

**MINUTES FOR THE REGULAR MEETING OF THE CAPE CORAL
CHARTER SCHOOL AUTHORITY GOVERNING BOARD**

June 24, 2025

Council Chambers

5:00 p.m.

Meeting called to order by Chair Jackson at 5:00 p.m.

MOMENT OF SILENCE – Chair Jackson

PLEDGE OF ALLEGIANCE – Chair Jackson

Roll Call: Members Atisele, Jackson, Katine, Kilraine, Minaya, and Santos were present. Member Michaels was not present.

Parent Representatives: Gibson/OES was present. Schade/OMS and Rouzeau/OEN were not present.

Also Present:

Jacquelin Collins, Superintendent

Kristie Belesiotis, CSA HR Manager

Mark Mason, Assistant City Manager

Mark Moriarty, Assistant City Attorney

Kathleen Paul-Evans, CSAGB Meetings Coordinator

Jennifer Koehn, Assistant Accounting Manager

STUDENT/STAFF RECOGNITIONS

Superintendent Collins recognized that Oasis Elementary North is proud to announce that Fifth Grader Emily DeLuca has been awarded the 2025 Christa McAuliffe Character Award. This prestigious honor is awarded annually to a student who exemplifies the following core values: determination, honesty, grit, kindness, and after school involvement. Emily was chosen for her outstanding leadership and unwavering commitment to her peers and school community. Her teachers and classmates describe her as a role model and consistently demonstrates compassion, perseverance, and a positive attitude inside and outside the classroom. The Christa McAuliffe Character Award honors the legacy of Christa McAuliffe, the educator and astronaut who inspire millions with her courage and commitment to running. Congratulations, Emily!

Chair Jackson extended an invitation for Emily De Luca and her family to our next meeting to be acknowledged for her Award as she was out of town today.

APPROVAL OF MINUTES

Request for Approval of Charter School Authority Governing Board Budget Workshop
Meeting Minutes on Tuesday, May 13, 2025

Member Kilraine moved, seconded by Member Atisele, to approve the minutes (for the Charter School Authority Governing Board Budget Workshop Meeting held on May 13, 2025) as stated. Voice Poll: All "ayes." Motion carried.

Request for Approval of Charter School Authority Governing Board Regular Meeting
Minutes on Tuesday, May 13, 2025

Member Kilraine moved, seconded by Member Atisele, to approve the minutes (for the Charter School Authority Governing Board Regular Meeting held on May 13, 2025) as stated. Voice Poll: All "ayes." Motion carried.

CHANGES TO AGENDA/ADOPTION OF AGENDA

Request for Approval of the Agenda of the Regular Meeting,
Tuesday, June 24, 2025

Chair Jackson inquired if there were any changes to the agenda. There were none.

Member Kilraine moved, seconded by Member Atisele, to approve the agenda, as stated. Voice Poll: All "ayes." Motion carried.

CITIZENS INPUT TIME

No Speakers

CONSENT AGENDA

Chair Jackson requested Consent items A, B, and C be pulled for discussion and presentations.

Member Katine requested Consent item D be pulled for discussion.

CSA Resolution 11-25

Approving the FY2025 Budget Amendment #1

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, approving Budget Amendment No. 1 for Fiscal Year 2025; providing for an effective date.

Mgmt Budget Administrator Reitler presented the following slides:

- FY2025 Oasis Charter Schools Budget Amendment #1
- FY2025 Budget Amendment #1

- Summary and Overview
- Staffing Changes
- Conclusion

Member Kilraine moved, seconded by Member Atisele, to approve CSA Resolution 11-25, as presented. Voice Poll: All "ayes." Motion carried.

CSA Resolution 12-25

Approve Tentative FY2025-2026 Budget

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, approving the Tentative Budget for Fiscal Year 2026 beginning July 1, 2025, and June 30, 2026; authorizing amendments; providing for an effective date.

