SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
September 13, 2022

AGENDA

Call to Order – Immediately following the Workshop

The Superintendent recommends approval to adopt the agenda.

1. The Superintendent recommends approval of the following resolution for the 2022-2023 school year:

   #2023-06R Resolution supporting the efforts of Suwannee Valley Electric Cooperative's Smart Grid Project to bring access to reliable and affordable high-speed internet (*New*) **(pgs. 2-3)**

2. The Superintendent recommends approval of the following curriculum item for the 2022-2023 school year:

   a. Suwannee County School District 2022-2023 Uniform Statewide Assessment Calendar **(pgs. 4-15)**

3. The Superintendent recommends approval of revisions to the Suwannee County School District Controlled Open Enrollment Plan **(pgs. 16-22)**

4. The Superintendent recommends approval of the following revised form:

   Form #7200-141 Suwannee County School District Controlled Open Enrollment Application (*Revised*) **(pgs. 23)**

5. The Superintendent recommends approval of the 2022-2024 School Health Services Plan for the Suwannee County School District **(pgs. 24-84)**

Adjourn

RESOLUTION SUPPORTING AFFORDABLE AND RELIABLE HIGH-SPEED INTERNET THROUGHOUT SUWANNEE COUNTY

WHEREAS, Suwannee Valley Electric Cooperative's Smart Grid Project will connect its substations and downstream devices together via fiber optic cable to expand the self-healing capabilities of the cooperative's electric system; and

WHEREAS, the cable installed for the Smart Grid Project has the potential to form the "backbone" of a much wider fiber optic network capable of connecting all residents and businesses of Suwannee County to each other and the Internet; and

WHEREAS, Suwannee County, like many other rural areas in America, finds itself on the wrong side of the "digital divide," being under served or unserved by broadband providers; and

WHEREAS, access to reliable and affordable high-speed internet service that offers a capacity for transmission at a consistent speed of at least 25 megabits per second downstream and 3 megabits per second upstream is essential for fostering educational opportunities, access to healthcare, and an economy characterized by a robust workforce and business growth, and;

WHEREAS, the absence and/or lack of high-speed internet:

- hinders the ability for students of all ages to have access to invaluable educational resources and opportunities,
- hinders access to telemedicine, which can provide high-quality healthcare and treatment to Suwannee County residents without the exorbitant cost and hassle of transportation,
- hinders the ability for rapid and dependable communication between the public and law enforcement agencies,
- hinders the ability for communities to maintain and expand business opportunities and stimulate job growth,
- hinders the ability for residents and businesses to utilize innovative technologies that are required for a vibrant economy; and

WHEREAS, in 1937, residents and community leaders banded together to create Suwannee Valley Electric Cooperative to bring reliable and affordable electricity to the homes, farms, and businesses in the Suwannee Valley when existing utilities would not; and

WHEREAS, in the same spirit, Suwannee Valley Electric Cooperative once again endeavors to provide for a vital unmet need of the people of the Suwannee Valley;

NOW, THEREFORE BE IT RESOLVED by the Suwannee County School Board, that we support the efforts by Suwannee Valley Electric Cooperative, by way of its Smart Grid Project, to bring access to reliable and affordable high-speed internet to every household, farm, and business in Suwannee County.

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Jerry Taylor, Board Chairman

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Ted L. Roush, Superintendent of Schools

_____

Date

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

Suwannee County School District

2022-2023 Uniform Statewide Assessment Calendar

According to Section 1008.22(7)(b), Florida Statutes (F.S.), and State Board of Education Rule 6A-1.094224, Florida Administrative Code (F.A.C), the uniform assessment calendar must be published on the Florida Department of Education (FDOE) website by January of each year for, at a minimum, the following two school years. Prior to posting, FDOE will complete sections 1 through 4 with the appropriate information.

Each school district must then complete the uniform calendar with district-required assessment information, publish the calendar to the district website, and provide it to the FDOE by October 1 of each school year. Districts must provide completed calendars to schools and include the calendar in their parent guides. In addition, each school must publish the completed calendar on its website.

The statewide assessment information provided by the Department in sections 1 through 4 should not be altered; however, districts may otherwise modify and populate this template to accurately indicate their assessment schedules for the school year.

1. Glossary of Assessment Terms

The following glossary includes definitions of assessment terms and explanations of acronyms used throughout this template. The FDOE will populate this section with state-level terms in addition to those specified in s. 1008.22(7)(i), F.S. Districts may add rows as needed for additional glossary terms that are specific to district-required assessments but should not modify any FDOE-provided information.

Acronym/Term	Definition
ACCESS for ELLs	Assessing Comprehension and Communication in English State-to-State (ACCESS) for English Language Learners (ELLs)
Accommodation	Per Rule 6A-1.0943, F.A.C., "Accommodations are defined as adjustments to the presentation of the statewide standardized assessment questions, methods of recording examinee responses to the questions, scheduling for the administration of a statewide standardized assessment to include amount of time for administration, settings for administration of a statewide standardized assessment, and the use of assistive technology or devices to facilitate the student's participation in a statewide standardized assessment."
B.E.S.T.	Benchmarks for Excellent Student Thinking
CBT	Computer-Based Test
Concordant and Comparative Scores	Concordant and comparative scores refer to scores that have been determined by establishing a relationship between assessments that measure similar (but not identical) constructs, such as the Algebra 1 End-of-Course Assessment and the SAT. In statute, concordant refers to scores associated with the ELA assessment and comparative refers to scores associated with the Algebra 1 assessment. A student can meet assessment graduation requirements by earning a concordant or comparative score as specified in Rule 6A-1.09422, F.A.C.
Diagnostic	Assessments that measure students' understanding of a subject area or skills base, which allow teachers and educators to evaluate student learning, focusing on strengths and areas of need
District Window	The selected dates within the statewide window during which a district will administer a given assessment
District-Required Assessments	Assessments required by the school district for students in a specific grade or course
ELA	English Language Arts
EOC	End-of-Course
Evaluative	Assessments that measure student proficiency at selected intervals in order to compare change over time and to compare state-level results
FAST	Florida Assessment of Student Thinking
FCLE	Florida Civic Literacy Exam

Suwannee County School District

2022-2023 Uniform Statewide Assessment Calendar

Acronym/Term	Definition
Formative	Formative assessments are the formal and informal ways that teachers and students gather and respond to evidence of student learning. Formative assessments are part of teaching in the classroom. Formative assessments will not result in a score that will appear on a student's report card, but they serve the greater purpose of informing both students and teachers on what changes need to happen in classroom instruction to better serve the needs of individual students.
FSA	Florida Standards Assessments
FSAA	Florida Standards Alternate Assessment
Interim	Interim assessments are administered on a smaller scale (i.e., school or district) with results that can be used at the classroom level or aggregated at the school- or district-level. Depending on the design, interim assessments can be used to predict a student's ability to succeed on a summative assessment, to evaluate a program, or to diagnose student learning gaps.
NAEP	National Assessment of Educational Progress
NGSSS	Next Generation Sunshine State Standards
PBT	Paper-Based Test
PM1	The baseline administration of FAST Progress Monitoring in the beginning of the school year.
PM2	The midyear administration of FAST Progress Monitoring in the middle of the school year.
PM3	The summative administration of FAST Progress Monitoring at the end of the school year.
Progress Monitoring	The process used to determine whether a student's academic performance is improving, at what rate it is improving, and how effective instruction has been. In accordance with s. 1008.25(8)(b)1., F.S., the progress monitoring assessments for VPK through grade 2 must be administered at least three times within a program year or school year, as applicable, with the first administration occurring no later than the first 30 instructional days after a student's enrollment or the start of the program or school year, the second administration occurring midyear, and the third administration occurring within the last 30 days of the program or school year. In accordance with s. 1008.25(8)(b)2., F.S., the progress monitoring assessments for grades 3 through 10 must be administered at the beginning, middle, and end of the school year.
PSAT/NMSQT	Preliminary SAT/National Merit Scholarship Qualifying Test
Summative	Assessments that evaluate student mastery of Florida's academic standards at or near the conclusion of the course of instruction
Statewide, Standardized Assessments	All assessments required by s. 1008.22, F.S.
Statewide Window	The range of dates during which districts and/or schools may choose to administer a given assessment
Testing Time	The amount of time individual students are each given to respond to test items on each test
VAM	A Value-Added Model (VAM) is used by some school districts as part of their educator evaluation system. It is also used in the approval process for teacher preparation programs and as part of the criteria to extend an educator's temporary teaching certificate.
VPK	Florida's Voluntary Prekindergarten Education Program

2. Test, Type, and Purpose/Use

FDOE will populate this section with information related to state-level tests. Districts may add rows as needed to define district-required tests, test type, and their purpose/use in the district but should not modify any FDOE-provided information. If additional types are added, define applicable types in the glossary.

Test	Type	Purpose/Required Use	Statutory Authority/Required Use Citation
ACCESS for ELLs	Diagnostic	Measure English language acquisition of ELLs	s. 1003.56, F.S. Rule 6A-6.0902, F.A.C. Rule 6A-6.09021, F.A.C. Rule 6A-6.0903, F.A.C.
Alternate ACCESS for ELLs	Diagnostic	Measure English language acquisition of ELLs with significant cognitive disabilities	
ACT	Summative	Inform course placement; can be used as a concordant or comparative score to meet assessment graduation requirements; provide postsecondary opportunities	s. 1008.22, F.S. Rule 6A-1.09422, F.A.C.
Coordinated Screening and Progress Monitoring Program	Diagnostic/Progress Monitoring	Provides information in mastering the appropriate grade-level standards and provides information on students' progress to parents, teachers, and school and program administrators. Used to provide data for accountability of the Voluntary Prekindergarten Education Program.	s. 1008.25(8), F.S. s. 1008.2125, F.S. s. 1002.68 Rule 6M-8.601, F.A.C.
FCLE	Summative	If passed, exempts students from the postsecondary civic literacy assessment requirement established by s. 1007.25(4), F.S.	s. 1003.4282(3)(d), F.S. s. 1007.25(4)(b), F.S.
FAST PM1 and PM2	Progress Monitoring	Provides information regarding whether a student's academic performance is improving, at what rate it is improving, and how effective instruction has been.	
B.E.S.T. EOC	Summative	Purpose: FAST PM3, B.E.S.T., Florida Standards, Next Generation Sunshine State Standards assessments measure student achievement of Florida's academic standards Required uses: third grade retention; high school standard diploma; EOC assessments as 30% of course grade; school grades; school improvement rating; district grades; differentiated accountability; VAM; scholar designation; Credit Acceleration Program; school improvement plans; school, district, state, and federal reporting	s. 1002.38, F.S. s. 1002.68, F.S. s. 1003.4156, F.S. s. 1003.4282, F.S. s. 1004.04, F.S. s. 1004.85, F.S. s. 1008.22, F.S. s. 1008.25, F.S. s. 1008.33, F.S. s. 1008.34, F.S. s. 1008.341, F.S. s. 1012.34, F.S. s. 1012.56, F.S. Rule 6A-1.09422, F.A.C. Rule 6A-1.094221, F.A.C. Rule 6A-1.094222, F.A.C.
FAST PM3	Progress Monitoring/Summative		
FSA	Summative		
FSAA	Summative		
NGSSS EOC	Summative		
Statewide Science Assessment	Summative		

Test	Type	Purpose/Required Use	Statutory Authority/Required Use Citation
			Rule 6A-1.0943, F.A.C. Rule 6A-1.09432, F.A.C. Rule 6A-1.09981, F.A.C. Rule 6A-1.099811, F.A.C. Rule 6A-1.099822, F.A.C. Rule 6A-5.0411, F.A.C.
NAEP	Evaluative	Measure student performance for comparison among state and national populations over time	s. 1008.22, F.S.
PreACT	Summative	Inform course placement	s. 1007.35, F.S.
PSAT/NMSQT	Summative	Inform course placement; can be used as a concordant or comparative score to meet Algebra 1 assessment graduation requirements	s. 1007.35, F.S. Rule 6A-1.09422, F.A.C.
SAT	Summative	Inform course placement; can be used as a concordant or comparative score to meet assessment graduation requirements; provide postsecondary opportunities	s. 1008.22, F.S. Rule 6A-1.09422, F.A.C.

3. Required Statewide Assessments

The following assessments are required for students as indicated in the **Students to Be Tested** column. FDOE will complete this section with the required statewide assessments. Districts should then populate the **District Window** column for each assessment in the table but should not modify any FDOE-provided information.

When calculating total test time in Section 6, do not include times for assessments indicated by grey rows, which indicate duplicate assessment windows (e.g., EOCs), assessments that take the place of another assessment, or assessments that do not have a specified testing time.

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
VPK FAST PM1	Students enrolled in VPK	First 30 instructional days after a student's enrollment or the start of a program year or school year	August 8-September 21, 2022	CBT	10–20 minutes	Immediately following test completion
FAST PM1	K–Grade 1 ELA Reading	August 8–September, 30 2022	August 8-September 21, 2022	CBT	10–20 minutes	Immediately following test completion
FAST PM1	Grade 2 ELA Reading	August 8–September, 30 2022	August 8-September 21, 2022	CBT	15–20 minutes	Immediately following test completion

Suwannee County School District

2022-2023 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
FAST PM1	K–Grade 2 Mathematics	August 8–September, 30 2022	August 8-September 21, 2022	CBT	20-30 minutes	Immediately following test completion
FAST PM1	Grades 3–10 ELA Reading	August 15–September, 30 2022	August 15–September, 30 2022	CBT	90 minutes	Immediately following test completion
FAST PM1	Grades 3–5 Mathematics	August 15–September, 30 2022	August 15–September, 30 2022	CBT	80 minutes	Immediately following test completion
FAST PM1	Grades 6–8 Mathematics	August 15–September, 30 2022	August 15–September, 30 2022	CBT	100 minutes	Immediately following test completion
FSAA—Datafolio[4]	Grades 3–10 ELA (Reading & Writing); Grades 3–8 Mathematics; Grades 5 & 8 Science; and Algebra 1, Biology 1, Civics, Geometry, & U.S. History EOCs	Collection Period 1: September–October 2022	N/A	PBT	Varies/Untimed	June 2023
FSAA—Datafolio[4]	Grades 3–10 ELA (Reading & Writing); Grades 3–8 Mathematics; Grades 5 & 8 Science; and Algebra 1, Biology 1, Civics, Geometry, & U.S. History EOCs	Collection Period 2: November–December 2022	N/A	PBT	Varies/Untimed	June 2023
B.E.S.T. Algebra 1 and Geometry EOC	Students enrolled in associated courses	November 28–December 16, 2022	November 28–December 16, 2022	CBT[1]	160 minutes	January 2023
NGSSS Biology 1, Civics, and U.S. History EOC	Students enrolled in associated courses	November 28–December 16, 2022	November 28–December 16, 2022	CBT[1]	160 minutes[3]	January 2023
FCLE	Students enrolled in associated courses	November 7–December 16, 2022	November 7–December 16, 2022	CBT	160 minutes[2]	Immediately following test completion

Suwannee County School District

2022-2023 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
VPK FAST PM2	Students enrolled in VPK	Midyear	December 1-January 27, 2023	CBT	10–20 minutes	Immediately following test completion
FAST PM2	K–Grade 1 ELA Reading	December 5, 2022–January 27, 2023	December 5, 2022–January 27, 2023	CBT	10–20 minutes	Immediately following test completion
FAST PM2	Grade 2 ELA Reading	December 5, 2022–January 27, 2023	December 5, 2022–January 27, 2023	CBT	15–20 minutes	Immediately following test completion
FAST PM2	K–Grade 2 Mathematics	December 5, 2022–January 27, 2023	December 5, 2022–January 27, 2023	CBT	20–30 minutes	Immediately following test completion
FAST PM2	Grades 3–10 ELA Reading	December 5, 2022–January 27, 2023	December 5, 2022–January 27, 2023	CBT	90 minutes	Immediately following test completion
FAST PM2	Grades 3–5 Mathematics	December 5, 2022–January 27, 2023	December 5, 2022–January 27, 2023	CBT	80 minutes	Immediately following test completion
FAST PM2	Grades 6–8 Mathematics	December 5, 2022–January 27, 2023	December 5, 2022–January 27, 2023	CBT	100 minutes	Immediately following test completion
FSAA—Datafolio[4]	Grades 3–10 ELA (Reading & Writing); Grades 3–8 Mathematics; Grades 5 & 8 Science; and Algebra 1, Biology 1, Civics, Geometry, & U.S. History EOCs	Collection Period 3: March–April 2023	N/A	PBT	Varies/Untimed	June 2023
FSAA—Performance Task[5]	Grades 3–8 ELA & Mathematics; Grades 4–8 Writing; Grades 5 & 8 Science; and Civics EOC	February 27–April 14, 2023	February 27–April 14, 2023	PBT	Varies/Untimed	June 2023
ACT[6]	Grade 11 students in districts that selected ACT	March–April 2023	N/A	CBT	175 minutes	3–8 weeks after test administration

Suwannee County School District

2022-2023 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
SAT[6]	Grade 11 students in districts that selected SAT	March–April 2023	March 1, 2023	CBT	180 minutes	2–4 weeks after test administration
VPK FAST PM3	Students enrolled in VPK	The last 30 days of the program or school year	May 1-26, 2023	CBT	10–20 minutes	Immediately following test completion
FAST PM3	K–Grade 1 ELA Reading	May 1–June 2, 2023	May 1-26, 2023	CBT	10–20 minutes	Immediately following test completion
FAST PM3	Grade 2 ELA Reading	May 1–June 2, 2023	May 1-26, 2023	CBT	15–20 minutes	Immediately following test completion
FAST PM3	K–Grade 2 Mathematics	May 1–June 2, 2023	May 1-26, 2023	CBT	20–30 minutes	Immediately following test completion
FAST PM3	Grades 3–10 ELA Reading	May 1–June 2, 2023	May 1-26, 2023	CBT[1]	120 minutes	Immediately following test completion
FAST PM3	Grades 3–5 Mathematics	May 1–June 2, 2023	May 1-26, 2023	CBT[1]	100 minutes	Immediately following test completion
FAST PM3	Grades 6–8 Mathematics	May 1–June 2, 2023	May 1-26, 2023	CBT[1]	120 minutes	Immediately following test completion
FSAA—Performance Task[5]	Grades 9 & 10 ELA; Grades 9 & 10 Writing; and Algebra 1, Biology 1, Geometry, and U.S. History EOCs	March 13–April 28, 2023	March 13–April 28, 2023	PBT	Varies/Untimed	June 2023
FCLE	Students enrolled in associated courses	April 17–May 26, 2023	April 17–May 26, 2023	CBT[1]	160 minutes[2]	Immediately following test completion
B.E.S.T. Algebra 1 and Geometry EOC	Students enrolled in associated courses	May 1–26, 2023	May 1–26, 2023	CBT[1]	160 minutes	June 2023
NGSSS Biology 1, Civics, and U.S. History EOC	Students enrolled in associated courses	May 1–26, 2023	May 1–26, 2023	CBT[1]	160 minutes[3]	June 2023

Suwannee County School District

2022-2023 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
NGSSS Statewide Science	Grades 5 and 8	May 8–19, 2023	May 8–19, 2023	PBT	160 minutes	June 2023

[1] Paper-based accommodations (e.g., regular print, large print, braille, one-item-per-page) for computer-based tests are available to eligible students if indicated as an accommodation on an IEP or Section 504 plan.

