

**AGENDA**  
**September 21, 2004**  
**6:45 P.M.**

**Executive Session**

**A) Expulsion Request**

**7:00 P.M.**

**B) Call to Order, Invocation and Pledge of Allegiance**

**C) Approval of Minutes of August 17, 2004 Board Meeting**

**D) Public Hearing: 2004-2005 Millage & Budget: Bob Clemons**

**E) Welcome Visitors**

**F) Ratification of Master Contract: Cathy Birdsong**

**G) Administrative & Support Services: Jeff Davis & Staff**

1. Plans for W.E.S. Classroom Project: Jeff Davis

**H) Hurricane Update & Make-Up Days Discussion: Superintendent**

**I) Item(s) Withdrawn from Consent Agenda**

**J) Consent Agenda:**

1) General Items:

- a) Resignations
- b) Personal Leave of Absence in Excess of Six Days Request
- c) Illness-in-Line-of-Duty Leave Requests
- d) Family Medical Leave Requests
- e) Professional Leave Requests
- f) Student Trip Requests

- g) Instructional Services:
    - 1. Attachment #05-025-A40 to N.E.F.E.C. Contract 731-05-025
  - h) Administrative & Support Services:
    - 1. Contracts and/or Agreements
    - 2. Revised 2004-2005 Master Inservice Plan
  - i) Recommendations
- 2) Finance:
- a) Annual Financial Statement, including Program Cost Report for FY Ended June 30, 2004
  - b) Amendment of Instructional and ESP Salary Schedules
  - c) Insurance Committee Recommendations
  - d) Permission to Remove Equipment from Property Inventory
  - e) Declaration of Items as Junk & Surplus and Call for Bids

**I) Superintendent's Comments and/or Recommendations**

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION.**

**Consent Agenda  
September 21, 2004  
6:45 P.M.**

1) General Items:

a) Resignations:

1. Bonnie Matoren, B.H.S. Guidance Counselor, Aug. 27, 2004.
2. Robert Thompson, Carpenter, Aug. 31, 2004, and payment for any accrued unused leave.
3. Sandra Skinner, W.E.S. Food Service Worker, Sept. 2, 2004.

b) Personal Leave of Absence in Excess of Six Days Without Pay Requests:

1. Cynthia C. Matney, Nov. 15-23, 2004.
2. Carol Heffernan, H/H/Gifted Teacher, Aug. 17-31, and Sept. 1-3, 2004 (3.5 hrs/day).

c) Illness-in-Line-of-Duty Leave Requests:

1. Sara Vega, C.E.S. Custodian, Aug. 16-17, and 19-30, 2004.
2. Terrence Traylor, W.M.S. Asst. Principal, Aug. 17, 2004 (2 hrs.).
3. Patricia Kaiser, Y.T.S. Custodian (C)/Food Service Worker (FS), Aug. 11 (C-3 hrs.), Aug. 17 (C-5 hrs.), Aug. 20 (C and FS-.5 hrs.), Aug. 23 (C-.5 hrs/FS-3 hrs.), Aug. 24, 26, and Sept. 1, 2004, (C and FS-.5 hrs each day).
4. Deborah McAndrew, Y.T.S. Food Service Worker, Aug. 20, 2004.
5. Elva L. Wilkerson, Bus Attendant, Aug. 12-13, 16-20, 23-25, 2004.
6. Deborah McAndrew, Y.T.S. Food Service Worker, Aug. 24 and Sept. 7, 2004. (7.5 hours each day).
7. Arlene Sparks, Y.T.S. Teacher, Aug. 31 and Sept. 3, 2004.
8. Jerri Gunter, B.H.S. Food Service Worker, Aug. 20 and 23, 2004 (7 hrs. each day).
9. Constance Ray, C.E.S. ESE Pre-K Aide, Aug. 17, 2004 (7.5 hrs.), Sept. 14, 2004 (3.5 hrs.).

