

**Bronson, FL  
October 9, 2018  
5:30 p.m.**

## **EXECUTIVE SESSION**

The School Board of Levy County met in Executive Session this 9<sup>th</sup> day of October, 2018 at 5:30 p.m. with Board Chairman Cameron Asbell, Brad Etheridge, Rick Turner, Paige Brookins, Chris Cowart and Board Attorney David Delaney, present.

**Executive Session: Review and Approve the District Florida Safe Schools Assessment Tool (FSSAT):** The 2018-2019 District Florida Safe Schools Safe Assessment Tool (FSSAT) was reviewed. After discussion Rick Turner moved to approve the 2018-2019 School Board of Levy County FSSAT, second by Chris Cowart, motion carried.

## **REGULAR SESSION 6:00 p.m.**

The School Board of Levy County met in Regular Session this 9<sup>th</sup> day of October, 2018 at 6:00 p.m. with Board Chairman Cameron Asbell, Brad Etheridge, Rick Turner, Paige Brookins, Chris Cowart, and Board Attorney David Delaney, present.

**Adoption of Agenda:** Board Chairman Cameron Asbell informed the Board that due to Hurricane Michael, the CES School Presentation has been cancelled. Chris Cowart moved to approve the agenda, second by Paige Brookins, motion carried.

**Welcome Visitors:** Board Chairman Cameron Asbell welcomed all the visitors and asked if anyone from the audience would like to address the Board. There were none.

**Public Hearing: 2018-2019 Legislative Platform Development:** Kim McDougal, Chris Spencer and Robert Stuart, Gray Robinson, Attorneys at Law joined the meeting via Google. Chairman Asbell explained that they were out of state at other meetings, and thanked them for joining tonight's meeting. Superintendent Jeff Edison said the School Board has a link on the website for public comments and/or suggestions for the Levy County Legislative Platform, but there have not been any responses. The Board reviewed the 2017-2018 Legislative Platforms and discussed concerns for the 2018-2019 SY. After discussion from the Board, the Board Attorney, the Gray Robinson Attorneys, the Public and Administration, Chris Cowart moved to approve:

- #1 – CMHS Project,
- #3 – Students that have classroom accommodations should have the same accommodations on statewide tests,
- #7 – Safe Schools, and
- #2 – 30% EOC Rule – uniform across the districts.\*

\*The Board agreed that items 1, 3, and 7 are given “high priority”, and item 2 still needs to be reviewed.

The motion was seconded by Rick Turner, motion carried.

**School Improvement Plans 2018-2019:** Chloe Gabriel, Coordinator, Title Programs said the 2018-2019 School Improvement Plan for each school was ready to be submitted to DOE. After review and discussion, Paige Brookins moved to approve the 2018-2019 SIPs, second by Rick Turner, motion carried.

**2018-2019 Best and Brightest Scholarships:** Marla Hiers, Director of Personnel updated the Board on the requirements for a teacher to qualify for the 2018-2019 Best and Brightest Scholarships. She said the three scholarships are in the amounts of \$6,000, \$1,200 and \$800, depending on the qualifications and whether the teacher is highly effective or effective. She said the deadline for application is November 1, 2018. After discussion,

Chris Cowart moved approval to proceed with distribution of the application packets, second by Paige Brookins, motion carried.

**2019 Insurance Renewal:** Kalee Wade, Coordinator, Benefits and Risk Management, updated the Board about the insurance renewals for 2019. She said the AFLAC, Long Term Disability (One America), Hospital Indemnity (American public Life), Health Care and Dependent Care Reimbursement remain the same – same benefits, same rates.

She said Sun Life: Basic Life (provided by the Board) stays the same rate. Employee Voluntary Life and Dependent Life stay the same rate. The Retiree Voluntary Life is increasing as follows:

Up to age 65: \$10,000 value: Currently \$150.00 per year increasing to \$169.90 per year  
Age 65 to 69: \$6,500 value: Currently \$97.50 per year increasing to \$110.43 per year  
Age 70 to 74: \$5,000 value: Currently \$75.00 per year increasing to \$84.95 per year  
Age 75 & over: \$3,000 value: Currently \$45.00 per year increasing to \$50.97 per year

She said the Dental and Vision insurance will remain with Humana. Vision rates will remain the same. The Dental HMO Plan rates will remain the same. The Dental PPO Plan submitted a rate increase for 2019, as follows:

Employee only: currently \$28.64 increase to \$33.80  
Employee +1: currently \$50.12 increase to \$59.15  
Employee +2: currently \$86.20 increase to \$101.73

The Health Insurance portion was removed for discussion Negotiations. After discussion, Chris Cowart moved to approve the 2019 Insurance Renewals for the insurance listed above, second by Rick Turner, motion carried.

