

VOL. IIV

Pgs. 594-599

GOVERNING BOARD MINUTES
City of Cape Coral Charter School Authority
Governing Board Regular Meeting
City Council Chambers
Tuesday, March 10, 2020 at 5:30p.m.



1. Call to Order

A meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, March 10, 2020 at City Council Chambers, Cape Coral FL 33990. Vice Chair Tamisen Traiger called the meeting to order at 5:31p.m.

2. Moment of Silence

Vice Chair Traiger

3. Pledge of Allegiance to the Flag of the United States of America

Vice Chair Traiger

4. Board Member Roll Call

Present: Tami Traiger (VC), John Gunter, District 1, Vanessa Metzger, Dr Guido Minaya (arrived 5:48p.m.) Angela Ticich. Parent Representatives: Jackson(CME/OES), Hoagland (OHS), Robert Miniaci (OMS)

Absent Excused: Mitchell

Also Present: Jacquelin Collins, Superintendent

Tim Loughren, Assistant Principal, Oasis High

Donnie Hopper, Principal, Oasis Middle

Kevin Brown, Oasis Elementary North

MaryBeth Grecsek, Interim Principal, Oasis Elementary South

Danielle Jensen, Director of Procurement and Food Services

Leisa Orcutt, Director Human Resources

Heath Sterk, Educator, Oasis Middle

Cape Coral Residents (two anonymous)

Dolores Menéndez, City Attorney

Mark Moriarty, Assistant City Attorney, City of Cape Coral

Officer Hailey, CCPD Detail

5. Approval of Previous Minutes

Motion made by Member Metzger, Second by Member Gunter to approve the Minutes of the February 11, 2019 Regular Governing Board meeting. *Unanimous*

6. Approval of Regular Meeting Agenda

Motion made by Member Tami Traiger, Second by Member Gunter to table items 13A, 13B, 13C until the next Regular Governing Board Meeting on April 14, 2020 and approve the balance of the Agenda for the Regular Governing Board Meeting on March 10, 2020. *Unanimous.*

7. Public Comment

No Activity

8. Consent Agenda

Motion made by Member Traiger, Second by Member Metzger to approve the following items 8A-8D by Consent. *Unanimous; Motion Passed*

8A. Request for Approval to Purchase Two(2) 2021 IC Conventional 77-Passenger School Buses - Danielle Jensen, Director of Procurement **APPROVED**

8B. Request for Approval of the Lunch Program Refund Policy - Danielle Jensen, Director of Procurement and Food Services **APPROVED**

8C. Request for Approval of Payment for the Oasis High School Cambridge Assessments - MaryAnne Moniz, Business Manager **APPROVED**

8D. Request for Approval of Oasis High School JROTC to the National Drill Championship in Richmond, VA on March 18 to March 22, 2020 - Superintendent Collins **APPROVED**

9. Superintendent Report

Superintendent Collins outlined her COVID19 Letter to all employees and parents directing self-quarantine of 14-days if they travel to target countries or take a cruise during Spring Break. The CSA will be following the CDC guidelines, and SDLC directive template which they are also requiring of all their employees and students to follow. Collins has already tasked principals and teachers with preparing to move to virtual learning platforms in case schools close temporarily. She has also tasked administration with creating a remote business operations unit incorporating secured online and social media communication platforms, as well as intergrating with City partners so that business operations is not disrupted and staff continues to be productive.

Discussed Henderson/FAU STEM Tour and her executive decision that starting next year all CSA staff and students will receive STEM training and instruction. Collins has asked Dr. John Omundsen to attend our next meeting to discuss his clear and practical progression of a STEM program immediately effecting grades K-12. Mike Giamlombardo has agreed to assist with setting up a highly credentialed CSA STEM Advisory Board. More details of who will be on this team and how it will function will be provided by the next meeting.

Discussed Oasis Elementary North (OEN) raised close to \$6,156 for the AmeriVets Group. This is an annual event that gives 100% of it's donations directly to our American Veterans and their families. Teacher sponsors are Wendy Harriman and Dawn Oliver.

Discussed Football Field Grant application and development of a Fields Advisory Committee.

Discussed Governing Board member still need to have their fingerprints and current resumes to the Board Secretary by May 29, 2020.