10. Johnathan Pitts, Courier, Aug. 31, Sept. 1-3, 2004 (8 hrs. each day).
- d) Family Medical Leave Requests:
1. Kimberly Baker, C.M.S. Teacher, Aug. 30 – Nov. 23, 2004.
  2. Marianne Lundy, H.T.S. Teacher, Nov. 8-30, 2004.
  3. Heather Rucker, C.M.S. Ag Teacher, **amend** from Aug. 3 – Sept. 10, 2004 to Aug. 3 – Oct. 1, 2004.
  4. Deborah Burgman, W.M.S. Custodian, Sept. 15 – Dec. 8, 2004.
- e) Professional Leave Requests:
1. William E. Lovely, Technology/MIS Director, Sept. 26-29, 2004, MIS Conf., Palm Harbor, FL (project 1014).
  2. Cheryl Galpin, Personnel Specialist, and Linda Campbell, C.K.S. Teacher, Aug. 29 (p.m.) - 30, 2004, National Board Certification Facilitator Meeting, Orlando, FL (district projects 19060 and 1906).
  3. Reading Teachers, Joyce Beasley, C.M.S., and Shannon Stuckey, W.M.S., Aug. 22-27, 2004, Reading Coach Conf., Orlando, FL (project 1907).
  4. Jack Halabrin, W.M.S. Ag Teacher, Sept. 23-26, 2004, Agriscience Teacher Leadership Tour, Crestview, FL (project 15300).
  5. Dana Davis, C.E.S. 3<sup>rd</sup> Grade Teacher, Sept. 22-24, 2004, 2004 FL Council Early Education Conf., Orlando, FL (project 1906).
  6. W.E.S. Teachers, Melissa Screws and Nancy Priest, Sept. 6 (p.m.) - 8, 2004, Florida Writes! 2004 Workshop, Tall., FL (project 1906).
  7. Josie Crooms, ESE/Sec. 504 Coordinator, Sept. 20-22, 2004, Early Steps Fall Statewide Meeting, Tall., FL (project 452302).
  8. Kelly Beckham, B.H.S. PE Teacher, and Alfert Herndon, Basketball Coach, Oct. 7-9, 2004, FL Athletic Coaches Association Conf., Daytona Beach, FL (school internal funds).
  9. W.H.S. Ag Teachers, Robert Philpot and John C. Wilder, Sept. 28 (p.m.) – 29, 2004, Presenters at New Agriscience Teacher Workshop, Haines City, FL (project 15300).

10. Linda Durrance, Literacy Director, and Lori Rodriguez, ESOL Coordinator, Sept. 26 (p.m.) – Oct. 1, 2004, Competency 6, Reading Endorsement Conf., Orlando, FL (project 103763).
11. Cheryl Galpin, Personnel Specialist, Sept. 30-Oct. 1, 2004, Alternative Certification Workshop, Sarasota, FL (project 19060).
12. Terri Pogue, School Social Worker, Oct. 6-7, 2004, HIV/AIDS Prevention Workshop, Tall., FL (project 11022).

f) Student Trip Requests:

1. Sherrie Schuler, B.H.S. Volleyball Sponsor, and Edith Woodley, chaperone, 12 students, 2 county vans, Sept. 9-11, 2004, volleyball tournament, St. Petersburg, FL (school internal funds).
2. Alice Graham, C.H.S. Health Teacher, private van, provide transportation as necessary for students to do clinical work for the 2004-2005 school year (locations, dates and times to be provided).
3. Katie Jones, C.H.S. Ag Teacher, private vehicle, provide transportation as necessary for students for vocational/agriculture program (FFA) for 2004-2005 school year (locations, dates and times to be provided).
4. Katie Jones, C.H.S. Ag Teacher, 2 students, private vehicle, Sept. 17-18, 2004, Chapter President's Conf., Gainesville, FL (project 15300).
5. District Student Government Meetings:

**November 11, 2004: Williston High School**

**B.H.S.:** B.J. Arrington, sponsor, 6 students, private vehicle/county van  
**C.K.S.:** Valerie Smith, sponsor, 4 students, private vehicle  
**C.H.S.:** Carol Jones, sponsor, 4 students, private vehicle

**January 12, 2005: Bronson High School**

**C.K.S.:** Valerie Smith, sponsor, 4 students, private vehicle  
**C.H.S.:** Carol Jones, sponsor, 4 students, private vehicle  
**W.H.S.:** Amy Lowyns, sponsor, 4 students, private vehicle

**March 30, 2004: Cedar Key School**

**B.H.S.:** B.J. Arrington, sponsor, 6 students, private vehicle/county van  
**C.H.S.:** Carol Jones, sponsor, 4 students, private vehicle  
**W.H.S.:** Amy Lowyns, sponsor, 4 students, private vehicle

6. Donna Roe, SRO, 2 students, Sheriff's vehicle, Teen Summit Council Meeting, Oct 1, 2004, Bradford County School Board (project 148902).
- g) Instructional Services:
1. Attachment #05-025-A40 to N.E.F.E.C. Contract 731-05-025, to provide Title I Supplemental Educational Services for Bronson Middle School students (attachment #1)
- h) Administrative & Support Services:
1. Contracts and/or Agreements:
    - a. Transportation agreement with Citrus County School Board, to provide transportation of Levy County students to Citrus County (attachment #1-A).
    - b. Agreement with M.M. Parrish Construction Co., to provide construction management services for the W.E.S. 6 classroom addition (attachment #2).
    - c. Agreement with M.M. Parrish Construction Co., to provide construction management services for the new Bronson High School (attachment #3).
  2. Revised 2004-2005 Master Inservice Plan (attachment #3-A)
- i) Recommendations:
1. Appointments and/or Transfers:
    - a. Eufemio Cortes-Collazo, B.H.S. ESOL Aide, Aug. 19, 2004, vacancy.
    - b. Sarah Todorovich, W.M.S. PE Teacher, Aug. 20, 2004, vacancy.
    - c. Ronald S. Russ, W.M.S. Soc. Studies Teacher, Aug. 30, 2004, position approved Aug. 17, 2004.
    - d. Ann Marie Langford, W.M.S. Science Teacher, **out-of-field** (certified in Ag), Sept. 2, 2004, position approved Aug. 17, 2004.
    - e. Basil May, III, **reassignment** from Painter to Carpenter, Sept. 1, 2004, vacancy.
    - f. Barbara Ann White, Y.T.S. 4<sup>th</sup> Grade Teacher, Sept. 14, 2004, replacing Calvin Bock who was reassigned to KG vacancy (replacing Melba Lovely who was reassigned to Reading Coach vacancy).

- g. Miriam Davis, C.E.S. ESOL Aide, Aug. 20, 2004, vacancy.
  - h. Lindsey Renee Hopping, J.B.E.S. ESE Teacher Aide, Sept. 14, 2004, position approved Aug. 17, 2004.
  - i. Celina Lancaster, J.B.E.S. ESOL Aide, Sept. 14, 2004, vacancy.
  - j. Donna J. Bennett, W.H.S. Teacher Aide, Sept. 14, 2004, position approved Aug. 17, 2004.
  - k. Dorothy Wilkins, B.E.S. 1<sup>st</sup> Grade Teacher, Sept. 2, 2004, replacing Karen Welch.
  - l. Tenetta LaPlante, C.M.S. Custodian (7.25 hrs./day), Sept. 20, 2004, replacing Charles Wieder.
  - m. Joyce Richards, Y.T.S. Teacher Aide (3 hrs./day), Sept. 14, 2004, vacancy.
2. Payment of supplements to the following personnel for supplemental activities during the 2004-2005 school year. CDA Pre-K Aides paid from project 1372.