**Negotiations Update:** Kim Lake, Director of Personnel updated the Board on negotiations between SBLC and LCEA and have proposed a \$500 increase per step, for all instructional personnel, .25 per hour increase per step, for all ESPs, and the Board cover 100% of the health insurance increase for the 2018-2019 SY, subject to ratification. After discussion, Brad Etheridge moved to approve the proposed negotiations, subject to ratification, second by Paige Brookins, motion carried.

**Health Insurance:** Kalee Wade said the health insurance costs have increased by 4.2% for 2019, and proposes that the Board will cover 100% of the increase. She said the amount paid out of pocket by the employee will not increase.

**Negotiations Update - continued:** Kim Lake, updated the Board on negotiations between SBLC and LCEA regarding the Administrative Salary Schedule. She said subject to ratification, there will be a \$500 increase per step to the Administrative salary schedule and .25 per hour increase per step to the Administrative/Confidential salary schedule. She said the ~~LCEA also asked~~ **Board proposed** for the 210 day custodians' paycheck schedule to be changed from 21 paychecks to 22 paychecks. **The LCEA checked with the custodians and the majority were in favor of the change,** therefore, the SBLC proposes additional compensation language for:

Article XVI

Add to paragraph 7

**Beginning with the 2019-2020 school year, all custodians who work 210 days shall receive 22 paychecks with the final check issued by June 30<sup>th</sup>.**

After discussion Chris Cowart moved to approve the proposed negotiations, subject to ratification, second by Rick Turner, motion carried.

**Disability Awareness Week:** Dr. Rosalind Hall, Director of ESE/SS, updated the Board on students with disabilities enrolled in Levy County Schools. She submitted a resolution to be signed by the Chairman of the Board

and Superintendent. She introduced Mrs. Annie Battles, Teacher from WMHS and her student Caleb. She and Caleb showed a PowerPoint presentation of a fishing event with the Bass Fishing Club. Mrs. Battles said the fishing club provides an opportunity for all students to be involved in an extra-curricular activity at school and inspire success after graduation for students with disabilities. The Board thanked Caleb and Mrs. Battles for their presentation.

**November 27, 2018 Board Meeting:** Superintendent Jeff Edison said the FADSS/FSBA Fall Conference is scheduled the same week as the November 27<sup>th</sup> Board Meeting. He said November 20, 2018 is the first official day for newly elected officers to take office. Mr. Edison said since November 20<sup>th</sup> is the first official day for new officers, and November 27<sup>th</sup> has a conflict, he recommends changing the Board Meetings dates and times for November. After discussion from the Board, Supt. Edison recommended changing the time for the November 13, 2018 meeting from 6:00 p.m. to 9:00 a.m., and moving the November 27, 2018 meeting to November 20, 2018, and changing the time from 9:00 a.m. to 6:00 p.m. Chris Cowart moved to approve the recommended changes for the November, 2018 Board Meetings, second by Paige Brookins, motion carried. Mr. Edison said the advertisement for the changes will be posted in the papers and on the school board website.

**Approval of Minutes:** Brad Etheridge moved to approve the minutes of the September 25, 2018 Board meeting, second by Rick Turner, motion carried.

