
Catherine Rogers  
Jennifer Rogers  
Yaquein Romero  
Dana Root  
Crystal Rosado  
Rebecca Rose  
Susan Roush  
Tina Roush  
Sandra Rowe  
Ester Ruiz  
Paitynn Russ  
Crystal Russell  
Eva Rust  
Destinee Rutherford  
Katie Marie Rutsky  
Heather Sabourin  
Ashley Salyers  
Claudia Sanchez  
Amy Sansouci  
Lindsey Santaite  
Edelis Sardinas  
Synthia Schnaudigel  
Anna Schubarth  
Deborah Scott  
Meranda Scott  
Twyla Sears  
Noemi Seda  
Billy Shaw  
Kristen Shaw  
Wendy Shaw  
Destiny Shepherd  
Kelly Sikes  
Mendy Sikes  
Slade Sikes  
Carolyn Simpson

Regular Meeting  
September 25, 2018

Jessica Simpson  
Girvin E. Skinner  
Linda Skinner  
Savannah Slaughter  
Jenny Sloan  
Ashley Smith  
Donna Smith  
Jennifer Smith  
Joshua Smith  
Lori Smith  
Maraine Smith  
Marcia Smith  
Mary Smith-Richards  
Helen Snider  
Kurt Snipes  
Nina Snipes  
Krystal Sobczyk  
Jessica Sosa  
Ashley Spivey  
Ashley Staley  
Tylyn Stansel  
Melony Stevens  
Magen Stofel  
George Stover  
Nicole Stratton  
Samantha Sturdivant  
Jessica Sullivan  
Myranda Sullivan  
Nicole Sulser  
Susie Tanner  
Barandah Taylor  
Kimberley Taylor  
Amanda Thomas  
Denisha Thomas  
Gina Thomas  
Kali Thomas  
Manda Thomas  
Canisha Thompkins  
Jennifer Thompson  
Stephanie Thompson

Sarah Thormodson  
Dana Tidwell  
Derenda Timberlake  
Cynthia Toledo  
Tiffany Topping  
Carrie Torres  
Dorisela Torres  
Alicia Touchton  
Dora Townsend  
Nikki Trabazo  
April Truluck  
Danielle Turner  
Melissa Underwood  
Marilyn Utz-Salsberry  
Brenda Valentin  
Rebekah VanAuken  
Regena Van-Skyhawk  
Jason VanZile  
Megan VanZile  
Gerardo Vargas  
Tara Vasquez  
Leticia Villeda  
Kendra Virgil  
Katie Virts  
Eleni Wachter  
Jamie Wachter  
Jessica Wagner  
Andrea Walker  
Angela Walker  
Shannon Walker  
Christina Ward  
Erin Ward  
Marie Warren  
Amy Washington  
Barry Washington  
Erica Washington  
Terri Watley  
Crystal Waugaman  
Tiffanie Weeks  
Tara Welch

Cori Wells  
Sherman Wells  
Samantha Wenig  
Bryan Whitaker  
Misty Whitaker  
April White  
Christina White  
Dolores White  
Wendy Whitfield  
Crystal Whitt  
Sarah Whitt  
Angracia Wielzen-Lee  
Lindsay Wiggins  
Aubrey Wilkerson  
Keionna Williams  
Tammy Williams  
Vaneshia Williams  
Kelli Williamson  
Kerry Willis  
Amber Wilson  
Helen Wilson  
Jessica Wilson  
Alice Wise  
Dianelys Wolszyn  
Kelly Wooley  
Summer Worth  
Jennifer Wright  
Alyssa Wynn  
Yolanda Xithe  
Larry Yates  
Rangel Yazmin  
Jewel Yoder  
Anthony Young  
Barry Young  
Jessica Young  
Kimberly Yow  
Leslie Zipperer  
Briana Zonneville

**End of List  
2018-2019  
School Year**

**School Board Attorney – Leonard Dietzen:**

7. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Ted Roush:**

8. Superintendent's Report

- Homecoming activities for Branford High School will be held October 1-5, 2018.
- Explained that the marked-up copy of contracts in the Board packets is for information only; the mark-ups are done by a software program and may not always be correct, with regards to spelling, formatting, etc.
- The District is experiencing an increase in the number of expulsions coming before the Board, which is due to severe behavioral needs throughout the District. However, our number one priority is to keep our students safe and protect the integrity of the classroom.
- Will be contacting community businesses throughout the District that operate electronic marquees and asking them to display a message regarding the importance of student attendance.

**School Board Members:**

9. Issues and concerns Board members may wish to discuss

- Ms. Cason asked the District to continue to be vigilant in what we are doing with teacher recruitment.
- Mr. White commended the students who were recognized tonight for perfect scores on 2018 spring assessments; he also expressed thanks for the donation of the Bleeding Control Kits.
- Mr. Alcorn stated that he and Mr. Taylor went to Kissimmee recently for a legislative platform meeting; major issues discussed were school safety, mental health, authorization of districts to reemploy individuals without incurring penalties from FRS, and the restoration of full value of the local effort millage rate.
- Mr. daSilva reminded everyone of the upcoming Pharmacy Tech Program graduation.

Regular Meeting  
September 25, 2018

- Mr. Taylor thanked Mr. Roush for sending letters to the League of Women Voters for helping to get Amendment 8 removed from the November ballot. Mr. Taylor shared that he would like to see our District implement a program where we have a student representative that sits with the Board at all of its meetings. He also asked that the District appoint an individual to interview community members to answer the following, “Public schools matter to me because...” Mr. Taylor thanked Mr. Alcorn for being the Board’s legislative liaison for FSBA.

The meeting adjourned at 7:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
October 9, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White was absent.

Administrators and others present: Walter Boatright, Bill Brothers (arrived at 10:30 a.m.), Mark Carver (arrived at 9:35 a.m.), Lisa Dorris, Ronnie Gray (arrived at 9:30 a.m.), Malcolm Hines (arrived at 10:50 a.m.), Debbie Land, Chris Landrum (arrived at 9:45 a.m.), Kelly Waters, and Josh Williams (arrived at 2:01 p.m.). Julie Calvitt, Stacy Alvaro, and Kate Ciano, with Arthur J. Gallagher & Company, were also present.

Chairman Taylor called the meeting to order at 9:02 a.m.

Wellness Committee Update..... Vickie DePratter

Mrs. DePratter introduced representatives from Arthur J. Gallagher & Company, who provided a PowerPoint presentation regarding an update on the District's wellness program pertaining to the comparison of the current Go365 Program versus the proposed Navigate Wellbeing Solutions Program. Consensus of the Board was to move forward with implementing the Navigate Wellbeing Solutions Program.

The workshop recessed at 10:13 a.m. and resumed at 10:21 a.m.

Facilities Department Update ..... Mark Carver

Mr. Carver distributed and reviewed handouts for the Facilities Department, which included the following:

- Facilities Informational Reports
- 2017-2018 Facilities Expenditure Tracking Sheet
- 2018-2019 Facilities Five Year Work Plan – Proposed maintenance expenditure plan break down
- Itemized List of Technology Spending Plan for 2018-2019
- 2018-2019 Facilities Expenditure Tracking Sheet
- 2018-2019 Facilities Five Year Work Plan

The workshop recessed at 11:45 a.m. and resumed at 1:02 p.m.

Human Resources Department Update..... Walter Boatright

Mr. Boatright provided an update for the Human Resources Department, which included the following proposed new job descriptions: **(pgs. 2-5)**

- Job Description #181 – Student Care Attendant
- Job Description #182 – CNA/Student Care Assistant

Mr. Boatright noted that language will be added to both job descriptions regarding satisfactory criminal background and drug screening.

Student Services Department Update ..... Debbie Land

Mrs. Land provided an update for the Student Services Department, which included the following:

- Contract **(pgs. 6-17)**
- SP&P Document
- Distributed and reviewed a handout regarding Florida ESE Parent Survey for 2017-2018 State Report: K-12

School Safety and Other Administrative ..... Malcolm Hines  
Services Department Update

Mr. Hines provided an update for the School Safety and Other Administrative Services Department, which included the following:

- Replacement of Emergency Communication/Radios – Mr. Hines provided information on the various platforms available (AT&T, Motorola, Baker Communications).

Superintendent Update .....Ted Roush

Mr. Hines provided an update from the Emergency Operations Center (EOC) stating that only one shelter would be needed for the impending hurricane, which will be at Suwannee Intermediate School.

Superintendent Roush provided information on the following:

- Mr. Roush asked for direction from the Board with regards to having a student representative for the Board. Discussion followed regarding the process for determining how the student(s) will be selected. Board consensus was to proceed with having a student representative for the Board. Mr. Roush suggested having one from Branford High School and one from Suwannee High School. Process and criteria will be developed. Mr. Taylor asked Ms. Cason to be the Board’s liaison to work with Mr. Roush on the process and criteria.
- Thanked the Board for the communication and support regarding the decision to cancel school for the remainder of the week for Hurricane Michael, which was based on direction from the EOC and the Sheriff’s Department.
- Suwannee High School Homecoming activities are being rescheduled for the last week of October.
- Douglass Center property and the property adjacent to Suwannee Elementary School will be discussed at the November workshop.

