



Book	Policy Manual
Section	Tech II
Title	INFORMATION SECURITY SUPPLEMENT
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***Information & Technology Collection - supplement***

**POLICY 8305 – INFORMATION SECURITY**

This new policy includes the following key points:

1. There is a reference to the definitions in Bylaw 0100 for technology resources and information resources when these terms are first mentioned in the policy.  
  
The reference to Bylaw 0100 will be a link so that the reader can toggle to the bylaw and read the definitions if s/he desires to do so.
2. In the second paragraph the Board determines the 3 classifications of data/information.
3. The policy requires all individuals who may be granted access to information resources to certify annually that they will comply with the established security protocols.
4. The Superintendent shall set forth the internal controls necessary to provide for the collection, classification, retention, access, and security of District data/information.
5. The Superintendent is charged with developing procedures to be followed if there is an unauthorized release or a breach of the information/data collected and retained by the District.
6. The policy requires disciplinary consequences if an employee, student, or vendor/contractor does not adhere to the requirements of the policy.

Last Modified by Sam Stalnaker on July 31, 2018