**Consent Agenda:** Chris Cowart moved to approve the agenda, second by Rick Turner, motion carried.

**1. GENERAL ITEMS:**

**a) Employee Status Changes / Recommendations:**

1. **Request approval** of job description for School Nurse, Licensed Practical Nurse (LPN) Level position being converted *from* ESE unit *to* fill the position.
2. Nancy Perez Rivera, WMHS Teacher Aide, ESOL, *effective* September 20, 2018, *new position*.
3. Kyle Green, CES Teacher Aide, ESE, *effective* September 18, 2018, *new position*.
4. James D. Roundtree, BMHS Instructional Dean, *resignation for retirement, effective* October 18, 2018, original hire date January 7, 2013.
5. Shelia Rome, BMHS Teacher, Language Arts S/H, *change in funding source*, effective October 1, 2018, as follows:  

<b>From:</b>	1000E 5100 0120 0021 11030	100%
<b>To:</b>	1000E 5100 0120 0021 11030	50%
	4210E 5100 0120 0021 40241 F2019	50%
6. Karen Welch, BMHS Teacher, Reading Coach, *change in funding source*, effective October 1, 2018, as follows:  

<b>From:</b>	4210E 6400 0130 0021 40220 F2019	51%
	4210E 6400 0130 0021 40241 F2019	49%
<b>To:</b>	4210 6400 0130 0021 40220 F2019	60%
	4210 6400 0130 0021 40241 F2019	40%
7. **Request approval** of the revised 2018-2019 salary schedules for the Instructional Staff, Administrative/Confidential Staff, and ESPs, *effective* July 1, 2018.

8. Stephanie Schonborn, BES Teacher Aide, Pre-K, *effective* October 2, 2018, *vacancy*.
9. Dawn Ford, District Teacher, Speech/Language Pathologist, *resignation*, effective October 15, 2018, and *payment* for any unused leave, original hire date August 11, 2014.
10. Miguel Ayala Remigio, District Transportation, Bus Aide, *effective* October 1, 2018, *vacancy*.
11. Kathleen Simpson, BMHS Teacher, ELA, *effective* September 20, 2018, *vacancy*.
12. Marie Lucas, District Transportation, Bus Aide, *resignation*, effective October 12, 2018, and *payment* for any unused leave, original hire date August 10, 2017.
13. Teresa Hamilton, BES Food Service Manager, *exiting DROP early*, effective October 31, 2018, original hire date August 12, 2013.
14. Kyle Green, CES Teacher Aide, ESE, *resignation*, effective October 5, 2018, original hire date September 18, 2018.
15. **(Board approved 9/25/18)** - District School Bus Route Verifications for the 2018-2019 SY:

**Transportation Department**  
**SCHOOL BOARD OF LEVY COUNTY**  
**Route Verifications for Bus Drivers and Bus Aides**  
*Effective for the School Year 2018 - 2019*

				<b>OVER</b>
<b>Bus Drivers</b>	<b>17-18 SY</b>	<b>18-19 SY</b>	<b>Difference</b>	<b>TIME</b>
CROSSMAN, MARYANN	7.00	8.00	1.00	

**b) Personal Leave in Excess of Six (6) Days:**

1. Patricia Perry, BES Food Service Worker, October 19-29, 2018. \_

**c) Family Medical Leave Requests:**

1. Nathaniel Davis, BES Teacher, Gifted, September 24, 2018 through December 20, 2018.

**d) Professional Leave Requests:**

1. **(Board approved 9/10/18)** - 2018 Florida Association of Educational Data Systems Conference, (FAEDS), September 23-26, 2018, Orlando, FL., travel expenses paid from Project #10140, for the following, *amend ending date* to September 28, 2018:
  - Adam Boatright, District IT Associate, MIS/Technology
2. Daryl Richardson, WMHS Teacher, ROTC S/H, JROTC School of Cadet Command Advanced Course, (JSOCC), October 28, 2018 – November 2, 2018, Fort Knox, KY., travel expenses paid by the Military Government, no cost to Board.
3. Kathryn M. Lawrence, CKS Principal, ISRD-LEA Training, Role and Responsibilities of the LEA and Legal Compliance, September 16-17, 2018, Lake Placid, FL., travel expenses paid from the ISRD Project #14939.
4. Kalee Wade, District Coordinator of Benefits/Risk Mgmt., NEFEC Quarterly Risk Management

Advisory Committee Meeting, November 1-2, 2018, St. Augustine, FL., mileage and hotel paid from Project #17730.

