

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
January 24, 2017

AGENDA

Call to Order - 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Intermediate School

Special Recognition by the Superintendent:

Suwannee Middle School

- Abigail Erickson – Competed and represented the District at *Art in the Capitol* in Tallahassee

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

The Superintendent recommends approval of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes:
(pgs. 6-17)

- | | |
|-------------------|--------------------------------------|
| December 13, 2016 | - Workshop Session |
| | - Special Meeting |
| December 20, 2016 | - Expulsion Issues Hearing (Private) |
| | - Regular Meeting |

2. The Superintendent recommends approval of the monthly financial statement for December 2016.
3. The Superintendent presents the following bills for the period December 1-31, 2016:

General Fund

#164864 - 165247	\$	1,915,721.37
Electronic Fund Transfers		<u>2,115,602.83</u>
	\$	4,031,324.20

Federal Fund

#48847 - 48996	\$	243,897.29
Electronic Fund Transfers		<u>437,359.22</u>
	\$	681,256.51

Food Service Fund

#31158 - 31239	\$	223,965.97
Electronic Fund Transfers		<u>83,864.32</u>
	\$	307,830.29

2.0 LCIF

#7488 - 7507	\$	307,424.35
Electronic Fund Transfers		<u>3,355.86</u>
	\$	310,780.21

4. The Superintendent recommends approval of the following budget amendments for fiscal year 2016-2017:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-6	III-6	IV-6 (Federal)

5. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated January 24, 2017. (pgs. 18-19)

6. The Superintendent recommends approval of the following contract/agreement for the 2016-2017 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-85 Career Pathways Articulation Agreement between District School Board of Madison County and District School Board of Suwannee County for Allied Health Assisting for Program of Study: Patient Care Technician and Practical Nursing; Culinary Arts for Program of Study: Commercial Foods and Culinary Arts; Early Childhood Education for Program of Study: Early Childhood Education; Web Development for Program of Study: Administrative Office Specialist and Medical Administrative Specialist (*Renewal*) (pgs. 20-27)

7. The Superintendent recommends approval of the following student teacher interns for the spring semester 2017:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Kelsie Allen	St. Leo	SPS	Mandy Ramsey
Audrey Borrell	St. Leo	SIS	Krystal Cundiff
Megan Hotchkiss	St. Leo	SPS	Vickie Pagliai
Hanna Ragan	St. Leo	SPS	Rhoda Crews
Yvonne Scott	NFCC	District	N/A-Field Experience

8. The Superintendent recommends approval of the following student transfers for the 2016-2017 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Chase	Hodge	Suwannee	Hamilton	1
Ruben	Thomas	Columbia	Suwannee	PK

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jacob	Robinson	SPS	BES	PK
Layla	Robinson	SPS	BES	PK

9. The Superintendent recommends approval of Public Official Bonds and Continuation Certificates for the individuals listed below. (These bonds and certificates have been reviewed by Board Attorney Leonard Dietzen.)
(pgs. 28-33)

Public Official Bonds

Ted Roush, Superintendent of Schools (November 2016 – November 2020)
Tim Alcorn, School Board Member (November 2016 – November 2018)
Ed daSilva, Vice Chairman (November 2016 – November 2017)
Jerry Taylor, Chairman (November 2016 – November 2017)

Continuation Certificates

Catherine Cason, School Board Member (November 2016 – November 2020)
Jerry Taylor, School Board Member (November 2016 – November 2020)

REGULAR AGENDA

Director of Food Service – Lisa Dorris:

1. The Superintendent recommends approval of the following personnel item for the 2016-2017 school year:
- a. Transfer one 6-hour Food Service Worker position from Branford Elementary School to Branford High School, effective January 30, 2017
(pg. 34)

Director of Human Resources – Walter Boatright:

2. Personnel Changes List **(pgs. 35-38)**

School Board Attorney – Leonard Dietzen:

3. Legal Counsel's Report

Superintendent of Schools – Ted Roush:

4. Superintendent's Report

School Board Members:

5. Issues and concerns Board members may wish to discuss

End of Agenda

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
December 13, 2016

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager.

Administrators and others present: Karen Bates (arrived at 9:48 a.m.), Walter Boatright (arrived at 9:22 a.m.), Bill Brothers, Mark Carver (arrived at 9:16 a.m.), Lisa Dorris, Janene Fitzpatrick, Chris Landrum, Sherry Peppers (arrived at 9:48 a.m.), Elizabeth Simpson, T.J. Vickers, and Josh Williams. Daniel Hornsby, with NEFEC, was also present.

Chairman Taylor called the meeting to order at 9:01 a.m.

Student Progression Plans for 2016-2017 Janene Fitzpatrick

Mrs. Fitzpatrick reviewed the additions and revisions to the Student Progression Plans. Mrs. Fitzpatrick distributed and reviewed a handout regarding graduation requirements.

Personnel ItemsBill Brothers
Controlled Open Enrollment (Student) (pgs. 2-10)

Mr. Brothers reviewed the proposed new Job Description #166 – Coordinator of Career and Technical Education Student and Community Affairs 12-month position.

Mr. Brothers reviewed the proposed new Policy #5.033 – Controlled Open Enrollment (students), along with the proposed procedures. Discussion followed whether to have a limited time window or not. Superintendent Roush stated this would be discussed and a recommendation would be brought back at a later date.

Mr. Taylor asked that the issue of legalized medical marijuana be addressed at a future workshop with regards to students and employees.