Site	Employee	Supplement	SP#	Amount
<b>B.H.S.:</b>	<b>Supplements Paid by School Supplement Budget</b>			
	Leslie Beazlie	Key Club	370	600.00
	Alexander Dirocco	Cross Country	210	750.00
	<b>Supplements Paid by the District</b>			
	Frances Hill	Lunchroom Certification	381	100.00
	Stacy Petty	Computer Committee	200	700.00
	Jan Noble	7 <sup>th</sup> Period	450	
	John Dulaney	7 <sup>th</sup> Period	450	
	Jill Shirah	7 <sup>th</sup> Period	450	
	William Knox	7 <sup>th</sup> Period	450	
<b>C.K.S.:</b>	<b>Supplements Paid by the District</b>			
	Kimberly Bishop	Degree-AA Inst. Aide	221	700.00
<b>C.E.S.:</b>	<b>Supplements Paid by School Supplement Budget</b>			
	Vickie Hicks	Degree, 3 Year Coll. Inst. Aide	220	900.00
<b>C.M.S.:</b>	<b>Supplements Paid by School Supplement Budget</b>			
	Mark Roberts	Golf, MS	302	750.00

**Supplements Paid by the District**

Yvonne Rodgers	Youth Crime Watch (1/2)	630	250.00
Carmela Sementelli	Youth Crime Watch (1/2)	630	250.00
Julie Hurst	Staffing Coordinator	490	700.00

**W.H.S.: Supplements Paid by School Supplement Budget**

Curtis Stacy	Basketball, JV Boys	162	1,400.00
Dietrich Stewart	Football, Asst. JV	293	950.00
Billie Sue Johnson	Department Chair	230	550.00

**Supplements Paid by the District**

Dietrich Stewart	ISS Aide	340	500.00
Sally Holton	7 <sup>th</sup> Period	450	

**Y.T.S.: Supplements Paid by the District**

Calvin Bock	Peer Teacher	410	500.00
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3. Status Changes for the following personnel, effective Aug. 5, 2004:

**C.M.S.:** Jennie Sharp From: Title I Aide 100% Project 452401  
To: ESE Aide 100% Project 452302

**W.M.S.:** Robin J. Chancey From: Title I Aide 100% Project 452401  
To: ESE Aide 100% Project 452302

Calvin Edwards: From: ESE Aide 100% Project 452302  
To: Title I Aide 100% Project 452401

4. Increase and/or decrease in hours for the following personnel (agreed to by the employees):

**B.E.S.:** Billie Hethcoat, Food Service Worker, **decrease** from 6.50 hrs./day to 6.00 hrs./day, effective Aug. 27, 2004.

Suzanne Brown, Food Service Worker, **increase** from 6.00 hrs./day to 6.50 hrs./day, effective Aug. 30, 2004 (hours from Ms. Hethcoat).

**C.M.S.:** Linda Cole, C.M.S. Custodian, **increase** from 7.25 hrs./day to 8.00 hrs./day, effective Aug. 18, 2004 (hours from Charles Wieder vacancy).

5. Termination of Cynthia Thomas, C.E.S. ESE Teacher Aide, effective Aug. 5, 2004, abandonment of position.

6. In order to meet the increasing needs of the students at B.H.S., establishment of a full-time Administrative Assistant position, effective Sept. 8, 2004.