The workshop adjourned at 2:14 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
October 9, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, and Ed daSilva, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Members Catherine Cason and Ronald White were absent.

Chairman Taylor called the meeting to order at 2:16 p.m.

MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to adopt the agenda.  
MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie DePratter:**

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the collective bargaining items tentatively agreed upon for 2018-2019. (pgs. 3-5) MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to award the following bid (*New*):

#19-202            Timber Sale of the Suwannee FFA Chapter Forestry Tract to  
                         T. W. Byrd's Sons, Inc.

MOTION CARRIED UNANIMOUSLY

**Assistant Superintendent of Instruction – Janene Fitzpatrick:**

3. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following curriculum item for the 2018-2019 school year:

- a. Adoption of the Florida Department of Education Course Code Directory as the District's Course of Study for 2018-2019

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the following contract/agreement for the 2018-2019 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-59            Virtual Instruction Provider Agreement between Edgenuity, Inc. and Suwannee County Schools (*Renewal/Revised*)  
(pgs. 6-57)

MOTION CARRIED UNANIMOUSLY

**Director of Student Services – Debbie Land:**

5. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-73            Contractual Proposal for Behavioral Services between Behavioral Solutions Consulting Inc. and the Suwannee County School District (*New*) (pgs. 58-69)

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Walter Boatright:**

6. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Personnel Changes List (pgs. 70-71) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RECOMMENDATIONS FOR THE 2018-2019 SCHOOL YEAR:**

**SUBSTITUTES:**

The following to serve as substitute teachers for the 2018-2019 school year:

Suwannee Intermediate School:

James (Chip) Thomas  
Stephanie Reid

Suwannee Middle School:

Jayvis Ward

**OUT-OF-FIELD:**

Approval for the following to teach out-of-field for the first semester of the 2018-2019 school year:

<b><u>SCHOOL</u></b>	<b><u>NAME</u></b>	<b><u>OUT OF FIELD SUBJECT</u></b>
SIS	Stephanie Reid	Elementary Education
SIS	Kim Warren	Gifted

**End of List  
2018-2019  
School Year**

The meeting adjourned at 2:36 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
October 23, 2018

MINUTES

The Suwannee County School Board held a Public Hearing on this date at the Branford High School Auditorium, 405 North Reynolds Street, Branford, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

School Resource Officer Brad Mincks was also present.

Chairman Taylor called the hearing to order at 5:55 p.m.

**Assistant Superintendent of Administration – Bill Brothers:**

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Assistant Superintendent of Administration.)

#3.101            Religious Expression in Public Schools (*New*)

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
October 23, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date at the Branford High School Auditorium, 405 North Reynolds Street, Branford, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Administrative Secretary Karen Lager. Chief Financial Officer Vickie DePratter was absent.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by the Branford High School (BHS) Student Government student organization. The BHS Band performed several musical selections, as well.

Special Recognition by the Superintendent:

- Branford High School Students
  - Perfect Scores on 2018 Spring FSA
  
- Branford High School Forestry Plot Recognition

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Consent Agenda; except for Item #6, which was pulled by Mr. White for discussion purposes only. MOTION CARRIED UNANIMOUSLY

## CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-29)**

- September 4, 2018 - Public Hearing (*Adopt final Millage Rates and final Budget for 2018-2019*) (NOTE: Minutes already approved at the September 25, 2018, Special Meeting, due to Department of Revenue requirements for TRIM compliance.)
- September 11, 2018 - Workshop Session
- September 25, 2018 - Special Meeting
- Public Hearing
- Regular Meeting

2. Approval of the monthly financial statement for September 2018.

3. The following bills for the period September 1-30, 2018:

**General Checking Account**

General Fund 1000	\$	696,139.26
Special Act Bond 2200		8,768.05
LCIF Fund 3200		125,700.65
Food Service Fund 4100		137,959.82
Federal Fund 4200		<u>148,424.24</u>
	\$	1,116,992.02

**Payroll Checking Account**

General Fund 1000	\$	3,000,355.35
Food Service Fund 4100		130,861.64
Federal Fund 4200		<u>335,444.25</u>
		3,466,661.24

<b><u>Grand Total</u></b>	\$	4,583,653.26
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4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-3	III-3	IV-3 (Federal) IV-3 (Food Service)

5. Approval for disposal of property as per the attached Property Disposition Form dated October 23, 2018. (pg. 30)

6. Approval of the following contract/agreement for the 2018-2019 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-74      Agreement between UChicago Impact LLC and Suwannee County School District for the 5Essentials System  
(Renewal/Revised) (pgs. 31-75)

7. Approval to accept the following donated item:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
BHS FFA Chapter	Cash Donation (\$1,250)	Zoetis Industry/Southeast Milk Inc., Mayo

8. Approval of the following student transfer for the 2018-2019 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
London	Nickerson	Suwannee	Hamilton	K

REGULAR AGENDA

**Assistant Superintendent of Administration – Bill Brothers:**

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows:  
(Copy is available for review in the office of the Assistant Superintendent of Administration.)

#3.101            Religious Expression in Public Schools (*New*)

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

(Presented by Assistant Superintendent of Administration – Bill Brothers)

2. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the Florida Department of Education Five Year Facilities Work Plan for fiscal year 2018-2019. (A copy is available for review in the office of the Director of Facilities.)

Mr. Alcorn had several questions regarding the proposed Plan; Mr. Roush responded to his questions. Mr. White addressed his concerns with the Plan regarding the New District Office/Admin. Building Project.

MOTION CARRIED four to one; Mr. White voted NO.

**Director of Student Services – Debbie Land:**

3. MOTION by Mr. Alcorn, second by Mr. White, for approval of revisions to the Exceptional Student Education Policies and Procedures (SP&P) document. (A copy is available for review in the office of the Director of Student Services.)

MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Walter Boatright:**

4. MOTION by Mr. daSilva, second by Mr. White, for approval of the following personnel items for the 2018-2019 school year:
  - a. Add one Student Care Attendant position (9-month)
  - b. Add one CNA/Student Care Assistant position (9-month)
  - c. Job Description #181 – Student Care Attendant (9-month) (*New*) (Note: The Student Care Attendant position is already on the *Non Instructional Salary Schedule 2018-2019 Paraprofessional/Student Care Attendance 185 Days.*) (pgs. 76-77)
  - d. Job Description #182 – CNA/Student Care Assistant position (9-month) (*New*) (Note: Salary Schedule to be determined.) (pgs. 78-79)

MOTION CARRIED UNANIMOUSLY

**Action on the Agenda Addendum – Walter Boatright**

#3. Personnel Changes List Addendum (pgs. A13–A14)

Action on this item was taken along with Item 5 below on the Regular Agenda.

**End of Agenda Addendum for Walter Boatright**

5. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Personnel Changes List, along with the Personnel Changes List Addendum. (pgs. 80-85)  
MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RECOMMENDATIONS 2018-2019 SCHOOL YEAR:**

**RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Suwannee Middle School:

Kimberly Dortch, Custodian, effective September 28, 2018

Transportation:

Jerell Anderson, Bus Driver, effective September 27, 2018

Mary Mais, Bus Driver, effective October 8, 2018

**TERMINATION:**

Transportation:

Randie Goetzman, Crossing Guard, effective September 28, 2018

**LEAVE OF ABSENCE (MATERNITY LEAVE):**

Branford Elementary School:

Jessica Wagner, Teacher, tentatively November 27, 2018 through January 11, 2019, without pay, with the option of returning sooner if released by the doctor.

Branford High School:

Michele Roundtree, Teacher, tentatively November 5, 2018 through December 20, 2018, without pay, with the option of returning sooner if released by the doctor.

RIVEROAK Technical College:

Traci Thompson, Teacher, tentatively July 13, 2018, through January 2, 2018, without pay, using days as needed for insurance, with the option of returning sooner. (*Revised from 7/24/18 Personnel Changes*)

Suwannee Primary School:

Brittany Broughton, Teacher, February 6, 2019 through April 22, 2019, without pay, with the option of returning sooner if released by the doctor.

Courtney Goodin, Teacher, September 24, 2018 through November 5, 2018, without pay, with the option of returning sooner if released by the doctor.

Charis Parker, Teacher, January 7, 2019 through April 23, 2019, without pay, with the option of returning sooner if released by the doctor.

**MISCELLANEOUS:**

Hospital Homebound:

The following to work as teachers in the Hospital Homebound Program District wide:

Amy Allen	Frank Allen	Patricia Brantley
Cristina Herrington	Cindi Hiers	Nancy Nielsen

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Branford Elementary School:

Lisa Fortner, 8 hour Food Service Worker, effective October 1, 2018

REPLACES: Lisa Fralick

Suwannee Elementary School:

Renee Perivolaris, 8 hour Food Service Worker, effective September 19, 2018

REPLACES: Yamile Gafas

Marilyn Gonzalez-Santos, 6 hour Food Service Worker, effective October 15, 2018

REPLACES: Irina Hutchenson

Transportation:

Heather Land, Bus Driver, effective September 20, 2018

REPLACES: Donna Cassan

**LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):**

Suwannee Elementary School:

Cheryl Ann Jackson, Media Clerk, August 14, 2018, August 21<sup>st</sup> through August 31, 2018, and September 27, 2018, for a total of 74.25 hours.