Mgmt Budget Administrator Reitler presented the following slides:

- Budget Approval
- Agenda
- Budget Overview
- Budget Overview by School FY2026
- Staffing Changes
- Conclusion

Member Kilraine moved, seconded by Member Atisele, to approve CSA Resolution 12-25, as presented. Voice Poll: All "ayes." Motion carried.

CSA Resolution 13-25

Approve Longevity Bonus Program

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, establishing a Longevity Bonus Program for those eligible teachers and eligible support staff for the 2024-2025 School Year; authorizing the Cape Coral Charter School Authority to provide a one-time lump sum Longevity Bonus to those eligible teachers and eligible support staff; providing for an effective date.

Superintendent Collins explained because pay increases were not retroactive from last year, we decided to change the longevity bonus to honor teachers who stayed in positions for 10 years or longer. She explained there would be a payoff based on years of service and included both teachers and all support staff. Total amount was \$345,870.00. (289 bonuses awarded.)

Discussion shared the importance of recognizing the teachers and support staff for their longevity.

Member Katine inquired how this program is different this year and wondered if it would be feasible for future years.

Superintendent Collins explained this was the last time for something of this nature, moving forward we will be able to award the 1% until it is time to do another Classification and Compensation Study in 2028.

Member Kilraine moved, seconded by Member Atisele, to approve CSA Resolution 13-25, as presented. Voice Poll: All “ayes.” Motion carried.

CSA Resolution 14-25

Approve Mental Health Assistance Allocation

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, approving the Oasis Charter School Mental Health Assistance Program for School Year 2025-2026; providing for an effective date.

Superintendent Collins explained this funding from the State of Florida has been used to pay the social worker at 100%, divide her salary by 4, anything left goes to the salaries of the guidance counselors. It is prudent to pay for these positions instead of scrambling for curriculum that may or may not work.

Chair Jackson explained how difficult it is to fill these positions.

Member Katine inquired how the expenditures compared to previous years.

Superintendent Collins explained it increases slightly from one year to the next but nothing worth noting, a couple thousand dollars from one year to the next.

Member Katine asked if this criterion has always been in place to pay for the social worker and the counselors.

Superintendent Collins explained the first year we received the allocation we tried to include curriculum for all of the different schools. There is textbook money if we want to purchase curriculum. Have to show we have employment verification forms for the people funded.

Member Kilraine moved, seconded by Member Atisele, to approve CSA Resolution 14-25, as presented. Voice Poll: All “ayes.” Motion carried.

UNFINISHED BUSINESS

CSA Resolution 15-25

Approve Superintendent's Amended and Restated Employment Contract

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, approving the Superintendent's Amended and Restated Employment Contract; providing for an effective date.

Kristie Belesiotis, CSA HR Manager, reviewed the following slides:

- Oasis Charter Schools – City of Cape Coral – Superintendent Compensation Comparison
- Introduction
- Charter Leader Salary Comparison
- Total Salary by School
- Observations
- Key Data Insights
- Recommendations

Discussion held regarding:

- Proposal for Specific Bonus Structure – Proposed Contract
- Using Evergreen Study in the future
- Opportunity to read the actual contract

Member Kilraine was in favor of the increase based on content and performance. She is at the cutting edge of teaching and technologies. He praised her performance and explained he would be voting in the affirmative.

Member Minaya inquired about future recruitment of a Superintendent.

HR Manager Belesiotis explained the salary would need to be much higher with a bonus structure. This bonus structure is seen as a trend moving forward.

Member Minaya explained for the future we need to put ourselves in a strong position.

Member Atisele inquired as to the research conducted, was there an emphasis on size or performance?

HR Manager Belesiotis explained 50% of the Charter Schools in the State are high performing A schools. The majority of the schools on the chart were A and B rated schools.

