



Book	Policy Manual
Section	7000 Property
Title	REVISED POLICY - VOL. 17, NO. 2 - TECHNOLOGY
Number	po7540 wc 7-31-18
Status	Draft
Adopted	September 20, 2016
Last Revised	July 31, 2018

### **REVISED POLICY - VOL. 17, NO. 2**

#### **7540 - TECHNOLOGY**

The School Board is committed to the effective use of technology to both enhance the quality of student learning and the efficiency of District operations.

~~[ ]~~ Although students' use of District technology resources (see definition in Bylaw 0100) is required to participate in and benefit from certain aspects of the District's curriculum and to participate in online assessment, unsupervised use of technology resources may be limited or denied if such use is not under the direct supervision of school staff if a student's use of District technology resources is in violation of the District's policy regarding acceptable use. Students and their parents must sign and submit a Student Technology Acceptable Use and Safety form () **annually**. (see also, Policy 7540.03)

#### **[SELECT ONE (1) OF THE FOLLOWING TWO (2) OPTIONS]**

##### **[OPTION 1]**

~~[ ]~~ Annually, the Superintendent shall develop a written District Comprehensive Technology Plan (DCTP), recommend the DCTP to the Board for approval, and, upon approval, implement the DCTP. The Digital Classroom Plan (DCP) required by State law and Policy 2252 shall be an integral component of the DCTP.

~~Annually the Superintendent shall require the review of the implementation of the current DCTP, update that plan as need be, and recommend the updated plan for approval by the Board. The DCTP will address the need for District technology resources for all the District's instructional, operational and business functions not covered by the DCP, including, but not limited to software licenses, infrastructure hardware and software, technical support, telecommunication devices, servers, data storage, and recovery systems (both internal and external).~~

~~The Superintendent shall also require the review of the implementation of the current DCP. Based on that review the DCP shall be updated pursuant to State law and Policy 2252. The Superintendent shall recommend the updated DCP for approval by the Board, and submit the updated plan to the Florida Department of Education by the date determined by the department.~~

##### **[END OF OPTION 1]**

##### **[OPTION 2]**

~~[ ] Pursuant to State law and Policy 2252 Digital Classrooms, the Superintendent shall update annually the District's Digital Classroom Plan (DCP), recommend the updated plan to the Board for approval, and submit the updated plan to the Florida Department of Education by the date determined by the department.~~

##### **[END OF OPTION 2]**

~~The Superintendent shall establish a technology governance committee to  review and revise of the DCTP, as well as to [END OF OPTION] review the DCP and recommend revisions necessary to update it.~~

~~The Superintendent shall appoint members of the  administrative, [END OF OPTION] instructional, curriculum, [ ] operations, [ ] business, [END OF OPTIONS] and information technology staff to the technology governance committee.~~

~~The Superintendent shall develop , recommend for approval by the Board, and implement a written District Technology Plan (DTP). One of the primary purposes of the DTP is to evaluate new and emerging technologies and how they will play a role in student achievement and success and/or efficient and effective District operations.  The Board will financially support, as the budget permits, the DTP, including recommendations to provide new and developing technology for students and staff.~~

~~[ ] The Superintendent shall create a technology governance committee (see AP-7540B) to oversee and guide the development of the DTP. The Superintendent shall appoint individuals to the technology governance committee that include representatives of all educational, administrative, and~~

~~business/operational areas in the District.~~

~~Procedures~~The DTP shall set forth procedures for the proper acquisition of technology ~~shall be set forth in the ( X ) DCTP ( ) DCP~~. The ~~(X-) DCTP ( )~~ DCTP shall also provide guidance to staff and students about making safe, appropriate, and ethical use of District technology resources, as well as inform both staff and students about disciplinary actions that will be taken if its technology resources are abused in any way or used in an inappropriate, illegal, or unethical manner. (see Policy 7540.03 and AP 7540.03 - Student Technology Acceptable Use and Safety, and Policy 7540.04 and AP 7540.04 - Staff Technology Acceptable Use and Safety)

~~The Superintendent ( ) , in conjunction with the \_\_\_\_\_, shall review the DTP and~~

~~( ) report~~

~~( ) recommend the approval of~~

~~any changes, amendments, or revisions to the Board ( ) annually.~~

This policy, along with the Student and Staff Technology Acceptable Use and Safety policies, and the Code of Student Conduct further govern students' and staff members' use of their wireless communication devices (see Policy 5136 and Policy 7530.02). Users have no right or expectation of privacy when using District technology resources (including, but not limited to, privacy in the content of their personal files, e-mails, and records of their online activity when using the District's computer network and/or Internet connection).