[2] Any student taking an EOC assessment aligned to the Florida Standards or the B.E.S.T. Standards who has not completed a session by the end of the allotted time may continue working up to half the length of a typical school day.

[3] Any student taking an NGSSS EOC assessment who has not completed the session by the end of the allotted time may continue working; however, testing must be completed within the same school day.

[4] The FSAA—Datafolio is designed for students with significant cognitive disabilities for whom participation in the general statewide assessment or the FSAA—Performance Task is inappropriate, even with accommodations.

[5] The FSAA—Performance Task is designed for students with significant cognitive disabilities for whom participation in the general statewide assessment is inappropriate, even with accommodations.

[6] Each district must choose to administer *either* the ACT or SAT. Complete the row for the assessment chosen by your district and then change the background for the assessment not chosen to gray and leave the district window cell blank.

4. Statewide Assessments for SELECT Students

The following assessments are only intended for selected students/students in certain sub-groups. The FDOE will complete this section with the applicable statewide assessments. Districts should then populate the **District Window** column for the assessments in the table below but should not modify any FDOE-provided information. If an assessment is not being administered in your district, indicate "N/A" in the District Window column.

Because the tests included in this section are not administered to all students or, in some cases, are optional for students, the testing time for these tests should not be included in the total testing time calculated in Section 6.

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
PreACT	Grade 10	September–December 2022	N/A	PBT	150 minutes	Approximately 2 weeks after testing
FSA ELA Writing Retake		September 12–30, 2022	September 12–30, 2022	CBT[1]	120 minutes[2]	December 2022
FSA ELA Reading Retake		September 12–30, 2022	September 12–30, 2022	CBT[1]	180 minutes[2]	December 2022
FSA Algebra 1 and Geometry EOC		September 12–30, 2022	September 12–30, 2022	CBT[1]	180 minutes[2]	October 2022

Suwannee County School District

2022-2023 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested[4]	Statewide Window	District Window	Mode	Testing Time	Results Expected
NGSSS Biology 1, Civics, and U.S. History EOC		September 12–30, 2022	September 12–30, 2022	CBT[1]	160 minutes[3]	October 2022
FSAA—Performance Task[6] Grade 10 ELA and Algebra 1 EOC Makeup		September 26–October 14, 2022	N/A	PBT	Varies/Untimed	December 2022
NAEP	Age 13 Students	October–December 2022	N/A	PBT	90 minutes	Summer 2023
PSAT/NMSQT	Grade 10	October 12, 2022	October 12, 2022	PBT	165 minutes	January 2023
ACCESS for ELLs	Grades K–12 currently classified as ELL with "LY" code	January 23–March 17, 2023	January 23–March 17, 2023	PBT	Kindergarten: 45 minutes Grades 1–12: 105–245 minutes (varies by grade-level/tier)	June 2023
Alternate ACCESS for ELLs	Grades 1–12 with significant cognitive disabilities and currently classified as ELL with "LY" code	January 23–March 17, 2023	January 23–March 17, 2023	PBT	80 minutes	June 2023
FSA ELA Grade 10 Retake – Writing		February 20–March 10, 2023	February 20–March 10, 2023	CBT[1]	120 minutes[2]	May 2023
FSA ELA Grade 10 Retake – Reading		February 20–March 10, 2023	February 20–March 10, 2023	CBT[1]	180 minutes[2]	May 2023
FSA Algebra 1 Retake EOC[5]		February 20–March 10, 2023	February 20–March 10, 2023	CBT[1]	180 minutes[2]	May 2023
Writing Field Test	Grades 4–10[7]	April 3–21, 2023	Not yet notified by FLDOE	CBT	120 minutes	N/A
B.E.S.T. Algebra 1 and Geometry EOC		July 10–21, 2023	July 10–21, 2023	CBT[1]	180 minutes	August 2023
NGSSS Biology 1, Civics, and U.S. History EOC		July 10–21, 2023	July 10–21, 2023	CBT[1]	160 minutes[3]	August 2023

[1] Paper-based accommodations (e.g., regular print, large print, braille, one-item-per-page) for computer-based tests are available to eligible students if indicated as an accommodation on an IEP or Section 504 plan.

[2] Any student taking an ELA Retake or EOC assessment aligned to the Florida Standards who has not completed a session by the end of the allotted time may continue working up to half the length of a typical school day.

[3] Any student taking an NGSSS EOC assessment who has not completed the session by the end of the allotted time may continue working; however, testing must be completed within the same school day.

[4] If indicated, "applicable students" relates to the sub-group(s) of students who *may* take that assessment; it does not indicate that all students throughout the state in that sub-group will take that assessment. Assessments for which no applicable student group is listed are available to students as needed but are not limited to any specific sub-group.

[5] The FSA Algebra 1 EOC Assessment is only offered as a separate Retake assessment during the Spring administration; students retaking the Algebra 1 EOC in Fall, Winter, or Summer participate in the regular EOC administration.

[6] The FSAA—Performance Task is designed for students with significant cognitive disabilities for whom participation in the general statewide assessment is inappropriate, even with accommodations.
[7] The Writing Field Test, which will be aligned to the B.E.S.T. standards, will be administered to a representative sample of Florida students.

5. District-Required Assessment Information

Complete the table below with assessments that are required for all schools in the district.

Assessment	Students to Be Tested	District Window	Mode	Testing Time	Results Expected
I-Ready ELA and Math Diagnostic	Kindergarten, Grade 1, Grade 2, Grade 3	Aug. 15-Sept. 27, Nov. 28-Jan. 20, April 3-28	CBT	120 minutes each; total 360 minutes	Immediately following test completion
I-Ready ELA and Math Diagnostic	Grade 4-8 (ELA) Grades 4-7 (MA)	Aug. 15-Sept. 27, Nov. 28-Jan. 20, April 3-28	CBT	120 minutes each; total 360 minutes	Immediately following test completion
Write Score	Grades 4-10	Nov. 1-7, Jan. 30-Feb. 3	CBT	120 minutes each; total 240 minutes	2-4 weeks
Science Diagnostic (Mastery Connects)	Grade 5, Grade 8	Aug 23-Sept. 13, Feb. 21-March 10	CBT	50 minutes; total 100 minutes	Immediately following test completion
USH Diagnostic (Mastery Connects)	Students enrolled in USH (grade 11)	Aug 23-Sept. 13, Feb. 21-March 10	CBT	50 minutes; total 100 minutes	Immediately following test completion
Biology Diagnostic (Mastery Connects)	Students enrolled in Biology (grade 10)	Aug 23-Sept. 13, Feb. 21-March 10	CBT	50 minutes; total 100 minutes	Immediately following test completion
Civics Diagnostic (Mastery Connects)	Grade 7	Aug 23-Sept. 13, Feb. 21-March 10	CBT	50 minutes; total 100 minutes	Immediately following test completion
STAR Reading (ELA)	Grades 9-10	Aug. 15-Sept. 2, Nov. 28-Jan. 6	CBT	20 minutes each; total 40 minutes	Immediately following test completion

Suwannee County School District

2022-2023 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	District Window	Mode	Testing Time	Results Expected
STAR Math	Students enrolled in Algebra One (grade 8) and Geometry (grade 9)	Aug. 15-Sept. 2, Nov. 28-Jan. 6	CBT	20 minutes each; total 40 minutes	Immediately following test completion

6. Estimates of Total Testing Time by Grade Level

Estimates of average time for administering state-required and district-required assessments (listed in Sections 3 and 5 above) by grade level. Subject-based assessments should be included with the grade level to which they are most likely to be administered (e.g., Biology 1 with grade 9).

Grade Level	Statewide Assessments[1]			District Assessments			Approximate Total Testing Time (In Minutes)
	Range of Minutes	Median Number of Minutes	% Net Instructional Time[2]	Range of Minutes	Median Number of Minutes	% Net Instructional Time[2]	
VPK	30–60	45	0.10%		0	0	45
K	90–150	120	0.28%	340-380	360	0.83	480
1	90–150	120	0.28%	340-380	360	0.83	480
2	105–150	127.5	0.30%	340-380	360	0.83	487.5
3	560	560	1.30%	340-380	360	0.83	920
4	720	720	1.04%	580-620	600	1.11	1320
5	620	620	1.33%	680-720	700	1.30	1320

[1] In accordance with Senate Bill 2524 § 45 (Chapter 2022-154, § 45, Laws of Florida), the Department must collect from each school district, by grade level, the range and median number of minutes per school year, including as a percentage of net instructional time, students in prekindergarten through grade 5 spend on district-required assessments and coordinated screening and progress monitoring and state-required assessments and coordinated screening and progress monitoring.

[2] The percent net instructional time is based on 43,200 instructional minutes per school year for VPK through grade 3 and on 54,000 instructional minutes per school year for grades 4 through 5, per s. 1011.61, F.S.

Suwannee County School District

2022-2023 Uniform Statewide Assessment Calendar

Grade Level	Statewide Assessments	District Assessments	Approximate total Testing Time (In Minutes)
6	620	600	1220
7	780	700	1480
8	780	560	1340
9	620	320	940
10	460	380	840
11	320+175/180 [1]	100	440
12	0	0	0

[1] The amount of time for grade 11 statewide assessments will depend on whether a district selects ACT or SAT. If ACT, use 335 minutes (160 + 175) for the grade 11 Statewide Assessments cell. If SAT, use 340 minutes (160 + 180) for the grade 11 Statewide Assessments cell.

Suwannee County School District Controlled Open Enrollment (COE) Public School Parental Choice Plan

September 2022

Beginning with the 2017-2018 school year, each District school board must adopt a Controlled Open Enrollment plan that allows a parent from any school District in the state to enroll his or her child in and transport his or her child to any public school that has not reached capacity. For more information, please see the SCSD website (https://www.suwannee.k12.fl.us/).

Message from the Florida Legislature

□ □ □

The Florida Legislature recognizes the value of an educational system and provides numerous and meaningful options for students and their parents. In order to promote and encourage parental involvement and ensure students have access to a school that meets their needs, the Florida Legislature enacted Section 1002.31, Florida Statutes, which directs each school District to develop a Controlled Open Enrollment plan.

www.fldoe.org

In an effort to meet the needs of the students who reside in Suwannee County, Florida, as well as to provide an opportunity for those who reside outside of the county to seek enrollment in the Suwannee County School District, the following Controlled Open Enrollment Public School Parental Plan options are provided:

In-County School Selection for Suwannee County Residents (SCSD Policy 5.031)

- According to SCSD Policy 5.03: *The School Board shall establish residential attendance zones for each school based upon the Superintendent's recommendation. All students, unless otherwise provided by School Board rule or authorized by the School Board's order, shall attend the school serving the student's residential attendance zone. Each residential attendance zone shall be established to achieve maximum utilization of all School Board facilities and to consider the time and distance of travel for students. The instructional capacity for each school will be set yearly by the School Board after the recommendation by the Superintendent or his/her designee ("Instructional Capacity"). For the purposes of this plan, Enrollment Capacity is defined as ten percent less than the Instructional Capacity. A student's residence is defined as the residence of his/her parent(s), legal guardian, legal custodian, or other such person as defined by any order issued by a court of competent jurisdiction of the State of Florida. Any student residing in the School District shall be assigned to a school for attendance by the Superintendent or designee based upon the Controlled Open Enrollment (COE) Public School Parental Choice Plan.*
- Parents may request reassignment to attend an out-of-zone school using the online Controlled Open Enrollment application.
- Parents participating in this school choice option are required to provide their own transportation to the nearest public bus stop in the school zone that delivers students to the approved school.
- SCSD has two school transportation zones, Branford and Live Oak. These zones define the students' assigned school(s). For students who reside in the Branford zone, Branford Elementary and Branford High Schools are the assigned schools. For students zoned for Live Oak, there are three elementary schools: Suwannee Pineview, Suwannee Riverside, and Suwannee Springcrest, in addition to Suwannee Middle School and Suwannee High School. Parents/legal guardians of elementary-age students zoned for Live Oak may select from the three schools in order to meet the educational needs for their child. Parents/legal guardians are expected to support the theme-based school activities and/or afterschool activities that reinforce the school theme.

Out of County Student Requesting to attend a Suwannee County School (Florida Statute § 1002.31)

- According to s. 1002.31, F.S., Controlled Open Enrollment is defined as a public education delivery system that allows school districts to make student school assignments using parents' indicated preferential educational choice as a significant factor.
- Parents may request Out of County attendance using the Controlled Open Enrollment application found on the website under Controlled Open Enrollment.
- Eligibility Requirements
    - A parent from any school district in the state whose child is not subject to a current expulsion or suspension may apply to enroll his or her child in and transport his or her child to any public school that has not reached capacity in the District. Florida residence must be established and approved prior to enrollment.
    - The Suwannee County School District is charged by s. 1002.31, F.S. to maintain socioeconomic, demographic, and racial balance in all schools when implementing Controlled

Open Enrollment. Our goal is to ensure that this process selects families for enrollment in a non-biased manner. The random-selection lottery procedure will help to ensure that this goal is achieved. Periodically, data will be reviewed to ensure the targets for each school will be proportionate to the community as a whole.

- The requested school must be on the Controlled Open Enrollment (COE) available school list and not currently be at or over capacity.
- Pre-K programs are not mandatory. Therefore, COE options are not available for Pre-K students. Pre-K out-of-county requests should be made directly with the Director of Curriculum and Instruction.

- Factors Considered
  - A determination is made on the current capacity of each school as determined by class size pursuant to s. 1003.03, F.S., and s. 1, Art. IX of the State Constitution, in conjunction with projected class size numbers for each school in order to ensure each school has the capacity to sustain the additional out-of-county students over time (until the highest grade level at the school).
  - The calculation for compliance with maximum class size pursuant to s. 1003.03(4) is the average number of students at the school level.
  - Calculations to determine COE eligible schools will be made and updated annually.
  - Students residing in the District may not be displaced by a student from another District seeking enrollment under the Controlled Open Enrollment process.
  - Once this determination has been made, the names of the schools that have capacity for public school choice will be posted on the Suwannee County School District's website (https://www.suwannee.k12.fl.us/) with the Controlled Open Enrollment application so parents may apply accordingly.
  - A school is considered open for COE when the school's projected enrollment is less than 80% of the determined capacity of the school.
- Availability of Transportation
  - 1002.31, F.S. states that a school district may provide transportation to students associated with public school parental choice.
  - SCSD will provide transportation when there are seats available on the appropriate route for the out-of-county student as decided by the Transportation Department.
  - Out-of-county students may ride Suwannee County School buses provided the student boards at the nearest, in-county, public bus stop (voting precinct, etc.) and the bus is not overcrowded (SCSD School Board Policy 8.13).
  - School routes are designed to deliver students to a zoned school. When seats are available on a route, the first stop for an out-of-county, school choice student would be at the first available existing stop within the District and then to the appropriate zoned school.
  - Special connecting routes or extension of existing routes will not be created to transport an out-of-county, school choice student.
  - Routes will be reconfigured annually and the availability of transportation for COE is not guaranteed from year to year. It will be determined on whether or not the route has open capacity for COE students.
- Preferential Treatment will be provided to all of the following through the Controlled Open Enrollment Process:
  - Dependent children of active duty military personnel whose move resulted from military orders;
  - Children who have been relocated due to a foster care placement in a different school zone;

- Children who move due to a court-ordered change in custody due to separation or divorce, or the serious illness or death of a custodial parent; and
- Students residing in the District.

