

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
June 20, 2017

AGENDA

Call to Order – Immediately following the workshop

The Superintendent recommends approval to adopt the agenda.

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. The Superintendent recommends approval of the following contract/agreement for the 2017-2018 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-45 Memorandum of Understanding (MOU) of Roles and Responsibilities for Lake City Medical Center “Project SEARCH” between Suwannee County School Board and Lake City Medical Center (Additional participants in this MOU are Progressive Abilities Support Services Inc., Columbia County Schools, and the Florida Division of Vocational Rehabilitation.)
(pgs. 2-20)

Director of Food Service – Lisa Dorris:

2. The Superintendent recommends approval to award the following bid for the 2017-2018 school year:

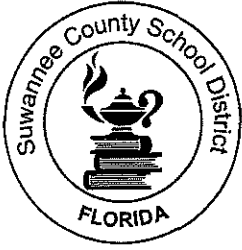
#18-201 Milk – Bassett Dairy (*New*) (pg. 21)

Director of Human Resources – Walter Boatright:

3. Personnel Changes List (pgs. 22-25)

Adjourn

SUWANNEE COUNTY SCHOOL DISTRICT



702 – 2nd Street, NW • Live Oak, Florida 32064
Telephone: (386) 647-4600 • Fax: (386) 364-2635
www.suwannee.k12.fl.us

TED L. ROUSH
Superintendent of Schools

*"Suwannee County School District will be a system of excellence
ensuring all students are prepared for personal success."*

JERRY TAYLOR
DISTRICT 1

CATHERINE CASON
DISTRICT 2

TIM ALCORN
DISTRICT 3

ED DA SILVA
DISTRICT 4

RONALD WHITE
DISTRICT 5

LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Ted L. Roush, Superintendent of Schools *TR/gr*
FROM: Janene Fitzpatrick, Assistant Superintendent of Instruction *JF*
THRU: Vickie DePratter, Chief Financial Officer *VD/pj*
DATE: June 12, 2017
RE: Agenda Item for June 20, 2017, Special Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following contract for the 2017-2018 school year:

#2018-45 Memorandum of Understanding of Roles and Responsibilities for Lake City Medical Center "Project Search" New

BACKGROUND:

Participants of this Memorandum of Understanding are Progressive Abilities Support Services, Inc., Columbia County Schools, Suwannee County School Board, Florida Division of Vocational Rehabilitation, and Lake City Medical Center. The purpose of this Memorandum of Understanding is to identify the roles of the participants in providing opportunities for high school transition youth with developmental disabilities. There are no costs to be incurred for the District.

JF/ro

Memorandum of Understanding of Roles and Responsibilities for Lake City Medical Center "Project SEARCH"

The participants in this Memorandum of Understanding ("MOU") are Progressive Abilities Support Services Inc. (PASS), Columbia County Schools ("CCS"), Suwannee County School Board ("SCSB"), the Florida Division of Vocational Rehabilitation ("VR"), and Lake City Medical Center (collectively, the "Participants")

Purpose:

The Participants to this MOU will collaborate and cooperate to create a High School Transition program at Lake City Medical Center for transition-aged youth (ages 18 through 21) attending CCS and SCSB with developmental disabilities, and to foster and facilitate the acquisition of non-patient care related jobs by youth with developmental disabilities who participate in the program. The youth participating in the program must have completed the requirements necessary to graduate and be willing to defer receipt of their High School Diploma and meet other requirements established by the Participants. This MOU, which is not binding on the Participants, specifies the roles and responsibilities of the Participants as they work in partnership to increase opportunities for youth with developmental disabilities. This program is titled and known as Lake City Medical Center Project SEARCH and is modeled after Project SEARCH at the Children's Hospital Medical Center in Cincinnati, Ohio.

Youths participating in Lake City Medical Center Project SEARCH will attend the program rather than attend high school classes at Lake City Medical Center. The youths will participate in three rotations throughout the school year, learning different job functions and life skills. Lake City Medical Center Project SEARCH Staff will work with the youths at each of the job sites.

