

Mabry Elementary - General Membership Meeting Meeting Minutes for April 27, 2017

A General Membership Meeting was held on Thursday, April 27, 2017, commencing at 6:05 PM at Mabry Elementary School, Cafeteria Room, in Tampa, Florida. The following PTA Officers and Board Members were present.

I. Welcome / Call to Order

The President welcomed attendees and thanked them for attending the meeting.

II. Flag Ceremony

The Flag Ceremony was conducted by Pack 53 Raven Patrol.

III. PTA GMM Business Partner

The President recognized Business Partner, Bloomin' Brands, for their generosity. They are donating lunches for Teacher Appreciation Week next week.

IV. Officer's Report

A. Presidents report: Year in Review

- a. The PTA accomplished a lot this year. Last year at this time we voted for how to apply our overage money. We voted to have \$44,000 spent on Pavilion improvements. We hosted our Great American Scholar program under our Pavilion. This year the Pavilion will serve as the venue for 5th Grade Moving Up Ceremony. Members have asked for a gym, but we do not have the space nor the funds for a gym. Instead the PTA made the most of our Pavilion space. The President is grateful to Danni Gallagher for her expertise improving the Pavilion space.
- b. The PTA offered a Mini Teacher Grant Program for the first time. Teachers could apply for grants and receive money to fund their requests. Mr. Canosa used his grant money to purchase flexible seating for his classroom, which included stand-up desks. Ms. Buckley used her money on books and bean bag chairs to encourage her students to read. Grant money was used to purchase math manipulatives.
- c. Security Cameras were placed on the back of the building and overage money funded that.

B. Calendar Review:

May 1-5 is Staff Appreciation Week

May 3rd is the last Walk to School Wednesday of this year.

May 11th is No Uniform Day and Spring Family Dinner

May 12th the Mabry Staff puts on a breakfast for all of the school volunteers

May 19th Dad's Club is having a Friday Night Movie (location TBD)

Nikki Armstrong keeps our calendar up-to-date on our Website. There is a link so you can synch to your phone.

- C. The President asked if anyone has any questions about next year?
 - a. Leo asked what is going on with the Pavilion Living Wall. The President said that no one is dedicated to managing the Living Wall. We need a person or class responsible for caring for the Living Wall. Unfortunately, some of the plants died.
 - b. Leo stated there will be a sale on Dolphin Depot inventory at a significant discount during spring dinner.

IV. Items for Approval

The Minutes from the General Membership Meetings (GMM) are posted on the Mabry Elementary Website. The Minutes from the March 6, 2017 GMM Minutes were approved as written.

V. Administrative Report

- A. Principal, Sherri Frick addressed the new Bell Schedule for the 2018-19 school year. At the last district principal's meeting she attended, the superintendent explained the county needs to stagger start time by about an hour to enable bus drivers to have adequate time to get elementary, middle and high school kids to school on time. Sherri said she is glad the district is waiting a year so Mabry can plan how to help working parents with this new bus schedule/start time. At the first PTA meeting next year Principal Frick stated that parents can discuss ways we can make this work for our community, especially to support our working parents.
- B. Principal Frick thanked everyone for making Mabry such a supportive community. She has an open door policy, and parents are always welcome to come talk to her anytime.

VI. Treasurer's Report

- A. Budget Surplus:
 - a. Treasurer, Christine Miller commended our parents for how much financial support they bring to our school. There is a lot of parent support that provides so many revenue streams for our school; from ASE, to Walk-a-thon, to Auction to Box tops, this community raises a lot of money for our school.
 - b. The President said that the PTA budget overage this year is \$82,384. We spent \$20,384 for additional computers for testing which we voted to purchase at our GMM on 2/2/17. We want our overage to be applied to our students as quickly as possible. Now our overage balance after the computer purchase deduction (28 laptops were purchased) is \$62,000.
- C. Survey Results:
 - a. The President said a survey was sent to parents to receive feedback on how they want the money spent. On a scale of 1-5 here is what was considered important by parents. Survey Monkey was the program used for the survey. Mini Grant came in at 1.58, landscape at 1.9, Cafeteria improvements at 2.11, Art Program Upgrades at 2.14, and Savings at 2.69. The President read every comment and

what most people said was that they wanted to see the money in the teacher's hands, and the school look "prettier". 161 people responded which statistically is a good representation of our parents.