Discussion held regarding:

- Resistance in obtaining the details

Chair Jackson explained:

- Stipends
- Many hats absorbed by the Superintendent versus the County assigning to others
- 3% pay increase has always been in the contract and awarded each year to Superintendent Collins
- 7 years of service with A rated schools
- In favor of an affirmative vote

Member Kilraine explained the performance of the students due to the teachers and administration.

Member Kilraine moved, seconded by Member Atisele, to approve CSA Resolution 15-25, as presented.

Board polled as follows: Atisele, Jackson, Katine, Kilraine, Minaya, and Santos voted "aye." All "ayes." Motion carried.

Chapter 26 Revisions Review, Discussion, and Approval (Continued from the May 13, 2025, Regular Meeting)

CSA Resolution 8-25

Approve revisions to Chapter 26

A Resolution of the Cape Coral Charter School Authority Governing Board of the City of Cape Coral, Florida, recommending that the Mayor and City Council enact certain revisions to Chapter 26 of the City of Cape Coral, Florida, Code of Ordinances.

Assistant City Attorney Moriarty explained:

- Prioritize eligible students clarified
- Order correctly stated in Ordinance revision

Member Kilraine moved, seconded by Member Atisele, to approve CSA Resolution 8-25, as presented to be shared with City Council for approval.

Chair Jackson listed the changes:

- #1 matriculate elementary school through middle school
- #2 children of active military statutorily required
- #3 children of Board Members or employees
- #4 siblings of students enrolled
- #5 A students
- #6 military veterans
- Enrollment section revised to align the language in the Ordinance with our Charter.
- Once a student is enrolled in the system, that student is guaranteed a seat until graduation, K-12 experience
- 26-9 Board Members – took out verbiage

Assistant City Attorney Moriarty explained there was a resolution at the last Board meeting that it was acceptable.

Chair Jackson continued:

- 26-14 Adoption of resolutions

Assistant City Attorney Moriarty noted unless there were any questions, the changes speak for themselves.

Chair Jackson asked if there were any comments before sending this to City Council for their approval on Chapter 26. ***There were no objections.***

Voice Poll: All "ayes." Motion carried.

NEW BUSINESS

None

SUPERINTENDENT REPORT – Jacquelin Collins, Superintendent

Superintendent Collins reported the following:

- Thanked the Board for approving her contract.
- First draft of the Baseball Field in the Oasis Sports Park
 - Biggest battle was getting the Southwest Florida Water Management Plan submitted in December
 - Avalon working on the 30% design for the football field but not the baseball field
 - Goal: Align the site plan application and building permit submittal of both fields for construction to commence in May 2026
 - Engineering company has outline of all steps needed to get to that point
 - Ultimate goal by the 2027/2028 school year to have completion of entire project
 - To be discussed end of July - future design for the baseball field
 - Also need to add batting cages and bullpens
 - Oasis Staff will be submitting items of interest
- Driver's Ed - Senate Bill 994 requires any student that wants a learner's permit to take a specific course
 - Approved by the Department of Highway Safety and Motor Vehicles
 - It goes into effect on July 1st.
 - Currently, Florida Virtual School is offering this course.
 - Few Lee County High Schools offer the course through virtual programming.
 - We have to pay a portion of our FEEP dollars if we enroll students in Lee Virtual or Florida Virtual School.
 - It does not apply to Charter schools.
 - In our best interest to offer it
 - Discussed with Florida Virtual School to see if they would negotiate their rates.
 - Typically, it is about \$375 per student.
 - If we do a self-directed learning model where we have the classroom, someone to monitor the students, and they work online - \$267.
 - Estimated in excess of \$200,000 per year to offer that option to interested students every year in taking this Driver's Ed course.