7. Bus driver and attendant route verifications for 20042005 effective Aug. 9, 2004

<b>Drivers</b>	<b>Hours</b>	<b>Drivers</b>	<b>Hours</b>
Gary Ahrens	5.50	Patricia Meeks	8.50
Debra A-Addison	7.00	Joan Miller	5.50
Nannette Alfonso	5.00	Melvin Miller	5.00
Zena Baker	6.75	Melanie Sue Miller	6.00
Patricia Beddow	5.50	Bettie Monroe	5.25
Gwendolyn Bell	7.25	Cheryl Moore	5.00
Tina Berryhill	5.00	Mary Nicholson	5.75
Mary Bowers	5.00	Lois Nygard	8.75
Vaughn Brewington	6.00	Cecil Osteen	6.00
Lynn Brooks	8.50	Lisa Pogue	5.00
David Bross	6.25	Joe Rain	8.75
Theresa Burrell	6.50	Joyce Richards	5.00
Terrell Burge	5.00	Verneeka Robinson	7.25
Hilda Butler	6.50	Susie Rowe	5.75
Carlton Byrum	5.00	Marilyn Russell	5.00
Denise Carrillo	5.00	Linda Sheffield	5.00
Linda Colson	5.00	Byron Sims	5.00
Sandra Colson	5.00	Silvestra Sims	5.00
Peggy Crews	8.50	Sandra Skinner	5.50
Maryann Crossman	7.50	Wilmae Thomas	5.00
Joyce Days	6.50	Alex C. Thompson	5.25
Delores Dease	5.50	Emma L. Thompson	5.50
Kathryn Elton	5.50	Melba Tillis	6.25
Patricia Emmons	5.00	Frances Townsend	7.75
Gloria Jene Eyer	6.00	Joseph Wain	7.00
Clarence Floyd	6.25	Kelly Warhurst	6.25
Virginia Floyd	5.00	Nancy White	5.00
Ruth Foley	5.00	Ann Wood	5.00
Shirley Goins	5.00	Peggy Young	7.00
Carlynn Griffin	6.50		
Kenneth Griffin	8.00		
Rachel Griffin	6.50		
Elisa Hardee	9.00		
Brenda Hill	6.75	<b>Attendants</b>	<b>Hours</b>
Mary Hunter	5.00	Elva Wilkerson	6.25
Sharon Ingram	5.00	Ramona Carrillo	6.50
Iris Jackson	5.00	Judith Carrasquillo	6.50
Verdell James	5.25	Esperanza Espinoza	6.00
Hildreth Johnson	5.00	Norma Olavaria	6.50
Frances Jordan	8.00	Susie Minor	5.00
Tina Knopic	5.00		

Robin Koon	5.00	Tina Smother	6.75
Salena Koon	5.75	Mary Stinson	5.75
Carol Koppenhafer	8.50	George Goins	6.75
Lillie Law	5.25	Joan Marshall	7.00
Polly Lee	5.00		
Linda Leonard	6.75		
Violet Lester	6.50		
David Marshall	5.50		
Sharon Martin	6.25		
Debra Matthews	6.25		
Shirley Matthews	5.00		

8. Establish one instructional position and two teacher aide positions at C.E.S., effective Sept. 22, 2004, paid from Title VI, Part B Rural & Low Income Program grant funds.
9. Approval of 2004-2005 Administrative/Confidential Salary Schedule, with 4% increase as per other employee groups, up to \$400 for those employees participating in the group health insurance program and recommendations listed in attachment (attachment #3-B).

2) Finance:

- a) Annual Financial Statement, including Program Cost Report for FY ended June 30, 2004 (available at meeting).
- b) Amendment of Instructional and ESP Salary Schedules, to allow payment to the following personnel for:

**After School ESOL Tutoring, beginning Sept. 20, 2004, 3 days/week, 1 hr./day**, paid hourly rate of pay from project 442907:

**B.H.S.:** Jan Noble (Teacher), Eufemio Cortes-Collazo (Teacher Aide)

**C.E.S.:** Bertha Allen, Lovenia Robinson-Sloan (Teachers) and Miriam Davis (Teacher Aide)

**W.M.S.:** Anna Santos (Teacher Aide)

**W.H.S.:** William Boe, Awilda Perez, Mary Russ, Amy Howe, Sylvia Edmundson, Barbara Schaeffer (Teachers)

**Coordinate Academic Improvement Plans**, paid hourly rate of pay (up to 100 hrs. total for each school), from project 4524011:

**B.E.S.:** Kyra Purvis, Michael Homan

**C.K.S.:** Brenda Coulter, Cindy Roach

**C.M.S.:** Joyce Beasley, Sue Slaughter

**J.B.E.S.:** Dian Dudeck

**W.M.S.:** Lydia Bridges, Teresa Prine  
**Y.T.S.:** Candy Prescott, Gayle Gatton

**Before and After School Remediation, Assessment & Parent Conferences, beginning August, 2004 through May, 2005, paid hourly rate of pay from project 4524011:**

**C.K.S.:** Tari Watson, Sharon Summers, Rose Campbell

**C.E.S.:** Pauline Brown, Sandra Roberts, Tamela Arrington, Carrie Holland, Jane Mitchell, Ellen Poe, Nelly Ramirez

**C.M.S.:** Joyce Beasley, Sue Slaughter, Melynda Alcock, Darby Allen, Donna Almeida, Kimberly Baker, Laurie Beauchamp, Laverne Bell, Heather Darus, Mary E. Davis, Julie Gerhard, Patricia Griffith, Susan Harrington, Julie Henderson, Clydene Horan, Jack Hughes, Julie Hurst, Roberta Kidd, Andrew Kidd, Jerrine McClelland, Joy Patterson, Anthony Phillips, Pamela Plemmons, Mark Roberts, Heather Rucker, Dawn Turnipseed, Fidah Williams, Maxine Young, John Zazo

**W.E.S.:** Mary Guinsler, Virginia Lofton, Nancy Priest, Devyn Smith, Jason Odom, Melissa Lewis, Chryl Holt, Laura Helgerud, Mary Parker, Sherry Scott, Carol Glass, Barbara D. Gaitanis, Melinda Leko, Mindi Bates, Paige Halberstadt, Erin Brooks, Linda Proctor, Anita Barber, Susan Barmon, Barbara Rivers, Kathleen Brewington

**W.M.S.:** Marianne Rutherford, Camille Thompson, Tammy Davis, Devora Patterson, Christopher Curry, Julie Hiers

**Y.T.S.:** Dara McGill, Sandra Thrasher, Denise Dillon, Mary Schlachter

**Before and After School Tutoring, paid hourly rate of pay from project 1103741:**

**W.E.S.:** Carla Burton, Virginia Craig, Cliff Harrell, Randol Weir, Daryl Harrison, Marlene Richter, Peggy Sherrouse, JoAna Cortes

**Y.T.S.:** Melody Carson

**Administration of Corrective Reading Placement Test, before and after school, C.M.S., paid hourly rate of pay (up to 40 hrs. total) from project 4524011:**

Patricia Griffith, Heather Darus, Joy Patterson, Melynda Alcock, Julie Gerhard, Roberta Kidd, Jack Hughes

**Back to School Orientation Meeting/Training, B.E.S., Aug. 4, 2004, 8:00 a.m. – 12:00 p.m., (for bus drivers, attendants, and substitutes as listed below, conference rate paid from project 17800):**

**Bus Driver:** Joseph Wain  
**Subs:** James Darby, Geraldine Ross, Cheryl Shelton, Connie Rowe

**Administer Dynamic Indicators of Basic Early Literacy Skills (DIBELS) progress monitoring to middle school students, various times between Sept. 1 and 27, 2004, up to 40 hours each, paid hourly rate of pay from project 4524011:**

Cindy Roach, Melynda Alcock, Joyce Beasley, Heather Darus, Julie Gerhard, Jack Hughes, Roberta Kidd, Joy Patterson, Mark Roberts, Fidah Williams, Candy Prescott, Dara McGill, Melody Carson, Melba Lovely, Candance Hoffman, Annmarie Egan, Amie Bachle, Heidi Gunnells, Michael Homan, Sandra Roberts, Amber Philpot, Christopher Curry, Lydia Bridges, Sharon Blatz, Shannon Stuckey, Teresa Prine, Julie Andrews, Nancy Priest, Barbara D. Gaitanis