**LEAVE OF ABSENCE (MATERNITY LEAVE):**

Suwannee Primary School:

Vanessa Isidro, Paraprofessional, November 16, 2018 through February 11, 2019, without pay, with the option of returning sooner if released by the doctor.

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Tommy Brett	Girls' Soccer Coach	SMS
Rebecca Carter	Reading Coach/Endorsement	SES
Kelly Davidson	Auxiliary Guard Sponsor	BHS
Misty Ward	Girls' Weightlifting Coach	BHS

**SUBSTITUTES:**

The following to serve as Substitute Bus Attendants:

Tiana Cartwright	Robert Frayer	Lyndze Jandle	Christina Powell
Heather Sykes	Misty Whitt	Shatone West	

**VOLUNTEERS:**

Lilia Acebron	Amanda Bartley Ramirez	David Brothers
Candace Adams	Bonnie Bass	Andy Brown
Charles Adams	Justin Bates	Patricia Brown
Mary Alford	Ashley Batton	Sheena Brown
Angel Alford	Charles Bean	Hank Broxey
Halley Allbritton	Tiffany Beauford	Jasmine Burns
Alexis Allen	Benjamin Bell	Stephanie Busch
Mandy Allen	Gale Bell	Fallon Bush
Christy Arrington-Curl	Carol Bent	Karen Bush
Jacob Avery	Victoria Bilodeau	Kimshawandra Butler
Angela Baker	Sandra Bonds	Barton Byrd
Summer Bales	Rodney Boone	Megan Carlton
Erika Barga	Savannah Boone	Ashley Carner
William Barker	Brandi Bowers	Brittany Carter
Dusty Barlow	Shannon Brady	Jodi Carter
Janet Barnes	Billy Brannan	Cathy Carver
Janet Barnett	Patrick Bromwell	Daniel Carver
Yemeioys Barrios	Sherri Bromwell	Ian Cashmore

Regular Meeting  
October 23, 2018

Mary Caskins  
Corinne Chaney  
Ragan Chauncey  
Shana Cheney  
Andrea Cheshire  
Deborah Christensen  
Brittany Christie  
Danielle Christie  
Vicki Clark  
Antoinette Clayton  
Teresa Clayton  
Tony Clayton Jr.  
Novia Cobin  
Aqua Cofield  
Rick Collins  
Teresa Colvin  
Ryan Combee  
Tracy Combee  
Dawn Conley  
Holly Conway  
Tammie Cook  
Breanna Copeland  
Dennis Copeland  
Lisa Copeland  
William Copeland  
Joan Corbett  
Brandice Corbin  
Lisa Corbin  
Michael Corbin  
Crystal Cox  
Elisha Smith Crawford  
Leslie Creeley  
Christine Cribbs  
Kathie Crisp  
Heather Croft  
Justin Curl  
Kierston Daniels  
Kelli Daughtry-Roberts  
Crystal Davenport  
Amanda Davis  
Andrea Davis  
Annah Davis  
Desiree Davis  
Jasmine Davis  
Erin Deadwyler  
Sabrina DeLavega  
Alica Delegal  
Ana Delgado  
Michelle Dempsey  
Geraldno Denkins

James Depoe  
Rachel Derringer  
Alvin Dicks  
Janice Dicks  
Colleen Downs  
Amanda Drake  
Haile Dubose  
John Dukes  
Terica Dukes  
Brittany Durham  
Tia Eddy  
Sharill Edwards  
Tammy Eisel  
Casey Estep  
Kaylee Estevez  
Elaline Estrada  
Belinda Federick  
Chad Fezatte  
Pamela Fezatte  
Derrick Fleming  
Shawn Forrester  
Juanice Fralick  
Holley Garner  
Colleen Gartner  
Teresa Gay  
Lacey Geiger  
Joshua Gerhauser  
Melanie Gerhauser  
Jeri Giddens  
Lisa Gill  
Cathy Glass  
Esmeralda Gonzalez  
Angela Gordie  
Shelley Grantham  
Jennifer Greene  
Jerod Gregory  
Mary Gresham  
Robert Griffith  
Sarah Grillo  
Rochell Gross  
Stephanie Gulbert  
Kristie Gunia  
Yesenia Gutierret  
Brenda Haefeker  
Tori Hall  
Savanna Hamlin  
Duane Hampton  
Ruth Hampton  
Joseph Harmon  
Edward Harris

Gracelynn Harris  
Robin Harris  
Allison Hartness  
Sheilanir Hassan  
Jennifer Hayes  
Emily Hendrickson  
Megan Henry  
Debbie Hernandez  
Jillian Herron  
Kayla Hettier  
Kelli Hicks  
Lisa Hicks  
Kalie Hingson  
Raymond Hodge  
Breanna Hofstetter  
Felicia Holder  
Wayne Holder  
Kelly Hollingsworth  
Gaylia Howard  
Tesda Howard  
James Howze  
Sharon Hudson  
Hannah Hurst  
Jennifer Hutchins  
Sara Ison  
Mamie Jackson  
Raven Jacobs  
Geraldine Jenkins  
Jessica Jessop  
Sandra Jimenez  
Kristen Jodrey  
Amy Johnson  
Marian Johnson  
Victoria Johnson  
Anthonette Jones  
Caleb Jones  
Katherine Jones  
Roxanne Kandaseski  
Teva Kelley  
John Kerry  
Amanda King  
Lura Kinney  
Ashley Kirby  
Cheri Kirkland  
Kevin Knighton  
Vera Knighton  
Keri Koehn  
MaryLou Kohn  
Sean Kolovitz  
Keni Koon

Regular Meeting  
October 23, 2018

Laura Koon  
Desare Kroese  
Peter Kurman  
Angela Lachance  
Ramona Land  
Tessa Land  
Amy Lang  
Brian Lang  
Sandra Lang  
Brianna Lanier  
Hali Lanier  
Lacey Lashley  
Patricia Lawhorn  
David Laxton  
Jacalyn Lester  
Jamie Lewis  
Jennifer Lewis  
Shatae Lewis  
Autumn Lokan  
Niki Lorenjatos  
Olga Lugo-Knott  
Bethany Lusk  
Samantha Macy  
Nancy Mann  
Shurrie Mansfield  
Alicia Martin  
Machaelnisha Martin  
Ruby Martin  
Maria Martinez  
Regina Marvin  
Nita Mathis  
Shirley Mattingly  
Kelli May  
Amity McCall  
Taylor McCathern  
Grace McClendon  
Shawn McEntire  
Kristin McIntosh  
Susan McMillan  
Kacy McQuay  
Rhonda Megargel  
Shelly Mendez  
Isabel Mendoza  
Kenneth Michal  
Flint Miller  
Melissa Miller  
Katie Mims  
Hunter Morgan  
Cara Morris  
Christopher Morris

Tara Mott  
Victor Munzo  
Marissa Murdock  
Jennifer Napier  
Shawanda Nelson-Bowles  
Katelynn Neveils  
Stephanie Newman-Kirby  
Martha Nix  
Miranda Nobles  
Karen-Ann Norton  
Rachel Obrien  
Julia Oliva  
April Olive  
Kelly Onuska  
Shannon Osgood  
Tammie Osteen  
Teresa Owens  
Ashley Oxendine  
Emily Peacock  
Jeri Pecanha-webb  
Marita Pendlan  
Carshena Perkins  
Megan Peters  
Helen Peterson  
Thomas Peterson  
Doris Pierce  
Ronnie Plummer  
Breanna Pollett  
Jennifer Ponder  
Diana Potter  
Cristan Poucher  
Jennifer Poucher  
Rebecca Prescott  
Samantha Price  
Matthew Prince  
Courtney Provau  
Katherine Quarles  
Jeffrey Ragans  
Lexie Ragans  
Dionne Ramirez-Hernandez  
Ashley Ramser  
Lindsey Ramsey  
Kerri Ratliff  
Linda Ray  
Robyn Resendiz  
Maria Richard  
Jeff Riggins  
Jamie Riggs  
Laurie Rivera  
Erin Roberts

Jamie Roberts  
Jenni Roberts  
Kevin Roberts  
Courtney Robinson  
Lacey Rodriguez  
Yanet Rodriguez  
William Rogers  
Rebecca Ross  
Susan Roush  
Tiffany Sagraves  
Stephanie Sanchez  
Destiny Shepherd  
Lara Shepherd  
Gloria Simmons  
Rachelle Simmons  
Rebecca Singleton  
Brittany Slane  
Holly Smith  
Jessica Smith  
Wilonia Smith  
Krystina Snider  
Cara Soride  
Victoria St. John  
Casandra Stephens  
Geles Stephens  
William Stetz  
Casey Story  
Melissa Strandridge  
Donna Suggs  
Kasee Suggs  
Emilia Swanson  
Richard Swanson  
Latya Talbert  
Angela Tanner  
Alexis Teco  
Donna Terry  
Asha Thakor  
Harsha Thakor  
Sonal Thakor  
Cricket Thomas  
Tahisha Thomas  
Alice Thompson  
Aliasha Thompson  
Rhonda Tillman  
Richard Tillman  
Alicia Touchton  
Loi Tran  
Brittany Turner  
Andrew Tuten  
Meghan Tuten

