

Meeting Minutes for November 14, 2017

An Executive Board Meeting was held on November 14, 2017 commencing at 8:06am at the Dale Mabry Elementary Media Center. The following PTA Officers and Board Members were present:

Principal	Sherri Frick
President	Melissa MacKinnon
1st VP Programs & Services	Kelly McGraw
2nd VP Volunteers & Membership	Brandi Whitney
3rd VP Fundraising/Auction	Anne Williams
Treasurer	Jennifer Chan
Assistant Treasurer	Christine Miller
Recording Secretary	Rachel Fenton
ASE	Beata Browne (Jamie McHenry also present)
Curriculum Enhancement	Heather DePalma
Advocacy	Emily Elliott
Dad's Club	Nelson Bosque
Awards and Recognition	Lisl Unterholzner
Faculty Liaison	Kate Fisher
Hospitality	Courtney Gilner
Student Activities	Arianne Corbett
Volunteer Coordinator	Kellie Haber
Homeroom Parent Coordinator	Kerrie Edwards

I. Welcome & Call to Order

The President called the meeting to order at 8:06am.

II. Items for Approval

A. The Minutes from the October 2017 Executive Board meeting were approved as written.

III. Officer and Committee Reports

A. President - Melissa MacKinnon

i. Holiday Market - This event will be coordinated with Family Dinner Night. It will be set up in the High Stakes Lab for 3 days. Angie Newton is the chair and will need volunteers.

ii. Angie Newton - Committee decided to donate 10% of proceeds for PTA and 10% for another group. Possible options include our school groups, Puerto Rico, education funds. The committee along with Angie Chalmers and Karen Heinberg will come up with options and the 5th grade students who volunteer will help choose the final group.

B. Treasurer - Jennifer Chan

i. Taxes are complete. Checks are being processed from Fall Fundraiser.

ii. The PTA has \$1000 to spend on additional landscaping. A big Elm tree in the front is an option to provide additional shade for the students. The money from Grandparents breakfast will be donated to the teachers to give away for the Holiday Gift Market.

C. VP Communications - Melissa MacKinnon for Nikki Armstrong

i. If there is an event coming up, please schedule the text link with Nikki as far out as possible.

ii. Send information in early for the Mabry Minute

D. VP Programs and Services - Kelly McGraw

i. Community Outreach - Christmas tree will be rolled out at the Family Dinner Night on December 5. We donated \$250 to Westshore Elementary for field trips. We also purchased Publix gift cards to give to Mabry families in need.

ii. Family Dinner Night is December 5 - there will be no art show. There will be a music presentation 5:30-6:00. Dolphin Depot will be open.

iii. School of Excellence - Lisl - 277 responses to the survey. Questions regarding communication and being a part of the community were very positive. Room for improvement included translation for additional language. We need to improve on transitioning information and providing information on family rights under state laws. We need to pick one focus area and the survey will be distributed again in the Spring.

iv. iready/Computers - The district is paying for iready. We now have a surplus of \$20,000. Iready teacher tool kit will be purchased for \$5600. We need to replace desk top computers with new desk tops or laptops. A possible option is to purchase 22 desk tops with the additional funds.

v. Arianne Corbett - bottle filler water fountain quote is \$1700 installed. \$2300 for a bi-level fountain. Cafeteria improvement money could be used to install 2 bottle fillers in the cafeteria. It was approved.

- E. VP Fundraising - Anne Williams
 - i. Tickets will be \$55 and will increase at a certain point prior to the auction.
 - ii. November 29 is a homeroom parent meeting to discuss Auction class projects
 - iii. Spirit Nights - we made a few promises for Walkathon and these spirit nights will be scheduled in the near future.

- F. VP Volunteers and Membership - Brandi Whitney
 - i. Emily Elliott - Advocacy - Concern about teacher pay cuts and lack of raises. She will help the teachers put together speaking points and come up with a plan to prevent this in the future. Roosevelt advocacy chair will be going to Tallahassee. We will consider sending Emily to advocate for our teachers.

- G. Administrative Report - Principal Sherri Frick
 - i. She explained that all school district money has been cut, not just teacher salaries.

- H. Faculty Report - Kate Fisher
 - i. She would like to have teacher involvement in choosing the class auction project.

IV. The President asked if there was new business or unfinished business.

V. The meeting adjourned at 9:23am.

/RF

Rachel Fenton, Recording Secretary

Approved As:

Date: _____

Read: _____