Chief Financial Officer Update Vickie DePratter

Mrs. DePratter provided information regarding the possibility of PAEC terminating their contract with FOCUS for finance, payroll, and HR functions; and initiating a contract with Skyward for these functions. Our only solution would be to go it alone with FOCUS or make a change to go with Skyward via PAEC or NEFEC. Mrs. DePratter introduced Daniel Hornsby, with NEFEC, who provided information regarding the possible training and software conversion of Skyward for our District. Mrs. DePratter stated she felt it was in our best interest to go with NEFEC for Skyward. Mrs. DePratter asked for direction from the Board regarding whether to proceed with NEFEC prior to January 4, 2017. Consensus of the Board was to move in the direction of NEFEC for Skyward; however, a cost comparison needs to be developed. Mrs. DePratter made mention that PAEC staff would have to be trained on Skyward, where NEFEC staff are already trained on Skyward.

The workshop adjourned at 11:30 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
December 13, 2016

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Catherine Cason, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

Chairman Taylor called the meeting to order at 11:37 a.m.

MOTION by Mr. daSilva, second by Mr. White, for approval to adopt the agenda.
MOTION CARRIED UNANIMOUSLY

Assistant Superintendent of Administration – Bill Brothers:

1. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following personnel items for the 2016-2017 school year:
 - a. Add one Coordinator of Career and Technical Education Student and Community Affairs position (12-month) at RIVEROAK Technical College (pg. 2)
 - b. Job Description #166 – Coordinator of Career and Technical Education Student and Community Affairs (12-month) (New) (pgs. 2-6)
 - c. Classify the Coordinator of Career and Technical Education Student and Community Affairs position (12-month) as an exempt, administrative, Curriculum Coordinator position on the *Salary Schedule 2016-2017 Assistant Principals and Curriculum Coordinators* (pg. 2)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 11:45 a.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
December 20, 2016

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Ed daSilva, Catherine Cason, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager.

School Resource Officer Kim Lane was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Primary School student volunteers.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➤ There were none.

MOTION by Mr. daSilva, second by Ms. Cason, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 6-23)**

- November 15, 2016 - Workshop Session
- November 22, 2016 - Reorganization Meeting
- Public Hearing
- Regular Meeting

2. Approval of the monthly financial statement for November 2016.

3. The following bills for the period November 1-30, 2016:

<u>General Fund</u>	
#164581 - 164863	\$ 2,094,941.65
Electronic Fund Transfers	<u>2,706,575.52</u>
	\$ 4,801,517.17
<u>Federal Fund</u>	
#48765 - 48846	\$ 205,533.60
Electronic Fund Transfers	<u>375,020.80</u>
	\$ 580,554.40
<u>Food Service Fund</u>	
#31092 - 31157	\$ 184,106.64
Electronic Fund Transfers	<u>82,863.18</u>
	\$ 266,969.82
<u>2.0 LCIF</u>	
#7477 - 7487	\$ 192,066.78
Electronic Fund Transfers	<u>0.00</u>
	\$ 192,066.78

4. Approval of the following budget amendments for fiscal year 2016-2017:

<u>General</u>	<u>Construction</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-5	III-1	III-5	IV-5 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated December 20, 2016. (pgs. 24-25)
6. Approval of the following contracts/agreements for the 2016-2017 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-84 Career Pathways Articulation Agreement between Taylor Technical Institute and District School Board of Suwannee County for Allied Health Assisting for Program of Study: Patient Care Technician, Practical Nursing, and Nursing Assistant; Digital Design for Program of Study: Administrative Office Specialist (*Renewal*) (pgs. 26-33)

#2017-88 Contract between the Florida Learning Alliance, Inc. (FLA, Inc.) and the District School Board of Suwannee County to provide a staff development management system referred to as the Track Application and related support services (*Renewal/Revised*) (pgs. 34-41)

7. Approval to accept the following donated item:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
District	2008 Chevrolet Impala (Value: \$2,580)	Suwannee County Sheriff's Office

8. Approval of the following student transfers for the 2016-2017 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Ava	Osburn	Suwannee	Lafayette	4
Robert E.	Osburn, III	Suwannee	Lafayette	9
Justin	White	Suwannee	Hamilton	7

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Adalie	Cowart	BHS	SHS	7
Jaxson	Cowart	BES	SES	K
Texas	Cowart	BES	SES	4
Bailey	Jackson	BES	SES	K
Ethan	Jackson	BES	SES	2

REGULAR AGENDA

Chief Financial Officer – Vickie DePratter:

1. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to add Malcolm Hines to serve on the Suwannee County School District Collective Bargaining/Negotiating Team for 2016-2017. **(pg. 42)** MOTION CARRIED UNANIMOUSLY

Director of Human Resources:

(Presented by Assistant Superintendent of Administration – Bill Brothers)

2. MOTION by Mr. daSilva, second by Ms. Cason, for approval of the following personnel items for the 2016-2017 school year:
 - a. Add a new Occupational Therapy Assistant/Licensed position **(pg. 43)**
 - b. Job Description #165 – Occupational Therapy Assistant/Licensed (*New*) **(pg. 44-46)**
 - c. Revised the *Salary Schedule 2016-2017 School Nurse – 196 Days* to reflect compensation for Occupational Therapy Assistant/Licensed on Line 2 **(pg. 47)**

MOTION CARRIED UNANIMOUSLY

Action on Agenda Addendum

#1. Personnel Changes List Addendum (pgs. A2)

Action on this item was taken along with Item #3 below on the Regular Agenda.