Regular Meeting  
October 23, 2018

Mirta Valenzuela  
Jayson Vargas  
Jeremy Vasquez  
Gildardo Velazquez  
Yuleidys Vlloa  
Joyce Voght  
Rachael Wainscott  
Tiffany Walker  
Ashley Ward  
Mary Ward  
Dennis Watson  
Quintilla Watson  
Alice Wenig

Tina West  
Angela Wheeler  
Shekedra Wheeler  
Ashley Whitener  
Cori Williams  
Latoria Williams  
Margaret Williams  
Nicole Williams  
Paul Williams  
Travis Williams  
Gary Willis  
Karen Willis  
Coty Wiltgen

K Wiltgen  
Melissa Woodrum  
Lisa Wootters  
Kevin Wright  
Kristen Wright  
Samantha Wright  
Randall Young  
Tiffany Young  
Amanda Younker  
Armando Zarate

**End of List  
2018-2019  
School Year**

**Personnel Changes List Addendum**

**RECOMMENDATIONS: 2018-2019 SCHOOL YEAR:**

**RESIGNATION: INSTRUCTIONAL:**

Suwannee Primary School:

Salome Saenz, Teacher, effective October 22, 2018

**RECOMMENDATIONS: LONG TERM SUBSTITUTES:**

Suwannee Primary School:

Approval for Kimberly Ranck to substitute for Courtney Goodin tentatively effective September 24, 2018 through November 5, 2018.

Approval for Holly Melland to substitute for Salome Saenz effective October 22, 2018.

**End of Personnel Changes List Addendum  
2018-2019  
School Year**

**Action on the Agenda Addendum – Vickie DePratter**

**Chief Financial Officer – Vickie DePratter:**

(Presented by Superintendent of Schools Ted Roush)

#1.MOTION by Ms. Cason, second by Mr. Alcorn, for approval for the District to advertise for Requests for Proposals (RFPs) to bid health insurance for the period May 1, 2019, through April 30, 2020. MOTION CARRIED UNANIMOUSLY

**End of Agenda Addendum for Vickie DePratter**

**Action on the Agenda Addendum – Janene Fitzpatrick**

**Assistant Superintendent of Instruction – Janene Fitzpatrick:**

#2.MOTION by Mr. daSilva, second by Mr. White, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-77      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Deborrah R. Metheny, Charter School Consultant (*Renewal*) (pgs. A2–A12)

MOTION CARRIED UNANIMOUSLY

**End of Agenda Addendum for Janene Fitzpatrick**

**School Board Attorney – Leonard Dietzen:**

6. Legal Counsel's Report – No legal matters to report. Mr. Dietzen expressed his thanks and appreciation to our District for everyone's calls, texts, and concern conveyed to him during Hurricane Michael.

**Superintendent of Schools – Ted Roush:**

7. Superintendent's Report

- Mr. Roush expressed his thanks to our Facilities Department for their support of Jackson County School District during the recent devastation from Hurricane Michael. These folks will be recognized at a future Board meeting for their efforts.
- In the process of selecting the District's Principal of the Year and the Assistant Principal of the Year.
- Mr. Roush expressed his thanks to Mr. Huddleston and Branford High School (BHS) for hosting tonight's Board meeting. He also expressed thanks to Stacy Young, FFA Advisor/Teacher, for allowing our facilities employees to use the BHS FFA tractor in Jackson County for cleanup after the hurricane.

**School Board Members:**

8. Issues and concerns Board members may wish to discuss

- Board members expressed thanks to Branford High School for hosting tonight's Board meeting.
- Mr. daSilva announced that FADSS is collecting money to support those school districts affected by Hurricane Michael. He expressed thanks to Mr. Carver for developing the Five Year Facilities Work Plan for our district, as well as for pulling together to help those districts in need from Hurricane Michael.
- Mr. Taylor announced that Branford Elementary, Suwannee Primary, Suwannee Elementary, and Suwannee Intermediate Schools' cafeterias recently received the *HealthierUS School Challenge: Smarter Lunchrooms Award* by USDA. He recently volunteered at the Suwannee Middle School cafeteria and was very impressed with our Food Service Program. Mr. Taylor cautioned every one of the new "juuling" drug rave and to please be aware of the dangers for our students and community.

Mr. Roush announced that Suwannee Elementary School (SES) was recently named as a School of Excellence by the State Board of Education...we are very proud of SES!

The meeting adjourned at 7:38 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
November 13, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Attorney Dave Marsey sat in for School Board Attorney Leonard Dietzen, who was absent.

Administrators and others present: Walter Boatright, Amy Boggus, Bill Brothers, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Malcolm Hines (arrived at 10:05 a.m.), Mary Keen, Debbie Land, Chris Landrum (arrived at 9:15 a.m.), Marsha Tedder (arrived at 9:10 a.m.), T.J. Vickers, Kelly Waters, Josh Williams, and Kelli Williams.

Chairman Taylor called the meeting to order at 9:01 a.m.

Facilities Department Update ..... Mark Carver

Mr. Carver provided an update on the New District Office/Admin Building project.

Mr. Carver asked for direction from the Board on the following:

- Discussion followed on whether to receive the Douglass Center property back from the County. Mr. Taylor and Mr. daSilva were against receiving the property back, due to there being too many negatives associated with the property. Mr. Alcorn, Ms. Cason, and Mr. White requested additional information be gathered prior to making a final decision on whether to accept or decline the offer from the County regarding the Douglass Center property.
- Discussion followed on whether to sell the property adjacent to the Suwannee River Regional Library. Consensus of the Board was to leave the property as is and not sell.

Assistant Superintendent of .....Janene Fitzpatrick  
Instruction Department Update

Mrs. Fitzpatrick provided updates on the following:

- Calendar Committee Update – Mr. Taylor and Mr. White expressed concern with absenteeism of faculty and staff and still having one week off at Thanksgiving and two weeks at Christmas, as well as one week at Easter; they feel there is a need to address the absenteeism of faculty and staff taking off during the school year (cruise, week long vacations, etc.). Board members made suggestions for the proposed school calendars for 2019-2020 and 2020-2021, which Mrs. Fitzpatrick said she would take back to the Calendar Committee.
- Strategic Plan and District Data – Provided a PowerPoint presentation.

Human Resources Department ..... Walter Boatright/Kelli Williams  
Update

Mr. Boatright and Mrs. Williams provided an update on the proposed St. Leo contract to provide continuing education services for faculty and staff.

School Safety and Other Administrative ..... Malcolm Hines  
Services Department Update

Mr. Hines provided an update for the School Safety and Other Administrative Services Department, which included information on the radios/communication platform for the District, as well as ALICE emergency drills and the FortifyFL app.

Superintendent Update ..... Ted Roush

Mr. Roush distributed and reviewed a handout on the proposed Student Ambassador Program for the Board. Discussion followed regarding the process. Mr. Roush noted there would be one student chosen from Branford High School and one student chosen from Suwannee High School. He and Ms. Cason will meet and come up with a draft process to be presented to the Board at a future workshop.

Mr. Roush distributed and reviewed a handout regarding the FADSS 2019 Legislative Platform. Mr. Taylor suggested taking this document along with FSBA's document and coming up with our District's top priorities; and then schedule a meeting with our legislative delegates to discuss. Mr. Roush asked Mary Keen to coordinate the meeting.

Mr. Roush briefly shared information regarding the recent Internal Accounts Audit for fiscal year ending June 30, 2018. Mrs. DePratter reviewed the findings and provided additional information.

The workshop adjourned at 11:51 a.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
November 13, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. Attorney Dave Marsey sat in for School Board Attorney Leonard Dietzen, who was absent.

Chairman Taylor called the meeting to order at 11:52 a.m.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the agenda.  
MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie DePratter:**

1. MOTION by Mr. Alcorn, second by Mr. White, for approval of the Suwannee County School Board Internal Accounts Audit for fiscal year end June 30, 2018. MOTION CARRIED UNANIMOUSLY
2. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-75      Navigate Wellness Master Services Agreement between  
Navigate Wellness, LLC d/b/a Navigate Wellbeing Solutions,  
an Iowa limited liability company, and Suwannee County  
School District (*New*) (pgs. 2-21)

MOTION CARRIED UNANIMOUSLY

**Director of Career, Technical, and Adult Education – Mary Keen:**

3. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following contracts/agreements for the 2018-2019 school year: (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-76      Non Exclusive Student Affiliation Agreement between Lake Shore HMA, LLC (FL) d/b/a Shands Lake Shore, Lake City, Florida, and Suwannee County School Board Pharmacy Technician Program (*New*) **(pgs. 22-36)**

#2019-79      Contractual Agreement between Suwannee County District School Board and District School Board of Madison County on behalf of North Florida Career Pathways Consortium (*Renewal/Revised*) **(pgs. 37-45)**

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 12:06 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REORGANIZATION MEETING  
November 20, 2018

MINUTES

The Suwannee County School Board held a Reorganization Meeting on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Tim Alcorn, Catherine Cason, Ed daSilva, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen and Chief Financial Officer Vickie DePratter were absent.