- Controlled Open Enrollment and Athletics (additional information fhsaa.com)
  - A school district may not delay eligibility or otherwise prevent a student participating in Controlled Open Enrollment or a choice program from being immediately eligible to participate in interscholastic and intrascholastic extracurricular activities.
  - A student may not participate in a sport if the student participated in that same sport at another school during that school year, unless the student meets one of the following criteria:
    - Dependent children of active duty military personnel whose move resulted from military orders;
    - Children who have been relocated due to a foster care placement in a different school zone;
    - Children who move due to a court-ordered change in custody due to separation, divorce, or the serious illness or death of a custodial parent; or
    - Authorized for good cause in District per District policy/procedures (e.g., involvement in an incident that is considered catastrophic, tragic, or devastating in nature).
- Application Process
  - Parents may obtain applications on the District's website. (https://www.suwannee.k12.fl.us/).
  - Applications will be reviewed for approval/denial within ten school days.
  - One application should be submitted for each child applying for enrollment.
  - Students previously approved to attend as an out-of-county student will not need to reapply for Controlled Open Enrollment unless they are making the following grade level transitions:
    - Ending 5th grade and entering 6th grade;
    - Ending 8th grade and entering 9th grade (Live Oak only); or
    - After withdrawing from the School District.
  - Parents of students with siblings may declare school preferences and request placement of siblings within the same school on each application based on the following:
    - Sibling is defined as brother, sister, half-brother, half-sister, step-brother, or step-sister that lives in the same household.
    - Verification will be made by the District and additional documentation may be required.
    - If necessary due to capacity restrictions, applications indicating a request for siblings to attend the same school will be placed in the lottery as one unit, and, if selected, all will be accepted.
- Application Review
  - All applicants will be accepted for review if the requested school has capacity.
  - If the number of Controlled Open Enrollment student applications is greater than the number of seats available for a particular school, then students who qualify for preferential treatment will be admitted first, and a lottery procedure will be utilized to fill the remaining seats.
  - If the lottery is utilized, all applications will be numbered (with siblings grouped) after being chosen randomly.
  - If there are students who do not enroll within ten days of being approved, final determinations for additional approvals will be made by the first day of school if there are

still seats available at the school.

- Notification of Acceptance/Denial
  - All applicants will be notified via U.S. mail by the deadlines posted on the website (see Controlled Open Enrollment) of acceptance/denial.
  - A parent must accept the opportunity by initiating the enrollment process on the District's online registration portal within ten school days of being notified.
  - If a student is not approved for attendance, it is the parent's responsibility to enroll the student in the appropriate school in the District that corresponds with their residence or to seek enrollment in another school District.
  - Upon obtaining approval for enrollment, the approved student will be allowed to remain at that school until he/she completes the highest grade level at that school. The application process must be repeated when a student is due to transfer to a new school.
  - If accepted, enrollment may be revoked at any time during the school year due to poor attendance, lack of academic progress, disciplinary issues, and/or failure of student/parent to comply with District policies.
- Appeals Process
  - The appeals process will be automatically initiated after the lottery process is complete for hardship cases. All denied applications indicating a hardship (see below) will be reviewed by the School Choice Committee, convened by the Superintendent.
  - Appeals will only be processed within ten school days of the denial.
  - Decisions made by the Superintendent pursuant to review and recommendation by the School Choice Committee on the appeal are final.
  - Hardships – A parent/guardian may identify on the Controlled Open Enrollment application any hardship to be considered; the hardship will only be considered through an appeals process if the student is NOT chosen through the procedures outlined in this document. A hardship is defined as one of the following:
    - The student is an immediate family member (living in the same household) of a SCSD employee.
    - Students with siblings already attending the requested school.
    - Students currently enrolled as a Suwannee County resident who move out of county and wish to remain at their school.
    - Students experiencing other extraordinary or extenuating circumstances.
  - If the original application did not indicate a hardship and circumstances have changed, parents may file a written appeal at the Superintendent's office and the appeals process will be followed.
  - If approved, students may be revoked at any time during the school year due to poor attendance, lack of academic progress, disciplinary issues, and/or failure of student/parent to comply with District policies.
- Determining Capacity
  - The number of students who can be served by a school is identified and validated yearly on the Florida Inventory of School Houses (FISH) Report. A school has reached capacity when it has filled at least 80% of its student stations/seats. Additionally, available personnel (number of classroom teachers) must be considered when considering capacity at each individual school.
  - If a school has enrollment at or exceeding 80% of its student stations/seats, then the school will not be open for Controlled Open Enrollment.
  - If a school's enrollment is less than 80% of its student stations/seats, then the school will be open for Controlled Open Enrollment.

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- If a school is open and a particular grade level has enrollment exceeding the state class size requirements, that grade level will be closed.
- See the chart below to determine which schools are open for Controlled Open Enrollment.

• • •

School	Enrollment Updated 9/6/2022	Permanent Student Stations	Percent of Capacity	Open or Closed for
Branford Elementary School	659	648	102%	CLOSED
Branford High School	752	986	77%	OPEN
Suwannee High School	1,198	1,739	69%	OPEN
Suwannee Middle School	986	1,179	84%	CLOSED
Suwannee Pineview Elementary	622	735	85%	CLOSED
Suwannee Riverside Elementary	801	953	84%	CLOSED
Suwannee Springcrest Elementary	532	800	67%	OPEN

Open Seats by Grade Level - based on state class size requirements
Elementary

BES		SPE		SRE		SSE	
KG	0	KG	0	KG	0	KG	0
1st	0	1st	0	1st	0	1st	0
2nd	0	2nd	0	2nd	0	2nd	0
3rd	0	3rd	0	3rd	0	3rd	0
4th	0	4th	0	4th	0	4th	0
5th	0	5th	0	5th	0	5th	4
updated	**9/6/2022**						

Open Seats by Grade Level - based on state class size requirements
Secondary

SMS		BHS		SHS	
6	0	6	22	9	0
7	0	7	0	10	0
8	0	8	0	11	0
updated	**9/6/2022**	9	0	12	0
		10	0		
		11	15		
		12	0		

Suwannee County School District
Controlled Open Enrollment Application

Student's Name:_____DOB:_____Grade Level:_____Today's Date: _____

Current School District:_____Current School:_____School's Phone # _____

Parent/Guardian Name:_____Phone# _____

Home Mailing Address:_____City:_____Zip: _____

School Choice Options – Please circle preference(s).

Please select two schools. If your first choice is unavailable, you will automatically be considered for your second choice. If neither of your choice requests are approved, you will remain at your home-zoned school. You will receive written notification of your application status.

1st Choice: SHS BHS SMS BES SSE SRE SPE **2nd Choice:** SHS BHS SMS BES SSE SRE SPE

Special Considerations – Check all that apply.

- ☐ Student is a dependent child of active military personnel whose move resulted from military orders.
- ☐ Student is in foster careplacement and as a result has been relocated in a different school zone.
- ☐ Student is in court-ordered custody placement due to parental separation or divorce, or serious illness or death of parent or guardian.
- ☐ Student's brother(s)/sister(s) is/are ***currently enrolled*** in a Suwannee County school.

List name(s) of ***currently enrolled*** sibling(s) and their school(s):

Sibling's Name	School

- ☐ Student has brother(s)/sister(s) ***applying*** to attend the same choice school(s) requested above.

List names of siblings ***applying*** to attend the **same** school(s) requested above: _____

Hardship

- ☐ Student's family member is an employee of the Suwannee County School District. Employee's Name:_____ Relationship to Student: _____
- ☐ Student is currently enrolled in a Suwannee County school as a resident of Suwannee County but has moved to an out-of-county residence and wishes to continue attending a Suwannee County school.
- ☐ Other extenuating circumstances. Briefly explain: _____

_____

Acknowledgment– I have read, understand, and agree to the following:

1. I have been provided a copy of the "Suwannee County School District Controlled Open Enrollment Plan".
2. I understand that a separate controlled open enrollment application must be submitted for each student.
3. I understand that the parent/guardian is responsible for providing transportation, and out-of-county students may ride Suwannee County school buses under the following conditions:
   a) the student boards the bus at an established, approved bus stop; and b) the bus has available seats.
4. I understand that, if approved, the above-named applicant may remain at the approved school until he/she completes the highest grade level at that school. The student will be required to re-apply during controlled open enrollment when he/she transitions to a new school in the district grades 5-6 and/or 8-9 (Live Oak only). Approval is not guaranteed.
5. I understand that once enrolled, the student's attendance may be revoked during the school year due to poor attendance, lack of academic progress, discipline issues, and/or failure of student/parent to comply with District policies.

Signature of Parent/Guardian	Signature of Superintendent/Designee	Date of School Board Approval

Office Use only:_____Approved_____Denied Date:_____

SCSD Form # 7200-141 Approved xx-xx-xxxx

Mission: *To protect, promote & improve the health of all people in Florida through integrated state, county, and community efforts.*

2022 – 2024 School Health Services Plan

for

Suwannee County

Due by September 15, 2022

E-mail Plan as an Attachment to:

HSF.SH_Feedback@flhealth.gov and County School Health Liaison

2022 - 2024 School Health Services Plan Signature Page

My signature below indicates that I have reviewed and approved the 2022 - 2024 School Health Services Plan and its local implementation strategies, activities, and designations of local agency responsibility as herein described:

Position	Name and Signature	Date
Local Department of Health Administrator / Director	Kerry Waldron *Printed Name* *Signature*	*Date*
Local Department of Health Nursing Director	Cindy Morgan *Printed Name* *Signature*	*Date*
Local Department of Health School Health Coordinator	Ramona Land *Printed Name* *Signature*	*Date*
School Board Chair Person	Jerry Taylor *Printed Name* *Signature*	*Date*
School District Superintendent	Ted Roush *Printed Name* *Signature*	*Date*
School District School Health Coordinator	Michele Howard *Printed Name* *Signature*	*Date*
School Health Advisory Committee Chairperson	Patricia Nixon *Printed Name* *Signature*	*Date*

School Health Services Public / Private Partner	*Printed Name*	
	Signature	*Date*

SUMMARY – SCHOOL HEALTH SERVICES PLAN 2022-2024

Statutory Authority: Section (s.) 381.0056, Florida Statutes (F.S.) requires each county health department (CHD) to develop, jointly with the school district and school health advisory committee, a School Health Services Plan (referred herein as the "Plan") that outlines the provisions and responsibilities to provide mandated health services in all public schools. Rule 64F-6.002, Florida Administrative Code (F.A.C.) requires the plan to be completed biennially. Please note that items that are colorized blue are internet links that enable you to directly view the relevant reference material.

The Plan format is arranged in 3 parts relating to the services provided and funding streams, as follows:

- Part I: Basic School Health Services - General school health services which are available to all students in Florida's public and participating non-public schools in all 67 school districts.
- Part II: Comprehensive School Health Services - Includes increased services in section 381.0057, Florida Statutes, for student health management, interventions and classes. These services promote student health; reduce high-risk behaviors and their consequences (substance abuse, unintentional/intentional injuries and sexually transmitted diseases); provide pregnancy prevention classes and interventions; and provide support services to promote return to school after giving birth.
- Part III: Health Services for Full Service Schools (FSS) – Includes basic school health services and additional specialized services that integrate education, medical, social and/or human services such as nutrition services, basic medical services, Temporary Assistance for Needy Families (TANF), parenting skills, counseling for abused children, counseling for children at high risk for delinquent behavior and their parent/guardian and adult education to meet the needs of the high-risk student population and their families. These services are required of schools as defined in section 402.3026, Florida Statutes.

The Plan contains 4 columns, as follows:

- Column 1 – Statute and/or Rule References. This column includes Florida Statutes, administrative rules and references demonstrating best practices related to school health.
- Column 2 – Program Standard/Requirement. This column provides specific requirements related to the statutes, administrative rules and references listed in column 1.
- Column 3 – Local Agency(s) Responsible. The local agencies (CHD, Local Educational Agency (LEA) and School Health Advisory Committee (SHAC)) determine the responsibilities for providing the services described columns 1 and 2.
- Column 4 – Local Implementation Strategy & Activities. This column describes the implementation strategies and activities to fulfill requirements in columns 1 and 2.

Plan submission:

- If the Plan signature page has not been signed by all parties on or before September 15, 2022, you may submit the plan at that time and submit the scanned signature page as a PDF file when it is fully signed.

PART I: BASIC SCHOOL HEALTH SERVICES			
1. School Health Services Plan; Basic School Health Services; Comprehensive School Health Services and Full-Service Schools: ; Rule 64F-6.002, F.A.C.; ss. 381.0056, 381.0057; 402.3026, F.S.	1a. Each local school health services plan shall be completed biennially and approved and signed by, at a minimum, the superintendent of schools, the school board chairperson and the county health department (CHD) administrator/ director/health officer.	Suwannee County School District, Department of Health-Suwannee	School Health Coordinators from DOH and SCSD will complete School Health Plan biennially for approval by SCSD Superintendent, SCSD Chair person, and DOH Administrator
	1b. The local school health services plan shall be reviewed each year for the purpose of updating the plan. Amendments shall be signed by the school district superintendent and the CHD administrator/director/health officer and forwarded to the School Health Services Program office.	Suwannee County School District, Department of Health-Suwannee	The school health services plan is reviewed each year by the SHAC and School Health Staff, for the purpose of updating the plan. Amendments are signed by the school district superintendent and the DOH-Suwannee administrator.
	1c. The local school health services plan shall describe employing or contracting for all health-related staff and the supervision of all school health services personnel regardless of the funding source.	Suwannee County School District, Department of Health-Suwannee	Employment- The SCSB and DOH-Suwannee, follow Equal Opportunity guidelines that comply with federal, state, and local guidelines, in hiring and employing all health related staff. The Suwannee County School Board will employ six full time Registered Nurses and one School Health Services Coordinator. The DOH-SUWANNEE shall make available the following personnel and/or other resources to provide the services required under the annual MOA between DOH- Suwannee and the SCSB:

			1. Provide a part-time Registered Nurse (RN) to serve as the School Health Coordinator, as a resource to school clinic personnel. The School Health Coordinator will be an employee of DOH-SUWANNEE. 2. Provide Health Support Aids in either a Career Service or Other Personnel Services position at designated school under control of DOH-SUWANNEE. Recruitment of these positions is the responsibility of the DOH-SUWANNEE Community Health Nursing Director. Vacant positions will be advertised through DOH-SUWANNEE human resources office 3. Provide a full time Registered Nurse position at Branford High School 4. Supervision- School health staff members employed by SCSB will be supervised by the schools' site administrators and the School Health Services Coordinator employed by SCSB; school health staff members employed by the DOH-Suwannee are supervised by the schools' site administrators in matters pertaining to school board policy, and the DOH-Suwannee Director of Nursing in matters related to school

			health/nursing statutory requirements and professional standards. An annual MOA is signed by the DOH-Suwannee and the LEA. The MOA outlines and establishes the terms and conditions under which the DOH-Suwannee shall deliver or perform services indicated for the School Board according to state statutes and the annual school health services plan.
	1d. Each CHD uses annual Schedule C funding allocation to provide school health services pursuant to the School Health Services Act and the requirements of the Schedule C Scope of Work.	Department of Health-Suwannee	Schedule C Funding allocations are used to provide Comprehensive SH Services to seven of the public schools in Suwannee County. These funds allow the school nurses to expand their roles in promoting the health of students, reducing risk-taking behavior, and reducing teen pregnancy. The Schedule C funding pays for a full time RN to staff clinic at Branford High School, a School Health Coordinator, and 3 Health Aids. The presence of the Health Aids at district schools enables the school nurses to plan, coordinate, and/or deliver health promotion and health education activities aimed at reducing risk-taking behaviors and reducing teen pregnancy. The half time School Health Coordinator is available to teach classes or assist in the school health offices.