End of Agenda Addendum for Director of Human Resources

3. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Personnel Changes List, along with the Personnel Changes List Addendum (pgs. 48-51)
MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENT: ADMINISTRATIVE:

District Office:

David Campbell, Director of Elementary and Early Childhood Education, January 4, 2017

RETIREMENT: INSTRUCTIONAL:

Suwannee Middle School:

Kenneth A. Michal, Teacher, effective June 6, 2017

RETIREMENT: NON-INSTRUCTIONAL:

Suwannee Middle School:

Betty Carroll, Food Service Worker, effective June 2, 2017

RESIGNATION: NON-INSTRUCTIONAL:

Branford High School:

Sarah Griffith, Head Custodian, effective November 30, 2016

RECOMMENDATION: ADMINISTRATIVE:

District Office:

William Brothers, Assistant Superintendent of Administration, effective December 2, 2016

REPLACES: Ted Roush

RECOMMENDATION: INSTRUCTIONAL:

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:
Lynn Lawrence

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee High School:

Tammie McKay, Teacher, March 8, 2016 through March 11, 2016 and March 14, 2016 through March 28, 2016 for a total of 72.5 hours.

LEAVE OF ABSENCE (FMLA):

Suwannee Primary School:

Lauren Belcher, Teacher, tentatively December 19, 2016 through April 7, 2017

LEAVE OF ABSENCE (MEDICAL LEAVE):

Suwannee Primary School:

Lauren Belcher, Teacher, April 10, 2107 through June 6, 2017

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Emily Blackmon	Suwannee Virtual School	SVS	
Abigial Rodriguez	Auxiliary Sponsor	SHS	
Douglas Mabey	Varsity Girls' Soccer Assistant Coach	SHS	William Harris

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Walter Boatright	RTC Principal/Dir. CTE	District Office/Dir. of HR	Bill Brothers	12/21/2016

MISCELLANEOUS:

Suwannee High School:

Ashley Cato-Conner, Allied Health Teacher, to work up to 80 hours on weekends for on-site clinical supervision of the Allied Health students.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service Department:

Pamela Carver, SMS Food Service Manager, effective January 4, 2017

REPLACES: Arlene Baker

Kimberly Choe, SHS Food Service Assistant Manager, Temporary, effective December 5, 2016

REPLACES: Rebecca Kirby

PART-TIME/HOURLY EMPLOYEES:

Uriel Ramirez, SIS Food Service Worker 3 hour, effective November 29, 2016

REPLACES: Sarah Hatch

Leslie Kurtz, SIS Food Service Worker 3 hour, effective November 17, 2016

REPLACES: Toni Vargas-Garcia

LEAVE OF ABSENCE FMLA:

Transportation:

Hope Robinson, Bus Driver, October 21, 2016 through November 6, 2016

VOLUNTEERS:

Bryan Acres
Kaylee Acres
Amy Atkins
Russell Barrs
Gale Bell
Michael Bower
Nina Brittan
Britni Brooks
Debra Brown
Lyndsey Browning
Angelica Burwell
Phyllis Campbell
Erin Cannon
Amanda Cartwright
Ana Castillo
Miranda Clayton
Gerald Collins
Kimberley Collins
Melissa Conner
Brittany Cooks
Lisa Corbin
Adrienne Corbin
Larry Cothron
Kathie Crisp
Heather Croft
Jon Cummings
Stephanie Dampier
Christa Derringer
Amelia Eastman
Christopher Edgar
Steven Edwards
Lindsey Efrid
Stephanie Estrella
Nancy Eubanks
Amanda Floyd
Staci Feeney

Jessica Fenton
Benjamin Fenton
Samantha Ferguson
Brandon Fernald
April Fernandez
Maria Franco
Mark Floyd, Jr
Peggy Frye
Jamie Geiger
Kara George
Lisa Gill
Sharon Golding
Courtney Goodin
Shelley Grantham
Brandi Gresham
Heather Garrett
Lacey Geiger
Kenneth Golding
Toni Hansard
Jay Harris
John Hawes
Angelia Heathcock
Travis Henry
Kimberly Howard
Stacie Hudson
Christopher Keane
David Keen
MaryLou Kohn
John Hawes
Angelia Heathcock
Kimberly Howard
Stacie Hudson
Christopher Keane
David Keen
Todd Kennon
MaryLou Kohn
Jaden Kolovitz

Janet Landry
Idell Lane
Aleigha Long
Jose Lopez
Davalynn Lopez
Kenya Manley
John Martz
Joshua McCook
Kathy McCray
Kenyon McFatten
Katherine Meeks
Chellsey Mitchell
Daniela Moreland
Cierra Parker
Lindsey Pritchett
Lindsey Ramsey
Royce Ratliff
Susan Roush
Lawrence Roush
Theodore Roush
Tina Roush
Ester Ruiz
Jessica Spears
Carol Stevens
Michel Sutton
Kendall Taylor
Aleshia Terry
Sarah Thormodson
Dana Tidwell
Denise Tognoli
Alicia Tompkins
Dorisela Torres
Brenda Valentin
Adam Walker
Michelle Wallace
Akyrianna Wheeler
Buddy Williams

Robin Williams
Kathleen Williams
Lynette Williams

Dan Wirck
Chase Wojick
Angela Wood

Jessica Young

**End of List
2016-2017
School Year**

Personnel Changes List Addendum

RECOMMENDATIONS: 2016-2017 SCHOOL YEAR

RECOMMENDATIONS: ADMINISTRATIVE:

District Office:

John Olson, Director of Early Childhood and Elementary Education, effective January 4, 2017
REPLACES: David Campbell

Suwannee Intermediate School:

Mary Keen, RTC Principal/Director of CTE
REPLACES: Walter Boatright

End of Personnel Changes List Addendum – 2016-2017

School Board Attorney – Leonard Dietzen:

4. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Ted Roush:

5. Superintendent's Report
 - The scheduled Board workshop for March will fall during Spring Break; need to determine when to hold the workshop. Board consensus was to hold the workshop on March 7, 2017, as a Board/leadership retreat.
 - Changes will be made to the configuration of the Board room; minor furniture items will be purchased for the configuration.
 - Wished everyone a Merry Christmas!