Superintendent Roush called the meeting to order at 5:31 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2019.

Nomination by Mr. Alcorn, second by Mr. White, for Mr. daSilva to serve as Chairman through November 2019. MOTION CARRIED UNANIMOUSLY

Nomination by Mr. Taylor, second by Ms. Cason, for Mr. Alcorn to serve as Vice Chairman through November 2019. MOTION CARRIED UNANIMOUSLY

Chairman Presiding

2. Establishment of official meeting dates and times through November 2019.

MOTION by Mr. Taylor, second by Ms. Cason, to continue holding meetings on the fourth Tuesday of each month at 6:00 p.m., at the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida, with the exception of the February and October 2019 meetings, which will be held at Branford High School, Branford, Florida. MOTION CARRIED UNANIMOUSLY

3. Selection of one School Board member to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District.

Nomination by Mr. Alcorn, second by Mr. Taylor, for Ms. Cason to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:43 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
November 20, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen and Chief Financial Officer Vickie DePratter were absent.

School Resource Officer Arthur Robinson was also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Pledge to the flag presented by Mr. Walter Boatright. (Note: Due to the Board meeting being held during the District's Thanksgiving Holidays, Suwannee High School was not able to have a student organization participate in the student remarks and pledge.)

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

MOTION by Mr. White, second by Mr. Alcorn, for approval to adopt the Agenda.  
MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 5-23)**

- October 9, 2018           - Workshop Session
- Special Meeting
- Expulsion Issues Hearing
- October 23, 2018       - Expulsion Issues Hearing
- Public Hearing
- Regular Meeting

2. Approval of the monthly financial statement for October 2018.

3. The following bills for the period October 1-31, 2018:

**General Checking Account**

General Fund 1000	\$	847,640.03
LCIF Fund 3200		83,921.35
Special Act Revenue Bond 3210		87,750.00
Food Service Fund 4100		207,996.49
Federal Fund 4200		<u>123,167.71</u>
	\$	1,350,475.58

**Payroll Checking Account**

General Fund 1000	\$	3,059,667.70
Food Service Fund 4100		135,762.66
Federal Fund 4200		<u>326,901.54</u>
	\$	3,522,331.90

<b><u>Grand Total</u></b>	\$	4,872,807.48
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4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-4	III-4	IV-4/Federal

5. Approval for disposal of property as per the attached Property Disposition Form dated November 20, 2018. **(pg. 24)**

6. Approval of the following student transfers for the 2018-2019 school year.  
Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kalynda	Heck	Suwannee	Hamilton	11
Jacob	Johns	Suwannee	Hamilton	5
Timothy	Johns	Suwannee	Hamilton	8
Ashlinn	Pate	Suwannee	Hamilton	5

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Gage	Allen	BES	SES	K
Paitynn	Russ	BES	SES	2

REGULAR AGENDA

**Director of Human Resources – Walter Boatright:**

1. MOTION by Mr. Alcorn, second by Ms. Cason, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-78 Preferred Provider Agreement between St. Leo University and Suwannee County School Board (*New*) (pgs. 25-26)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Personnel Changes List, with the following change: Page 28, under RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED, Food Service Department, remove the name of Quintonia L. Smith, 3 hour Food Service Worker, effective November 2, 2018, from the agenda. (pgs. 27-30) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RECOMMENDATIONS 2018-2019 SCHOOL YEAR:**

**RESIGNATION: INSTRUCTIONAL:**

Suwannee Intermediate School:

Trudy Benson, Teacher, effective November 2, 2018  
Brittani Law, Teacher, effective October 3, 2018  
Brenda Morris, Teacher, effective October 26, 2018

**RETIREMENTS: INSTRUCTIONAL:**

Student Services Department:

Toni Greenberg, Teacher, effective May 1, 2019

**RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Food Service Department:

~~Quintonia L. Smith, 3 hour Food Service Worker, effective November 2, 2018 (Rescinded)~~

Suwannee High School:

Kelly McManaway, Paraprofessional, effective November 8, 2018

Suwannee Intermediate School:

Jazmin Marrero Guerra, ESE Paraprofessional, effective October 8, 2018

Transportation Department:

Luz Amanda Cartagena, Bus Driver, effective November 7, 2018

**LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):**

Suwannee Elementary School:

Danielle Gay, Teacher, April 20, 2018, and August 30, 2018, for a total of 11 hours.

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Branford Elementary School:

Crystal Brown, Paraprofessional, Temporary, effective October 25, 2018  
REPLACES: Temporary Reclassified Position (Grant Funded)

Lisa Campbell, Pre-K Paraprofessional, effective November 5, 2018

REPLACES: Sara Benson

Kenya Manley, Paraprofessional, Temporary, effective October 25, 2018

REPLACES: Temporary Reclassified Position (Grant Funded)

Facilities Department:

Lawrence Jelks, Maintenance Worker II, effective October 15, 2018

REPLACES: Mark Fitzpatrick

Suwannee Intermediate School:

Glenn Newland, Reading Intervention Paraprofessional, Temporary, effective November 2, 2018

REPLACES: Jazmin Marrero

Suwannee Middle School:

Michael Harris, Custodian, effective October 24, 2018

REPLACES: Kimberly Dortch

Transportation:

Christopher Dean, Bus Driver, effective October 4, 2018

REPLACES: Paul Mercer

Kelli May, Bus Attendant, Temporary, effective October 29, 2018

REPLACES: Jennifer Hurst

Kimberly Peek, Bus Driver, effective October 24, 2018

REPLACES: Jerell Anderson

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Jeremy Griswold	Head Wrestling Coach	SMS
Travis Henry	JV Boys' Basketball Coach	SHS
Brooke Harrelson	Head JV Girls' Basketball Coach	BHS
John Perry	Varsity Girls' Assist. Basketball Coach	BHS
Christopher Ryker	Assistant JV Football Coach	BHS
Stefani Santos	Head MS Girls' Basketball Coach	BHS

**LEAVE OF ABSENCE (MEDICAL LEAVE):**

Branford High School:

Deborah Yates, Paraprofessional, tentatively September 7, 2018, through January 7, 2019, without pay, with the option of returning sooner if released by doctor.

**VOLUNTEERS:**

Bridgett Alderman

Scott Alderman

Kasie Allen

Tyler Allen

Jennifer Barrs

Carol Bent

Christina Blanco

Jason Bond

Reorganization Meeting  
November 20, 2018

Jennifer Bonds  
Bradley Bracewell  
Nathan Broughton  
Ashley Campbell  
Brian Campbell  
Melanie Caprio  
Elizabeth Carden  
Sarah Carte  
Dorothy Cassube  
Carolyn Causey  
Salvador Cedillo  
Diane Chavez  
Ernest Clayton  
Kim Cohen  
Shelby Cole  
Melissa Conner  
Dana Daniel  
Kenneth Davidson  
Lakeshid Derico  
Tamara Felton  
Carmon Frier  
Amanda Gabey  
Lucy Golub  
Jenna Grider  
Joseph Harmon  
Christa Harris  
Hunter Hawthorne  
Alexia Hernandez  
Kalie Hingson  
Erika Hodge  
Sarah Jones  
Richard Jordan  
Renita Kelly  
Kandace Lindblade  
Penelope McCall  
Jenna McCray  
Rachel Miller  
Darcy Morgan  
Leanna Notario  
Lilian Notario  
Kimberly Peek  
Brenda Rauleson  
William Roberts  
Tammy Sanders  
Uribe Scott  
Jennifer Sims  
Matthew Snider  
Mable Stegall

Chris Taylor  
Dana Wainwright  
Norhaya Weisner  
Angela Wood

**End of List  
2018-2019  
School Year**

**School Board Attorney – Leonard Dietzen:**

3. Legal Counsel's Report (Mr. Dietzen was absent.)

**Superintendent of Schools – Ted Roush:**

4. Superintendent's Report

- Mr. Roush expressed his thanks to Mr. Taylor for his service on the Board, as well as to FSBA.
- Mr. Roush distributed and reviewed a copy of an email he received regarding a complaint from Mr. Alonzo Philmore, President of the Suwannee County Branch of the NAACP, pertaining to the recent active shooter drills held in our District. He also distributed a copy of the newspaper article that was published in the Gainesville Sun on the same topic.
- Mr. Roush shared that he has been meeting with Sheriff St. John recently to discuss several issues, which included juul vaping and the increase in expulsion cases pertaining to weapon charges. He stated that the Sheriff's Department will be holding assemblies at Suwannee Middle, Branford High, and Suwannee High Schools to inform students of what constitutes a weapon.
- Mr. Roush shared that the job description for the Community Relations Specialist position is in the process of being revised and updated; and the proposed changes will be discussed with the Board at the January 2019 workshop.
- Mr. Roush shared what the new District signs look like that can be seen throughout our county, which is part of our branding efforts of the District.
- Wished everyone a Happy Thanksgiving!