Roles and Responsibilities:

The Participants agree to the following roles and responsibilities.

A. Lake City Medical Center will:

- Provide a classroom for morning and afternoon meetings for a minimum of three (3) Project SEARCH Staff members and 12 youths and an office for storing files and having IEP meetings. Lake City Medical Center will also provide internet access, copier access, a fax line and a Lake City Medical Center e-mail address, to Project SEARCH

Staff.

- Provide an individual to act as liaison that is available as necessary to assist with job site development, to introduce Project SEARCH Staff to Lake City Medical Center staff, to market the program internally and externally, to attend periodic meetings to discuss and evaluate program progress, and to work with the Project SEARCH Staff to reinforce workplace rules.
- Develop a minimum of 8-work area (rotations) within the campus of Lake City Medical Center provide a point of contact at each site for the purpose of assisting Project SEARCH Staff who will train the youths to complete the job functions. Lake City Medical Center will provide Project SEARCH Staff with the appropriate job descriptions/requirements within each work area (rotation). Lake City Medical Center will also assist the Project SEARCH Staff in the review of the youth's performance within the work area (rotation).
- Provide information regarding hiring opportunities if a Project SEARCH youth is appropriate for an internal job opening. Provide the youths with access to Lake City Medical Center job postings through Lake City Medical Center's website. Lake City Medical Center is **not** obligated to hire any of the youths.
- Provide badges and parking access for approved Project SEARCH Staff & students for access by Lake City Medical Center.
- Provide a "point of contact" at work area departments to give direction, feedback and evaluation to youths during their work site rotations.
- Twice a year, Lake City Medical Center will provide space for Open Houses and allow future youths and parents an opportunity to observe and visit the program sites.
- Provide marketing and public relations assistance/guidance to the Project SEARCH Staff by the Lake City Medical Center marketing department. For example, PASS staff might write press releases and Lake City Medical Center marketing department will review/approve before release.
- Provide internal marketing to Lake City Medical Center personnel about Project SEARCH.
- Be an active participant in the Project SEARCH Steering Committee and evaluate program progress.
- Provides a representative to serve on the Project SEARCH Instructor Interview committee.

- Provide uniforms to all Project SEARCH Interns and will be responsible for invoicing VR for reimbursement throughout the year as needed.
- Provide pre-employment screenings and updates as needed; such as:
 - a) Require a physical examination of all Youths prior to their participation in Project SEARCH. This examination shall include general physical exam, utilizing history (mobility, motor skills, hearing, visual and tactile abilities) and immunization assessment (Rubella, Rubeloa, Varicella, Diphtheria, Hepatitis B) TB screening, Tetanus and any other exam that Hospital may reasonably require. Required immunizations and PPD must be current. All Youths and Faculty (including Project SEARCH Staff) must have current immunizations including Varicella, Hepatitis B, MMR and Tetanus. If titer is negative for Varicella, youth must receive Varicella vaccine. CCS and SCSB will maintain required immunization records and provide copies to Lake City Medical Center upon request. All Youths and Faculty (including Project SEARCH Staff) must have a current (within one year) PPD. Lake City Medical Center will be notified of positive PPD results. A youth, who may be exposed to a patient with known or suspected TB must be fitted for a respirator.
 - b) Criminal background check to be conducted on all Youths over the age of 18 years and all Faculty (including Project SEARCH Staff), prior to sending Youths and Faculty to Lake City Medical Center to participate in Project SEARCH . The criminal background check must include all cities, counties, and states in which the Youth or Faculty has resided and in which the Youth or Faculty has worked at any time during the preceding ten (10) years. CCS and SCSB will provide Lake City Medical Center with a list of convictions and/or pending charges that Lake City Medical Center has determined will disqualify a Youth or Faculty from Project SEARCH participation ("Youth Faculty Disqualification Guidelines - Criminal Background" attached hereto as **Exhibit A**). CCS and SCSB will not send any Youth or Faculty who are disqualified to Lake City Medical Center to participate in Project SEARCH. Lake City Medical Center will notify CCS and SCSB when the criminal background check have been conducted on each Youth and Faculty in compliance with this requirement and that no disqualified Youth or Faculty will be sent to Lake City Medical Center to participate in Project SEARCH.

