

AGENDA
September 7, 2004
6:45 P.M.

Executive Session

- A) **Expulsion Request**
7:00 P.M.
- B) **Call to Order, Invocation and Pledge of Allegiance**
- C) **Approval of Minutes of August 17, 2004 Board Meeting**
- D) **District Report:** Superintendent
 - 1) W.H.S. FFA State Honors
- E) **Welcome Visitors**
- F) **Administrative & Support Services:** Jeff Davis & Staff
 - 1. Plans for W.E.S. Classroom Project: Jeff Davis
- G) **Item(s) Withdrawn from Consent Agenda**
- H) **Consent Agenda:**
 - 1) General Items:
 - a) Resignations
 - b) Personal Leave of Absence in Excess of Six Days Request
 - c) Illness-in-Line-of-Duty Leave Requests
 - d) Family Medical Leave Requests
 - e) Professional Leave Requests
 - f) Student Trip Requests
 - g) Administrative & Support Services:
 - 1. Contracts and/or Agreements
 - 2. Revised 2004-2005 Master Inservice Plan
 - h) Recommendations

2) Finance:

- a) Annual Financial Statement, including Program Cost Report for FY Ended June 30, 2004
- b) Amendment of Instructional and ESP Salary Schedules
- c) Insurance Committee Recommendations
- d) Permission to Remove Equipment from Property Inventory
- e) Declaration of Items as Junk & Surplus and Call for Bids

I) **Superintendent's Comments and/or Recommendations**

PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION.

**Consent Agenda
September 7, 2004
6:45 P.M.**

1) General Items:

a) Resignations:

1. Bonnie Matoren, B.H.S. Guidance Counselor, Aug. 27, 2004.
2. Robert Thompson, Carpenter, Aug. 31, 2004, and payment for any accrued unused leave.

b) Personal Leave of Absence in Excess of Six Days Without Pay Requests:

1. Cynthia C. Matney, Nov. 15-23, 2004.
2. Carol Heffernan, H/H/Gifted Teacher, Aug. 17-31, and Sept. 1-3, 2004 (3.5 hrs/day).

c) Illness-in-Line-of-Duty Leave Requests:

1. Sara Vega, C.E.S. Custodian, Aug. 16-17, and 19-30, 2004.
2. Terrence Traylor, W.M.S. Asst. Principal, Aug. 17, 2004 (2 hrs.).
3. Patricia Kaiser, Y.T.S. Custodian (C)/Food Service Worker (FS), Aug. 11 (C-3 hrs.), Aug. 17 (C-5 hrs.), Aug. 20 (C and FS-.5 hrs.), Aug. 23 (C-.5 hrs/FS-3 hrs.), Aug. 24, 26, and Sept. 1, 2004, (C and FS-.5 hrs each day).
4. Deborah McAndrew, Y.T.S. Food Service Worker, Aug. 20, 2004.
5. Elva L. Wilkerson, Bus Attendant, Aug. 12-13, 16-20, 23-25, 2004.
6. Deborah McAndrew, Y.T.S. Food Service Worker, Aug. 24 and Sept. 7, 2004. (7.5 hours each day).
7. Arlene Sparks, Y.T.S. Teacher, Aug. 31 and Sept. 3, 2004.
8. Jerri Gunter, B.H.S. Food Service Worker, Aug. 20 and 23, 2004 (7 hrs. each day).

d) Family Medical Leave Requests:

1. Kimberly Baker, C.M.S. Teacher, Aug. 30 – Nov. 23, 2004.
2. Marianne Lundy, H.T.S. Teacher, Nov. 8-30, 2004.

e) Professional Leave Requests:

1. William E. Lovely, Technology/MIS Director, Sept. 26-29, 2004, MIS Conf., Palm Harbor, FL (project 1014).

2. Cheryl Galpin, Personnel Specialist, and Linda Campbell, C.K.S. Teacher, Aug. 29 (p.m.) - 30, 2004, National Board Certification Facilitator Meeting, Orlando, FL (district projects 19060 and 1906).
 3. Reading Teachers, Joyce Beasley, C.M.S., and Shannon Stuckey, W.M.S., Aug. 22-27, 2004, Reading Coach Conf., Orlando, FL (project 1907).
 4. Jack Halabrin, W.M.S. Ag Teacher, Sept. 23-26, 2004, Agriscience Teacher Leadership Tour, Crestview, FL (project 15300).
 5. Dana Davis, C.E.S. 3rd Grade Teacher, Sept. 22-24, 2004, 2004 FL Council Early Education Conf., Orlando, FL (project 1906).
 6. W.E.S. Teachers, Melissa Screws and Nancy Priest, Sept. 6 (p.m.) - 8, 2004, Florida Writes! 2004 Workshop, Tall., FL (project 1906).
 7. Rosalind Hall, ESE Director, Sept. 19-23, 2004, ESE Director's Conf., St. Augustine, FL (project 452302).
- f) Student Trip Requests:
1. Sherrie Schuler, B.H.S. Volleyball Sponsor, and Edith Woodley, chaperone, 12 students, 2 county vans, Sept. 9-11, 2004, volleyball tournament, St. Petersburg, FL (school internal funds).
 2. Alice Graham, C.H.S. Health Teacher, private van, provide transportation as necessary for students to do clinical work for the 2004-2005 school year (locations, dates and times to be provided).
 3. Katie Jones, C.H.S. Ag Teacher, private vehicle, provide transportation as necessary for students for vocational/agriculture program (FFA) for 2004-2005 school year (locations, dates and times to be provided).
 4. Katie Jones, C.H.S. Ag Teacher, 2 students, private vehicle, Sept. 17-18, 2004, Chapter President's Conf., Gainesville, FL (project 15300).
- g) Administrative & Support Services:
1. Contracts and/or Agreements:
 - a. Transportation agreement with Citrus County School Board, to provide transportation of Levy County students to Citrus County (attachment #1).
 - b. Agreement with M.M. Parrish Construction Co., to provide construction management services for the W.E.S. 6 classroom addition (attachment #2).
 - c. Agreement with M.M. Parrish Construction Co., to provide construction management services for the new Bronson High School (attachment #3).