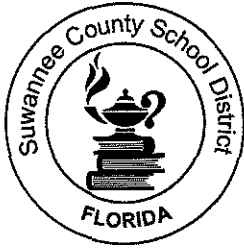
School Board Members:

6. Issues and concerns Board members may wish to discuss

- Board members wished everyone a Merry Christmas!
- Ed daSilva expressed his thanks for the improvement of the District's graduation rates.
- Mr. Taylor reminded everyone of several activities being held throughout the District over the next couple weeks.

The meeting adjourned at 6:37 p.m.

SUWANNEE COUNTY SCHOOL DISTRICT



702 – 2nd Street, NW • Live Oak, Florida 32064
Telephone: (386) 647-4600 • Fax: (386) 364-2635
www.suwannee.k12.fl.us

TED L. ROUSH
Superintendent of Schools

*"Suwannee County School District will be a system of excellence
ensuring all students are prepared for personal success."*

JERRY TAYLOR
DISTRICT 1

CATHERINE CASON
DISTRICT 2


TIM ALCORN
DISTRICT 3


ED DA SILVA
DISTRICT 4

RONALD WHITE
DISTRICT 5

LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Superintendent of Schools 

FROM: Mark A. Carver, Director of Facilities 

DATE: January 9, 2017

RE: Agenda Item for January 24, 2017, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of Property Records Disposition Form for January 2017.

BACKGROUND:

Capitalized assets are obsolete or no longer serviceable.

PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
99001391	SERVING COUNTER	\$ 2,752.00	6/30/1996	SHS	SURPLUS
99006753	STEAMER	\$ 9,750.00	8/6/2009	BHS	SURPLUS
	TOTAL	\$ 12,502.00			

Requested By:



MARK A CARVER,
DIRECTOR OF PROPERTY RECORDS

1/24/2017

DATE

APPROVED BY:

SUPERINTENDENT

BOARD CHAIRMAN



415 SW Pinewood Drive | Live Oak, Florida 32064 | P 386-647-4200 | F 386-364-4698

MEMORANDUM

TO: Ted L. Roush, Superintendent of Schools *TR*
FROM: Mary Keen, Principal, RIVEROAK Technical College *MK*
THRU: Vickie Music DePratter, Chief Financial Officer *VMD*
Dr. Bill Brothers, Assistant Superintendent of Administration *BB*
DATE: January 5, 2017
RE: Agenda Items for January 24, 2017, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following contract/agreement:
RENEWAL

#2017-85 Career Pathway Agreement with District Board of Madison County –
Patient Care Technician, Practical Nursing, Commercial Foods & Culinary
Arts, Early Childhood Education, Administrative Office Specialist, Medical
Administrative Specialist.

BACKGROUND:

The above listed agreement provides PSAV hours for Madison County High School students.



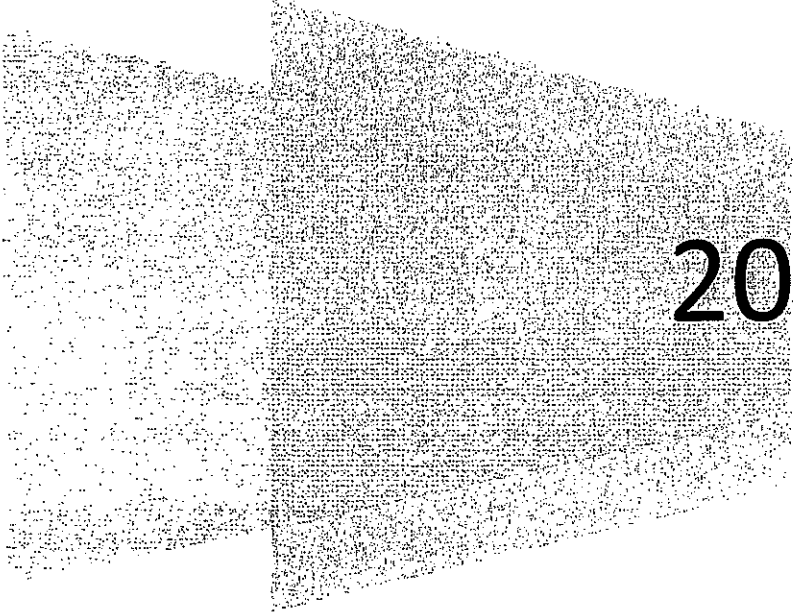
Serving students from Alachua, Columbia, Dixie, Gilchrist, Hamilton, Jefferson, Lafayette, Levy, Madison, Suwannee and Taylor Counties



RIVEROAK Technical College

Career Pathway Agreements with District School Board of Madison County

**Career Pathways: High Schools & RIVEROAK Technical
College**



2016-2017

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**Career and Technical Education
RIVEROAK Technical College & District School Board of Madison County
Career Pathways Articulation Agreement
2016-2017**

Articulation is a method of granting Post-Secondary Adult Vocational (PSAV) clock hours earned while completing a Secondary Career and Technical Education course learning and skills accomplished as part of secondary school instruction. Each school district and RIVEROAK Technical College (RTC) will maintain the integrity of their separate programs and enter into this agreement as cooperating educational institutions.