Further, safeguards shall be established so that the Board's investment in both hardware and software achieves the benefits of technology and inhibits negative side effects. Accordingly, students shall be educated about appropriate online behavior including, but not limited to, using social media to interact with others online; interacting with other individuals in chat rooms or on blogs; and, recognizing what constitutes cyberbullying, understanding cyberbullying is a violation of Board policy, and learning appropriate responses if they experience cyberbullying.

For purposes of this policy, social media is defined as Internet-based applications that facilitate communication (e.g., interactive/two-way conversation/dialogue) and networking between individuals or groups. Social media is "essentially a category of online media where people are talking, participating, sharing, networking, and bookmarking online. Most social media services encourage discussion, feedback, voting, comments, and sharing of information from all interested parties" (Quote from Ron Jones of Search Engine Watch). Social media provides a way for people to stay "connected or linked to other sites, resources, and people". Examples include FaceBook, Twitter, Instagram, webmail, text messaging, chat, blogs, and instant messaging (IM). Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts.

[CHOOSE ONE OF THE TWO OPTIONS, IF DESIRED]

OPTION #1

Staff may use social media for business-related purposes. Authorized staff may use District technology resources to access and use social media to increase awareness of District programs and activities, as well as to promote achievements of staff and students, provided the Superintendent approves, in advance, such access and use. Use of social media for business-related purposes is subject to Florida's public records laws and staff members are responsible for archiving their social media and complying with the District's record retention schedule. (see Policy 8310 - Public Records, AP 8310A - Public Records, and AP 8310D - Records Retention and Disposal)

Instructional staff and their students may use District technology resources to access and use social media for educational purposes, provided the Principal approves, in advance, such access and use.

Students must comply with Policy 7540.03 and Policy 5136 when using District technology resources to access and/or use social media. Similarly, staff must comply with Policy 7540.04 and Policy 7530.02 when using District technology resources to access and/or use social media.

OR

OPTION #2

The Board prohibits students and staff members from using District technology resources to access and/or use social media.

OR

OPTION #3

The Board prohibits students from using District technology resources to access and/or use social media.

Staff may use social media for business-related purposes. Authorized staff may use District technology resources to access and use social media to increase awareness of District programs and activities, as well as to promote achievements of staff and students, provided the Superintendent approves, in advance, such access and use. Use of social media for business-related purposes is subject to Florida's public records laws and staff members are responsible for archiving their social media and complying with the District's record retention schedule. (see Policy 8310 - Public Records, AP 8310A - Public Records, and AP 8310D - Records Retention and Disposal).

Staff must comply with Policy 7540.04 and Policy 7530.02 when using District technology resources to access and/or use social media.

[END OF OPTIONS]

F.S. 1001.43

[F.S. 1011.62](#)



© Neola 2017

Legal

[F.S. 1001.43](#)

[F.S. 1011.62](#)

Cross References

[po0100 - DEFINITIONS](#)

[po5136 - WIRELESS COMMUNICATION DEVICES](#)

[po7540.03 - STUDENT NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY](#)

[po7540.04 - STAFF NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY](#)

[po8310 - PUBLIC RECORDS](#)

[ap7540 - COMPUTER TECHNOLOGY AND NETWORKS](#)

[ap7540.03 - STUDENT NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY](#)

[ap7540.04 - STAFF NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY](#)

[ap8310A - PUBLIC RECORDS](#)

[ap8310D - TRANSMISSION OF RECORDS AND OTHER COMMUNICATIONS](#)

Last Modified by Sam Stalaker on July 31, 2018