2. Revised 2004-2005 Master Inservice Plan (changes as follow):
 - Delivery methods and follow-up methods were added to every component. These changes were a result of a Florida DOE directive; and
 - Component numbers were added in the Component List Section for the Reading Endorsement and Professional Development Alternatives for Exceptional Student Education (PDA-ESE) on pages 17 & 18.

h) Recommendations:

1. Appointments and/or Transfers:
 - a. Eufemio Cortes-Collazo, B.H.S. ESOL Aide, Aug. 19, 2004, vacancy.
 - b. Sara Todovorich, W.M.S. PE Teacher, Aug. 20, 2004, vacancy.
 - c. Ronald S. Russ, W.M.S. Soc. Studies Teacher, Aug. 30, 2004, position approved Aug. 17, 2004.
 - d. Ann Marie Langford, W.M.S. Science Teacher, **out-of-field** (certified in Ag), Sept. 2, 2004, position approved Aug. 17, 2004.
 - e. Basil May, III, **reassignment** from Painter to Carpenter, Sept. 1, 2004, vacancy.
 - f. Ann White, Y.T.S. 4th Grade Teacher, Sept. 8, 2004, replacing Calvin Bock who was reassigned to KG vacancy (replacing Melba Lovely who was reassigned to Reading Coach vacancy).
2. Payment of supplements to the following personnel for supplemental activities during the 2004-2005 school year. CDA Pre-K Aides paid from project 1372.

Site	Employee	Supplement	SP#	Amount
B.H.S.:	Supplements Paid by School Supplement Budget			
	Leslie Beazlie	Key Club	370	600.00
	Alexander Dirocco	Cross Country	210	750.00
	Supplements Paid by the District			
	Frances Hill	Lunchroom Certification	381	100.00
	Stacy Petty	Computer Committee	200	700.00
C.K.S.:	Supplements Paid by the District			
	Kimberly Bishop	Degree-AA Inst. Aide	221	700.00
C.E.S.:	Supplements Paid by School Supplement Budget			
	Vickie Hicks	Degree, 3 Year Coll. Inst. Aide	220	900.00

C.M.S.:	Supplements Paid by School Supplement Budget			
	Mark Roberts	Golf, MS	302	750.00
	Supplements Paid by the District			
	Yvonne Rodgers	Youth Crime Watch (1/2)	630	250.00
	Carmela Sementelli	Youth Crime Watch (1/2)	630	250.00
	Julie Hurst	Staffing Coordinator	490	700.00
W.H.S.:	Supplements Paid by School Supplement Budget			
	Curtis Stacy	Basketball, JV Boys	162	1,400.00
	Dietrich Stewart	Football, Asst. JV	293	950.00
	Billie Sue Johnson	Department Chair	230	550.00
	Supplements Paid by the District			
	Dietrich Stewart	ISS Aide	340	500.00
	Sally Holton	7 th Period	450	
Y.T.S.:	Supplements Paid by the District			
	Calvin Bock	Peer Teacher		

3. Status Changes for the following personnel, effective Aug. 5, 2004:

C.M.S.:	Jennie Sharp	From: Title I Aide	100% Project 452401
		To: ESE Aide	100% Project 452302
W.M.S.:	Robin J. Chancey	From: Title I Aide	100% Project 452401
		To: ESE Aide	100% Project 452302
	Calvin Edwards:	From: ESE Aide	100% Project 452302
		To: Title I Aide	100% Project 452401

4. Increase and/or decrease in hours for the following personnel (agreed to by the employees):

B.E.S.: Billie Hethcoat, Food Service Worker, **decrease** from 6.50 hrs./day to 6.00 hrs./day, effective Aug. 27, 2004.

Suzanne Brown, Food Service Worker, **increase** from 6.00 hrs./day to 6.50 hrs./day, effective Aug. 30, 2004 (hours from Ms. Hethcoat).

C.M.S.: Linda Cole, C.M.S. Custodian, **increase** from 7.25 hrs./day to 8.00 hrs./day, effective Aug. 18, 2004 (hours from Charles Wieder vacancy).