	1e. The CHD and LEA shall each designate one person, RN recommended, to be responsible for the coordination of planning, development, implementation and evaluation of the program. These individuals should collaborate throughout the school year to assure program compliance and to plan and assess the delivery of program services.	Suwannee County School District, Department of Health-Suwannee	The DOH - Suwannee and Suwannee District Schools each designate one person to be responsible for the coordination of planning, development, implementation and evaluation of the local school health program. The School Health Services Coordinators from DOH - Suwannee and Suwannee District Schools are the persons designated. Compliance is assured by the designated persons being in frequent communication and meeting on a regular basis to review Employee Activity Reports, daily health room log summaries, screening activities, scheduling and conducting annual sites visits (or as needed), and any other matters pertaining to implementation of the school health program
	1f. Protocols for supervision of school health services personnel shall be described in the local school health services plan to assure that such services are provided in accordance with statutory and regulatory requirements and professional standards and are consistent with the Nurse Practice Act.	Suwannee County School District, Department of Health-Suwannee	DOH- Suwannee, in collaboration with the SCSB School Health Coordinator will: (1) Provide oversight of the school health program and delivery of school health services as outlined in the School Health Services Plan and in accordance with Florida Statutes. (2) Assure that all nurses work within the scope of their practice and in accordance with the Florida Nurse Practice Act and be licensed as an RN/LPN in

			accordance with Chapter 464, Florida Statutes. (3). Assure that DOH-SUWANNEE school health staff is knowledgeable of competencies and performance evaluation tools. (4). Assure that DOH-SUWANNEE school health staff is knowledgeable of Florida Statutes related to student health and welfare. (5). Assure that DOH-SUWANNEE school health staff follow all SCSB District policies and procedures, including adherence to all applicable confidentiality laws, both federal and state governing school and health records. All Registered Nurses provide service in accordance with the Florida Nurse Practice Act; LPNs and unlicensed assistive personnel work under the supervision of a Registered Nurse
	1g. Decisions regarding medical protocols or standing orders in the delivery of school health services are the responsibility of the CHD medical director in conjunction with district school boards, local school health advisory committees, the school district medical consultant if employed or the student's private physician.	DOH-Suwannee SCSB, SHAC, Students' Private Physicians	Medical Protocols signed by the medical director of the DOH-Suwannee apply only to DOH-Suwannee school health personnel. No standing orders are in place from the DOH-Suwannee medical director for DOH-Suwannee or LSD school health personnel. Medical protocols used in the delivery of health

			services by SCSB and DOH-Suwannee employees are based on best practices, state statute, regulatory requirements and professional standards, input from local SHAC, and students' private physicians. The SCSB has no medical consultant.
	1h. Establish procedures for health services reporting in Health Management System (HMS) and the annual report, to include services provided by all partners.	Suwannee County School District, Department of Health-Suwannee	DOH-Suwannee employees input health services data into HMS; SCSB School Health Staff complete a monthly Employee Activity Report, which is input into HMS by a DOH-Suwannee School Health Employee.
	1i. Each SHAC should include members representing the eight components of the Centers for Disease Control and Prevention's Coordinated School Health (CSH) model. The SHAC is encouraged to address the eight CSH components in the school district's wellness policy.	Suwannee County School District, Department of Health-Suwannee	The Local SHAC strives to include members who represent the eight components of the Centers for Disease Control and Prevention's Coordinated School Health (CSH) model. The eight components are addressed in the SCSB Wellness Policy.
2. Health Appraisal s. 381.0056(4)(a)(1), F.S.	2a. Determine the health status of students.	Suwannee County School District, Department of Health-Suwannee	A nurse is scheduled to be on site daily at each of the eight public schools in Suwannee County to provide health appraisal/assessment for students seen in the school health clinic or referred by staff, parents, or the students themselves. The student must have a signed consent on record in Focus to receive health services. Review of medical alerts, immunizations, and physicals are done by school nurses to help determine the

			health status and mandated records of students.
3. Records Review s. 381.0056(4)(a)(2), F.S.; s.1003.22(1)(4) F.S.; Rules 64F-6.005(1), F.A.C.; 64F-6.004(1)(a), F.A.C.	3a. Perform initial school entry review of student health records, to include school entry physical, immunization status, cumulative health record, emergency information, school health screenings and student-specific health related documents.	Suwannee County School District, Department of Health-Suwannee	The school nurses perform initial school entry review of student health records to verify presence of: cumulative health record, school entry physical, immunization status (DH 680), emergency information, school health screenings, etc. The school nurses log all record reviews in the students' cumulative health records and note any health issues discovered during review of student records in Focus. Student health issues are also documented in Focus. Any incomplete health records or emergency forms are tracked for completion. Each school nurse works with their school's registrar; previous school of enrollment; and/or the students' parents to try to obtain needed records for school entry and emergency information.
	3b. Emergency information card/form for each student shall be updated each year.	Suwannee County School District, Department of Health-Suwannee	Emergency Information and Health Update is part of the annual enrollment packets that are completed by parent/guardians electronically.School nurses perform annual review of each student's emergency information and medical status. School nurses try everything possible to obtain updated emergency information for each student each year.

4. Nurse Assessment s. 381.0056(4)(a)(3), F.S.; Rules: 64F-6.001(6), F.A.C.; 6A-6.0253, F.A.C; 6A-6.0252, F.A.C.; 6A-6.0251, F.A.C.	4a. Perform nursing (RN) assessment of student health needs.	Suwannee County School District, Department of Health-Suwannee	School nurses assess student's health needs by performing a record review on each new enrollee and an annual record review for returning students.
	4b. For day-to-day and emergency care of students with chronic and/or complex health conditions at school, the RN develops an individualized health care plan (IHP) and Emergency Care Plan (ECP).	Suwannee County School District, Department of Health-Suwannee	IHCPs and EAPS are developed according to guidelines outlined in the School Nurse Delegation Technical Assistance Guidelines and School Nursing.
5. Nutrition Assessment s. 381.0056(4)(a)(4), F.S.; Florida School Health Administrative Resource Manual, 2017	5a. Identify students with nutrition related problems and refer to an appropriate health care provider.	Suwannee County School District, Department of Health-Suwannee	School nurses identify students with nutrition related problems through: observing students for physical signs and other outward indications of nutrition related problems, performing growth and development screening(s) (If parent consented) and nutritional assessment (s). School nurses also identify students with nutrition related problems based on information received from parents, teachers, staff, and student peers.
6. Preventive Dental Program s. 381.0056(4)(a)(5), F.S.	6a. Provide services such as oral health education, screenings and referrals, dental sealants, fluoride varnish and/or fluoride rinse as appropriate.	Suwannee County School District, Department of Health-Suwannee	SCSD will participate in the sealant program for 2nd grade to those who returned a parental consent. School nurses arrange dental hygiene classes for elementary age students through local dental offices, SCHD, or educational videos. School nurses give a dental resource list to parents of students who need dental services.

7. Health Counseling s. 381.0056(4)(a)(10), F.S.	7a. Provide health counseling as appropriate.	Suwannee County School District, Department of Health-Suwannee	Each school nurse is responsible for providing and/or referring for identified counseling needs of students as identified through health appraisal and assessment if parental consent is obtained.
8. Referral and Follow-up of Suspected and Confirmed Health Problems s. 381.0056(4)(a)(11), F.S.	8a. Provide referral and follow-up for abnormal health screenings, emergency health issues and acute or chronic health problems. Coordinate and link to community health resources.	Suwannee County School District, Department of Health-Suwannee	Referral and follow up of abnormal health screenings, emergency health issues, and acute or chronic health problems is done by each school nurse. Abnormal health screenings are first referred via a letter sent to parents by U.S. Mail. A minimum of three contacts via phone, letter, or face to face is made for failed screenings that are not completed by a health care provider. Emergency health issues or severe injuries are referred to 911 for transport to the nearest ER. Parents are notified ASAP of the 911 transport. Acute and chronic health problems that are not life threatening are referred for medical care by speaking in person or via telephone call to parents.
9. Provisions for Screenings s. 381.0056(4)(a)(6-9),(e) F.S.; Rule 64F-6.003(1-4), F.A.C.	9a. Provide mandated screenings unless the parent requests in writing an exemption: (1) Vision screening shall be provided, at a minimum, to non-exempted students in grades kindergarten, 1, 3 and 6 and students entering Florida schools for the first time in grades kindergarten – 5. (2) Hearing screening shall be provided, at a minimum, to non-exempted	Suwannee County School District, Department of Health-Suwannee	A screening team comprised of SCSD and DOH-Suwannee school health staff screens students per FS, only if there is a parental consent on file.

	students in grades kindergarten, 1 and 6; to students entering Florida schools for the first time in grades kindergarten – 5; and optionally to students in grade 3. (3) Growth and development screening shall be provided, at a minimum, to non-exempted students in grades 1, 3 and 6 and optionally to students in grade 9. (4) Scoliosis screening shall be provided, at a minimum, to non-exempted students in grade 6.		
	9b. Provide screening services to all specified students pursuant to s. 381.0056(4)(a) unless a parent/guardian requests exemption from the screening services in writing.	Suwannee County School District, Department of Health-Suwannee	N/A: Suwannee County School District does not perform invasive screenings.
	9c. The School shall obtain parent/guardian permission in writing prior to any invasive screening, (e.g. comprehensive eye exam, Covid testing).	Suwannee County School District, Department of Health-Suwannee	Parents are provided a list of referral providers that includes local healthcare providers; children's specialty hospitals within driving distance, and state contracted vision service providers.
	9d. Refer students with abnormal screening results to service providers for additional evaluation and/or treatment (e.g. state contracted vision service providers).	Suwannee County School District, Department of Health-Suwannee	Parents are notified at a minimum of three attempts of abnormal screening results. The decision is up to the parent/guardian where to take their child, but resources are provided for Heiken Vision Program, local optometry offices, or primary care physician. Referrals for hearing, scoliosis are made to student primary care physician.

10. Meeting Emergency Health Needs ss. 381.0056(4)(a)(10), F.S.; s. 1006.165, F.S.; Rule 64F-6.004(1), F.A.C.; Emergency Guidelines for Schools, 2019 Florida Edition	10a. Ensure written health emergency policies and protocols are maintained and include minimum provisions. Ensure that student emergency information forms/cards are updated annually and completed for each student listing contact person, family physician, allergies, significant health history and permission for emergency care.	Suwannee County School District, Department of Health-Suwannee	Per Ch. 64F-6.004(1), F.A.C. Policies, procedures and protocols for the management of health emergencies are kept electronically on the local school district's webpage. A copy of The Emergency Guidelines for Schools is a resource in each clinic.
	10b. Ensure health room staff and two additional staff in each school are currently certified in cardiopulmonary resuscitation (CPR) and first aid and a list is posted in key locations.	Suwannee County School District, Department of Health-Suwannee	Each school nurse posts the names of persons at each site, who are currently CPR and or first aid certified at a minimum in the clinic, at AED location and the main office. The LEA pays for any school nurse who wishes to be a certified CPR /First Aid Instructor to be aligned with a local training center.
	10c. Assist in the planning and training of staff responsible for emergency situations.	Suwannee County School District, Department of Health-Suwannee	School nurses assist in planning for emergency situations by notifying school administrators and teacher of students who have IHCPs and EAPS. School nurses train staff responsible for care of students who have IHCPs and EAPS in emergency situations. School Nurses also work with the LEA administrators to maintain at least two additional staff certified in CPR and First Aid. School Staff work collaboratively with LEA Administrators to develop emergency response plan.
	10d. The school nurse shall monitor adequacy and expiration of first aid	Suwannee County School District, Department of Health-Suwannee	School nurses, school health staff, PE staff (who are responsible for an AED), Athletic Directors,

	supplies, emergency equipment and facilities.		coaches, and office staff (where/when no health staff available) monitor AEDs and document condition of AED. Non-functioning AEDs are reported to LEA School Heath Coordinator. First Aid supplies, equipment, and facilities are monitored frequently by school health staff.
	10e. The school principal (or designee) shall assure first aid supplies, emergency equipment and facilities are maintained.	Suwannee County School district	Each school nurse is provided with an annual health supply budget that is furnished by the LEA. School nurses are free to order supplies and equipment as the budget allows and the LEA School Health Coordinator and Principal approve. Facilities maintenance is funded through each principal's' school site budget.
	10f. All injuries and episodes of sudden illness referred for emergency health treatment shall be documented and reported immediately to the principal or the person designated by the principal or the acting principal.	Suwannee County School District, Department of Health-Suwannee	The school nurses complete the portion of the SCSB Accident/Incident Form that pertains to treatment (if any rendered by SH staff) and submits to the principal and Finance dept. SCSB Accident/Incident Form is completed for those injuries that require or may require medical treatment; person witnessing the event is responsible for completing the form. Principals, Superintendent, and LEA School Health Coordinator are notified via phone call/in person by school nurse when 911 call is made to their designated school. All injuries and episodes of sudden

			illness treated by the school nurse is documented students' health record in FOCUS.
	10g. It is the responsibility of each school that is a member of the Florida High School Athletic Association to: (1) Have an operational automatic external defibrillator (AED); (2) Ensure employees expected to use the AED obtain appropriate training; and (3) Register the AEDs with the county emergency medical services director.	Suwannee County School District, Department of Health-Suwannee	SCSB School Health Coordinator/Schools purchase AEDs and supplies and registers the AEDS with the local EMS Medical Director. School nurses complete AED checks to assure they are in working order and all supplies are within date. The SCSB Athletic Directors ensures appropriate training is provided to those employees expected to use the AED. SHS, SMS and BHS have an AED that is carried to every home FHSAA event by the Athletic Directors. The Athletic Directors are responsible for maintaining the travel AEDs.
11. Assist in Health Education Curriculum s. 381.0056(4)(a)(13), F.S.	11a. Collaborate with schools, health staff and others in health education curriculum development.	Suwannee County School District, Department of Health-Suwannee	SHAC, SCSB and DOH-Suwanee Coordinators are available to collaborate as requested by LEA.
12. Refer Student to Appropriate Health Treatment s. 381.0056(4)(a)(14), F.S.	12a. Use community or other available referral resources. Assist in locating referral sources for Medicaid eligible, uninsured and underinsured students.	Suwannee County School District, Department of Health-Suwannee	School Staff and School Nurses will utilize developed community resource list and other available referral resources as appropriate. Responsible parties will work collaboratively to identify additional resources above and beyond those listed in the developed community resource list. These resources include but are not limited to Heiken Vision Bus, Shands, Nemours and Wolfson's Children's Hospitals

13. Consult with Parent/Guardian Regarding Student's Health Issues s. 381.0056(4)(a)(15), F.S.; Rule 64F-6.001(1), F.A.C.	13a. Provide consultation with parent/guardian, students, staff and physicians regarding student health issues.	Suwannee County School District, Department of Health-Suwannee	School administrators, school nurses, guidance counselors, school health coordinators, teachers consult with parents, students, staff, and physicians as needed regarding student health issues or suspected health issues to aid in development of IHCP, EAPS, IEPS, and share resource information.
14. Maintain Health-Related Student Records s. 381.0056(4)(a)(16), F.S.; s. 1002.22, F.S.; Rule 64F-6.005(1)(2), F.A.C.	14a. Maintain a cumulative health record for each student that includes required information.	Suwannee County School District, Department of Health-Suwannee	School nurses maintain cumulative health records for every student. Cumulative health records include required information per Ch. 64F-6.005 (1), F.A.C. Maintenance of Record to include: (a) Immunization status and certification; (b) Screening tests, results, follow-up and corrective action; (c) Health examination report
15. Nonpublic School Participation s. 381.0056(5)(a)(18), F.S.; s. 381.0056(5)(a)-(g), F.S.	15a. Notification to the local nonpublic schools of the school health services program, allowing the nonpublic school to request participation in the school health services program provided they meet requirements.	Department of Health-Suwannee	At the beginning of each new school year, the DOH-Suwannee School Health Coordinator will notify private schools in writing via U.S.Mail of the opportunity to participate in the school health services program. The notification letter will outline the services available (to the private schools), and give them an opportunity of participate in the development of

			the cooperative health services plan. The private school must meet requirements as addressed in MOA between DOH and private school.
16. Provision of Health Information for Exceptional Student Education (ESE) Program Placement s. 381.0056(4)(a)(17), F.S.; Rules 6A-6.0331, F.A.C.; 64F-6.006, F.A.C.	16a. The District School Board will ensure that relevant health information for ESE staffing and planning is provided.	Suwannee County School District, Department of Health-Suwannee	School Health Staff will gather and provide relevant health information for ESE staffing and planning as requested per ESE staff to include provision for a current screening for vision and hearing and a review of the student health records to ensure that physical health problems are considered in such placements. School nurses are to be invited to attend all ESE Staffing's to provide input and signature if health services are part of the IEP.
17. Provide In-service Health Training for School Personnel s. 381.0056(6)(b), F.S.; Rule 64F–6.002, F.A.C.	17a. The District School Board will ensure that district staff are provided with training to assist with the day-to-day and emergency health needs of students.	Suwannee County School District, Department of Health-Suwannee	General awareness information re: Asthma, Diabetes, Epilepsy/Seizure Disorders, Life threatening allergies, and Epi-Pens is made available to all school personnel via online Vector Training. Child specific training is provided by school nurses and/or school health coordinator.
18. Health Services and Health Education as Part of the Comprehensive Plan for the School District. s. 381.0056(6)(a), F.S.; Rule 64F-6.002, F.A.C.	18a. The District School Board will ensure that school-based health services and health education are provided to public school children in grades pre-kindergarten - 12.	Suwannee County School District, Department of Health-Suwannee	School-based health services are provided to public school children in grades pre-kindergarten through twelve to those student's who have a parental consent for health services on file.

19. Physical Facilities for Health Services s. 381.0056(6)(c), F.S.; State Requirements for Educational facilities, 2014 and/or State Requirements for Existing Educational Facilities 2014	19a. The District School Board will ensure that adequate health room facilities are made available in each school and meet the Florida Department of Education requirements.	Suwannee County School District, Department of Health-Suwannee	SCSB School Site Principal and District Facilities Director will work collaboratively to ensure health room facilities in each school will meet DOE requirements. (State Requirements for Educational Facilities, December 2012) School Nurses will notify school administrators of any compliance issues they discover.
20. Helping Children be Physically Active and Eating Healthy s. 381.0056(6)(d), F.S.	20a. The District School Board will ensure that at the beginning of each school year, a list programs and/or resources is made available to the parent/guardian so they can help their children be physically active and eat healthy foods.	Suwannee County School District, Department of Health-Suwannee	http://students.fueluptoplay60.com/demo/tracker; www.mypyramid.gov.; http://www.nutritionexplorations.org/kids/activities-main.asp SCSB Food Service provides healthy eating information on the monthly menus; posts information on bulletin boards located in cafeterias; school nurses provide bulletin boards with healthy eating and physical activity information; school administration sends home monthly parent bulletins that include information on ways to be physically active, and prepare healthy meals. SCSB health and food service web sites will include information concerning ways parents can help their children be physically active and eat healthful foods when these sites are completed. DOH-Suwannee School Health Coordinator presents Healthy Lifestyle curriculum to eligible students.