- c) Provide Lake City Medical Center, in writing, the names of the Youths assigned by CCS and SCSB to participate in the Project SEARCH prior to the beginning of Project SEARCH.
- d) Ensure that each of the Youths and Faculty, as a condition of their participation in Project SEARCH and during the term of their Project SEARCH participation at Lake City Medical Center, have professional liability insurance. Such professional liability insurance shall cover any and all liability for claims, damages, or injuries to persons of whatsoever kind or nature arising out of the activities of such Youth or Faculty carried out under this Agreement. Such insurance shall be on a per occurrence basis in amounts no less than one hundred thousand dollars/two hundred thousand dollars (\$100,000.00 per occurrence and \$200,000 aggregate) for personal injuries. Prior to any Youth commencing his or her training, and prior to any Faculty coming on site to participate in Project SEARCH, CCS and SCSB shall provide Lake City Medical Center with a Certificate of Insurance evidencing such coverage. Such professional liability insurance shall cover any and all liability for claims, damages, or injuries to persons whatsoever kind or nature arising out of the activities of such Youth and Faculty carried out under this Agreement. CCS and SCSB shall have an obligation to provide to Lake City Medical Center in writing, notice of any change, suspension, or cancellation of the insurance required by this paragraph. If the required insurance is not provided as required herein, or if it is changed, suspended or canceled, Lake City Medical Center shall have the right to immediately terminate this Agreement, or any programs arising from this Agreement, notwithstanding any other term or termination provisions contained in this Agreement. CCS and SCSB will provide statement of liability insurance, as will PASS.
- e) Prior to any Youth commencing his or her training, and prior to any Faculty coming on site to participate in Project SEARCH, CCS and SCSB shall ensure that each Youth (or his or her guardian) and each Faculty has signed a waiver as provided by Lake City Medical Center.

B. Columbia County Schools will:

- Provide an Exceptional Student Education Teacher with Transition experience to coordinate/teach the program, and to work with youths at work sites (Lake City Medical Center) as dictated by site needs.
- Provides a representative to serve on the Project SEARCH Instructor Interview committee.
- Assist Lake City Medical Center and PASS staff with development of work site, create job and task analyses and identify appropriate accommodations.
- Facilitate Youth recruitment activities.
- Adapt Youth eligibility guidelines and select youths for program as a participating partner of the Lake City Medical Center Project SEARCH Steering Committee.
- Provide expertise in adaptations and accommodations, and implement as necessary.
- Provide additional support for youths if necessary, such as Interpreter service, Assistive Technology, Behavior Specialist, etc.
- Participate regularly in meetings to discuss and evaluate program progress.
- Collect data on Youth outcomes and report to all partners.
- Be an active participant in the Project SEARCH Steering Committee and evaluate program progress.
- Assist with public relation activities to promote the Lake City Medical Center Project SEARCH program.
- Provide Staffing Specialist to LEA all annual IEP meetings to ensure compliance.
- Develop and provide curriculum and instructional materials that encompass functional academics, transition, job development and job readiness. Project SEARCH Curriculum already approved by the Ohio Department of Education can be used (and adapted for use by CCS and SCSB).

Suwannee County Schools will:

- Assist Lake City Medical Center and PASS staff with development of work site, create job and task analyses and

identify appropriate accommodations.

- Facilitate Youth recruitment activities.
- Adapt Youth eligibility guidelines and select youths for program as a participating partner of the Lake City Medical Center Project SEARCH Steering Committee.
- Provide expertise in adaptations and accommodations, and implement as necessary.
- Participate regularly in meetings to discuss and evaluate program progress.
- Collect data on Youth outcomes and report to all partners.
- Be an active participant in the Project SEARCH Steering Committee and evaluate program progress.
- Assist with public relation activities to promote the Lake City Medical Center Project SEARCH program.
- Provide to Columbia County Schools, FTE & Matrix funds for students participating in Project SEARCH.
- Provides a representative to serve on the Project SEARCH Instructor Interview committee.