5. Bobbie Jo Gowland, WMHS Teacher, Language Arts, S/H, AP Symposium, November 8-9, 2018, Orlando, FL., sub paid from Project #13906, mileage and meals paid from Project #13906 and #14897, hotel is paid directly by Florida Partnership, hotel is no cost to Board.
6. Florida Association of District School Superintendents (FADSS) Mental Health Convening Meeting, October 22-24, 2018, Orlando, FL., travel expenses paid from Project #11023, for the following:
  - Dr. Rosalind Hall, Director, ESE/SS
  - Dennis Webber, District Coordinator, Safe Schools
  - Dr. Leila Pratt, District School Psychologist
7. Julia Oberst, Coordinator, Food Services, Florida School Nutrition Association 68<sup>th</sup> Annual Conference, October 4-7, 2018, Kissimmee, FL., paid from Project #41000.

**e) Student Trip Requests:**

1. **(Board approved 9/25/18)** - FFA Students to the Sunbelt Expo, October 17, 2018, Moultrie, GA., paid from FFA #14920 INTRN, and Project #15300 for subs only, ***amend to add:***

**CKS:** Chaperones Rachel Wetherington, Cody Wetherington, 10 students, private vehicle, and county bus shared with BMHS and YTS.

**f) Administrative Services:**

**1. Contracts and/or Agreements:**

- i. 2018-2020 Agreement between SHI International Corporation and School Board of Levy County for purchase of Impero Software Solution for student on-line safety, classroom management, and network management. Annual payment of \$12,493.66 to be paid from Project #40260 F2019.
- ii. 2018-2019 Service Agreement between Community Rehab Associates, Inc., and the School Board of Levy County to provide assistance to Levy County students throughout the school year for the following, paid from Project #11022:
  - Licenses CCC Speech Language Pathologist
  - Provisionally Licenses CFY-SLP
  - BS Level Speech Therapist
  - Occupational Therapist (OT)
  - Occupational Therapy Assistant (COTA)
  - Physical Therapist (PT)
  - Physical Therapy Assistant (PTA)

**2. Finance:**

- a. Budget Amendment 2B #18-00002.
- b. Budget Amendment 3B #18-00003.
- c. Budget Amendment 3A #18-00004.

**Superintendent's Comments/Recommendations:** Superintendent Jeffery Edison said on October 21, 2018 the SACS Accreditation team will arrive in town for the School Board of Levy County District Accreditation Review.

He thanked Candy Dean, the District Team and schools for collecting all the required information and documents for the team. He shared the schedule with the Board Members and said their appointment to meet with the Accreditation Team is October 22, 2018 at 9:00 a.m. He confirmed their phone numbers and said the Accreditation Team will call them individually for a conference call. He asked Chris Cowart to represent the Rotary Club for an interview at 1:00 p.m. on the same day. Mr. Edison said our SBLC district team participated in an Accreditation for another district last year, so we could be familiar with the process.

**Board Comments:** Brad Etheridge said everyone will need prayers throughout Hurricane Michael. He said CKS has a homecoming game soon and congratulated WMHS for their win last Friday night. Rick Turner wished Breezy and his crew good luck with storm. Paige Brookins asked for an update on the contracts for subs with temporary agencies. Marla Hiers and Kim Lake gave a brief update and said they will present to the Board as soon as they can get more information from the companies. Chris Cowart said some students were confused as to the changes in school days due to Hurricane Michael and asked Superintendent Edison to explain the changes. Mr. Edison said EOC determines the closing of schools and offices for the safety of everyone in order to open shelters. He said Wednesday, all schools and offices will be closed. Thursday is a Teacher Workday and Monday is a regular school day, depending on issues with roads, safety, flooding or surge. Mr. Cowart said CKS was concerned about not closing on Tuesday to prepare for the storm. Supt. Edison said it is a communication process. We learn more from each occurrence as to what we need to do to prepare next time. He said it is a very stressful time for all involved, but we want to ensure the safety of everyone. Chris Cowart congratulated Mrs. McGowan, WMHS for her SEC nomination. Cameron Asbell asked to keep everyone in our prayers.

There being no further business to come before the Board, the meeting was adjourned.

ATTEST:

APPROVED:

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Jeffery R. Edison, Secretary

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Cameron Asbell, Board Chairman