**School Board Members:**

5. Issues and concerns Board members may wish to discuss

- Board members thanked Mr. Taylor for his services as Chairman to the Board over the last two years. They also wished everyone a Happy Thanksgiving!
- Mr. Taylor stated it has been a privilege to serve as Board Chairman for the last two years. He is looking forward to seeing our Branford Elementary and Suwannee Elementary Chorus students, as well as our NJROTC students participate and perform at the FSBA/FADSS Joint Conference next week in Tampa. Mr. Taylor announced that Suwannee Primary School has begun an “Attendance Matters” initiative recently for faculty, staff, and students. Mr. Taylor encouraged everyone to “like” and “share” school Facebook pages. He stated that he recently met a previous Madison County School Superintendent who commended our School Board for their professionalism at all times.

The meeting adjourned at 6:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
WORKSHOP SESSION  
December 11, 2018

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Walter Boatright (arrived at 9:26 a.m.), Amy Boggus (arrived at 9:15 a.m.), Bill Brothers, Ethan Butts (arrived at 9:49 a.m.), Mark Carver (arrived at 9:30 a.m.), Dee Dee Cathcart (arrived at 9:10 a.m.), Lisa Dorris, Janene Fitzpatrick, Ronnie Gray (arrived at 9:19 a.m.), Malcolm Hines, Terry Huddleston, Naela Jimenez (arrived at 9:23 a.m.), Mary Keen, Chris Landrum, Susan Moffat (arrived at 9:19 a.m.), Kecia Robinson, Kathy Smith, Marsha Tedder (arrived at 9:15 a.m.), Juanita Torres (arrived at 9:23 a.m.), Joyce Warren (arrived at 9:23 a.m.), and Josh Williams.

Chairman daSilva called the meeting to order at 9:00 a.m.

School Safety and Other Administrative ..... Malcolm Hines  
Services Department Update

Mr. Hines provided an update on the following:

- SCSD Threat Assessment Procedures Manual (pgs. 2-52)

Board members suggested several corrections/changes.

Assistant Superintendent of .....Janene Fitzpatrick  
Instruction Department Update

Mrs. Fitzpatrick provided updates on the following:

- Parent Involvement Committee Update

Mrs. Fitzpatrick deferred to Kecia Robinson, and members from the Parent Involvement Committee, who provided a PowerPoint presentation regarding an update on parent involvement and family engagement throughout the District. Handouts were distributed and reviewed, as well.

- Boys Ranch Contract

Mrs. Fitzpatrick distributed and reviewed a copy of the proposed Boys Ranch contract. Mrs. Fitzpatrick stated that the Boys Ranch Board of Directors does not want to go private or as a charter school; they want to continue to operate as they do now, which is under our Board and District. Will be working with Ms. Deb Metheny and the Boys Ranch to finalize the contract for Board approval in the near future.

- School Calendars for 2019-2020 and 2020-2021

Mrs. Fitzpatrick distributed and reviewed copies of the draft calendars for the next two school years. Mr. Taylor asked for the absenteeism rate on the day before and the day after the week of the 2018 Thanksgiving break.

The workshop recessed at 10:53 a.m. and resumed at 11:03 a.m.

Facilities Department Update ..... Mark Carver

Mr. Carver distributed and reviewed a handout regarding an update on the relocation of the off-site Opportunity School, as well as the remodel at the RIVEROAK Technical College Annex for Student Services employees and secured testing area.

Human Resources Department Update ..... Walter Boatright

Mr. Boatright provided an update on the following:

- Substitute Teacher Salary Schedule Revisions (**pg. 53**)

Career, Technical, and Adult Education .....Mary Keen  
Department Update

Ms. Keen distributed and reviewed a handout regarding an update on the following:

- Surgical Technology Program – Due to the increased enrollment and interest in this program, Ms. Keen proposed to add a part-time PRN Clinical Surgical Technology Instructor (up to 20 hours weekly based on enrollment).

Superintendent Update .....Ted Roush

Mr. Roush provided updates on the following:

- Distributed recent updated copies of the 2019 Legislative Platforms for NEFEC, FADSS, and FSBA. Mr. Roush shared that Ms. Keen is working on scheduling a meeting with our legislative delegates.
- Very proud of our District students who participated at the FSBA/FADSS joint conference in Tampa recently. Distributed a copy of a note from Bill Graham, who donated money to help offset travel expenses to Tampa for our students, as well as money to support Arts Education in our District.
- Distributed and reviewed an article “How Many Teachers are Chronically Absent from Class in Your State?”, along with data pertaining to the percentage of teachers, by state, that are absent 10 or more days per year. He also reported that the absentee rate for all employees for the Friday before Thanksgiving (November 16, 2018) was 7.2%; and the absentee rate for the Monday after Thanksgiving (November 26, 2018) was 3.97%. The daily absentee rate for all employees for the entire year was 6%.

### **Miscellaneous**

- Mr. Taylor commended our students who participated in the recent FSBA/FADSS meeting held in Tampa; so very proud of our District!!
- Mr. daSilava expressed the importance of advertising and branding our District.

The workshop adjourned at 12:06 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
SPECIAL MEETING  
December 11, 2018

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 12:13 p.m.

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval to adopt the agenda.  
MOTION CARRIED UNANIMOUSLY

**Chief Financial Officer – Vickie DePratter:**

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following contract/agreement for the 2018-2019 school year: (RENEWAL)

#2019-83      Engagement Agreement between Rumberger, Kirk & Caldwell, P.A. and Suwannee County School District for legal services (Note: The original Engagement Agreement was reviewed and approved by legal counsel, Guy Norris, Columbia County School Board Attorney [at that time], and there are no substantive changes to the renewal.) (*Renewal*) (pgs. 2-6)

MOTION CARRIED UNANIMOUSLY

**Assistant Superintendent of Administration – Bill Brothers:**

2. MOTION by Mr. White, second by Mr. Alcorn, for approval to change the December Regular Board Meeting from December 25, 2018, to December 18, 2018. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

**Director of Human Resources – Walter Boatright:**

3. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following personnel items:
  - a. Revisions to the Instructional Salary Schedule 2018-2019 Substitute Teacher as follows:
    - Add the following language: *Long Term Substitute (greater than 30 days) with BS/BA Degree, or higher, with Certification Issues/Holds (\$18.00 per hour) (pg. 7)*

MOTION CARRIED UNANIMOUSLY

**Action on the Agenda Addendum**

- #1. MOTION by Mr. White, second by Mr. Taylor, for approval of the Personnel Changes List Addendum

**RECOMMENDATIONS FOR THE 2018-2019 SCHOOL YEAR:**

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

**SUSPENSION:**

**Suwannee High School:**

Kelly Wiggins, ESE Paraprofessional, effective December 11, 2018, without pay, until the outcome of the investigation.

**LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):**

Suwannee Primary School:

Vanessa Isidro, Paraprofessional, tentatively November 19, 2018, through February 8, 2019, without pay, with the option of returning sooner if released by doctor.

**End of List  
2018-2019  
School Year**

***End of the Agenda Addendum***

The meeting adjourned at 12:23 p.m.

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
December 18, 2018

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1729 Walker Avenue, SW, Suite 300, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen and Chief Financial Officer Vickie DePratter were absent.

UTSC President Eric Rodriguez and School Resource Officer Rachel Rodriguez were also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Primary School student volunteers.

Special Recognition by the Superintendent:

• **2018 National and State FFA Convention Winners – Students**

**Suwannee Middle School**

Jake Wooley - National Champion: Agriscience Fair, Plant Systems Division 2 Category

McKayden Wilkerson - National Champion: Agriscience Fair, Plant Systems Division 2 Category

**Branford High School**

Arley Bryant - Awarded State FFA Degree

Wyatte Eakins - Finalist: Forest Products Proficiency

- |                  |  |
|------------------|--|
| Destiny Fennell  | <ul style="list-style-type: none"><li>- Finalist: National Agriscience Fair-Top 10</li><li>- Winner: Florida FFA Division 6 Power and Technical System Category</li><li>- Finalist: Dairy Proficiency</li></ul>                |
| Colt Frierson    | <ul style="list-style-type: none"><li>- Awarded State FFA Degree</li></ul>   |
| Alley Hacht      | <ul style="list-style-type: none"><li>- Awarded State FFA Degree</li></ul>   |
| Tania Henderson  | <ul style="list-style-type: none"><li>- Finalist: Agriculture Education</li><li>- Awarded American FFA Degree</li></ul>  |
| Terrah Henderson | <ul style="list-style-type: none"><li>- Awarded American FFA Degree</li></ul>  |
| Chloe Linton     | <ul style="list-style-type: none"><li>- Awarded State FFA Degree</li></ul>   |
| Dylan White      | <ul style="list-style-type: none"><li>- Awarded State FFA Degree</li></ul>   |
| Taylor White     | <ul style="list-style-type: none"><li>- Finalist: Florida FFA State Star Placement</li><li>- Awarded State FFA Degree</li></ul>  |
| Tiffanie White   | <ul style="list-style-type: none"><li>- Finalist: Ag Sales</li></ul>   |
| Trevon White     | <ul style="list-style-type: none"><li>- Winner: Agriculture Service and Repair Proficiency</li></ul>   |
| Trey White       | <ul style="list-style-type: none"><li>- Winner: Nursery Operations Proficiency, National Gold</li></ul>  |
| Barrett Young    | <ul style="list-style-type: none"><li>- Finalist: National Agriscience Fair-Top 10</li><li>- Winner: Florida FFA Division 6 Power and Technical System Category</li><li>- Finalist: Vegetable Production Proficiency</li></ul> |