21. Inform Parent/Guardian of the Health Services Provided s. 381.0056(6)(e), F.S. s. 1001.42(8)(c), F.S.	21a. The District School Board will ensure that at the beginning of each school year, the parent/guardian will be informed in writing that their children will receive specified health services as provided for in the district health services plan and the opportunity to request an exemption of any service(s) in writing.	Suwannee County School District, Department of Health-Suwannee	Mandatory Health Screenings/services are explained in the Code of Conduct and on the district's website. Due to the new House Bill 1557, SCSD requires a parental consent to be on file in order to receive health services unless it is an emergency.
22. Declaring a Communicable Disease Emergency s. 1003.22(9), F.S.; Rule 64F-6.002(2)(d), F.A.C.	22a. The county health department director, administrator or the state health officer may declare a communicable disease emergency in the event of any communicable disease for which immunization is required by the Florida Department of Health in a Florida public or private school. A communicable disease policy must be developed and needs to provide for interagency coordination during suspected or confirmed disease outbreaks in schools.	Suwannee County School District, Department of Health-Suwannee	School nurses are provided with a list of reportable diseases by SCSB/DOH-Suwannee School Health Coordinator School nurses maintain a daily health services log of all student and staff visits. If a student or staff member is suspected of having a reportable disease, it is reported to DOH-Suwannee EpiNurse by the school nurse.
23. Administration of Medication and Provision of Medical Services by District School Board Personnel s. 1006.062(1)(a), F.S.;	23a. The District School Board will include provisions to provide training, by a registered nurse, a licensed practical nurse, a physician or a physician assistant (pursuant to Chapter 458 or 459, F.S.), to the school personnel designated by the school principal to assist students in the administration of prescribed medication.	Suwannee County School District, Department of Health-Suwannee	School Nurses (R.N.s), provide general, annual training and periodic monitoring to at least two school staff who are designated by the principal to provide oral, topical, or inhaled medication administration. Additionally, the school nurse provides or arranges for child specific medication administration training and periodic monitoring of trained staff on a child by child basis for students who may require medication administration that is child specific.

24. Policy and Procedure Governing the Administration of Prescription Medication s. 1006.062(1)(b), F.S.; Rule 64B9-14, F.A.C.	24a. The District School Board will adopt policies and procedures governing the administration of prescription medication by district school board personnel and be consistent with delegation practices.	Suwannee County School District, Department of Health-Suwannee	The district policy addresses the use of designated school staff for medication administration and is consistent with delegation practices per Ch. 64B9-14, FAC. School Nurses provide annual training and periodic monitoring to at least two school staff who are designated by the principal to provide medication administration. Additionally, the school nurse provides or arranges for child specific medication administration training and periodic monitoring on a child by child basis.
25. Policy and Procedure for Allowing Qualified Patients to use Marijuana. s. 1006.062(8), F.S.; s. 381.986, F.S.	25a. Each district school board shall adopt a policy and a procedure for allowing a student who is a qualified patient, as defined in s. 381.986, to use marijuana obtained pursuant to that section.	Suwannee County School District, Department of Health-Suwannee	Medical Marijuana policy is in Chapter 5.152 of SCSD Policy Manual. School nurses are aware and reminded yearly of this information. Medical marijuana/low THC cannabis cannot be administered to a qualifying student/patient while aboard a school bus or at a school sponsored event. The primary caregiver should administer the medical marijuana/low THC cannabis at home whenever possible to qualified students/patients who require the use of medical marijuana/low THC cannabis for a qualifying medical condition. School nurses or health care personnel or school administration staff are not allowed to administer, store/hold or transport the medical marijuana/low THC cannabis in

			any form and it will not be stored on any District property, including school grounds, at any time. A student's parent/guardian or caregiver may administer the permissible form of medical marijuana to the qualified student/patient on District property in the designated location if all criteria is met according to the policy.
	25b. Pursuant to the district policy, develop procedures to follow when parents of students, that are qualified patients, request that medical marijuana be administered to their child at school.	Suwannee County School District, Department of Health-Suwannee	School nurses or health care personnel or school administration staff are not allowed to administer, store/hold or transport the medical marijuana/low THC cannabis in any form and it will not be stored on any District property, including school grounds, at any time. A student's parent/guardian or caregiver may administer the permissible form of medical marijuana to the qualified student/patient on District property in the designated location if all criteria is met according to the policy.
	25c. Ensure that all school health room/clinic staff and school staff designated by principals have read and have on file the school district policy on medical marijuana.	Suwannee County School District, Department of Health-Suwannee	School Board Policy. It can be reviewed on the district's website
26. Students with Asthma Carrying a Metered Dose Inhaler s. 1002.20(3)(h), F.S.;	26a. Students with asthma whose parent/guardian and physician provide approval, may carry a metered dose inhaler on their person while in school. Ensure	Suwannee County School District, Department of Health-Suwannee	Authorization for Administration of Medication must be signed by prescribing physician and parent(s).To ensure safe use of

National Association of School Nurses (NASN) Position Statement, The Use of Asthma Rescue Inhalers in the School Setting	written authorization for use of metered dose inhaler at school is completed and signed by health care provider and parent/guardian.		inhalers by students, school nurses develop IHCPs and EAPs for each student who has asthma and requires the use of an inhaler. SCSB Policy sets guidelines for student with asthma to carry MDI while in school.
27. Students with Life Threatening Allergies s. 1002.20(3)(i), F.S.; Rules 6A-6.0251, F.A.C.; 64F-6.004(4), F.A.C.; NASN Position Statement on Rescue Medications in School; Students with Life-Threatening Allergies, 2017 Updated Guidance	27a. Ensure that written parent/guardian and physician authorization has been obtained from students who may carry an epinephrine auto-injector and self-administer while enroute to and from school, in school, or at school-sponsored activities.	Suwannee County School District, Department of Health-Suwannee	Authorization for Administration of Medication must be signed by prescribing physician and parent(s). SCSB Policy sets guidelines for students with life threatening allergies to carry an epi-pen while in school. To ensure safe use of epinephrine auto injectors by students who may carry one, school nurses develop IHCPs and EAPs for each student who has life threatening allergies and requires the use of an epinephrine auto injector. IHCPs and EAPS direct staff to call 911 immediately for an anaphylaxis event. If the student is unable to self-administer, there are at least two trained staff members available to administer the epinephrine auto injector.

	27b. For students with life threatening allergies, the RN shall develop and update annually IHP that includes an ECP, in cooperation with the student, parent/guardian, physician and school staff. The IHP shall include child-specific training to protect the safety of all students from the misuse or abuse of auto-injectors. The ECP shall direct that 911 will be called immediately for an anaphylaxis event and have a plan of action for when the student is unable to perform self-administration of the epinephrine auto-injector.	Suwannee County School District, Department of Health-Suwannee	To ensure safe use of epinephrine auto injectors by students who may carry one, school nurses develop IHCPs and EAPs for each student who has life threatening allergies and requires the use of an epinephrine auto injector. IHCPs and EAPS direct staff to call 911 immediately for an anaphylaxis event. If the student is unable to self-administer, there are at least two trained staff members available to administer the epinephrine auto injector. Vector training is also assigned to the staff who require child specific training.
28. Epinephrine Auto-injectors Use and Supply s. 1002.20(3)(i)(2), F.S.	28a. If the school district has chosen to maintain supplies of epinephrine auto-injectors from a wholesale distributor or manufacturer as defined in s. 499.003, F.S., the School District Board will insure that a standing order and written protocol be developed by a licensed physician and is available at all schools where the epinephrine auto-injectors are stocked. The participating school district shall adopt a protocol developed by a licensed physician for the administration by school personnel who are trained to recognize an anaphylactic reaction and to administer an epinephrine auto-injection.	N/A	N/A
29. Emergency Allergy Treatment s. 381.88, F.S.	29a. The School District Board will ensure that school staff, who are designated by the principal, (in addition to school health staff in the school clinic), to administer stock epinephrine auto-injectors (not prescribed	N/A	N/A

	to an individual student) are trained by a nationally recognized organization experienced in training laypersons in emergency health treatment or an entity approved by the Florida Department of Health.		
	29b. The curriculum must include at a minimum: (a) Recognition of the symptoms of systemic reactions to food, insect stings, and other allergens; and (b) The proper administration of an epinephrine auto-injector.	N/A	N/A
30. Diabetes Management s. 1002.20(3)(j), F.S.; Rule 6A-6.0253, F.A.C.-Diabetes management	30a. Students with diabetes must have a Diabetes Medical Management Plan (DMMP) from the student's health care provider that includes medication orders and orders for routine and emergency care.	Suwannee County School District, Department of Health-Suwannee	Diabetes Medical Management Plan, Authorization for Medication Administration, and Medical Procedures must be signed by prescribing physician and parent(s), To ensure safe self-management of students who have diabetes, school nurses develop IHCPs and EAPs. SCSB Policy sets guidelines for students with diabetes who carry diabetic supplies and equipment and self-manage their diabetes while en route to and from school (bus), in school, or at school sponsored activities.
	30b. An IHP will be developed from the DMMP by the RN in collaboration with the parent/guardian, student, health care providers and school personnel for the management of diabetes while enroute to and from school, in school, or at school-sponsored activities.	Suwannee County School District, Department of Health-Suwannee	Diabetes Medical Management Plan, Authorization for Medication Administration, and Medical Procedures must be signed by prescribing physician and parent(s), To ensure safe management of students who

			have diabetes, school nurses develop IHCPs and EAPs.
	30c. An ECP will be developed as a child-specific action plan to facilitate quick and appropriate responses to an individual emergency in the school setting.	Suwannee County School District, Department of Health-Suwannee	Diabetes Medical Management Plan, Authorization for Medication Administration, and Medical Procedures must be signed by prescribing physician and parent(s), To ensure safe management of students who have diabetes, school nurses develop IHCPs and EAPs.
	30d. Maintain a copy of the current physician's diabetes medical management plan and develop and implement an IHP and ECP to ensure safe management of diabetes.	Suwannee County School District, Department of Health-Suwannee	Diabetes Medical Management Plan, Authorization for Medication Administration, and Medical Procedures must be signed by prescribing physician and parent(s), To ensure safe management of students who have diabetes, school nurses develop IHCPs and EAPs.
31. Diabetes Self-Management s. 1002.20(3)(j), F.S.; Rule 6A-6.0253, F.A.C.-Diabetes management	31a. Students with diabetes that have physician and parent/guardian approval may carry their diabetic supplies and equipment and self-manage their diabetes while enroute to and from school, in school, or at school- sponsored activities. The written authorization shall identify the diabetic supplies, equipment and activities the student can perform without assistance for diabetic self-management, including hypoglycemia and hyperglycemia.	Suwannee County School District, Department of Health-Suwannee	Diabetes Medical Management Plan, Authorization for Medication Administration, and Medical Procedures must be signed by prescribing physician and parent(s), To ensure safe self-management of students who have diabetes, school nurses develop IHCPs and EAPs. SCSB Policy sets guidelines for students with diabetes who carry diabetic supplies and equipment and self-manage their diabetes while en route to and from school (bus), in school, or at school sponsored activities.

	31b. Maintain a copy of the current physician's diabetes medical management plan and develop and implement an IHP and ECP to ensure safe self-management of diabetes.	Suwannee County School District, Department of Health-Suwannee	Diabetes Medical Management Plan, Authorization for Medication Administration, and Medical Procedures must be signed by prescribing physician and parent(s), To ensure safe self-management of students who have diabetes, school nurses develop IHCPs and EAPs. SCSB Policy sets guidelines for students with diabetes who carry diabetic supplies and equipment and self-manage their diabetes while en route to and from school (bus), in school, or at school sponsored activities.
32. Use of Prescribed Pancreatic Enzyme Supplements s. 1002.20(3)(k), F.S.; Rule 6A-6.0252, F.A.C.	32a. Develop and implement an IHP and ECP for management of the conditions requiring pancreatic enzyme supplements and to ensure that the student carries and self-administers such supplements as prescribed by the physician.	Suwannee County School District, Department of Health-Suwannee	To ensure safe, self-management of students who have conditions requiring pancreatic enzyme supplements, school nurses develop IHCPs and EAP/ECPs. SCSB Policy sets guidelines for students who have permission to self -administer a pancreatic enzyme while in route to and from school (on the bus), in school, or at school sponsored events.
	32b. Maintain documentation of health care provider and parental/guardian authorization for a student to self-carry and self-administer a prescribed pancreatic enzyme supplement while enroute to and from school, in school, or at school sponsored activities.	Suwannee County School District, Department of Health-Suwannee	Authorization for Medication Administration, and Medical Procedures must be signed by prescribing physician and parent(s) To ensure safe, self-management of students who have conditions requiring pancreatic enzyme supplements, school nurses develop IHCPs and EAP/ECPs. SCSB Policy sets guidelines for students who have

			permission to self -administer a pancreatic enzyme while en route to and from school (on the bus), in school, or at school sponsored events.
33. Naloxone Use and Supply s. 1002.20(3)(o), F.S.	33a. If the school district has chosen to obtain and maintain supplies of naloxone the School District Board will insure that a written protocol regarding storage, accessibility and administration of naloxone be developed and available at all schools where naloxone is stocked.	N/A	N/A
34. Administration of Medication and Provision of Medical Services by Nonmedical Assistive Personnel s. 1006.062(4), F.S.; Rules: 64B9-14.002(3), F.A.C., 64B9-14, F.A.C.;	34a. The School District Board will ensure that nonmedical assistive personnel be allowed to perform health-related services upon successful completion of child specific training by a registered nurse or advanced registered nurse practitioner, physician, or physician assistant.	Suwannee County School District, Department of Health-Suwannee	School nurses (R.N.s) will provide and document health related, child specific training to delegated UAP per s.1006.062 (4). F.S. Skills and competency checklists will be used to verify the UAP understanding of the task or activity, desired outcome, limits of authority, the time frame of delegation, and the nature of supervision required. Periodic monitoring will be done by the school nurse to verify ongoing competencies or need for additional training.
	34~~3~~b. An RN must document health related child-specific training for delegated staff. The delegation process shall include communication to the unlicensed assistant personnel (UAP) which identifies the task or activity, the expected or desired outcome, the limits of authority, the time frame for the delegation, the nature of the supervision required, verification of delegate's understanding of assignment, verification of monitoring and supervision. The	Suwannee County School District, Department of Health-Suwannee	School nurses (R.N.s) will provide and document health related, child specific training to delegated UAP per s.1006.062 (4). F.S. Skills and competency checklists will be used to verify the UAP understanding of the task or activity, desired outcome, limits of authority, the time frame of delegation, and the nature of supervision required. Periodic

	documentation of training and competencies should be signed and dated by the RN and the trainee.		monitoring will be done by the school nurse to verify ongoing competencies or need for additional training.
	3~~3~~c. The School District board will ensure that the use of nonmedical assistive personnel shall be consistent with delegation practices per requirements.	Suwannee County School District, Department of Health-Suwannee	Each school nurse is provided with DOH Technical Assistance Guideline "The Role of the Professional School Nurse in the Delegation of Care in Florida Schools". Use of nonmedical assistive personnel is consistent with delegation practices per Ch. 64B9-14, FAC and per the Technical Assistance Guidelines - The Role of the Professional School Nurse in the Delegation of Care in Florida Schools.
3~~5~~4. Background Screening Requirements for School Health Services Personnel Chapter 435, F.S., s. 381.0059, F.S.; s. 1012.465, F.S.	3~~5~~4a. The District School Board and CHD will ensure that any person who provides services under this school health services plan must meet the requirements of a level 2 background screening.	Suwannee County School District, Department of Health-Suwannee	To avoid duplication or conflicting background screening, DOH-Suwannee provides annually, a list of HD employees who have had Level 2 background screening to the Suwannee County Superintendent of Schools.
3~~6~~5. Involuntary Examination s. 394.463, F.S. including: s. 1002.20(3)(l), F.S.; s. 1002.33(9), F.S.; s. 381.0056(4)(a)(19), F.S.	3~~6~~5a. The School District Board will ensure that it develops policies and procedures for the implementation of this statutory requirement. A reasonable attempt must be made to notify a student's parent/guardian, or caregiver before the student is removed from school, school transportation, or a school-sponsored activity and taken to a receiving facility for an involuntary examination.	Suwannee County School District, Department of Health-Suwannee	The SCSB/Charter school's principal or the principal's designee shall immediately notify the parent of a student who is removed from school, school transportation, or a school sponsored activity and taken to a receiving facility for an involuntary examination pursuant to s. 394.463. The principal or the principal's designee may delay notification for no more than 24 hours after the student is removed if the principal or designee deems

			the delay to be in the student's best interest and if a report has been submitted to the central abuse hotline, pursuant to s. 39.201, based upon knowledge or suspicion of abuse, abandonment, or neglect.
3~~7~~6. Parental Consent for Health Care Services Section 1014.06, F.S.	3~~7~~a6. The School District Board must ensure that it develops policies and procedures for the implementation of the Parent's Bill of Rights. Address the following statutory requirements: (1) Obtain written parental consent prior to providing, soliciting or arranging to provide health care services or prescribe medicinal drugs to a minor child. (2) Obtain written parental consent prior to a medical procedure to be performed on a minor child in its facility.	Suwannee County School District, Department of Health-Suwannee	(1) Parents have the primary responsibility to assure the health and well-being of their child(ren), and schools can also play a partnering role. Due to the "Parents' Bill of Rights," section 1014.06, Florida Statutes - Parental Consent for Health Care Services, parents must give written consent for school nurses to provide health care services to minor students. (2) Authorization for medical procedures must be ordered and signed by prescribing physician and parent(s).
38.Care of Students with Epilepsy or Seizure Disorders: Creates section 1006.0626	38a. Requires a school to provide epilepsy or seizure disorder care to a student under certain circumstances.	Suwannee County School District, Department of Health-Suwannee	RN reviews student medical alerts each year and contacts parents who have epilepsy/seizures noted. LEA staff refer parents stating

			their student has epilepsy/seizures to the RN and clinic staff.
	38b. Provide requirements for the implementation of an individualized seizure action plan for a student with epilepsy or a seizure disorder.	Suwannee County School District, Department of Health-Suwannee	RN and clinic staff communicate with the parent about seizure disorders and develop an individualized emergency action planseizures/epilepsy disorder. Physician input is encouraged for guidance.
	38c. Provide that an individualized seizure action plan remains in effect until certain criteria are met.	Suwannee County School District, Department of Health-Suwannee	School Nurses will develop an individualized seizure action with the input of the parent and/or physician that will stay in effect unless ordered by physician.
	38d. Authorize a school to provide training and supports to a student in the absence of such a plan.	Suwannee County School District, Department of Health-Suwannee	Posters are displayed near or in clinics for guidance and training on seizures. Vector online training is also provided if needed.
	38e. Provide requirements for such plans; requiring a school nurse or appropriate school employee to coordinate the care of such students and verify the training of certain school employees relating to the care of the students. 38f. Provide requirements for such training; based on guidance issued by the Department of Education.	Suwannee County School District, Department of Health-Suwannee	RN notifies administration and school employees that have direct contact with students with seizure/epilepsy. Training provided by RN. Vector online training available for staff. School district website provides staff with epilepsy/seizure education websites as well as Vector online employee training modules/videos.
	38g. Require schools to provide specified information to certain school employees	Suwannee County School District, Department of Health-Suwannee	**RN provides individualized Emergency Action Plans for staff that work directly with students.**