RTC will work with the school district to establish Career Pathways to serve Career and Technical Education (CTE) students. Additional agreements may be developed during the year, and this agreement will be amended as those agreements are completed.

Student Qualifications

Students must meet all RTC admission requirements and present evidence of the following:

1. Successful completion of the articulated secondary technical program of study with a grade of 3.0 (on a 4.00 scale) or better.
2. Completion of RIVEROAK Technical College placement testing requirements.
3. Must be a graduate from secondary school no more than 18 months prior to enrollment at RIVEROAK Technical College.
4. Enrollment in a certificate program appropriate to the PSAV clock hours shall be awarded upon completion of the program's entrance examination (if required) or verification of an industry certification earned (prior to enrollment).

Procedure

1. Secondary school guidance departments shall provide evidence of program completion and additional requested information to the RTC's Career Pathways contact. Evidence may include: official student transcripts, student report cards and/or applicable nationally recognized industry certifications.
2. RTC's Career Pathway Specialist will issue a letter to students who have successfully completed the secondary Career Pathway program as reported by the secondary school guidance department contact informing students of the Career Pathway articulation agreement opportunities.
3. High school credit earned under this articulation agreement will be entered into the student's record after the student has completed 150 PSAV clock hours in the program in which the certificate is to be awarded

4. Comprehensive exams may be completed by students who have not earned the industry certification associated with the program of study.
5. A letter grade for the course will be assigned by the RIVEROAK Technical College based on the student's performance on the student competency exam.

Conditions of Agreement

1. District School Board of Madison County faculty members and RTC faculty members will review course textbooks, syllabi, and other institutional materials as needed in order to develop articulated programs of study.
2. District School Board of Madison County and RTC will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
3. District School Board of Madison County and RTC will cooperate in publicizing this program to secondary school students in order to ensure that they are aware of these opportunities.
4. RTC will not charge tuition for any courses for which a student receives articulated credit.

This agreement may be terminated at any time by either District School Board of Madison County or RIVEROAK Technical College through providing thirty (30) days' notice. In the event of a termination, both agencies agree that students who are currently in secondary courses and working toward fulfilling the competencies or who are in their first semester at RTC will be allowed to complete the articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee and incorporated into the dual enrollment articulation agreement. The articulation committee will be composed of the Director, RIVEROAK Technical College; Coordinator of Career and technical Education, District School Board of Madison County; the North Florida Career Pathways Coordinator and others as so designated.

High School Career Pathway	Associated Industry Certification	RTC Program of Study/ Certificate	Assessment	Articulated Credit
Allied Health Assisting 8741700 Health Science Anatomy & Physiology 8741710 Health Science Foundations OCP A	FDMQA002 – Certified Nursing Assistant	Patient Care Technician –PSAV Practical Nursing - PSAV	Completion of the high school program of study. Student must receive a grade of “B” or better in each class in the Technical Core and must successfully complete all academics with an overall GPA of “C” or higher.	HSC 003 Health Careers Core (90 hours) OCP A
Culinary Arts - 8800500 8800500 Culinary Arts 1 OCP A 8800510 Culinary Arts 2 OCP B 8800520 Culinary Arts 3 OCP C	NRAEF003 – Certified Professional Food Manager (SERVESAFE)	Commercial Foods & Culinary Arts - PSAV	Completion of the high school program of study. Student must receive a grade of “B” or better in each class in the Technical Core and must successfully complete all academics with an overall GPA of “C” or higher.	HMC 0100 Food Preparation (300 hours) OCP A
Early Childhood Education - 8503210 8503211 Early Childhood Education 1 OCP A 8503211 Early Childhood Education 2 OCP B 8503211 Early Childhood Education 3 OCP C	Early Childhood Professional Certificate – CPCP	Early Childhood Education - PSAV	Completion of the high school program of study. Student must receive a grade of “B” or better in each class in the Technical Core and must successfully complete all academics with an overall GPA of “C” or higher.	HEV 0870 Child Care Worker 1 (150 hours) OCP A HEV 0871 Child Care Worker 2 (150 hours) OCP B HEV0872 Teacher Aide (Preschool) (150 hours) OCP C

<p>Web Development - 9001100 8207310 Digital Information Technology - OCP A 9001110 Foundations of Web Design OCP B 9001120 User Interface Design OCP C</p>	<p>MICRO069 – Microsoft Office Specialist ADOBE010 – Dreamweaver ADOBE 011 - Flash</p>	<p>Administrative Office Specialist – PSAV Medical Administrative Specialist – PSAV</p>	<p>Completion of the high school program of study. Student must receive a grade of "B" or better in each class in the Technical Core and must successfully complete all academics with an overall GPA of "C" or higher.</p>	<p>OTA 0040 Inf Tech Asst (150 hours) OCP A OTA0631 Medical Office Tec (300 hours) OCP C</p>
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IN WITNESS WHEREOF, the District Board of Madison County, Florida and The District School Board of Suwannee County, and the Director - RIVEROAK Technical College, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers, in accordance with Section 1007.271, F.S., Dual Enrollment Articulation Agreements.