D. Surplus Recommendation:

- a. Based on the survey results, we are recommending: Teacher Mini Grant program should be funded again next year so that program will receive \$30,000, Landscaping will receive \$22,000, and the cafeteria will receive \$10,000. The total allocation is \$62,000. A Mabry family owns a landscaping business called Ameriscape and they are doing the landscape improvements including planting all new sod. Principal Frick has ensured that our irrigation system is in working order. Shade trees will be planted as part of the landscape improvements as well. Some parents requested we use artificial turf instead of sod. While artificial turf would look nice and be low maintenance, it is cost prohibitive. We could replace the sod each year for years to come for as much as artificial turf would cost.
- b. We will vote on our next year's budget at our first GMM at the beginning of the school year next year.
- c. For the cafeteria improvements, the sound system in the cafeteria is not working. We will spend our surplus money to upgrade our sound system, and put in sound buffer panels as the cafeteria can be very loud when it is full of children. The new sound system is quoted at \$4,000, plus purchasing sound panels at \$3,000. A fresh coat of paint will be applied to the cafeteria walls bringing the total spend to \$10,000.
- d. For the safety of our children, the recommendation is to do the improvements to the landscape and the cafeteria over the summer while the students are not on the school grounds, since workers and equipment will be here to make these improvements.
- e. A motion was made to move forward with the proposed spending of our overage money. The motion passed.

H. Current Year Budget Amendments:

- a. So that we may complete the approved use of the overage funds and complete the year as we are projecting, budget amendments are in order for this year. An amendment was proposed to:

- **Increase the budget line item for Business Sponsorship Income by \$10,000 from \$13,000 to \$23,000**
- **Increase the budget line item for Spring Auction Income by \$22,000 from \$71,000 to \$93,000**
- **Increase the budget line item for Program Services Income: Artome Donation Income by \$732 from \$1,500 to \$2,232**
- **Increase the budget line item for Mini-Grant Program Expense by \$1,600 from \$24,000 to \$25,600**
- **Decrease the budget line item for Planned Savings by \$1,600 from \$18,567 to \$17,057**
- **Increase the budget line item for Program Services Expenses: Art Program Expenses- Artome by \$732 from \$1,500 to \$2,232**

- **Increase the budget line item for School Support: Grounds Maintenance and Upkeep by \$32,000 from \$2,500 to \$34,500**

b. The motion to amend the budget was approved as written.

VII. New Business

A. 2017-18 Mabry PTA Officer Election

a. Nominating Committee members, Amy Ferrera and VP Fundraising Cristina Blunt presented the following nominations for officers:

- President: Melissa MacKinnon
- 1st VP Programs and Services: Kelly McGraw
- 2nd VP Volunteers and Membership: Brandi Whitney
- 3rd VP Fundraising: Anne Williams
- 4th VP Communications: Nikki Armstrong
- Recording Secretary: Rachel Leach
- Treasurer: Jen Chan

Each nomination was confirmed and successfully elected to their prospective office for 2017-2018.

B. New Family Welcome

a. Sam Radigan discussed Popsicle Party. The purpose of the Popsicle Party is to welcome new Mabry families. The Popsicle Party will be held Sunday, August 6 at Friendship Park from 12:00-2:00 p.m. Sam would like volunteers to come greet new families and help provide snacks for this event.

VIII. Adjourn

The General Membership Meeting was adjourned at 7: 25P.M.

/MC

Melissa Carlson, Recording Secretary

Approved As:

Date: _____

Read: _____

Corrected: _____