PART II: COMPREHENSIVE SCHOOL HEALTH SERVICES (CSHSP)			
39. The Provision of Comprehensive School Health Services. The Services Provided Under This Section are Additional and are Intended to Supplement, Rather Than Supplant, Basic School Health Services. s. 381.0057(6), F.S.; s. 743.065, F.S.	39a. Provide in-depth health management, interventions and follow-up through the increased use of professional school nurse staff.	Suwannee County School District, Department of Health-Suwannee	DOH-Suwannee School Health Services Coordinator and SH Aide will be available to assist the school nurses so they can provide in-depth health management, interventions, and follow-up on a case by case basis as needed/required.
	39b. Provide health activities that promote healthy living in each school.	Suwannee County School District, Department of Health-Suwannee	DOH-Suwannee School Health Services Coordinator, and SH Aide are available to assist the school nurses in providing activities that promote healthy living. The school nurses plan, coordinate, and/or deliver various health education classes throughout the year that promote the health of students. Hope classes are provided by instructional staff, PE educates on physical activity, Healthy nutrition is taught a variety of ways, Health education posters are displayed, bulletin boards, community agencies are brought in.
	39c. Provide health education classes.	Suwannee County School District, Department of Health-Suwannee, UF/IFAS	Instructional staff and outside agencies to provide classroom instruction. UF/IFAS Family Nutrition Program provides nutrition classes and educational/healthy living material. General health/well-being instruction provided in Hygiene/Puberty classes and general health classes. One-on-

			one instruction as needed provided by clinic staff in clinic.
	38d. Provide or coordinate counseling and referrals to decrease substance abuse/ misuse.	Suwannee County School District, Department of Health-Suwannee	School nurses will refer at risk students to the school guidance counselors and/or local mental health counselors
	39e. Provide or coordinate counseling and referrals to decrease the incidence of suicide attempts.	Suwannee County School District, Department of Health-Suwannee	School nurses will refer at risk students to the school guidance counselors and/or local mental health counselors
	39f. Provide or coordinate health education classes to reduce the incidence of substance abuse or misuse, suicide attempts and other high-risk behaviors.	Suwannee County School District, Department of Health-Suwannee	Mental Health classes for students are required and taught by Mental Health in Student Services. They provide curriculum and guidance to the schools as well
	39g. Identify and provide interventions for students at risk for early parenthood.	Suwannee County School District, Department of Health-Suwannee	School staff maintain open communication with students and other staff members. School staff are trained in procedure to refer students to guidance and/or school nurse, who exhibit behaviors indicative of risk for early parenthood. School health and guidance staff provide individual counseling, education, and community resource information to identified students. School nurses coordinate referral to DOH-Suwanee Healthy Start Program for identified pregnant teens. Guidance Counselors provide students with assistance in credit retrieval, graduation options, TAPP, and mentoring services. TAPP provides daycare for babies of teen parents.

	39h. Provide counseling and education of teens to prevent and reduce involvement in sexual activity.	Suwannee County School District, Department of Health-Suwannee	School staff maintain open communication with students and other staff members. School staff are trained in procedure to refer students to guidance and/or school nurse, who exhibit behaviors indicative of involvement in sexual activity. School nurse and teachers plan, coordinate, and/or deliver various educational activities throughout the year that aim to reduce teen pregnancy.
	39i. Collaborate with interagency initiatives to prevent and reduce teen pregnancy.	Suwannee County School District, Department of Health-Suwannee	Provide school health staff and guidance counselors with Healthy Start and Family Planning Services information. Annual Teen Health Fairs provide opportunities for students to talk to community agencies that strive to reduce teen pregnancy and prevent risky behaviors.
	39j. Facilitate the return to school after delivery and provide interventions to decrease repeat pregnancy.	Suwannee County School District, Department of Health-Suwannee	Utilize pregnancy and birth tracking tool, assist with teen parents and babies in obtaining medical care if needed; provide TAPP information to teen parents and their families re: provision of childcare and assistance with credits and class scheduling; refer teen parents to Healthy Start
	39k. Refer all pregnant students who become known to staff for prenatal care and Healthy Start services.	Suwannee County School District, Department of Health-Suwannee	Provide all pregnant students known to staff to Healthy Start, WIC and prenatal services.

PART III: HEALTH SERVICES FOR FULL SERVICE SCHOOLS (FSS)			
40. Full Service Schools s. 402.3026(1), F.S.	40a. The State Board of Education and the Florida Department of Health shall jointly establish FSS to serve students from schools that have a student population at high risk of needing medical and social services.	Suwannee County School District, Department of Health-Suwannee	Five of Suwannee County's eight schools have been designated Full Service (Suwannee Riverside Elementary, Suwannee Pineview Elementary, Suwannee Springcrest Elementary, Suwannee Middle, and Branford Elementary). This designation has been based on the need for additional nursing services to work with the medically and socially underserved. This has been approved by DOH School Health Services Program Office.
	40b. Designate FSS based on demographic evaluations.	Suwannee County School District, Department of Health-Suwannee	Five of Suwannee County's eight schools have been designated Full Service (Suwannee Riverside Elementary, Suwannee Pineview Elementary, Suwannee Springcrest Elementary, Suwannee Middle, and Branford Elementary). This designation has been based on the need for additional nursing services to work with the medically and socially underserved. This has been approved by DOH School Health Services Program Office.
	40c. Provide nutritional services.	Suwannee County School District, Department of Health-Suwannee	UF/IFAS provides nutrition classes and gardening to elementary students.
	40d. Provide basic medical services.	Suwannee County School District,	All clinics have a full-time Registered Nurse with extra support provided by DOH.

		Department of Health-Suwannee	
	40e. Provide referral to dependent children Temporary Assistance to Needy Families (TANF).	Suwannee County School District, Department of Health-Suwannee	School Health refers to external resources as needed.
	40f. Provide referrals for abused children.	Suwannee County School District, Department of Health-Suwannee	Report to DCF and SRO as needed.
	40g. Provide specialized services as an extension of the educational environment that may include nutritional services, basic medical services, aid to dependent children, parenting skills, counseling for abused children, counseling for children at high risk for delinquent behavior and their parent/guardian, and adult education.	Suwannee County School District, Department of Health-Suwannee	School Health refers to external resources as needed, summer food program.
	40h. Develop local agreements with providers and/or partners for in-kind health and social services on school grounds.	Suwannee County School District, Department of Health-Suwannee	Local providers are involved in special education, teen health fairs, and mentoring.

FOR INFORMATION ONLY

Mission: *To protect, promote & improve the health of all people in Florida through integrated state, county, and community efforts.*

2020 – 2022 School Health Services Plan

for

Suwannee County

Due by September 15, 2020

E-mail Plan as an Attachment to:

HSF.SH_Feedback@flhealth.gov and County School Health Liaison

2020 - 2022 School Health Services Plan Signature Page

Please ensure that this signature page is signed by the parties below, scanned and sent via email to hsf.sh_feedback@flhealth.gov and your county school health liaison.

My signature below indicates I have reviewed and approved the (County Name) County 2020 - 2022 School Health Services Plan.:

Position	Name and Signature		Date
County Health Department Administrator/Director	*Printed Name*	*Signature*	*Date*
County Health Department Nursing Director	*Printed Name*	*Signature*	*Date*
County Health Department School Health Coordinator	*Printed Name*	*Signature*	*Date*
School Board Chairperson	*Printed Name*	*Signature*	*Date*
School District Superintendent	*Printed Name*	*Signature*	*Date*
School District School Health Coordinator			

	Printed Name	Signature	Date
School Health Advisory Committee Chairperson			
	Printed Name	Signature	Date
Public/Private Partner Provider of School Health Services			
	Printed Name	Signature	Date

SUMMARY – SCHOOL HEALTH SERVICES PLAN 2020-2022

Statutory Authority: Section 381.0056, Florida Statute (F.S.) requires each local county health department (CHD) to develop, jointly with the school district and school health advisory committee, a School Health Services Plan (referred herein as the "Plan") that outlines the provisions and responsibilities to provide mandated health services in all public schools. Florida Administrative Code Rule 64F-6.002 (F.A.C.) requires the plan to be completed biennially.

The Plan format is arranged in 3 parts relating to the services provided and funding streams, as follows:

- Part I: Basic School Health Services - General school health services which are available to all students in Florida's public and participating non-public schools in all 67 school districts.
- Part II: Comprehensive School Health Services – include increased services in section 381.0057, Florida Statutes, for student health management, interventions and classes. These services promote student health; reduce high-risk behaviors and their consequences (substance abuse, unintentional/ intentional injuries, and sexually transmitted diseases); provide pregnancy prevention classes and interventions; and provide support services to promote return to school after giving birth.
- Part III: Health Services for Full Service Schools (FSS) – Includes basic school health services and additional specialized services that integrate education, medical, social and/or human services such as nutrition services, basic medical services, aid to dependent children (temporary assistance for needy families (TANF)), parenting skills, counseling for abused children, counseling for children at high risk for delinquent behavior and their parent/guardian and adult education to meet the needs of the high-risk student population and their families. These services are required of schools as defined in section 402.3026, Florida Statutes.

The Plan contains 4 columns, as follows:

- Column 1 –Requirements and References. This column includes Florida Statutes, Florida Administrative Codes and references demonstrating best practices related to school health.
- Column 2 – Program Standards. This column provides specific requirements related to the statutes, administrative code and references listed in Column 1.

- Column 3 – Local Agency(s) Responsible. The local agencies (CHD, Educational Agency (LEA), and School Health Advisory Committee (SHAC)) determine the responsibilities for providing the services described columns 1 and 2.
- Column 4 – Local Implementation Strategy & Activities. This column describes the implementation strategies and activities to fulfill requirements in columns 1 and 2.

Plan Submission:

- If the plan signature page has not been signed by all parties on or before September 15, 2020, you may submit the plan at that time and submit the scanned signature page as a PDF file when it is fully signed.

PART I: BASIC SCHOOL HEALTH SERVICES			
Requirements/References	Program Standards	Local Agency(s) Responsible	Local Implementation Strategy & Activities
1. School Health Services Plan; Basic School Health Services; Comprehensive School Health Services and Full Service Schools: School Health Services Act: s. 381.0056, F.S.; Chapter 64F-6.002, F.A.C.; Florida Nurse Practice Act: Chapter 464 Nursing Technical Assistance Guidelines - The Role of the Professional School Nurse in the Delegation of Care in Florida Schools (Rev. 2010); ss. 381.0057, F.S., 402.3026, F.S.	1a. Each local school health services plan shall be completed biennially and approved and signed by, at a minimum, the superintendent of schools, the school board chairperson, and the local CHD medical director/administrator.	Suwannee County School District, Department of Health-Suwannee	School Health Coordinators from DOH and SCSD will complete School Health Plan biennially for approval by SCSD Superintendent, SCSD Chair person, and DOH Administrator.
	1b. The local school health services plan shall be reviewed each year for the purpose of updating the plan. Amendments shall be signed by the school district superintendent and the county health department medical director/administrator and forwarded to the School Health Services Program office.	Suwannee County School District, Department of Health-Suwannee	The school health services plan is reviewed each year by the SHAC and School Health Staff, for the purpose of updating the plan. Amendments are signed by the school district superintendent and the DOH-Suwannee administrator.
	1c. The local school health services plan shall describe employing or contracting for all health-related staff and the supervision of all school health services personnel regardless of the funding source.	Suwannee County School District, Department of Health-Suwannee	Employment- The SCSB and DOH-Suwannee, follow Equal Opportunity guidelines that comply with federal, state, and local guidelines, in hiring and employing all health related staff. The Suwannee County School Board will employ six full time Registered Nurses and one School Health Services Coordinator. The DOH-SUWANNEE shall make available the following personnel and/or other resources to provide the services required under the annual MOA between DOH- Suwannee and the SCSB:

			1. Provide a part-time Registered Nurse (RN) to serve as the School Health Coordinator, as a resource to school clinic personnel. The School Health Coordinator will be an employee of DOH-SUWANNEE. 2. Provide a Licensed Practical Nurse (LPN) and Health Support Aid in either a Career Service or Other Personnel Services position at designated school under control of DOH-SUWANNEE. Recruitment of these positions is the responsibility of the DOH-SUWANNEE Community Health Nursing Director. Vacant positions will be advertised through DOH-SUWANNEE human resources office 3. Provide a full time Registered Nurse position at Branford High School 4. Supervision- School health staff members employed by SCSB will be supervised by the schools' site administrators and the School Health Services Coordinator employed by SCSB; school health staff members employed by the DOH-Suwannee are supervised by the schools' site administrators in matters pertaining to school board policy, and the DOH- Suwannee Director of Nursing in matters related to school health/nursing statutory requirements and professional standards. An annual MOA is signed by the DOH-Suwannee and the LEA. The MOA outlines and establishes the terms and conditions under which the DOH-Suwannee shall deliver or perform services indicated for the School Board according to state statutes and the annual school health services plan.
	1d. Each local CHD uses annual Schedule C funding allocation to provide school health services pursuant to the School Health Services Act and the requirements of the Schedule C Scope of Work.	Department of Health-Suwannee	Schedule C Funding allocations are used to provide Comprehensive SH Services to seven of the public schools in Suwannee County. These funds allow the school nurses to expand their roles in promoting the health of students, reducing risk-taking behavior, and reducing teen pregnancy. The Schedule C funding pays for a full time RN to staff clinic at Branford High School, a half time School Health Coordinator, a health aide, and a LPN. The presence of the Health Aid and the LPN at district schools enables the school nurses to plan, coordinate, and/or deliver health promotion and health education activities aimed at reducing risk-taking behaviors and reducing teen pregnancy. The

			half time School Health Coordinator is available to teach classes or assist in the school health offices.
	1e. The local CHD and local LEA shall each designate one person, RN recommended, to be responsible for the coordination of planning, development, implementation and evaluation of the program. These individuals should collaborate throughout the school year to assure program compliance and to plan and assess the delivery of program services.	Suwannee County School District, Department of Health-Suwannee	The DOH - Suwannee and Suwannee District Schools each designate one person to be responsible for the coordination of planning, development, implementation and evaluation of the local school health program. The School Health Services Coordinators from DOH - Suwannee and Suwannee District Schools are the persons designated. Compliance is assured by the designated persons being in frequent communication and meeting on a regular basis to review Employee Activity Reports, daily health room log summaries, screening activities, scheduling and conducting annual sites visits (or as needed), and any other matters pertaining to implementation of the school health program
	1f. Protocols for supervision of school health services personnel shall be described in the local school health services plan to assure that such services are provided in accordance with statutory and regulatory requirements and professional standards and are consistent with the Nurse Practice Act.	Suwannee County School District, Department of Health-Suwannee	DOH- Suwannee, in collaboration with the SCSB School Health Coordinator will: (1) Provide oversight of the school health program and delivery of school health services as outlined in the School Health Services Plan and in accordance with Florida Statutes. (2) Assure that all nurses work within the scope of their practice and in accordance with the Florida Nurse Practice Act and be licensed as an RN/LPN in accordance with Chapter 464, Florida Statutes. (3). Assure that DOH-SUWANNEE school health staff is knowledgeable of competencies and performance evaluation tools. (4). Assure that DOH-SUWANNEE school health staff is knowledgeable of Florida Statutes related to student health and welfare. (5). Assure that DOH-SUWANNEE school health staff follow all SCSB District policies and procedures, including adherence to all applicable confidentiality laws, both federal and state governing school and health records. All Registered Nurses provide service in accordance with the Florida Nurse Practice Act; LPNs and

			unlicensed assistive personnel work under the supervision of a Registered Nurse
	1g. Decisions regarding medical protocols or standing orders in the delivery of school health services are the responsibility of the local CHD medical director in conjunction with district school boards, local school health advisory committees, the school district medical consultant if employed or the student's private physician.	DOH-Suwannee SCSB, SHAC, Students' Private Physicians	Medical Protocols signed by the medical director of the DOH-Suwannee apply only to DOH-Suwannee school health personnel. No standing orders are in place from the DOH-Suwannee medical director for DOH-Suwannee or LSD school health personnel. Medical protocols used in the delivery of health services by SCSB and DOH-Suwannee employees are based on best practices, state statute, regulatory requirements and professional standards, input from local SHAC, and students' private physicians. The SCSB has no medical consultant.
	1h. Establish procedures for health services reporting in Health Management System (HMS) and the annual report, to include services provided by all partners.	Suwannee County School District, Department of Health-Suwannee	DOH-Suwannee employees input health services data into HMS; SCSB School Health Staff complete a monthly Employee Activity Report, which is input into HMS by a DOH-Suwannee School Health Employee.
	1i. Each School Health Advisory Committee (SHAC) should include members representing the eight components of the Centers for Disease Control and Prevention's Coordinated School Health (CSH) model. The SHAC is encouraged to address the eight CSH components in the school district's wellness policy.	Suwannee County School District, Department of Health-Suwannee	The Local SHAC strives to include members who represent the eight components of the Centers for Disease Control and Prevention's Coordinated School Health (CSH) model. The eight components are addressed in the SCSB Wellness Policy.
2. Health Appraisal s. 381.0056(4)(a)(1), F.S.	2a. Determine the health status of students.	Suwannee County School District, Department of Health-Suwannee	A nurse is scheduled to be on site daily at each of the eight public schools in Suwannee County to provide health appraisal/assessment for students seen in the school health clinic or referred by staff, parents, or the students themselves. Review of annual emergency information forms, immunizations, and physicals are done by