Date

Superintendent,
District School Board of Suwannee County

Date

Chair, District School Board of Suwannee County

Date

Director, RIVEROAK Technical College

11-22-16
Date

Karen Todd Ricks
Superintendent, District School Board of Madison County

11-22-16
Date

Bart Alford
Chair, District School Board of Madison County

12-2-16
Date

Ann Stahel
Coordinator, Career & Technical Education,
District School Board of Madison

State of Florida
Secretary of State
Division of Elections
500 South Bronough Street, Room 316
Tallahassee, Florida 32399-0250
Public Official Bond

County of SUWANNEE

Bond No. 106646323

KNOW ALL MEN BY THESE PRESENTS, That we, Ted L. Roush
(Official's Name)
as Principal, and Travelers Casualty and Surety Company of America

as Surety, are bound unto the Governor of the State of Florida, and his successors in office, in the sum of Fifteen Thousand Dollars, we hereby bind ourselves and each of our heirs, executors, administrators, successors and assigns, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH, That, whereas, said official was elected appointed Superintendent of Schools Suwannee County to hold this office
(Name of Office)
for a term beginning November 22, 2016 and ending November 17, 2020 and until his/her successor is qualified according to the Constitution and Laws of the State of Florida.

NOW, THEREFORE, If the official shall faithfully perform the duties of his/her office as provided by law, this obligation is void.

Ted L. Roush
X 
(Signature of Official)


Signed and Sealed this 16 day of December, 2016


One Tower Square Hartford, CT 06183
(Address of Main Surety Company)

Travelers Casualty and Surety Company of America
(Name of Local Bonding Company)

P. O. Box 818 Live Oak, Fl. 32064
(Address of Local Bonding Company)

(SEAL)

By **X** 
(Signature of Florida Licensed Agent)


(Social Security Number of Florida Licensed Agent)

Lee Harvard
(Type Name of Florida License Agent)

The above is approved this _____ day of _____

Signature: _____

Approved by: _____

1bond.doc (2/04)

State of Florida
Secretary of State
Division of Elections
500 South Bronough Street, Room 316
Tallahassee, Florida 32399-0250
Public Official Bond

County of SUWANNEE

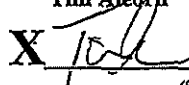
Bond No. 106646386

KNOW ALL MEN BY THESE PRESENTS, That we, Tim Alcorn
(Official's Name)
as Principal, and Travelers Casualty and Surety Company of America

as Surety, are bound unto the Governor of the State of Florida, and his successors in office, in the sum of Two Thousand Dollars, we hereby bind ourselves and each of our heirs, executors, administrators, successors and assigns, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH, That, whereas, said official was elected appointed Suwannee County School Board Member to hold this office
(Name of Office)
for a term beginning November 22, 2016 and ending November 20, 2018 and until his/her successor is qualified according to the Constitution and Laws of the State of Florida.

NOW, THEREFORE, If the official shall faithfully perform the duties of his/her office as provided by law, this obligation is void.

Tim Alcorn
X 
(Signature of Official)

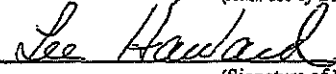
Signed and Sealed this 16 day of December, 2016


One Tower Square Hartford, CT 06183
(Address of Main Surety Company)

Travelers Casualty and Surety Company of America
(Name of Local Bonding Company)

P. O. Box 818 Live Oak, Fl. 32064
(Address of Local Bonding Company)

(SEAL)

By **X** 
(Signature of Florida Licensed Agent)


(Social Security Number of Florida Licensed Agent)

Lee Harvard
(Type Name of Florida License Agent)

The above is approved this _____ day of _____

Signature: _____

Approved by: _____

1bond.doc (2/04)

State of Florida
Secretary of State
Division of Elections
500 South Bronough Street, Room 316
Tallahassee, Florida 32399-0250
Public Official Bond

County of SUWANNEE

Bond No. 106646404

KNOW ALL MEN BY THESE PRESENTS, That we, Ed daSilva
(Official's Name)
as Principal, and Travelers Casualty and Surety Company of America

as Surety, are bound unto the Governor of the State of Florida, and his successors in office, in the sum of Twelve Thousand Dollars, we hereby bind ourselves and each of our heirs, executors, administrators, successors and assigns, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH, That, whereas, said official was elected appointed Vice-Chairman, Suwannee County School Board to hold this office
(Name of Office)
for a term beginning November 22, 2016 and ending November 28, 2017 and until his/her successor is qualified according to the Constitution and Laws of the State of Florida.

NOW, THEREFORE, If the official shall faithfully perform the duties of his/her office as provided by law, this obligation is void.

Ed daSilva
X 
(Signature of Official)


Signed and Sealed this 16 day of December, 2016

One Tower Square Hartford, CT 06183
(Address of Main Surety Company)

Travelers Casualty and Surety Company of America
(Name of Local Bonding Company)

P. O. Box 818 Live Oak, FL. 32064
(Address of Local Bonding Company)

(SEAL)

By **X** 
(Signature of Florida Licensed Agent)

██████████
(Social Security Number of Florida Licensed Agent)

Lee Harvard
(Type Name of Florida License Agent)

The above is approved this _____ day of _____.

Signature: _____

Approved by: _____

State of Florida
Secretary of State
Division of Elections
500 South Bronough Street, Room 316
Tallahassee, Florida 32399-0250
Public Official Bond

County of Suwannee

Bond No. 106646393

KNOW ALL MEN BY THESE PRESENTS, That we, TAYLOR, JERRY
(Official's Name)
as Principal, and Travelers Casualty and Surety Company of America
as Surety, are bound unto the Governor of the State of Florida, and his successors in office, in the sum of Twelve Thousand Dollars, we hereby bind ourselves and each of our heirs, executors, administrators, successors and assigns, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH, That, whereas, said official was elected appointed Chairman, Suwannee County School Board to hold this office
(Name of Office)
for a term beginning November 22, 2016 and ending November 28, 2017 and until his/her successor is qualified according to the Constitution and Laws of the State of Florida.