C. PASS Inc. will:

- Provides a representative to serve on the Project SEARCH Instructor Interview committee.
- Provide a liaison to be an active partner in the Project SEARCH program, and assist in any way necessary to facilitate success of the program.
- Provide one Project SEARCH Staff to work with youths on work sites throughout Lake City Medical Center and, in connection with the Project SEARCH Staff, comply with the requirements set forth in the section above entitled "RESPONSIBILITIES OF CCS AND SCSB TO LAKE CITY MEDICAL CENTER."
- Assist with performing job/task analyses of the Youth work sites.
- Assist with Youth recruitment activities.
- Establish Youth eligibility guidelines and select youths for the program as a participating partner of the Steering Committee.
- Provide expertise in adaptations and accommodations, and implement as necessary.
- Work with VR to assist with obtaining adaptations and

accommodations as necessary, and to help secure funding for job coaching, job development and job placement.

- Provide education and training to Lake City Medical Center employees regarding supporting people with disabilities in the workplace as necessary.
- Be an active participant in the Project SEARCH Steering Committee and evaluate program progress.
- Assist with public relations activities to promote Lake City Medical Center Project SEARCH.
- Provide uniforms to Project SEARCH Instructor and Supported Employment Manager as required by CCS.
- Provide medical and liability for their staff.

D. Vocational Rehabilitation will:

- Provide funding support for youths who transition into competitive employment through the participation in Lake City Medical Center Project SEARCH.
- Provide expertise and assistance in adaptations and job accommodations.
- Adapt Youth eligibility guidelines and select youths for program as a participating partner of the Steering Committee.
- Attend Steering Committee meetings to discuss and evaluate program progress.
- Assist with public relations activities to promote Lake City Medical Center Project SEARCH.
- Provide reimbursement to Lake City Medical Center for all student uniforms and pre-employment screenings.
- Provide reimbursement to students or parents for travel expenses.
- Provide funding for pre-employment and travel training to PASS.

E. Joint Responsibilities:

- CCS and SCSB and PASS shall have full responsibility for the conduct of any Youth of Staff member and disciplinary proceedings and shall conduct the same, with input from Lake City Medical Center, in accordance with all applicable statutes, rules, regulations and case law.

- a) In the event the CCS and SCSB does not agree with Lake City Medical Center's refusal to accept or continue a Youth or Faculty, Lake City Medical Center's temporary withdrawal of a Youth or Faculty from Lake City Medical Center's facilities, or Lake City Medical Center's request for permanent withdrawal of a Youth or Faculty from Lake City Medical Center's facilities, the CCS and SCSB may request a meeting with the Lake City Medical Center's designee to discuss the basis for any such disagreement, which meeting will be scheduled within a reasonable time as mutually agreed between the Participants. The Participants agree that if such a meeting is requested, the Youth or Faculty in question will not be permitted in Lake City Medical Center's facilities pending the outcome of the meeting. Lake City Medical Center's decision following such meeting will be final.
- b) The CCS and SCSB may at any time withdraw a Faculty member or Youth whose progress, conduct, or work does not meet the standards of the CCS and SCSB for continuation in Project SEARCH.

III. Measurable Objectives:

All Participants will work collaboratively to:

- A. Provide work site opportunities at Lake City Medical Center to a maximum of 12 Youth participants (per school year) with developmental disabilities between August 2017 and June 2018, and to provide employment opportunities when available to people with disabilities whenever possible, also during that time period.
- B. Provide support necessary to maximize success of the program participants.
- C. Develop a minimum of 8 work sites during the school year of the program, and continue to develop work sites as the program progresses.
- D. Publicize the collaboration and program activities with a minimum of two written materials and public presentations.

IV. Period of MOU:

The Participants anticipate that this MOU will be in place as of the date last signed to June 30, 2018.