- Timing is not great due to just finalizing our budget.
- For upcoming school year will research private options so that children could take the course from a private company online - \$25-\$50 per student.
- We have a year to figure it out and plan how to offer to our students.
- Get a teacher certified to offer the class, about nine semester hours' worth of courses, a classroom, need time to consider options to be able to offer it.
- Applying for a grant sponsored from the Department of Health and Human Services and the Food and Drug Administration.
 - Mary Ossichak, Food Services Manager, initiated the grant, has been contacted by the Administrator of Food and Nutrition Services from the US Department of Agriculture, to see if Oasis Charter Schools would like to participate
 - Grant is FDA initiative to evaluate the toxicological safety and nutritional quality of meals served in schools that participate in National School Lunch Program.
 - Will require that we partner with food providers that will support the transition to minimize the use of foods commonly considered ultra-processed.
 - Goal to move from ultra-processed foods to more wholesome fresh varieties.
 - Study will look for chemicals, contaminants, environmental contaminants, processed contaminants from heating and processing foods, toxins and pesticides.
 - Study can go on up to a maximum of two years.
 - Developed our budget with the help of Jennifer Koehn from Finance to request \$1.2M for replacement freezers and warmers and to help cover the cost of purchasing these fresh foods.
 - Already submitted our baseline assessment of foods to start the testing.
 - This grant comes in six phases.
 - Implementation phase where we begin meal transitions and evaluate our new meals throughout the year.
 - Deploy a full menu rollout with the new meals and healthier foods.
 - Refine stage 4.
 - Make adjustments based on earlier research and the challenges we found offering these foods.
 - Phase 5 post evaluation for final sampling.
 - Analysis and data collection.
 - Final reporting submission of findings and evaluation.
 - Long-term goal is to develop a sustainable health food plan.
 - Will have substantial involvement from the FDA, Scientific or Program Staff to guide and coordinate this project.
 - Mary will be the Principal Investigator along with her assistants.
 - FDA has committed \$20M for this project.
 - Up to 20 awards with a limit of \$2M each this year.
 - Thanked James Miller from the US Department of Agriculture who joined us together with the FDA to participate in this grant.

- Final submission today of our budget, narrative, abstract, research plan, timeline; we should find out in late July.

Discussion held regarding

- Food Choices being made by the School
- No price adjustment to students

Superintendent Collins explained one of our recent graduates, Eve Harrington, is the first ever Oasis student to compete at the International Thespian Festival for the Thespian Society through the Educational Theater Association. She wrote an original play called Wish List, and it received a superior rating.

Member Katine inquired about an item from the April meeting regarding the CAP grant to renovate the Culinary Department.

Superintendent Collins responded:

- We are working with a City architect to renovate the space.
- Proposal was received, it would cost roughly \$56K.
- Asked Finance to help find the money to conduct the study this year
- Have been offered an AI Micro Credentialing Course with the University of Florida
- Over the last two months, 84 people signed up; 61 graduated with a badge.
- Moving forward with FGCU or the University of Florida for next steps
- Can consult with Dr. Minaya moving forward in the future

Member Atisele inquired about Dr. Omundsen who mentioned an AI plan – where are we on that – where are we leaning so folks can incorporate it into the classroom.

Member Kilraine left the dais at 6:03 p.m.

Superintendent Collins responded:

- We did an initial draft of a guidance document.
- How to use it properly and safely in the classroom
- How to protect from data use by AI of personal identification information
- More credentialing, course work, professional development
- Will help us fine tune it as we move forward
- Guideline for teachers and students
- Can keep adding to the draft

CITY MANAGER REPORT Mark Mason, Assistant City Manager

Assistant City Manager Mason expressed his appreciation for the approval of the changes to Chapter 26 which will be brought to City Council for a vote in August. He explained that Staff will be working during the summer to get ready for the next school year. IT Staff

will be working on the annual replenishment of roughly 1,000 chrome books. Working on new deployments for the After Care Program. About 500 chrome books need repair. Annual refresh of the computer labs in the schools. Cable cleanup for all staff computers. Maintenance Staff getting schools ready for the new school year as well.

Discussion held regarding discounts for chrome books, national contract for chrome books for all schools.

