



# SCHOOL BOARD OF LEVY COUNTY

JEFFERY R. EDISON  
*Superintendent*

**BOARD MEETING  
AGENDA  
EXECUTIVE SESSION  
May 28, 2019  
8:20 a.m.**

- A) **Recommendation to Return to Community School (1):** Superintendent  
B) **Expulsion Recommendation (1):** Superintendent

**REGULAR SESSION  
9:00 a.m.**

- C) **Call to Order, Invocation and Pledge of Allegiance:** Board Chairman  
D) **Adoption of Agenda:** Board Chairman  
E) **Welcome Visitors:** Board Chairman  
F) **School Presentation – SWAT (Students Working Against Tobacco):** YTS  
G) **2018-2019 Financial Audit Findings:** Kim Lake  
H) **Image Storehouse:** Morgan Bennett  
I) **Calendar Update and SBLC/LCEA MOU:** John Lott  
J) **Special Facility Construction Account (SFCA) District  
School Board Resolution for the new CMHS:** John Lott/  
Greg Kelley, CRA  
K) **Master Board Presentation:** Tina Pinkoson  
L) **Approval of Minutes of the May 14, 2019 Board Meeting:** Board Chairman  
M) **Consent Agenda:**

**1. GENERAL ITEMS:**

- a) Employee Status Changes/Recommendations:
- b) Illness-In-Line-of-Duty Leave:
- c) Professional Leave Requests:
- d) Student Trip Requests:
- e) Administrative Services:
  - 1. Contracts and/or Agreements:
- f) Instructional Services:
  - 1. Contracts and/or Agreements:

**2. FINANCE:**

- N) **Superintendent's Comments / Recommendations:**  
O) **Board Comments:**  
P) **Executive Session:**

**PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED  
BY FLORIDA STATUTES TO PROVIDE A VERBATIM TRANSCRIPT OF SAID ACTION**

*Our mission is to educate all students in a safe environment and  
to graduate them ready for college and career success.*

CAMERON ASBELL  
District 1

CHRIS COWART  
District 2

BRAD ETHERIDGE  
District 3

PAIGE BROOKINS  
District 4

ASHLEY CLEMENZI  
District 5

480 Marshburn Dr.  
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*An Equal  
Opportunity  
Employer*

**Consent Agenda**  
**May 28, 2019**  
**9:00 a.m.**

**1. GENERAL ITEMS:**

**a) Employee Status Changes / Recommendations:**

1. ***Request approval*** of the job description for **Director of Accountability**.
2. ***Request approval*** of internal transfer of Barbara Rivers ***from*** Director, Information Systems/Technology ***to*** Director of Accountability, ***effective*** May 28, 2019.
3. ***Request approval*** to increase the hours of the part-time CKS Health Aide position, ***from*** 4 hours ***to*** a 7.5 hour full-time position, ***effective*** May 28, 2019.
4. ***Request approval*** to increase the hours of the part-time CKS Bookkeeper position, ***from*** 4 hours ***to*** an 8-hour full-time position, ***effective*** May 28, 2019.
5. ***Request approval to delete*** the Assistant Superintendent position, ***effective*** May 28, 2019.
6. ***Request approval to delete*** the District MIS Data Entry Clerk position, ***effective*** June 30, 2019.
7. Carrie Tomlin, CKS Teacher, 6<sup>th</sup> Grade, ***resignation***, effective June 3, 2019, and ***payment for any unused leave***, original hire date August 12, 2013.
8. David Tomlin, CKS Teacher, Vocational, ***resignation***, effective June 3, 2019, and ***payment for any unused leave***, original hire date March 3, 2014.
9. Kimberly Bishop, CKS Teacher, Math M/J, ***resignation***, effective June 3, 2019, original hire date August 5, 2004.
10. Susan Gruber, District Hospital/Homebound Teacher, ***resignation*** from employment to ***participate in DROP***, effective June 1, 2019 and ending May 31, 2024.
11. **(Board approved 5/14/19)** - Shelby Rodgers, WMHS Teacher, AG., ***resignation***, effective June 14, 2019, original hire date August 3, 2016, ***amend*** to add and ***payment for any unused leave***.
12. Miriam Davis, CES Teacher Aide, ***resignation*** from employment to ***participate in DROP***, effective May 1, 2019 and ending April 30, 2024.
13. Charity Reed, WMHS Food Service Worker, ***resignation***, effective May 31, 2019, original hire date August 7, 2018.