This agreement may be renewed on a yearly basis for no more than three years beyond the initial agreement. Such renewals shall be made by mutual agreement, shall be contingent upon satisfactory fiscal and programmatic performance, and shall be subject to the availability of funds. Each renewal shall be confirmed in writing and shall be subject to the same terms and conditions set forth in the initial agreement.

Limitation of Agreement:

It is understood among the Participants that this MOU is not a contract and is not binding.

V. Relationship of Participants:

No agent or employee of either party shall be deemed an agent or employee of the other parties. Each party will be solely and entirely responsible for the acts of its agents, subcontractor, or employees.

This MOU is executed solely for the purpose of setting forth the understanding of the Participants as to the operations of Project SEARCH and each Participant's intended role in the project.

VI. No Waiver of Sovereign Immunity:

Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable. Nothing in this Agreement is intended to be, nor shall be construed as, an extension of liability beyond the statutory limitations of liability set forth in section 768.28 , Florida Statutes.

VII. Confidential Student Information:

Notwithstanding any provision to the contrary contained in this Agreement, Participants and its officers, employees, agents, and representatives shall fully comply with the requirements of Sections 1002.22 and 1002.221, Florida Statutes, the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g, and the federal regulations issued pursuant thereto (34 CFR Part 99), or any other state or federal law or regulation regarding confidentiality of student

information and records. Further, Participants, for itself and its officers, employees, agents, and representatives, shall fully indemnify and hold the School Board, and its officers, employees, agents, and representatives harmless for any violation of this covenant including, but not limited to, defending the School Board and its officers, employees, agents, and representatives against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon the School Board, or payment of any and all costs(s), damages (s), judgment(s), or loss(es) incurred by or imposed upon the School Board arising out of the breach of this covenant by the Participants, or its officers, employees, agents, or representatives, to the extent that the Participants, or its officers, employees, agents, or representatives, shall either intentionally or negligently violate the provisions of this covenant, FERPA, Sections 1002.22 or 1002.221, Florida Statutes, or other applicable state, local, or federal laws, rules, or regulations. This provision shall survive the termination of or completion of all performance or obligations under this Agreement, and shall remain fully binding upon Participants..

VIII. Public Records

For all contractors as set forth in Section 119.0701, Florida Statutes (2016) see EXHIBIT B which is incorporated by reference herein.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, KEITH L. HATCHER, AT 386-755-8031, hatcherk@columbiak12.com, and 372 W. Duval Street, Lake City, FL, 32055.

I have read and agree to the terms outlined above:

PASS, Inc. Representative
Jim Atkinson
Executive Director
Progressive Abilities Support Services

Signature

Date

Attest (Witness)

Signature

Date

Printed Name and Title

I have read and agree to the terms outlined above:

Lake City Medical Center, Representative
Mark Miller
Chief Executive Officer
Lake City Medical Center

Signature

Date

Attest (Witness)

Signature

Date

Printed Name and Title

I have read and agree to the terms outlined above:

Suwannee County School Board Representative
Ted L. Roush
Superintendent of Schools

Signature

Date

Chairperson, Suwannee County School Board

Attest (Witness)

"Approved as to Form and Sufficiency

BY _____

Leonard J. Dietzen, III

Rumberger, Kirk & Caldwell, P.A.

Suwannee School Board Attorney"

Signature

Date

Printed Name and Title

I have read and agree to the terms outlined above:

Columbia County Schools Representative
Lex Carswell
Superintendent of Schools

Signature

Date

Attest (Witness)

Signature

Date

Printed Name and Title

EXHIBIT A

Youth, Job Coach, and Faculty Disqualification Guidelines Criminal Background

A youth, job coach, faculty, or other staff will be disqualified from placement at any Lake City Medical Center facility if the youth, job coach, faculty, or other staff admits to, or a criminal background check reveals, a conviction or any disposition other than a finding of "not guilty" or a complete dismissal of the charges for one or more of the following generic crimes or their equivalents:

- Murder
- Manslaughter
- Carjacking
- Use of a weapon in the commission of a crime
- Robbery or theft (including, but not limited to, theft by falsification of financial records or embezzlement)
- Passing worthless checks
- Credit card fraud/fraudulent use of a credit card
- Forgery
- Identity theft burglary
- Arson
- Kidnapping
- False imprisonment
- Home invasion
- Assault
- Aggravated assault
- Battery
- Aggravated battery
- Resisting arrest with violence
- Domestic violence
- Any stalking offense
- Rape
- Sexual battery
- Trespass for sexual purposes (e.g., peeping)
- Lewd and lascivious behavior
- Lewd and lascivious act upon a child
- Lewd act in the presence of a child
- Child abuse
- Child abandonment

- Child neglect
- Any other crime involving physical violence or a crime against a child
- Possession of child pornography
- Sale, delivery or trafficking in child pornography
- Exploitation, neglect, or abuse of a disabled adult or elderly person
- Sale, delivery or trafficking in narcotics (drugs)
- Felony possession of a controlled substance
- Any other felony level offense involving violation of a drug abuse prevention and control law (including but not limited to felony level possession, sale, purchase, manufacture, or use of controlled substance in violation of applicable law)
- Felony driving while intoxicated or under the influence of drugs or alcohol
- Falsification of prescription records
- Hate crimes Terrorism
- Escape or attempted escape from incarceration

A youth, job coach, faculty, or other staff who admits to, or whose criminal background check reveals, a criminal conviction or any disposition other than a finding of "not guilty" or a complete dismissal of the charges relating to crimes other than those listed above is not automatically disqualified and may be considered for placement at an Hospital facility based on a case-by-case evaluation, including but not limited to, the following factors: nature of the offense(s); criminal history (pattern/recidivism); remoteness in time of the offense; relevance of offense to position being offered; age at time of offense; and evidence of rehabilitation.

EXHIBIT B

**Public Records Law Requirements
under Chapter 119.0701, Florida Statutes (2016)**

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE COLUMBIA COUNTY SCHOOL DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, KEITH HATCHER, RISK MANAGER, AT 386-755-8000, HATCHERK@COLUMBIAK12.COM, OR W. DUVAL STREET, LAKE CITY, FL 32055.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes (2016), you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt or confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. See Section 119.0701(2)(b)4, Florida Statutes (2016), for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

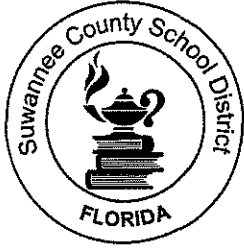
A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the

contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes (2016).

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Ted L. Roush, Superintendent of Schools *TR/ff*
FROM: Lisa Dorris, Director of Food Service *LD*
THRU: Vickie DePratter, Chief Financial Officer *vd*
DATE: May 26, 2017
RE: Agenda Item for June 20, 2017, Special Meeting

RECOMMENDATION:

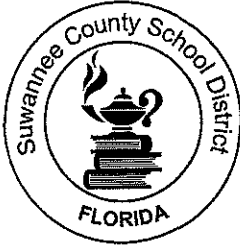
The Superintendent recommends approval of the following Bids for the 2017-18 fiscal year. NEW

18 – 201 Milk Basset Dairy Products, Inc.

BACKGROUND:

Bassett Dairy Products, Inc. will supply milk and dairy products for the Suwannee County School District cafeterias.

SUWANNEE COUNTY SCHOOL DISTRICT



702 -- 2nd Street, NW • Live Oak, Florida 32064
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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Ted L. Roush, Superintendent of Schools *TR/CR*
FROM: Walter Boatright, Director of Human Resources *WBF/CR*
DATE: June 8, 2017
RE: Personnel Changes List for June 20, 2017, Special Meeting

RECOMMENDATION:

Pursuant to Section 1012.27 (1A) (1B), *Florida Statutes*, the Superintendent hereby submits the following written personnel recommendations. Approval of each is respectfully requested.