COUNCILMEMBER REPORT
Councilmember Joe Kilraine, District 5

Excused

CHAIR REPORT – Kristifer Jackson, Chair

Chair Jackson acknowledged Dr. Guido Minaya's years of service on the Board as this is his last meeting tonight and read into the record:

I'd like to take a moment on behalf of the Board - and truly on behalf of the entire Oasis Charter School community - to recognize and thank a man whose leadership has left a lasting impact on us all. As many of you know, this will be Dr. Minaya's last Board meeting with us all. I'm sure most of you are aware of that.

So, Dr. Minaya, this evening marks your final Board meeting with us. While that may be the case, your influence and the culture you've helped shape will continue to guide this system for many years to come.

Your time with Oasis has not just been one of service - it's been one of distinction, direction, and deep dedication. You stepped up and led with calm confidence through some of the most challenging times any school system has faced: a global pandemic, three hurricanes, and budget shortfalls, and all the personal and professional and logistical challenges that came along with them - your personal life as well and your business, I'm sure. And yet, despite all of it, under your leadership, Oasis has maintained its distinction of excellence throughout the entire thing. That's no small feat. That's the mark of a committed, capable, and competent leader to say the least.

But beyond the titles, the timelines, and the trials, what stands out most is the way that you've led - with generosity of time, with sincere encouragement, and with an enthusiasm for education that inspires those around you, especially me.

You helped create the very culture that now defines Oasis: one of resilience, respect, and relentless pursuit of excellence.

So, tonight, we don't just say goodbye – we say thank you.

Thank you for your leadership in turbulent times.

Thank you for your enthusiasm and zeal for education.

Thank you for your vision that never wavered, and your faith in what we could achieve together.

We wish you the very best in your next chapter. But know this: your legacy is woven into the very fabric of this system, and for that, we are forever thankful.

Superintendent Collins presented Dr. Minaya with a plaque for his dedication and years of service.

Dr. Minaya shared thoughts on his service. He mentioned Mark Mason was one of the founders of this group. He noted there were many people along the way that made this happen. He added that the commitment to AI is phenomenal. Points to consider in future strategy sessions is how to address the growth in the school system. He suggested having terms longer than two years. He was thankful for the opportunity to serve.

FOUNDATION REPORT

None

STAFF REPORT

None

REPORTS OF BOARD MEMBERS AND COMMENTS

Parent Representative Gibson: No Report

Member Santos: Recently toured the schools and was blown away. Gave Kudos to Principal Hopper.

Member Atisele: Shared her appreciation for Dr. Minaya as a member of the Board. Mentioned how the Superintendent's first goal was to address her staff, then her own contract.

Member Minaya: Is at ease as he retires from the Board based on the current membership

Member Katine: She echoed the comments shared. She learned so much from Dr. Minaya to help fulfill her role. She acknowledged the Superintendent's response with working on her staff, then her own contract increase. She appreciated the HR Manager's work on the compensation study. She thanked Mary, Food Services Manager, for pushing fresh food and looked forward to the new partnership.

Chair Jackson inquired about filling the new vacancy. He inquired should we try to fill for the remainder of the term.

Assistant City Attorney Moriarty explained we would fill the vacancy.

Superintendent Collins noted it was the Board's decision.

Member Katine recommended putting the vacancy out now.

Member Atisele agreed.

Member Santos agreed.

Direction received to fill the vacancy for the remainder of the term.

TIME AND PLACE OF FUTURE MEETING

A Charter School Authority Governing Board Meeting was scheduled to be held on Tuesday, August 19, 2025, beginning at 5:00 p.m. in Council Chambers.

MOTION TO ADJOURN

There being no further business, the meeting adjourned at 6:26 p.m.

Submitted by,

A handwritten signature in black ink, appearing to read "Kimberly Bruns", is written over the printed name.

Kimberly Bruns, CMC
City Clerk