			school nurses to help determine the health status of students.
3. Records Review s. 381.0056(4)(a)(2), F.S. s.1003.22(1)(4) F.S.; Chapters: 64F-6.005(1), F.A.C., 64F-6.004(1)(a),F.A.C.	3a. Perform initial school entry review of student health records, to include school entry physical, immunization status, cumulative health record, emergency information, school health screenings and student-specific health related documents.	Suwannee County School District, Department of Health-Suwannee	The school nurses perform initial school entry review of student health records to verify presence of: cumulative health record, school entry physical, immunization status (DH 680), emergency information, school health screenings, etc. The school nurses log all record reviews in the students' cumulative health records and note any health issues discovered during review of student records in Focus. Student health issues are also documented in Focus. Any incomplete health records or emergency forms are tracked for completion. Each school nurse works with their school's registrar; previous school of enrollment; and/or the students' parents to try to obtain needed records for school entry and emergency information.
	3b. Emergency information card/form for each student shall be updated each year.	Suwannee County School District, Department of Health-Suwannee	An Emergency Information and Health Update form is part of the annual enrollment packet. School nurses perform annual review of each student's emergency information and medical status. School nurses try everything possible to obtain an updated emergency information form/card for each student each year. School nurses work with teachers to aide in process of obtaining an information card.
4. Nurse Assessment s. 381.0056(4)(a)(3), F.S.; Chapters: 64F-6.001(6), F.A.C., 6A-6.0253, F.A.C, 6A-6.0252, F.A.C., 6A-6.0251, F.A.C.	4a. Perform nursing (RN) assessment of student health needs.	Suwannee County School District, Department of Health-Suwannee	School nurses assess students' health needs by performing a record review on each new enrollee and an annual record review for returning students.
	4b. For day-to-day and emergency care of students with chronic and/or complex health conditions at school, the RN develops an individualized healthcare plan (IHP) and Emergency Care Plan (ECP).	Suwannee County School District, Department of Health-Suwannee	IHCPs and EAPS are developed according to guidelines outlined in the School Nurse Delegation Technical Assistance Guidelines and School Nursing.
5. Nutrition Assessment s. 381.0056(4)(a)(4), F.S.; Florida School Health Administrative Resource Manual, 2017	5a. Identify students with nutrition related problems and refer to an appropriate healthcare provider.	Suwannee County School District, Department of Health-Suwannee	School nurses identify students with nutrition related problems through: observing students for physical signs and other outward indications of nutrition related problems, performing growth and development screening(s) and nutritional assessment (s). School nurses also identify

			students with nutrition related problems based on information received from parents, teachers, staff, and student peers.
6. Preventive Dental Program s. 381.0056(4)(a)(5), F.S.	6a. Provide services such as oral health education, screenings and referrals, dental sealants, fluoride varnish and/or fluoride rinse as appropriate.	Suwannee County School District, Department of Health-Suwannee	There are presently no preventative dental services provided in Suwannee District Schools. School nurses arrange dental hygiene classes for elementary age students through local dental offices or educational videos. School nurses give a dental resource list to parents of students who need dental services.
7. Health Counseling s. 381.0056(4)(a)(10), F.S.	7a. Provide health counseling as appropriate.	Suwannee County School District, Department of Health-Suwannee	Each school nurse is responsible for providing and/or referring for identified counseling needs of students as identified through health appraisal and assessment
8. Referral and Follow-up of Suspected and Confirmed Health Problems s. 381.0056(4)(a)(11), F.S.	8a. Provide referral and follow-up for abnormal health screenings, emergency health issues and acute or chronic health problems. Coordinate and link to community health resources.	Suwannee County School District, Department of Health-Suwannee	Referral and follow up of abnormal health screenings, emergency health issues, and acute or chronic health problems is done by each school nurse. Abnormal health screenings are first referred via a letter sent to parents by U.S. Mail. A minimum of three contacts via phone, letter, or face to face is made for failed screenings that are not completed by a health care provider. Emergency health issues or severe injuries are referred to 911 for transport to the nearest ER. Parents are notified ASAP of the 911 transport. Acute and chronic health problems that are not life threatening are referred for medical care by speaking in person or via telephone call to parents.
9. Provisions for Screenings s. 381.0056(4)(a)(6-9), F.S.; Chapter 64F-6.003(1-4), F.A.C.	9a. Provide mandated screenings: (1) Vision screening shall be provided, at a minimum, to students in grades kindergarten, 1, 3 and 6 and students	Suwannee County School District, Department of Health-Suwannee	A screening team comprised of SCSD and DOH-Suwannee school health staff screens students per FS.

	entering Florida schools for the first time in grades kindergarten – 5. (2) Hearing screening shall be provided, at a minimum, to students in grades kindergarten, 1 and 6; to students entering Florida schools for the first time in grades kindergarten – 5; and optionally to students in grade 3. (3) Growth and development screening shall be provided, at a minimum, to students in grades 1, 3 and 6 and optionally to students in grade 9. (4) Scoliosis screening shall be provided, at a minimum, to students in grade 6.		
	9b. Obtain parent/guardian permission in writing prior to any invasive screening, (e.g. comprehensive eye exam).	Suwannee County School District, Department of Health-Suwannee	N/A: Suwannee County School District does not perform invasive screenings.
	9c. Refer students with abnormal screening results to service providers for additional evaluation and/or treatment (e.g. state contracted vision service providers).	Suwannee County School District, Department of Health-Suwannee	Parents are provided a list of referral providers that includes local healthcare providers; children's specialty hospitals within driving distance, and state contracted vision service providers.
10. Meeting Emergency Health Needs ss. 381.0056(4)(a)(10), F.S., 1006.165, F.S.; Chapter 64F-6.004(1), F.A.C.; Emergency Guidelines for Schools, 2019 Florida Edition	10a. Ensure written health emergency policies and protocols are maintained and include minimum provisions. Ensure that student emergency information forms/cards are updated annually and completed for each student listing contact person, family physician, allergies, significant health history and permission for emergency care.	Suwannee County School District, Department of Health-Suwannee	Per Ch. 64F-6.004(1), F.A.C. Policies, procedures and protocols for the management of health emergencies are kept electronically on the local school district's webpage. A copy of The Emergency Guidelines for Schools is a resource in each clinic.
	10b. Ensure health room staff and two additional staff in each school are currently certified in cardiopulmonary resuscitation (CPR) and first aid and a list is posted in key locations.	Suwannee County School District, Department of Health-Suwannee	Each school nurse posts the names of persons at each site, who are currently CPR and or first aid certified at a minimum in the clinic, at AED location and the main office. The LEA pays for

			any school nurse who wishes to be a certified CPR /First Aid Instructor to be aligned with a local training center.
	10c. Assist in the planning and training of staff responsible for emergency situations.	Suwannee County School District, Department of Health-Suwannee	School nurses assist in planning for emergency situations by notifying school administrators and teacher of students who have IHCPs and EAPS. School nurses train staff responsible for care of students who have IHCPs and EAPS in emergency situations. School Nurses also work with the LEA administrators to maintain at least two additional staff certified in CPR and First Aid. School Staff work collaboratively with LEA Administrators to develop emergency response plan.
	10d. The school nurse shall monitor adequacy and expiration of first aid supplies, emergency equipment and facilities.	Suwannee County School District, Department of Health-Suwannee	School nurses, school health staff, PE staff (who are responsible for an AED), and office staff (where/when no health staff available) monitor AEDs and document condition of AED. Non-functioning AEDs are reported to LEA School Heath Coordinator. First Aid supplies, equipment, and facilities are monitored frequently by school health staff.
	10e. The school principal (or designee) shall assure first aid supplies, emergency equipment, and facilities are maintained.	Suwannee County School district	Each school nurse is provided with an annual health supply budget that is furnished by the LEA. School nurses are free to order supplies and equipment as the budget allows and the LEA School Health Coordinator and Principal approve. Facilities maintenance is funded through each principal's' school site budget.
	10f. All injuries and episodes of sudden illness referred for emergency health treatment shall be documented and reported immediately to the principal or the person designated by the principal or the acting principal.	Suwannee County School District, Department of Health-Suwannee	The school nurses complete the portion of the SCSB Accident/Incident Form that pertains to treatment (if any rendered by SH staff) and submits to the principal and Finance dept. SCSB Accident/Incident Form is completed for those injuries that require or may require medical treatment; person witnessing the event is responsible for completing the form. Principals, Superintendent, and LEA School Health Coordinator are notified via phone call/in person by school nurse when 911 call is made to their designated school. All injuries and episodes of sudden illness treated by the school nurse is documented students' health record in FOCUS.
	10g. It is the responsibility of each school that is a member of the Florida High School Athletic Association to:	Suwannee County School District,	SCSB School Health Coordinator purchases AEDs and supplies with LEA funds and registers the AEDS with the local EMS Medical Director. SCSB School Health Coordinator along with the local EMS. Director or their

	1) have an operational automatic external defibrillator (AED), 2) ensure employees expected to use the AED obtain appropriate training, and 3) register the AEDs with the county emergency medical services director.	Department of Health-Suwannee	designee, make annual site visits to install any AED computer chip updates, audit supplies and completed daily AED checklists. The SCSB Athletic Director ensures appropriate training is provided to those employees expected to use the AED. SHS, SMS and BHS have an AED that is carried to every home FHSAA event by the Athletic Directors. The Athletic Directors are responsible for maintaining the AED.
11. Assist in Health Education Curriculum s. 381.0056(4)(a)(13), F.S.	11a. Collaborate with schools, health staff and others in health education curriculum development.	Suwannee County School District, Department of Health-Suwannee	SHAC, SCSB and DOH-Suwanee Coordinators are available to collaborate as requested by LEA.
12. Refer Student to Appropriate Health Treatment s. 381.0056(4)(a)(14), F.S.	12a. Use community or other available referral resources. Assist in locating referral sources for Medicaid eligible, uninsured and underinsured students.	Suwannee County School District, Department of Health-Suwannee	School Staff and School Nurses will utilize developed community resource list and other available referral resources as appropriate. Responsible parties will work collaboratively to identify additional resources above and beyond those listed in the developed community resource list. These resources include but are not limited to Shands, Gainesville, Nemours and Wolfson's Children's Hospitals.
13. Consult with parent/guardian regarding student's health issues s. 381.0056(4)(a)(15), F.S.; Chapter 64F-6.001(1), F.A.C.	13a. Provide consultation with parent/guardian, students, staff and physicians regarding student health issues.	Suwannee County School District, Department of Health-Suwannee	School administrators, school nurses, guidance counselors, school health coordinators, teachers consult with parents, students, staff, and physicians as needed regarding student health issues or suspected health issues to aid in development of IHCP, EAPS, IEPS, and share resource information.
14. Maintain Health-Related Student Records ss. 381.0056(4)(a)(16), F.S., 1002.22, F.S.; Chapter 64F-6.005(1)(2), F.A.C.	14a. Maintain a cumulative health record for each student that includes required information.	Suwannee County School District, Department of Health-Suwannee	School nurses maintain cumulative health records for every student. Cumulative health records include required information per Ch. 64F-6.005 (1), F.A.C. Maintenance of Record to include: (a) Immunization status and certification; (b) Screening tests, results, follow-up and corrective action; (c) Health examination report
15. Nonpublic School Participation ss. 381.0056(5)(a)(18), F.S., 381.0056(5)(a)-(g), F.S.	15a. Notification to the local nonpublic schools of the school health services program, allowing the nonpublic school to request participation in the school health services program provided they meet requirements.	Department of Health-Suwannee	At the beginning of each new school year, the DOH-Suwannee School Health Coordinator will notify private schools in writing via U.S.Mail of the opportunity to participate in the school health services program. The notification letter will outline the services available (to the private schools), and give

			them an opportunity of participate in the development of the cooperative health services plan. The private school must meet requirements as addressed in MOA between DOH and private school.
16. Provision of Health Information for Exceptional Student Education (ESE) Program Placement s. 381.0056(4)(a)(17), F.S.; Chapters 6A-6.0331, F.A.C., 64F-6.006, F.A.C.	16a. Provide relevant health information for ESE staffing and planning.	Suwannee County School District, Department of Health-Suwannee	School Health Staff will gather and provide relevant health information for ESE staffing and planning as requested per ESE staff to include provision for a current screening for vision and hearing and a review of the student health records to ensure that physical health problems are considered in such placements. School nurses are to be invited to attend all ESE Staffing's to provide input and signature if health services are part of the IEP.
17. The district school board shall provide in-service health training for school personnel. s. 381.0056(6)(b), F.S.; Chapter 64F–6.002, F.A.C.	17a. /Ensure that district staff are provided with training to assist with the day-to-day and emergency health needs of students.	Suwannee County School District, Department of Health-Suwannee	General awareness information re: Asthma, Diabetes, Epilepsy/Seizure Disorders, Life threatening allergies, and Epi-Pens is made available to all school personnel via online Safe Schools Training. Child specific training is provided by school nurses and/or school health coordinator.
18. The district school board shall include health services and health education as part of the comprehensive plan for the school district. s. 381.0056(6)(a), F.S.; Chapter 64F-6.002, F.A.C.	18a. School-based health services and health education are provided to public school children in grades pre-kindergarten through 12.	Suwannee County School District, Department of Health-Suwannee	School-based health services are provided to public school children in grades pre-kindergarten through twelve.
19. The district school board shall make available adequate physical facilities for health services. s. 381.0056(6)(c), F.S.; State Requirements for Educational facilities, 2014 and/or State Requirements for Existing Educational Facilities 2014	19a. Health room facilities in each school will meet Florida Department of Education (FDOE) requirements.	Suwannee County School District, Department of Health-Suwannee	SCSB School Site Principal and District Facilities Director will work collaboratively to ensure health room facilities in each school will meet DOE requirements. (State Requirements for Educational Facilities, December 2012) School Nurses will notify school administrators of any compliance issues they discover.

20. The district school board shall, at the beginning of each school year, provide parent/guardian with information concerning ways that they can help their children to be physically active and eat healthy foods. s. 381.0056(6)(d), F.S.	20a. List programs and/or resources to be used to help children be physically active and eat healthy foods.	Suwannee County School District, Department of Health-Suwannee	http://students.fueluptoplay60.com/demo/tracker; www.mypyramid.gov.; http://www.nutritionexplorations.org/kids/activities-main.asp SCSB Food Service provides healthy eating information on the monthly menus; posts information on bulletin boards located in cafeterias; school nurses provide bulletin boards with healthy eating and physical activity information; school administration sends home monthly parent bulletins that include information on ways to be physically active, and prepare healthy meals. SCSB health and food service web sites will include information concerning ways parents can help their children be physically active and eat healthful foods when these sites are completed. DOH-Suwannee School Health Coordinator presents Healthy Lifestyle curriculum to eligible students.
21. The district school board shall inform parent/guardian in writing at the beginning of each school year of the health services provided. s. 381.0056(6)(e), F.S.	21a. Provide parent/guardian with list of services provided and the opportunity to request an exemption in writing.	Suwannee County School District, Department of Health-Suwannee	Mandatory Health Screenings/services are explained in the Code of Conduct with directions for "opt out".
22. The presence of any of the communicable diseases for which immunization is required by the Department of Health in a Florida public or private school shall permit the county health department director or administrator or the State Health Officer to declare a communicable disease emergency. s. 1003.22(9), F.S.; Chapter 64F-6.002(2)(d), F.A.C.	22a. The school health plan shall include communicable disease policies. Note: Policies need to provide for interagency coordination during suspected or confirmed disease outbreaks in schools.	Suwannee County School District, Department of Health-Suwannee	School nurses are provided with a list of reportable diseases by SCSB/DOH-Suwannee School Health Coordinator School nurses maintain a daily health services log of all student and staff visits. If a student or staff member is suspected of having a reportable disease, it is reported to DOH-Suwannee EpiNurse by the school nurse.
23. Each district school board shall include in its approved school health services plan a procedure to provide training,	23a. Include provisions in the procedure for general and student-specific administration of medication training.	Suwannee County School District, Department of Health-Suwannee	School Nurses (R.N.s), provide general, annual training and periodic monitoring to at least two school staff who are designated by the principal to provide oral, topical, or inhaled medication administration. Additionally, the school nurse provides or arranges for child specific medication administration training and