**DIBELS Training, Gainesville, FL, W.E.S personnel, paid stipend rate, plus travel, from project 103763:**

**June 1, 2004:** Rhonda Saunders

**June 1-2, 2004** Bruce Schaefer, Melissa Cox, Nancy Priest

**Opening and Staffing of Shelters during Hurricane Charley, paid hourly rate of pay (payment application in process for reimbursement from FEMA):**

<b>Employee</b>	<b>Hours</b>	<b>Employee</b>	<b>Hours</b>
Alexander, Theodore	5.00	Kimbril, Sharlecia	8.00
Allen, Cheryl	4.00	Lovely, William E.	4.00
Allen, David	8.00	Mashburn, Kelly	22.50
Barber, Betty	17.00	Maxwell, Marilyn	25.00
Beauchamp, Cheryl	5.50	Mikell, Anna G.	3.50
Beaulieu, Edward	9.00	Neal, James	8.00
Bible, Rebecca	3.50	Nicholson, Mary	2.50
Bray, Ethan	7.00	Prevatt, Franklin	8.00
Clark, Gary	5.00	Rader, Wanda	4.50
Clary, Sylvia	17.50	Richards, Joyce	2.50
Clemons, Robert	4.00	Rodriguez, Lori	8.00
Conner, Joseph	8.00	Rolfe, Brenda	25.00
Davis, Jeffery	3.00	Schultz, Denise	5.00
Dean, Candace	5.00	Stout, Jeffery	9.00
Delaino, Timothy	8.00	Surles, James	7.00
DeLucas, Michael	5.00	Thompson, Robert	8.00
Douglas, Caleb	8.00	Turner, Rick	4.00
Douglas, George	8.00	Turnipseed, Robert	6.00
Durrance, Robert	5.00	Tyson, Steven	2.00
Edison, Jeffery	7.50	Wallace, Paul	8.00
Gunter, Jerri	16.00	Watson, Helen	3.00
Hall, Rosalind	3.00	Watson, Stephanie	8.00

Hallman, Russell	8.00	Welborn, Kent	9.00
Harris, Kenneth Wade	8.00	White, Sammie	10.00
Hastings, Robert	2.00	Wilkerson, Jody	8.00
Hathcox, Charlotte	4.00	Williams, Dwayne	8.00
Herndon, Alfert	7.00	Williams, Reginald	9.00
Hiers, Marla	5.00	Wood, Ronald	7.00
Holmes, Glyn	8.00		
Horne, Lyle	8.00		
Huber, McSween	8.00		
Hutto, Rose	4.00		
Ice, Robert	4.00		

c) Acceptance of the following recommendations of the Insurance Committee:

- direct negotiate with all current insurance carriers for the 2005 renewal
- have an “Open Enrollment” for 2005
- do not offer any new products in 2005

d) Removal of the following items from property records for reason listed:

**Cannibalized Property:** These items no longer work and are not repairable. The parts can be used to keep others running.

<b><u>Property #</u></b>	<b><u>Description</u></b>	<b><u>Acquisition</u></b>	<b><u>Amount</u></b>
<b><u>Chiefland Middle School:</u></b>			
C – 8079	Gateway Computer	06 / 97	\$1,800.00
C – 8201	Gateway Computer	10 / 97	\$1,526.00
C – 8202	Gateway Computer	10 / 97	\$1,526.00
C – 8210	Gateway Computer	10 / 97	\$1,370.00
C – 8211	Gateway Computer	10 / 97	\$1,370.00

**County Office:**

C – 9760	Computer Network Switch	07 / 00	\$1,355.99
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e) Declaration of the items listed on the attached as junk and surplus and permission to call for bids, with bids being awarded at the October 19, 2004 Board meeting (attachment #4).