SUWANNEE COUNTY SCHOOL BOARD

Personnel Changes

June 20, 2017

Special Meeting

TO: District School Board of Suwannee County

FROM: Ted L. Roush
Ted L. Roush, Superintendent of Schools

Pursuant to Section 1012.27 (1A) (1B), Florida Statutes, I hereby submit the following written personnel recommendations. Approval of each is respectfully requested.

SUMMER TERM 2016-2017

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:

Margaret Williams, Teacher, Summer Reading Camp

Elizabeth Johnston, Teacher, Alternate

Julie Klecka, Teacher, Alternate

Branford High School:

Vanessa Leffler, Teacher, Credit Recovery

Stefani Santos, Teacher, Hope Blended Course

Abbey Warren, Teacher, Algebra I EOC

PAL/Title I Program:

Angie Hester, Teacher

Mary Kinard, Site Coordinator

Takesha Patrick, Teacher

Suwannee Elementary School:

Evelyn Arnold, Teacher, Summer Reading Camp

Pam Lewis, Teacher, Summer Reading Camp

Ona Robertson, Teacher, Summer Reading Camp

Sandra Winburn, Teacher, Summer Reading Camp

Suwannee High School:

Frank Allen, Teacher, Credit Recovery

Isaac Chandler, Teacher, Credit Recovery

Perry Davis, Teacher, Driver's Education

Traci Green, Teacher, Credit Recovery

Becky Skipper, Teacher, Credit Recovery

Suwannee Middle School:

Melva Jackson-Batts, Teacher, Credit Recovery

Meri Harrell, Teacher, Credit Recovery

Suwannee Primary School:

Amy Allen, Teacher, ESE extended year

Rebecca Monroe, Teacher, ESE extended year

Daniel Taylor, Teacher, ESE extended year

Jennifer Wooley, Teacher, Pre-K

MISCELLANEOUS:

The Superintendent recommends approval for the following Teachers to work additional hours, not to exceed a total of 20 hours. The funding source will be from IDEA.

Natalie Haney Traci Kirby

The Superintendent recommends that the following employees to work as substitute Teachers for the ESE/ESY Summer Program:

Lacey Van Etta Elizabeth Vann

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:

Ashley Bronson	Tanya Crain	Dan Crews
Robyne Edwards	Rhonda Furry	Lesley Fry
Lisa Gray	Crystal Gill	Staci Greaves
Julie Griswold	Natalie Haney	Victoria Jensen
Traci Kirby	Julie Klecka	Candice Land
Lynn Lawrence	Christina Mccullers	Katey Melland
Kerry Jo Melland	Janelle Miracle	Mandy Ramsey
Susan Ratliff	Kirsten Register	Carla Suggs
Yvonne Topham	Ashlee Wooley	

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford High School:

Michele Lambert, Paraprofessional, Credit Recovery

Facilities:

Bevan Brock, Summer Day Laborer
Ryan Wardrep, Summer Day Laborer

Title I/PAL Program:

Jazmin Marrero, Paraprofessional, Migrant Program
Jessica Malgar, Paraprofessional, Migrant Program
Elizabeth Smith, Paraprofessional

Suwannee High School:

Keith Cherry, Paraprofessional, Credit Recovery
Brant Jessup, Paraprofessional, Credit Recovery

Suwannee Primary School:

Christina Batton, Paraprofessional, extended year
Michele Howard, School Nurse, ESE extended year
Janice McCall, CDA, Pre-K
Patricia Nixon, School Nurse, ESE extended year
Brenda Raulerson, Paraprofessional, extended year

Transportation:

Sharon Bass, Summer ESE Bus Driver
Debra Hill, Summer ESE Bus Attendant
Inez Williams, Summer ESE Bus Driver
Joanne Ripley, Summer ESE Bus Attendant

MISCELLANEOUS:

The Superintendent recommends that the following Paraprofessional to work as a substitute for the ESE/ESY Summer Program:

Kathy Melton

The Superintendent recommends that the following Paraprofessionals work additional hours in the extended school year program, not to exceed 176 hours each:

Nahjawan Dukes

James (Chip) Thomas

**End of Summer Term List
2016-2017
School Year**