10. Chairman Report

Chairman Michael Campbell and Vice-Chair Tami Traiger have been reappointed to the CSA Governing Board for another term. Both Board members thanked fellow Members for their vote of confidence and cooperation.

11. Foundation Report

Jennifer Hoagland, Treasurer for Gary Cerny, President: The Rally was a huge hit. The Golf Course community has asked the Foundation to return next year for a bigger, better fest and hopefully tables will open up to even more vendors. Final numbers and grant distriptions will follow. Also on the Foundation's plate is: Scholarship Applications and the LightHouse Awards. Please check the foundation website for more details.

12. Staff Comment

No Activity

13. Unfinished Business

Motion made by Member Tami Traiger, Second by Member Gunter to table items 13A, 13B, 13C until the next Regular Governing Board Meeting on April 14, 2020 and approve the balance of the Agenda for the Regular Governing Board Meeting on March 10, 2020.

Unanimous.

TABLED 13A. Request for Approval of Job Description and Salary Range for Charter School Authority Principals - Leisa Orcutt, Human Resources Manager

TABLED 13B. Request for Approval of Job Description and Salary Range for Charter School Authority Assistant Principals - Leisa Orcutt, Human Resources Manager

TABLED 13C. Request for Approval of Job Description and Salary Range for Charter School Authority Assistant Principals - Leisa Orcutt, Human Resources Manager

14. New Business

14A. Motion made by Member Ticich, Second by Member Minaya to Approve the Job Description and Salary Range for Charter School Authority Transportation BUSINESS Operations Supervisor - Leisa Orcutt, Human Resources Manager. *Unanimous*

14B. Motion made by Member Ticich, Second by Member Metzger to Approve the Job Description and Salary Range for Charter School Authority Transportation Supervisor BUS DRIVER Operations - Leisa Orcutt, Human Resources Manager. *Unanimous*

15. Final Board Comment and Discussion

Vice-Chair Traiger Thanked everyone for their vote of confidence in her return to the Board. She also supports the STEM Initiative and looks forward to more information and detailed plans.

Member Metzger appreciates hearing all the Good News coming out of the schools. She is confident we can move forward in the transportation department if job duties are divided. Metzger wants to take a closer look at STEM programs and make sure that all students receive this type of training and curriculum. Metzger reminded everyone that student theatre arts plays and artwork is on exhibit and it is important we support the students and their families. She also wished everyone good health and positive attitudes during the COVID19 situation.

Member Minaya He's very excited about the Henderson/FAU STEM Tour and is looking forward to the upcoming CSA STEM presentation by John Omundsen.

Member Mitchell Looks forward to STEM presentation and is impressed the Superintendent is showing proactive leadership regarding COVID19 preparations.

Member Gunter, District 1 He is very impressed with the STEM Initiative and also looks forward to more information and a detailed plan. Gunter also wants to move forward with the NFL Football Fields Grants application and perhaps get more community stakeholders involved.

OEN/OES Parent Rep Jackson Thanked the Superintendent and staff for all their hard work.

OHS Parent Rep Hoagland Appreciated going on the Henderson/FAU STEM Tour and supports the CSA creating a universal STEM program for all students.

OMS Parent Rep Miniaci He is resigning his position due to family obligations. Miniaci thanked his fellow board members and most of all Superintendent Collins, her staff and teachers all of whom he believes consistently go above and beyond a parent's widest expectations. He is very proud to have served on the Board and is still a very proud parent of an Oasis student.

16. Time and Date of Next Regular Meeting

The next Regular Governing Board Meeting will be held on Tuesday, April 14, 2020 at 5:30 p.m. in City Council Chambers.

The City of Cape Coral Charter School Authority Budget Workshop #1 is schedule for Thursday, April 16, 2020 at 8:30 a.m. at Nicholas Annex - Green Room/Conf Rm A-200, 815 Nicholas Parkway, Cape Coral, FL 33990

The City of Cape Coral Charter School Authority Budget Workshop #2 is schedule for Thursday, May 14, 2020 at 8:30 a.m. at Nicholas Annex - Green Room/Conf Rm A-200, 815 Nicholas Parkway, Cape Coral, FL 339

17. **Adjournment**

The Governing Board adjourned at 6:52 p.m.

Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary

Secretary

Date of approval