by a registered nurse, a licensed practical nurse, a physician or a physician assistant (pursuant to chapter 458 **or** 459**), to the school personnel designated by the school principal to assist students in the administration of prescribed medication.** s. 1006.062(1)(a), F.S.			periodic monitoring of trained staff on a child by child basis for students who may require medication administration that is child specific.
24. Each district school board shall adopt policies and procedures governing the administration of prescription medication by district school board personnel. s. 1006.062(1)(b), F.S.; Chapter 64B9-14, F.A.C.	24a. The school district medication policy will address the use of designated school staff for medication administration and be consistent with delegation practices.	Suwannee County School District, Department of Health-Suwannee	The district policy addresses the use of designated school staff for medication administration and is consistent with delegation practices per Ch. 64B9-14, FAC. School Nurses provide annual training and periodic monitoring to at least two school staff who are designated by the principal to provide medication administration. Additionally, the school nurse provides or arranges for child specific medication administration training and periodic monitoring on a child by child basis.
25. Each district school board shall adopt a policy and a procedure for allowing a student who is a qualified patient, as defined in s. 381.986, to use marijuana obtained pursuant to that section. ss. 1006.062(8), F.S., 381.986, F.S.	25a. Ensure that all school health room/clinic staff and school staff designated by principals have read and have on file the school district policy on medical marijuana. Pursuant to the district policy, develop procedures to follow when parents of students, that are qualified patients under section 381.986, Florida Statutes, request that medical marijuana be administered to their child at school.	Suwannee County School District, Department of Health-Suwannee	Medical Marijuana policy is in Chapter 5.152 of SCSD Policy Manual. School nurses are aware and reminded yearly of this information. Medical marijuana/low THC cannabis cannot be administered to a qualifying student/patient while aboard a school bus or at a school sponsored event. The primary caregiver should administer the medical marijuana/low THC cannabis at home whenever possible to qualified students/patients who require the use of medical marijuana/low THC cannabis for a qualifying medical condition. School nurses or health care personnel or school administration staff are not allowed to administer, store/hold or transport the medical marijuana/low THC cannabis in any form and it will not be stored on any District

			property, including school grounds, at any time. A student's parent/guardian or caregiver may administer the permissible form of medical marijuana to the qualified student/patient on District property in the designated location if all criteria is met according to the policy.
26. Students with asthma whose parent/guardian and physician provide approval may carry a metered dose inhaler on their person while in school. s. 1002.20(3)(h), F.S.; National Association of School Nurses (NASN) Position Statement, The Use of Asthma Recue Inhalers in the School Setting	26a. Ensure written authorization for use of metered dose inhaler at school is completed and signed by healthcare provider and parent/guardian.	Suwannee County School District, Department of Health-Suwannee	Authorization for Administration of Medication must be signed by prescribing physician and parent(s).To ensure safe use of inhalers by students, school nurses develop IHCPs and EAPs for each student who has asthma and requires the use of an inhaler. SCSB Policy sets guidelines for student with asthma to carry MDI while in school.
27. A student who is at risk for life-threatening allergic reactions may carry an epinephrine auto-injector and self-administer while en route to and from school, in school, or at school-sponsored activities if written parent/guardian and physician authorization has been provided. s. 1002.20(3)(i), F.S.; Chapters 6A-6.0251, F.A.C., 64F-6.004(4), F.A.C.; Saving Lives at School Anaphylaxis and Epinephrine	27a. For students with life threatening allergies, the RN shall develop and update annually IHP that includes an ECP, in cooperation with the student, parent/guardian, physician, and school staff. The IHP shall include child-specific training to protect the safety of all students from the misuse or abuse of auto-injectors. The ECP shall direct that 911 will be called immediately for an anaphylaxis event and have a plan of action for when the student is unable to perform self-administration of the epinephrine auto-injector.	Suwannee County School District, Department of Health-Suwannee	To ensure safe use of epinephrine auto injectors by students who may carry one, school nurses develop IHCPs and EAPs for each student who has life threatening allergies and requires the use of an epinephrine auto injector. IHCPs and EAPS direct staff to call 911 immediately for an anaphylaxis event. If the student is unable to self-administer, there are at least two trained staff members available to administer the epinephrine auto injector.

School Nurse and Handbook for Connection Cards, NASN; NASN Position Statement on Rescue Medications in School; Students with Life-Threatening Allergies, 2017 Updated Guidance			
28. A public school may purchase a supply of epinephrine auto-injectors from a wholesale distributor or manufacturer as defined in s. 499.003, F.S. **for the epinephrine auto-injectors at fair-market, free, or reduced prices for use in the event a student has an anaphylactic reaction. The epinephrine auto-injectors must be maintained in a secure location on the public school's premises. The participating school district shall adopt a protocol developed by a licensed physician for the administration by school personnel who are trained to recognize an anaphylactic reaction and to administer an epinephrine auto-injection.** s. 1002.20(3)(i)(2), F.S.	28a. If the school district has chosen to maintain supplies of epinephrine auto-injectors, a standing order and written protocol has been developed by a licensed physician and is available at all schools where the epinephrine auto-injectors are stocked.	N/A	N/A
29. Educational training programs required by this section must be conducted by a nationally recognized organization experienced in	29a. Ensure that school staff that are designated by the principal (in addition to school health staff in the school clinic) to administer stock epinephrine auto-injectors (not prescribed to an individual student) are	N/A	N/A

training laypersons in emergency health treatment or an entity or individual approved by the department. The curriculum must include at a minimum: (a) Recognition of the symptoms of systemic reactions to food, insect stings, and other allergens; and (b) The proper administration of an epinephrine auto-injector. s. 381.88, F.S.	trained by a nationally recognized organization experienced in training laypersons in emergency health treatment or an entity approved by the Department of Health.		
30. Students with diabetes will have a Diabetes Medical Management Plan (DMMP) from the student's healthcare provider that includes medication orders and orders for routine and emergency care. An Individualized Healthcare Plan (IHP) will be developed from the DMMP by the RN in collaboration with the parent/guardian, student, healthcare providers and school personnel for the management of diabetes while en route to and from school, in school, or at school-sponsored activities. An Emergency Care Plan (ECP) will be developed as a child-specific action plan to facilitate quick and appropriate responses to an individual emergency in the	30a. Maintain a copy of the current physician's diabetes medical management plan and develop and implement an IHP and ECP to ensure safe management of diabetes	Suwannee County School District, Department of Health-Suwannee	Diabetes Medical Management Plan, Authorization for Medication Administration, and Medical Procedures must be signed by prescribing physician and parent(s), To ensure safe self-management of students who have diabetes, school nurses develop IHCPs and EAPs. SCSB Policy sets guidelines for students with diabetes who carry diabetic supplies and equipment and self-manage their diabetes while en route to and from school (bus), in school, or at school sponsored activities.

school setting. The ECP may be a component of the IHP. The ECP will summarize signs and symptoms and how to recognize and treat hypoglycemia and hyperglycemia. It shall specify when to call 911. s. 1002.20(3)(j), F.S.; Chapter 6A-6.0253, F.A.C.; NASN position statement, Diabetes Management in the School Setting			
31. Students with diabetes that have physician and parent/guardian approval may carry their diabetic supplies and equipment and self-manage their diabetes while en route to and from school, in school, or at school-sponsored activities. The written authorization shall identify the diabetic supplies, equipment and activities the student can perform without assistance for diabetic self-management, including hypoglycemia and hyperglycemia. s. 1002.20(3)(j), F.S.; Chapter 6A-6.0253, F.A.C.; NASN position statement, Diabetes Management in the School Setting	31a. Maintain a copy of the current physician's diabetes medical management plan and develop and implement an IHP and ECP to ensure safe self-management of diabetes.	Suwannee County School District, Department of Health-Suwannee	Diabetes Medical Management Plan, Authorization for Medication Administration, and Medical Procedures must be signed by prescribing physician and parent(s), To ensure safe self-management of students who have diabetes, school nurses develop IHCPs and EAPs. SCSB Policy sets guidelines for students with diabetes who carry diabetic supplies and equipment and self-manage their diabetes while en route to and from school (bus), in school, or at school sponsored activities.

32. A student who has experienced or is at risk for pancreatic insufficiency or who has been diagnosed as having cystic fibrosis may carry and self-administer a prescribed pancreatic enzyme supplement while en route to and from school, in school, or at school sponsored activities, if the school has been provided with authorization from the student's parent/guardian and prescribing practitioner. s. 1002.20(3)(j), F.S.; Chapter 6A-6.0252, F.A.C.	32a. Develop and implement an IHP and ECP for management of the conditions requiring pancreatic enzyme supplements and to ensure that the student carries and self-administers such supplements as prescribed by the physician. Maintain documentation of healthcare provider and parental/guardian authorization to self-carry.	Suwannee County School District, Department of Health-Suwannee	To ensure safe, self-management of students who have conditions requiring pancreatic enzyme supplements, school nurses develop IHCPs and EAP/ECPs. SCSB Policy sets guidelines for students who have permission to self -administer a pancreatic enzyme while en route to and from school (on the bus), in school, or at school sponsored events.
33. Nonmedical assistive personnel shall be allowed to perform health-related services upon successful completion of child specific training by a registered nurse or advanced registered nurse practitioner, physician, or physician assistant. s. 1006.062(4), F.S.; Chapters: 64B9-14.002(3), F.A.C., 64B9-14, F.A.C.; Technical Assistance Guidelines - The Role of the Professional School Nurse in the Delegation of Care in Florida Schools (Rev. 2010).	33a. Document health related child-specific training by an RN for delegated staff. The delegation process shall include communication to the UAP which identifies the task or activity, the expected or desired outcome, the limits of authority, the time frame for the delegation, the nature of the supervision required, verification of delegate's understanding of assignment, verification of monitoring and supervision. The documentation of training and competencies should be signed and dated by the RN and the trainee.	Suwannee County School District, Department of Health-Suwannee	School nurses (R.N.s) will provide and document health related, child specific training to delegated UAP per s.1006.062 (4). F.S. Skills and competency checklists will be used to verify the UAP understanding of the task or activity, desired outcome, limits of authority, the time frame of delegation, and the nature of supervision required. Periodic monitoring will be done by the school nurse to verify ongoing competencies or need for additional training.
	31b. Use of nonmedical assistive personnel shall be consistent with delegation practices per requirements.	Suwannee County School District, Department of Health-Suwannee	Each school nurse is provided with DOH Technical Assistance Guideline "The Role of the Professional School Nurse in the Delegation of Care in Florida Schools". Use of nonmedical assistive personnel is consistent with delegation practices per Ch. 64B9-14, FAC and per the Technical Assistance Guidelines - The Role of the Professional School Nurse in the Delegation of Care in Florida Schools.

34. Pursuant to the provisions of Chapter 435, **any person who provides services under a school health services plan pursuant to** s. 381.0056, F.S. **must meet level 2 screening requirements as described in** s. 435.04, F.S. **A person may satisfy the requirements of this subsection by submitting proof of compliance with the requirements of level 2 screening conducted within 11 months before the date that person initially provides services under a school health services plan.** ss. 381.0059, F.S., 1012.465, F.S.	34a. Collaborate with school district to ensure district background screening policies do not result in duplicate or conflicting background screening requirements for staff providing school health services.	Suwannee County School District, Department of Health-Suwannee	To avoid duplication or conflicting background screening, DOH-Suwannee provides annually, a list of HD employees who have had Level 2 background screening to the Suwannee County Superintendent of Schools.
35. Immediate notification to a student's parent/guardian, or caregiver if the student is removed from school, school transportation, or a school-sponsored activity and taken to a receiving facility for an involuntary examination pursuant to s. 394.463, F.S. **including the requirements established pursuant to** ss. 1002.20(3)(l), F.S., 1002.33(9), F.S., 381.0056(4)(a)(19), F.S.	35a. The school health services plan shall include policies and procedures for implementation of the aforementioned statutory requirements. .	Suwannee County School District, Department of Health-Suwannee	The SCSB/Charter school's principal or the principal's designee shall immediately notify the parent of a student who is removed from school, school transportation, or a school sponsored activity and taken to a receiving facility for an involuntary examination pursuant to s. 394.463. The principal or the principal's designee may delay notification for no more than 24 hours after the student is removed if the principal or designee deems the delay to be in the student's best interest and if a report has been submitted to the central abuse hotline, pursuant to s. 39.201, based upon knowledge or suspicion of abuse, abandonment, or neglect.

PART II: COMPREHENSIVE SCHOOL HEALTH SERVICES (CSHSP)			
References/Resources	**Program Standards**	**Local Agency(s) Responsible**	**Local Implementation Strategy & Activities**
36.The services provided by a comprehensive school health program must focus attention on promoting the health of students, reducing risk-taking behavior, and reducing teen pregnancy. Services provided under this section are additional and are intended to supplement, rather than supplant, basic school health services. ss. 381.0057(6), F.S., 743.065, F.S.	36a. Provide in-depth health management, interventions and follow-up through the increased use of professional school nurse staff.	Suwannee County School District, Department of Health-Suwannee	DOH-Suwannee School Health Services Coordinator, LPN, and SH Aide will be available to assist the school nurses so they can provide in-depth health management, interventions, and follow-up on a case by case basis as needed/required.
	36b. Provide health activities that promote healthy living in each school.	Suwannee County School District, Department of Health-Suwannee	DOH-Suwannee School Health Services Coordinator, LPN, and SH Aide are available to assist the school nurses in providing activities that promote healthy living. The school nurses plan, coordinate, and/or deliver various health education classes throughout the year that promote the health of students.
	36c. Provide health education classes.	Suwannee County School District, Department of Health-Suwannee	DOH-Suwannee School Health Services Coordinator, LPN, and SH Aide are available to assist the school nurses in providing activities that promote healthy living. The school nurses plan, coordinate, and/or deliver various health education classes throughout the year that promote the health of students.
	36d. Provide or coordinate counseling and referrals to decrease substance abuse.	Suwannee County School District, Department of Health-Suwannee	Students identified as at risk will be referred to school guidance counselors and/or local mental health providers available to students at no cost.
	36e. Provide or coordinate counseling and referrals to decrease the incidence of suicide attempts.	Suwannee County School District, Department of Health-Suwannee	School nurses will refer at risk students to the school guidance counselors and/or local mental health providers available to students at no cost.
	36f. Provide or coordinate health education classes to reduce the incidence of substance abuse, suicide attempts and other high-risk behaviors.	Suwannee County School District, Department of Health-Suwannee	School Nurses plan, coordinate, and/or deliver various health education classes and activities throughout the year that are aimed at reducing the incidence of substance abuse, suicide attempts, and other high risk behaviors.

	36g. Identify and provide interventions for students at risk for early parenthood.	Suwannee County School District, Department of Health-Suwannee	School staff maintain open communication with students and other staff members. School staff are trained in procedure to refer students to guidance and/or school nurse, who exhibit behaviors indicative of risk for early parenthood. School health and guidance staff provide individual counseling, education, and community resource information to identified students. School nurses coordinate referral to DOH-Suwanee Healthy Start Program for identified pregnant teens. Guidance Counselors provide students with assistance in credit retrieval, graduation options, TAPP, and mentoring services. TAPP provides daycare for babies of teen parents.
	36h. Provide counseling and education of teens to prevent and reduce involvement in sexual activity.	Suwannee County School District, Department of Health-Suwannee	School staff maintain open communication with students and other staff members. School staff are trained in procedure to refer students to guidance and/or school nurse, who exhibit behaviors indicative of involvement in sexual activity. School nurse and teachers plan, coordinate, and/or deliver various educational activities throughout the year that aim to reduce teen pregnancy.
	36i. Collaborate with interagency initiatives to prevent and reduce teen pregnancy.	Suwannee County School District, Department of Health-Suwannee	Provide school health staff and guidance counselors with Healthy Start and Family Planning Services information. Annual Teen Health Fairs provide opportunities for students to talk to community agencies that strive to reduce teen pregnancy and prevent risky behaviors.
	36j. Facilitate the return to school after delivery and provide interventions to decrease repeat pregnancy.	Suwannee County School District, Department of Health-Suwannee	Utilize pregnancy and birth tracking tool, assist with teen parents and babies in obtaining medical care if needed; provide TAPP information to teen parents and their families re: provision of childcare and assistance with credits and class scheduling; refer teen parents to Healthy Start
	36k. Refer all pregnant students who become known to staff for prenatal care and Healthy Start services.	Suwannee County School District, Department of Health-Suwannee	Provide all pregnant students known to staff to Healthy Start, WIC and prenatal services.

PART III: HEALTH SERVICES FOR FULL SERVICE SCHOOLS (FSS)

References/Resources	Program Standards	Local Agency(s) Responsible	Local Implementation Strategy & Activities
37.The State Board of Education and the Department of Health shall jointly establish full-service schools (FSS) to serve students from schools that have a student population at high risk of needing medical and social services s. 402.3026(1), F.S.	37a. Designate full-service schools based on demographic evaluations.	Suwannee County School District, Department of Health-Suwannee	Five of Suwannee County's eight schools have been designated Full Service (Suwannee Riverside Elementary, Suwannee Pineview Elementary, Suwannee Springcrest Elementary, Suwannee Middle, and Branford Elementary). This designation has been based on the need for additional nursing services to work with the medically and socially underserved. This has been approved by DOH School Health Services Program Office.
	37b. Provide nutritional services.	Suwannee County School District, Department of Health-Suwannee	UF/IFAS provides nutrition classes and gardening to elementary students.
	37c. Provide basic medical services.	Suwannee County School District, Department of Health-Suwannee	All clinics have a full-time Registered Nurse with extra support provided by DOH.
	37d. Provide referral to dependent children (Temporary Assistance to Needy Families (TANF).	Suwannee County School District, Department of Health-Suwannee	School Health refers to external resources as needed.
	37e. Provide referrals for abused children.	Suwannee County School District, Department of Health-Suwannee	Report to DCF and SRO as needed.
	37f. Provide specialized services as an extension of the educational environment that may include: nutritional services, basic medical services, aid to dependent children, parenting skills, counseling for abused children, counseling for children at high risk for delinquent behavior and their parent/guardian, and adult education.	Suwannee County School District, Department of Health-Suwannee	School Health refers to external resources as needed, summer food program.
	37g. Develop local agreements with providers and/or partners for in-kind health and social services on school grounds.	Suwannee County School District, Department of Health-Suwannee	Local providers are involved in special education, teen health fairs, and mentoring.