5. Termination of Cynthia Thomas, C.E.S. ESE Teacher Aide, effective Aug. 5, 2004, abandonment of position.

6. In order to meet the increasing needs of the students at B.H.S., establishment of a full-time Administrative Assistant position, effective Sept. 8, 2004.

2) Finance:

- a) Annual Financial Statement, including Program Cost Report for FY ended June 30, 2004 (available at meeting).
- b) Amendment of Instructional and ESP Salary Schedules, to allow payment to the following personnel for:

B.E.S. Before and After School Remediation, Assessment & Parent Conferences, beginning August, 2004 through May, 2005, up to 50 hours each, paid hourly rate of pay from project 4524011:

Kyra Purvis, Michael Homan

Back to School Orientation Meeting/Training, B.E.S., Aug. 4, 2004, 8:00 a.m. – 12:00 p.m., (for bus drivers, attendants, and substitutes as listed below, conference rate paid from project 17800):

Bus Driver: Joseph Wain

Subs: James Darby, Geraldine Ross, Cheryl Shelton, Connie Rowe

Administer Dynamic Indicators of Basic Early Literacy Skills (DIBELS) progress monitoring to middle school students, various times between Sept. 1 and 21, 2004, up to 40 hours each, paid hourly rate of pay from project 4524011:

Cindy Roach, Melynda Alcock, Joyce Beasley, Heather Darus, Julie Gerhard, Jack Hughes, Roberta Kidd, Joy Patterson, Mark Roberts, Fidah Williams, Candy Prescott, Dara McGill, Melody Carson, Melba Lovely, Candance Hoffman, Annmarie Egan, Amie Bachle, Heidi Gunnells, Michael Homan, Sandra Roberts, Amber Philpot, Christopher Curry, Lydia Bridges, Sharon Blatz, Shannon Stuckey, Teresa Prine, Julie Andrews

Opening and Staffing of Shelters during Hurricane Charley, paid hourly rate of pay (payment application in process for reimbursement from FEMA):

Alexander, Theodore	5.00
Allen, Cheryl	4.00
Allen, David	8.00
Barber, Betty	17.00
Beauchamp, Cheryl	5.50
Beaulieu, Edward	9.00
Bible, Rebecca	3.50
Bray, Ethan	7.00
Clark, Gary	5.00
Clary, Sylvia	17.50
Clemons, Robert	4.00
Conner, Joseph	8.00
Davis, Jeffery	3.00
Delaino, Timothy	8.00
DeLucas, Michael	5.00
Douglas, Caleb	8.00
Douglas, George	8.00
Durrance, Robert	5.00

Edison, Jeffery	7.50
Gunter, Jerri	16.00
Hall, Rosalind	3.00
Hallman, Russell	8.00
Harris, Kenneth Wade	8.00
Hastings, Robert	2.00
Hathcox, Charlotte	4.00
Herndon, Alfert	7.00
Hiers, Marla	5.00
Holmes, Glyn	8.00
Horne, Lyle	8.00
Huber, McSween	8.00
Hutto, Rose	4.00
Ice, Robert	4.00
Kimbril, Sharlecia	8.00
Lovely, William E.	4.00
Mashburn, Kelly	22.50
Maxwell, Marilyn	25.00
Mikell, Anna G.	3.50
Neal, James	8.00
Nicholson, Mary	2.50
Prevatt, Franklin	8.00
Rader, Wanda	4.50
Richards, Joyce	2.50
Rodriguez, Lori	8.00
Rolfe, Brenda	25.00
Schultz, Denise	5.00
Stout, Jeffery	9.00
Surles, James	7.00
Thompson, Robert	8.00
Turner, Rick	4.00
Turnipseed, Robert	6.00
Tyson, Steven	2.00
Wallace, Paul	8.00
Watson, Helen	3.00
Watson, Stephanie	8.00
Welborn, Kent	9.00
White, Sammie	10.00
Wilkerson, Jody	8.00
Williams, Dwayne	8.00
Williams, Reginald	9.00
Wood, Ronald	7.00

c) Acceptance of the following recommendations of the Insurance Committee:

- direct negotiate with all current insurance carriers for the 2005 renewal
- have an “Open Enrollment” for 2005
- do not offer any new products in 2005

d) Removal of the following items from property records for reason listed:

Cannibalized Property: These items no longer work and are not repairable. The parts can be used to keep others running.

<u>Property #</u>	<u>Description</u>	<u>Acquisition</u>	<u>Amount</u>
<u>Chiefland Middle School:</u>			
C – 8079	Gateway Computer	06 / 97	\$1,800.00
C – 8201	Gateway Computer	10 / 97	\$1,526.00
C – 8202	Gateway Computer	10 / 97	\$1,526.00
C – 8210	Gateway Computer	10 / 97	\$1,370.00
C – 8211	Gateway Computer	10 / 97	\$1,370.00

County Office:

C – 9760	Computer Network Switch	07 / 00	\$1,355.99
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- e) Declaration of the items listed on the attached as junk and surplus and permission to call for bids, with bids being awarded at the October 5, 2004 Board meeting (attachment #4).