

## Levy Canvas Training Plan, Summer 2020

Integration complete by Friday, July 17, 2020

All dates where staff are coming in will be stipend days, and will need the required paperwork.

### Week of July 20 - 23 "Canvas Lead Team" Week

*During this week, a group of 20 teachers ("Canvas Lead Team") that are tech savvy will be identified and will first be trained for 1 day on Canvas, then spend 3 days building generic templates for all district courses in Canvas. Rank and file teachers will then take these templates and flesh them out with content after they are trained.*

Monday, July 20, 2020 - Online Zoom training on Canvas provided to the "Canvas Lead Team" by Canvas instructor(s). Specific location in Bronson to be determined to meet social distancing requirements. Tentative schedule: 8 am - 11 am (morning session), 11 am - 12 pm (lunch), 12 pm - 3:30 pm (afternoon session). Admin welcome?

Tuesday, July 21, 2020 through Thursday, July 23 2020 - Work days for the Canvas Lead Team to build course templates. Specific location in Bronson to be determined to meet social distancing requirements. Admin welcome.

### Week of July 27 - 30 "Train the Teachers" Week

*During this week, all SBLC teachers will have 2 stipend days related to Canvas training and work. The first of those two days will be a Zoom training provided by Canvas trainers. The second will be a workday to begin to fleshing out the templates for all of their courses. Elementary and secondary will be on different training schedules during the week so that district admin can better support schools during the training.*

Monday, July 27, 2020 - All secondary teachers will participate in a Zoom training provided by Canvas trainers. Tentative schedule: 8 am - 11 am (morning session), 11 am - 12 pm (lunch), 12 pm - 3:30 pm (afternoon session). Location will be their home school.

Tuesday, July 28, 2020 - All secondary teachers will have a stipend day to add content and flesh out the template courses that they will teach in 2020-21. Tentative schedule: 8 am - 11 am (morning session), 11 am - 12 pm (lunch), 12 pm - 3:30 pm (afternoon session). Location will be their home school.

Wednesday, July 29, 2020 - All elementary teachers will participate in a Zoom training provided by Canvas trainers. Tentative schedule: 8 am - 11 am (morning session), 11 am - 12 pm (lunch), 12 pm - 3:30 pm (afternoon session). Location will be their home school.

Thursday, July 30, 2020 - All elementary teachers will have a stipend day to add content and flesh out the template courses that they will teach in 2020-21. Tentative schedule: 8 am - 11 am (morning session), 11 am - 12 pm (lunch), 12 pm - 3:30 pm (afternoon session). Location will be their home school.