**b) Illness-In-Line-of-Duty:**

1. Jeffery Tindale, BES Custodian, May 17, May 20-24, May 28-30, 2019, (8 hours daily), and May 31, 2019 (5 hours daily).

**c) Professional Leave Requests:**

1. Dr. Rosalind Hall, Director ESE/SS, Mental Health Conference: Healthy Minds, Healthy Future, April 30-May 3, 2019, Kissimmee, FL., travel expense paid from Project #11024 F2019.

2. Dr. Rosalind Hall, Director of ESE/SS, Florida CASE/NEFEC ISRD Summer Leadership Institute, June 9-14, 2019, Bonita Springs, FL., travel expense paid from Project #40230 F2019.
3. **(Board approved 5/14/19)** - ISRD Principals' Summer Institute 2019, June 18-19, 2019, Orlando, FL., travel expense paid from Project #14939, for the following: **amend to add** Dr. Rosalind Hall, Director of ESE/SS, **and** Tim McCarthy, Principal, BMHS.
4. Lauren Whitehurst, JBES Teacher, Reading Coach, World-Class Instructional Design and Assessment (WIDA) Workshop, May 5-7, 2019, Orlando Technical College, FL., travel expenses paid from Projects #40293 F2019 and #40220 F2019.
5. Kimberley McLean, District ESE/SS Teacher, VI, Florida Standards Alternate Assessment Performance Task and Datafolio update, July 22-23, 2019, Tampa, FL., all traveled covered by Measured Progress, no cost to Board.
6. Melody Carson, LCEA President, Florida Education Association Governance Board, May 17-18, 2019, Orlando, FL., sub and travel expenses paid from LCEA Project #14935.
7. Kimberly Nivala, WMHS Teacher Vocational, Certified Certiport Educator Conference, , June 16-19, 2019, Orlando, FL., travel expenses paid from Project #15322.
8. Food School Nutrition Association Leadership Training, June 7-8, 2019, Tampa, FL., travel expense paid from Project #41000, for the following:
  - Julia Oberst, Coordinator, Food Services
  - Natalie Warren and Marianne Sedor, Food Service and Nutrition Specialists
9. Teresa Pinder, District LATS Specialist, ESE/SS, R-Lasts Duties for Flagler and Putnam Counties, June 18-20, 2019, Palatka, Bunnell and Palm Coast, travel paid from Project #40290 F2019.
10. AVID Summer Institute 2019, June 24-27, 2019, Tampa, FL., for the following and travel paid as listed:
 

**Paid from Project #14897:** John R. Lott, Jr.

**Paid from Projects #14897 and #40241 F2019:**

  - **BMHS:** Michelle Barber, Sherrie Schuler, Sheila Rome and Lesa Fronabarger

**Paid from Project #40241 F2019:**

  - **WES:** Jaime Handlin, Emily Hancock, Jenny Adkins, Renai Sparrow, Pricilla Fugate, Tamara Lutz, Michelle Ruiz, Marissa Schultz, Cecilie Shealy, Rebecca Childs
11. 2019 Summer Leadership Conference, July 8-10, 2019, Ponte Vedra Beach, FL., mileage paid from Project #10030, meals and hotel paid from Project #14890INTRN, for the following:
 

**CES:** Michael Homan, Kelly Gore, Salinda Wiggins, Heather Rawlins, Aimee Mitchell, Randi Beauchamp
12. Advanced Placement (AP) Annual Conference, July 18-20, 2019, Orlando, FL., travel expenses paid by Florida Partnership Direct, no cost to Board, for the following:
 