NOW, THEREFORE, If the official shall faithfully perform the duties of his/her office as provided by law, this obligation is void.

TAYLOR, JERRY
X Jerry Taylor
(Signature of Official)

Signed and Sealed this 16 day of December, 2016

One Tower Square Hartford, CT 06183
(Address of Main Surety Company)

Travelers Casualty and Surety Company of America
(Name of Local Bonding Company)

P.O. Box 818 Live Oak, FL 32064
(Address of Local Bonding Company)

(SEAL)

By **X** Lee Harvard
(Signature of Florida Licensed Agent)

[REDACTED]
(Social Security Number of Florida Licensed Agent)

Lee Harvard
(Type Name of Florida License Agent)

The above is approved this _____ day of _____,

Signature: _____

Approved by: _____

1bond.doc (2/04)



National Bond Ctr
350 E. 96th Street
Indianapolis, IN 46240
888-844-2663 Fax: 866-547-4883

CONTINUATION CERTIFICATE

To be attached to and form a part of surety bond number 32S387728 (the "Bond"), cross reference bond number _____, for BOARD MEMBER (CATHERINE CASON) dated the 20th day of November, 2012, in the penal sum of \$ 2,000.00 issued by The Ohio Casualty Insurance Company as surety (the "Surety"), on behalf of CATHERINE CASON as principal (the "Principal"), in favor of Suwannee County School Board, as obligee (the "Obligee").

The Surety hereby certifies that this Bond is continued in full force and effect until the 20th day of November, 2020, subject to all covenants and conditions of said Bond.

Said Bond has been continued in force upon the express condition that the full extent of the Surety's liability under said Bond, and this and all continuations thereof, for any loss or series of losses occurring during the entire time the Surety remains on said Bond, shall in no event, either individually or in the aggregate, exceed the penal sum of the Bond.

IN WITNESS WHEREOF, the Surety has set its hand and seal this 22nd day of August, 2016

The Ohio Casualty Insurance Company
(Surety)

By: Timothy A. Mikolajewski

Timothy A. Mikolajewski
Assistant Secretary - Liberty Mutual Surety



B W HELVENSTON & SONS INC
PO BOX 818
LIVE OAK, FL 32064 0818
386-362-1818



National Bond Ctr
350 E. 96th Street
Indianapolis, IN 46240
888-844-2663 Fax: 866-547-4883

CONTINUATION CERTIFICATE

To be attached to and form a part of surety bond number 32S389258 (the "Bond"), cross reference bond number _____, for SCHOOL BOARD MEMBER (JERRY TAYLOR) dated the 20th day of November, 2012, in the penal sum of \$ 2,000.00 issued by The Ohio Casualty Insurance Company as surety (the "Surety"), on behalf of JERRY TAYLOR as principal (the "Principal"), in favor of Suwannee County School Board, as obligee (the "Obligee").

The Surety hereby certifies that this Bond is continued in full force and effect until the 22nd day of November, 2020, subject to all covenants and conditions of said Bond.

Said Bond has been continued in force upon the express condition that the full extent of the Surety's liability under said Bond, and this and all continuations thereof, for any loss or series of losses occurring during the entire time the Surety remains on said Bond, shall in no event, either individually or in the aggregate, exceed the penal sum of the Bond.

IN WITNESS WHEREOF, the Surety has set its hand and seal this 24th day of August, 2016

The Ohio Casualty Insurance Company
(Surety)

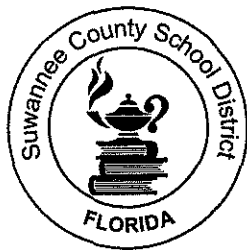
By: Timothy A. Mikolajewski

Timothy A. Mikolajewski
Assistant Secretary - Liberty Mutual Surety



B W HELVENSTON & SONS INC
PO BOX 818
LIVE OAK, FL 32064 0818
386-362-1818

SUWANNEE COUNTY SCHOOL DISTRICT



702 – 2nd Street, NW • Live Oak, Florida 32064
Telephone: (386) 647-4600 • Fax: (386) 364-2635
www.suwannee.k12.fl.us

TED L. ROUSH
Superintendent of Schools

*"Suwannee County School District will be a system of excellence
ensuring all students are prepared for personal success."*

JERRY TAYLOR
DISTRICT 1

CATHERINE CASON
DISTRICT 2

TIM ALCORN
DISTRICT 3

ED DA SILVA
DISTRICT 4

RONALD WHITE
DISTRICT 5

LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Ted L. Roush, Superintendent of Schools

FROM: Lisa Dorris, Director of Food Service

THRU: Walter Boatright, Jr., Director of Human Resources
Bill Brothers, Assistant Superintendent of Administration
Vickie Music DePratter, Chief Financial Officer

DATE: January 6, 2017

RE: Agenda Item for January 24, 2017, Regular Board Meeting

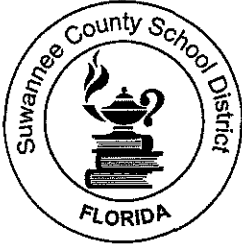
RECOMMENDATION:

The Superintendent recommends approval to transfer one 6-hour Food Service Worker position from Branford Elementary School to Branford High School, effective Monday, January 30, 2017.