**Suwannee High School**

- Sarah Beth Lee - Finalist: Agricultural Communications Proficiency
- Brent Long - Finalist: Forage Production Proficiency  
- Winner: Forage Production Proficiency
- Maggie Reaves - Awarded State FFA Degree  
- Finalist: Agricultural Education Proficiency  
- Winner: Agricultural Education Proficiency
- Dallas Taylor - Awarded State FFA Degree  
- Finalist: Poultry Production Proficiency  
- Finalist: Fruit and Vegetable Production Proficiency  
- Winner: Poultry Production Proficiency
- Will Wood - Awarded State FFA Degree

• **Fashion Share Program/Donation of Supplies to SCSD School Clinics**

Ms. Constance Pierce-Lackey, President of First Central Missionary Baptist Association Women's Auxiliary on behalf of the following churches:

Falling Creek Missionary Baptist Church  
New Jerusalem Missionary Baptist Church  
Mt. Olive Missionary Baptist Church  
Greater Poplar Springs Missionary Baptist Church  
Deep Creek Missionary Baptist Church  
Greater True Vine Missionary Baptist Church  
Sister Welcome Missionary Baptist Church  
Hope Well Missionary Baptist Church  
New National Grove Missionary Baptist Church  
Springfield Missionary Baptist Church  
Mt. Pleasant Missionary Baptist Church  
New Bethel Missionary Baptist Church

- **“Willingness to Go Above and Beyond”** (For providing assistance to Jackson County School District after Hurricane Michael)

**Facilities Department**

John Betz

Ethan Butts

Mark Carver

Nick Copeland

Mark Fitzpatrick

Lawrence Jelks

- **HealthierUS School Challenge: Smarter Lunchrooms Award by USDA**

Branford Elementary School Cafeteria – Rosanna Holtzclaw

Suwannee Primary School Cafeteria – Leona Ash

Suwannee Elementary School Cafeteria – Becky Kirby

Suwannee Intermediate School Cafeteria – Georgia Chancey

- **School of Excellence Award by the State Board of Education**

Suwannee Elementary School

- **SCSD Principal and Assistant Principal of the Year**

Amy Boggus, SCSD Principal of the Year

Angie Stuckey, SCSD Assistant Principal of the Year

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- Eric Rodriguez, UTSC President, addressed the Board regarding teacher vacancies and the hardship it has caused for our teachers; he asked the Board and District to consider looking at different ways to recruit highly qualified teachers. Mr. Roush responded that the District will be implementing the voluntary transfer process earlier this year, which will hopefully help with the teacher vacancy issue.

MOTION by Ms. Cason, second by Mr. Alcorn, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Taylor, second by Ms. Cason, for approval of the Consent Agenda.

- Mr. White pulled Item #6 (out-of-state trip) for discussion purposes only. He asked for clarification if this was for one student or all of 6<sup>th</sup> grade. Mrs. Fitzpatrick confirmed it was for one 6<sup>th</sup> grade student that was not able to participate while a 5<sup>th</sup> grader.
- Mr. Taylor pulled Item #5 (Contract #2019-80) for discussion purposes only. Mrs. Keen responded to his concerns.

MOTION CARRIED UNANIMOUSLY

### CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 9-20)**

- |                   |   |
|-------------------|---|
| November 13, 2018 | - Workshop Session  |
|                   | - Special Meeting   |
|                   | - Expulsion Issues Hearing (Private)                            |
|                   | - Expulsion Issues Hearing (Private-Evidentiary/Formal Hearing) |
| November 20, 2018 | - Reorganization Meeting  |
|                   | - Regular Meeting   |

2. Approval of the monthly financial statement for November 2018.

3. The following bills for the period November 1-30, 2018:

**General Checking Account**

General Fund 1000	\$	759,747.24
LCIF Fund 3200		274,428.53
Food Service Fund 4100		196,797.96
Federal Fund 4200		<u>138,523.82</u>
	\$	1,369,497.55

**Payroll Checking Account**

General Fund 1000	\$	3,125,177.74
Food Service Fund 4100		135,584.30
Federal Fund 4200		<u>334,538.73</u>
	\$	3,595,300.77

**Grand Total** \$ 4,964,798.32

4. Approval of the following budget amendments for fiscal year 2018-2019:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-5	III-5	IV-4 (Food Service) IV-5 (Federal)

5. Approval of the following contracts/agreements for the 2018-2019 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2019-80 Clinical Education Agreement between NF Suwannee, LLC d/b/a Suwannee Health and Rehabilitation Center, Live Oak, Florida and the Suwannee County School Board Commercial Food and Culinary Managers, and the Dietary Management Programs (*Renewal/Revised*) (pgs. 21-39)
- #2019-81 Clinical Education Agreement between NF Suwannee, LLC d/b/a Suwannee Health and Rehabilitation Center, Live Oak, Florida and the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs (*Renewal/Revised*) (pgs. 40-58)

6. Approval of an out-of-state trip for a Branford High School (BHS) 6<sup>th</sup> grade student to travel with the Branford Elementary School (BES) Safety Patrol students to Washington, DC, on April 11-16, 2019. (*Funded by fundraising and parents of the student at no cost to the District.*) (Note: The BES out-of-state trip was Board approved on August 28, 2018.)
7. Approval of the following student transfers for the 2018-2019 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Amarriana	Cook	Suwannee	Lafayette	12
Blake	Moses	Suwannee	Hamilton	PK
Layne	Moses	Suwannee	Hamilton	1
Paityn	Moses	Suwannee	Hamilton	1

REGULAR AGENDA

**Assistant Superintendent of Instruction – Janene Fitzpatrick:**

1. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following curriculum items:
  - a. 2019-2020 School Calendar (pgs. 59-60)
  - b. 2020-2021 School Calendar (pgs. 61-62)

MOTION CARRIED four to one; Mr. White voted NO.

**Director of Career, Technical, and Adult Education – Mary Keen:**

2. MOTION by Mr. Taylor, second by Mr. White, for approval of the following contract/agreement for the 2018-2019 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2019-82      Clinical Education Agreement between NF Suwannee, LLC d/b/a Suwannee Health and Rehabilitation Center, Live Oak, Florida and the Suwannee County School Board Nursing Assistant Program to provide a clinical training site for students enrolled in the Nursing Assistant Program at Suwannee High School (*New*) (pgs. 63-70)

MOTION CARRIED UNANIMOUSLY

**Director of Facilities – Mark Carver:**

3. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the Guaranteed Maximum Price (GMP) for the New District Office/Admin Building construction project. (Note: Mr. Carver stated that the final dollar amount was provided from Gray Construction for \$1,489,969. Mr. Carver stated that the amount does not include paving of the parking lot.) Mr. Carver provided a handout as additional documentation for the GMP, which also reflects information for Contract #2019-65, which was Board approved on August 28, 2018. MOTION CARRIED four to one; Mr. White voted NO.

**Director of Student Services – Debbie Land:**

(Presented by Assistant Superintendent of Instruction – Janene Fitzpatrick)

4. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following form:

#5200-021      Suwannee County School District Parent/Guardian Conference Documentation Form (*Revised*) (pg. 71)

Mr. Alcorn suggested adding the “Student ID Number” to the form. Mrs. Fitzprick stated she would have it added.

MOTION CARRIED UNANIMOUSLY

**Action on the Agenda Addendum**

**Director of Human Resources – Walter Boatright:**

#1. Personnel Changes List Addendum (pgs. A2–A3)

- Action taken with Item 5 below on the Regular Agenda.

**End of Agenda Addendum for Director of Human Resources Walter Boatright**

**Director of Human Resources – Walter Boatright:**

5. MOTION by Ms. Cason, second by Mr. Alcorn, for approval of Personnel Changes List, along with the Personnel Changes List Addendum, and the following changes to the regular Personnel Changes List, Page 73, under *RETIREMENTS: Suwannee Primary School* – Effective dates for Marolyn Black and Nancy J. Jernigan should be June 5, 2019 (not June 5, 2018). (pgs. 72-76) MOTION CARRIED UNANIMOUSLY

**PERSONNEL CHANGES APPROVED:**

**RECOMMENDATIONS 2018-2019 SCHOOL YEAR:**

**RESIGNATION: INSTRUCTIONAL:**

RIVEROAK Technical College:

Traci Thompson, Teacher, effective December 3, 2018

Suwannee Middle School:

Dana M. Drawdy, ESE Support Facilitator, effective January 7, 2019

**SUSPENSIONS:**

Suwannee High School:

Myra Bell, Teacher, November 28, 2018, without pay

Cheri Copeland, Teacher, November 28, 2018, without pay

**RESIGNATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Suwannee Middle School:

Michael G. Harris, Custodian, effective November 6, 2018

Transportation:

Shawarren Cooks, Bus Driver, effective November 22, 2018

**RETIREMENTS:**

Suwannee Primary School:

Marolyn Black, Paraprofessional, effective June 5, 2019

Nancy J. Jernigan, Paraprofessional, effective June 5, 2019

**TERMINATION:**

Transportation:

Holly Shepherd, Bus Driver, effective December 4, 2018

**SUSPENSIONS:**

Suwannee High School:

Cody Gamble, ESE Paraprofessional, November 29, 2018, without pay.