**District:** Valerie Boughanem, Coordinator, ESOL/Testing

- BMHS:** Tim McCarthy, Principal
- CKS:** Kathryn Lawrence, Principal
- CMHS:** Matt McLelland, Principal
- WMHS:** Joshua Slemp, Principal

13. State CTE Workshop, June 6-7, 2019, Tallahassee, FL., all travel and hotel paid directly by Florida Association of Career and Technical Education Conference, (FACTE), no cost to Board, for the following:

**BMHS CTE Teachers:** Brian Myers and Michael Wilson

14. Michael Wilson, BMHS Teacher, CTE, Florida Association of Career and Technical Education Conference (FACTE), July 15-17, 2019, Orlando, FL., mileage and meals paid from Project #40201 F2020.

**d) Student Trip Requests:**

1. WMHS JROTC to JROTC Certification Camp, June 10-14, 2019, Camp Shands, Hawthorne, FL., chaperone Chief Daryl Richardson, 15 students, one county bus, travel expenses paid from Project #14890.
2. WMHS FFA Livestock Judging Clinic, July 14-20, 2019, Torrington, Wyoming, chaperones Brad Etheridge, Shannon Etheridge, Baylee Etheridge, Austin Skipper, four (4) students, private vehicle to airport, commercial airlines, rental car in Wyoming, no cost to Board.
3. BMHS FFA Livestock Judging Camp, June 2-6, 2019, Manhattan, Kansas, chaperones Kelby Barber, Jennifer Surlles, three (3) students, one county van, travel expenses paid from Project #14920, (internal accounts).
4. YTS FFA to FFA State Convention, June 9-14, 2019, Orlando, FL., chaperones Denee Hurst, three (3) students, county vehicle, travel expenses paid from Project #14890INTRN.
5. State Baseball Tournaments, May 21-24, 2019, Fort Myers, FL., sub and mileage paid by District, Project #11038, hotel and meals paid from Project #14890INTRN, for the following schools:

**CMHS:** Chaperones Kyle Parnell, Brent Slaughter, Josh Wasson, Dale Stone, Avery Baker, Shari Parnell, Dallas Locke, 17 students, one county bus.

**WMHS:** Chaperones Jim Smith, Nathaniel James, 22 students, and one county bus.

6. **(Board approved 5/14/2019)** - FFA State Convention, June 9-14, 2019, Orlando, FL., travel expense paid from Project #15300, for the following schools:

**WMHS:** Chaperones Natalie Couey, Austin Skipper, Shelby Rodgers, Scarlett McGowan, 32 students, county van, county bus, *amend to add* a private vehicle.

**e) Administrative Services:**

**1. Contracts and/or Agreements:**

- i. Special Facility Construction Account (SFCA) District School Board Resolution for the new CMHS.

- ii. 2018-2019 Transportation Agreement between the School Board of Levy County and the School Board of Marion County.

**f) Instructional Services:**

**1. Contracts and/or Agreements:**

- i. 2019-2021 Dual Enrollment Articulation Agreement between the University of Florida and the School Board of Levy County.
- ii. 2019-2020 Dual Enrollment Articulation Agreement between the Santa Fe College and the School Board of Levy County.

**2. FINANCE:**

- a. General Fund Budget Summary Info and Financial Statements for April, 2019.
- b. Budget Amendments 16A #18-00026 & 16B #18-00027.
- c. Bid Requests:
  - i. Request permission to extend the following annual bids through the 2019/2020 fiscal year at the same rates and conditions as originally bid for 2018/2019, for the following:  
  
Bid No. 17-01 Various Categories of Furniture and Equipment  
17-02 Liquid Propane  
18-01 Ceiling Tile and Grid  
18-02 Floor Tile  
18-03 Pest Control  
18-04 Motor Oil
  - ii. Permission to call for bids for the following annual items / services for the 2019-2020 school year, with bids being awarded at the June 25, 2019 Board Meeting, for the following:  
  
Petroleum Products  
Summer Re-Roofing Projects