BACKGROUND:

Meals per hour at Branford Elementary School have decreased while meals per hour at Branford High School have increased.

SUWANNEE COUNTY SCHOOL DISTRICT



702 – 2nd Street, NW • Live Oak, Florida 32064
Telephone: (386) 647-4600 • Fax: (386) 364-2635
www.suwannee.k12.fl.us

TED L. ROUSH
Superintendent of Schools

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JERRY TAYLOR
DISTRICT 1

CATHERINE CASON
DISTRICT 2

TIM ALCORN
DISTRICT 3

ED DA SILVA
DISTRICT 4

RONALD WHITE
DISTRICT 5

LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Ted L. Roush, Superintendent of Schools *TR*
FROM: Walter Boatright, Director of Human Resources *WBS*
DATE: January 11, 2017
RE: Personnel Changes List for January 24, 2017, Regular Meeting

RECOMMENDATION:

Pursuant to Section 1012.27 (1A) (1B), *Florida Statutes*, the Superintendent hereby submits the following written personnel recommendations. Approval of each is respectfully requested.

SUWANNEE COUNTY SCHOOL BOARD

Personnel Changes

January 24, 2017

TO: District School Board of Suwannee County

FROM: Ted Roush
Ted Roush, Superintendent of Schools

Pursuant to Section 1012.27 (1A) (1B), Florida Statutes, I hereby submit the following written personnel recommendations. Approval of each is respectfully requested.

RETIREMENT: ADMINISTRATIVE:

District Office:

Lila G. Udell, Director of Federal Programs, July 3, 2017

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee Middle School:

Sharan Dedge, Paraprofessional, effective December 31, 2016

Yoleydis Cartaya, Paraprofessional, effective January 26, 2017

Transportation:

Janet Harris, Bus Driver, effective January 4, 2017

RECOMMENDATION: ADMINISTRATIVE:

RIVEROAK Technical College:

Julia Ulmer, Coordinator of Career & Technical Education Student and Community Affairs, effective January 9, 2017

REPLACES: New Position

Suwannee Intermediate School:

Gary Caldwell, Principal, effective January 17, 2017

REPLACES: John Olson

RECOMMENDATION: INSTRUCTIONAL:

Branford Elementary School:

Christine DeMoss, Teacher, Temporary, effective January 13, 2017

REPLACES: Katee O'Quinn

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program effective January 4, 2017:

Janell Miracle

LEAVE OF ABSENCE (MATERNITY LEAVE):

Branford Elementary School:

Katee O'Quinn, Teacher, tentatively January 12, 2017 through March 20, 2017

LEAVE OF ABSENCE (MEDICAL LEAVE):

District Office:

Lila G. Udell, Director of Federal Programs, extension of medical leave beginning January 5, 2017 through June 30, 2017

SUSPENSION:

Branford High School:

Ana Delgado, Teacher, January 6 and 9, 2017, without pay

SUPPLEMENTARY:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>REPLACES</u>
Kenneth Certain	Head Middle School Softball Coach	BHS	Shon Riels

TRANSFERS/REASSIGNMENTS:

<u>NAME</u>	<u>FROM: SITE/POSITION</u>	<u>TO: SITE/POSITION</u>	<u>REPLACES</u>	<u>EFFECTIVE</u>
Debbie Ibarra	BES/6 hr Food Service Wkr	BHS/6 hr Food Service Wkr	N/A	01/09/2017
Jennifer Wooley	SPS/Resource Teacher	SPS/ESE Teacher	Lauren Belcher	12/19/2016

MISCELLANEOUS:

Branford High School:

Roy Harden, resigned as the Head Football and Boys Track Coach effective December 21, 2016.

Suwannee Middle School:

Sarah Grillo, resigned as the Girls Soccer Coach.

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford High School:

Karen Tucker, Head Custodian, effective January 5, 2017

REPLACES: Sara Griffith

Food Service Department:

Katrina Johnson, SMS Food Service Assistant Manager, effective January 4, 2017

REPLACES: Pam Carver

Suwannee Elementary School:

James Thomas, Paraprofessional, Temporary, effective January 12, 2017

REPLACES: New Position

Transportation:

Robin Whitt, Bus Driver, effective December 16, 2016

REPLACES: Amanda Colon

Steven Hayes, Bus Driver, effective January 4, 2017

REPLACES: Charity Nasworthy

Luz Cartagena, Bus Driver, effective January 11, 2017

REPLACES: Johna Rafferty

PART-TIME/HOURLY EMPLOYEES:

Sandra Grimsley, BES Food Service Worker 3 hour, effective January 4, 2017

REPLACES: Mary Mais

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

District Office:

Rosa Perez, Custodian, December 2, 2016 and December 9, 2016 for a total of 9 hours.

LEAVE OF ABSENCE (MEDICAL LEAVE):

Suwannee Intermediate School:

Tiffany Sanders, Paraprofessional, January 4, 2017 through March 27, 2017, with the option of returning sooner if released by the doctor.

Transportation:

Carol Jenkins, tentatively December 17, 2016 through February 9, 2017, with the option of returning sooner if released by the doctor.

VOLUNTEERS:

Joseph Anderson
Alexis Brown
Ashley Carrier
Dawn Eakins
Anna Foulk

Teresa Gay
Lacey Humphries
Kiera Jones
Jodi Kelly
Mariah Koon

Dena Miller
Katryna Sessions
Benjamin Smith
Julia Thomas
Levi Thomas

**End of List
2016-2017
School Year**