Transportation:

Devon Kearney, Bus Driver, effective December 5, 2018 through December 11, 2018, without pay.

**LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):**

Suwannee Middle School:

Melissa Francisco, Teacher, August 21, 2018 and September 4, 2018, for a total of 14.50 hours.

**RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:**

Suwannee High School:

Brandy Allen, ESE Paraprofessional, effective December 3, 2018

REPLACES: Kelly McManaway

**SUPPLEMENTARY:**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Amanda Mabey	JV Girls' Soccer Coach	SHS	Tommy Brett
Jennifer Stevens	Instructional Leadership	SIS	
Nicole Stratton	Cheerleader Sponsor	SMS	

**ADMINISTRATIVE LEAVE:**

Suwannee High School:

Kelly Wiggins, effective November 27, 2018 through December 10, 2018, indefinitely with pay, pending the outcome of the investigation.

**LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):**

Suwannee Elementary School:

Cheryl Ann Jackson, Media Clerk, August 21, 2018 through August 31, 2018, for a total of 3 hours.

Suwannee Middle School:

Linda Strait, Clerk, August 16, 2018 through August 17, 2018, for a total of 9.5 hours.

**LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):**

Branford High School:

Deborah Yates, Paraprofessional, tentatively September 10, 2018, through December 8, 2018, without pay, with the option of returning sooner if released by doctor. *(Revised from the 11/20/18 Personnel Changes)*

Transportation:

Robin Garbett, Bus Driver, tentatively August 10, 2018 through September 11, 2018 and November 13, 2018 through December 21, 2018 and January 7, 2019 through January 28, 2019 without pay, with the option of returning sooner if released by the doctor.

**LEAVE OF ABSENCE (MEDICAL LEAVE):**

Branford High School:

Deborah Yates, Paraprofessional, tentatively December 10, 2018, through December 20, 2018, without pay, with the option of returning sooner if released by doctor. *(Revised from the 11/20/18 Personnel Changes)*

Transportation:

Robin Garbett, Bus Driver, tentatively January 29, 2019 through February 4, 2019 without pay, with the option of returning sooner if released by the doctor.

**LEAVE OF ABSENCE (MATERNITY LEAVE):**

Branford Elementary School:

Jessica Wagner, Teacher, tentatively November 13, 2018 through January 14, 2019, without pay, with the option of returning sooner if released by the doctor. *(Revised dates from October 23, 2018 Personnel Changes)*

**MISCELLANEOUS:**

District Wide/21<sup>st</sup> Century:

The following to work as the 21<sup>st</sup> Century Director District wide:

Lesley Fry

District Wide/21<sup>st</sup> Century:

The following to work as a site coordinators in the 21<sup>st</sup> Century Program District wide program:

Branford Elementary School:

Denah Phillips

Suwannee Elementary School:

Rhonda Furry

Suwannee Intermediate School:

Julie Griswold

Suwannee Primary School:

Staci Greaves

District Wide/21<sup>st</sup> Century:

The following to work as a paraprofessional or teacher in the 21<sup>st</sup> Century Program District wide:

\*The employees below may work in other school locations other than listed below.

Branford Elementary School:

Victoria Jensen	Julie Klecka	Jennifer Winnett
Rhoshonda Herring	Carla Suggs	Traci Kirby
Amy Allen	Teresa Conger	Tina Hayes
Margaret Williams	Priscilla Jones	Tracy Combee
Jessica Wagner	Erin Roberts	Donna Rightmire
Brenda Raulerson	Lyndsey Browning	Magaly Ocampo
Yvonne Topham	Kenya Manley	

Suwannee Elementary School:

Pamela Lewis	Angie Hester	Jennifer Hitt
Takesha Patrick	Danielle Gay	Robyne Edwards
Susan Ratliff	Amy Williams	Tanya Crain
Jessica Melgar	Tralene Sasso	Jo Ann Ledew
Yvette Perez	Jennifer McMillan	Heather Marshall
Kristin Register	Joyce McIntosh	Jennifer Bonds
Lacy Van Etta	Mandy Hurst	Mindy Berry

Suwannee Intermediate School:

Pamela Hendrick	Brooke Cox-Knowles	Adrienne Taylor
Jenny Clark	Tiffany Sanders	Tracy Kirby
Crystal Gill	Sandra Winburn	Angie Hester
Joann Barton	Robin Chapman	Jennifer Stevens
Amy Steed	Monica Sauer	Tara Brock
Shannon White	Becky Skipper	Jeremy Griswold
Ashley Wooley	Summer Bell	Lynn Lawrence
Deadre Jolicoeur		

Suwannee Primary School:

Kerry Jo Melland	April Greene	Mandy Ramsey
Hannah Johnson	Annemarie Croucher	Patrick Jernigan
Amanda Kiser	Janell Miracle	Janice McCall
Georgette Ragan	June Bashaw	Laritta Hunter
Shannon Daniel	Kelly Driggers	Susan Johnson
Marcia Riegel	Katey Melland	

**SUBSTITUTES:**

The following to serve as Substitute Bus Attendants:

Carrie Albritton	Melissa Carter	Deborah Galindo
Tristan Harrington	Josie Jenkins	Sudie Wingard

**STUDENT WORKER:**

Catherine Bell, RIVEROAK Technical College/Early Childhood Education/My Play School

**VOLUNTEERS:**

Audrianna Armstrong  
Marchelle Braswell  
Jere Burnette  
Kenneth Campbell  
Jenna Chancey  
Samantha Chaney  
Charles Conley  
April Darling  
Sabrina De la Vega  
Anne Ferguson

Fabiola Fernandez-Badillo  
Linda Floyd  
Sierra Garcia  
Keri Gill  
Lydia Hernandez  
Richard Little, Jr.  
Wilma Matthews  
Vanessa Maysonet  
Shelly Mendez  
Kevin Nissley

Robert Pendland  
Jose Ruiz  
Bridget Stegall  
Carole Strickland  
Bonnie Swartz  
Stanley Swartz  
Craig Topping  
George Williams

**End of List  
2018-2019  
School Year**

**PERSONNEL CHANGES LIST ADDENDUM**

**RECOMMENDATIONS FOR THE 2018-2019 SCHOOL YEAR:**

**RECOMMENDATIONS: INSTRUCTIONAL:**

**SUBSTITUTE:**

The following to serve as a long term Substitute Teacher effective December 11, 2018:

Suwannee Intermediate School:  
Glenn Newland

**SUSPENSION:**

Suwannee High School:  
Isaac Chandler, Teacher, effective December 18-19, 2018, without pay

**LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE):**

Suwannee Elementary School:  
Miranda Walker, Teacher, tentatively January 7, 2019, through March 4, 2019, without pay, with the option of returning sooner if released by doctor

**RECOMMENDATION: NON-INSTRUCTIONAL/SCHOOL RELATED:**

**SUSPENSION:**

Transportation:

Teneshia Henderson, Bus Driver, effective December 18, 2018, through January 22, 2019, without pay

**End of List  
2018-2019  
School Year**

***End of Personnel Changes List Addendum***

**School Board Attorney – Leonard Dietzen:**

6. Legal Counsel's Report – No legal matters to report.

**Superintendent of Schools – Ted Roush:**

7. Superintendent's Report

Mr. Roush provided the following information:

- Distributed and reviewed a handout regarding an Absence/Attendance and Substitute Report from January 8, 2018, to current for substitute-based District employees.
- Planning will begin early for the 2019-2020 budget year; a conservative budget will be developed.
- Wished everyone a Merry Christmas and safe travels!

**School Board Members:**

8. Issues and concerns Board members may wish to discuss

- Board members wished everyone a Merry Christmas!
- Mr. Taylor commended our students for their many talents (chorus, art, etc.).
- Ms. Cason asked Mr. Roush about the status of the Student Ambassador Program for the District. Mr. Roush responded that he and Ms. Cason need to meet after the first of the year and finalize the process for the Program.
- Mr. Alcorn suggested having a staff person on hand to take pictures to document and help promote our District. Mr. Brothers responded that is part of T.J. Vickers' job responsibilities as the Community Relations Specialist. He mentioned that Mr. Vickers was not able to attend tonight's meeting; however, Mrs. Keen did take some pictures during the meeting.
- Ms. Cason suggested that we provide information to the local newspaper and have it placed in a separate section for "school news". She stated that the District needs to do a better job of getting the information to the newspaper. Mr. Brothers noted that Mr. Vickers' job description will be reviewed and discussed at the January Board Workshop, which will include this topic.
- Mr. daSilva commended the Superintendent, administrators, teachers, and staff for their consistency and hard work, which adds to the success of our District.

The meeting adjourned at 7:25 p.m.