

**HAMILTON HIGH SCHOOL Title I, Part A Parent Family Engagement Plan**

I, Donald Harrison, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

*Donald R Harrison*

8-3-20

Signature of Principal or Designee

Date Signed

APPROVED BY HAMILTON SCHOOL BOARD

**Mission Statement**

Parental Involvement Mission Statement

ON 10/13/2020  
*Rex L Mitchell*  
 SUPERINTENDENT

**Response:** The parents of Hamilton County High School will collaborate with the faculty and staff to promote education, confidence and success for each student by serving as a voice for our children and will assist to ensure the school's mission.

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Hamilton County High School plans meetings at different time intervals to meet the needs of parents. Parents will be invited to meet with the School Advisory Council and share their input on how Title I funds should be used to impact parental involvement activities. Monthly calendars will be posted on the school marquee, school website cafeteria, school website and Facebook and sent through email and other social media. We hold parent workshops to review Title I and all components. Surveys are distributed for feedback and online emails, Facebook and etc. are used. Backpack and other notices are sent home along with information in the local newspaper and the Connect-Ed call out system are used to make parents aware of meetings and other pertinent information.

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Churches	The parent liaison will collaborate with church reporters to add announcements to church bulletins and announcement display boards.
2	Community List Serve Group	The parent liaison will develop a distribution group of email contacts for the community at large to keep them informed about the events of the school and how the community can become more involved. The HCHS Guidance Facebook page will be used to communicate school ideas to parents as well.

3	Student Services Staff	The Student Services Department will help organize this support for students and families who would like to learn more about preparing for Advanced Placement courses and exams.
4	ELL (Tier III)	Hamilton High support staff and administrators will work with district staff to coordinate meetings and services for parents of ELL students.
5	Homeless (Title X)	Hamilton High support staff and administrators will work with district staff to provide services for students and families provided through Title X.
6	Migrant	Hamilton High staff and administrators will work with migrant tutors to provide space and time for tutoring of the students in this category.
7	Exceptional Student Education	Hamilton High staff and administrators will work with district staff and ESE teachers to coordinate meeting with teachers and parents.
8	FDLRS (Florida Diagnostics and Learning Resource Systems)	Hamilton High staff and administrators will work with FDLRS to provide in-service as needed for staff and parents.
9	7 <sup>th</sup> Grade Orientation	Hamilton High will sponsor Orientation for upcoming 7 <sup>th</sup> grade students.

### Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Utilize media and school outlets to communicate annual meeting date	Assistant Principal	September 2020	Flyers, Jasper News, Emails, Facebook, School Marquee
2	Develop flyer/invitation	Assistant Principal	September 2020	Flyer
3	Contact Presenters	Assistant Principal	September 2020	Emails
4	Develop Agenda	Title 1 Coordinator	September 2020	Agenda
5	Reserve Cafeteria	Administration	September 2020	Email
6	Connect-Ed Call Out	Administration	October 2020	System Report
7	Develop Sign-In Sheet	Assistant Principal	September 2020	Sing-In Sheet
8	Meeting	Administration	October 2020	Sign-In Sheet/Agenda
9	Post on Marquee at school entrance and cafeteria	Media Specialist	September 2020	Photo

**\*\*Due to COVID-19, Annual Parent Meeting will be held in small group or via approved media platform. All CDC guidelines will be adhered to in reference to large group meetings.**

### Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response: Due to COVID-19, Hamilton County High School will offer meetings via online presentation on the Hamilton High School website or small group meetings to accommodate parents who do not have access to the online presentation.**

**Connect-Ed Call Out System will be in use along with personal contacts to get parents involved.**

Home visits will be scheduled to build positive collaboration between home and school.

### Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Workshops for various programs	Parent Liaison	Parents will be more informed about the programs available and expectations.	Fall 2020	Parent Sign-In Sheet/Survey
2	Skyward Training	Guidance Data Clerk	Access student information at home	Fall 2020	Use of Skyward
3	Florida Standards	Administration	Parents will gain more information regarding the new standards	Fall 2019	Parent Sign in Sheet/Survey
<b>**Due to COVID-19, Workshops and Staff Trainings will be held in small group or via approved media platform. All CDC guidelines will be adhered to in reference to large group meetings.</b>					

### Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Skyward	Teacher Support Staff	Use of Skyward information to contact parents/guardians for support.	Fall 2020	Attendance, grades, discipline data in Skyward program
2	Compact Training	District Parent Liaison	Parents and students are more informed of expectations	Fall 2020	Completed Compacts
3	Social and Emotional Session	SEL Liaison	Building positive relationship with students	August 2020-May 2021	End of year climate surveys
4	Evaluation Training	Administration	Staff will use the information on the evaluation to increase best teaching practices	December 2020/April 2021	Results of Evaluation
5	CMap Training	Teacher Support Colleagues	Staff will use research base best practices to increase student achievement	Fall 2020-Spring 2021	Progress Monitoring Data, State Assessment Data
<b>**Due to COVID-19, Training sessions will be in small group or via approved media platform. All CDC guidelines will be adhered to in reference to large group meetings.</b>					

### Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Hamilton County High is recruiting more volunteers through the classroom. There are many activities held on campus and parents are invited to come take part in these activities. Several evening activities are planned to facilitate more parental involvement.

20-21

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

Response: The faculty and staff at Hamilton County High will use a variety of measures to keep all stakeholders apprised of the Title I Programs and services such as letters/flyers, the local newspaper and school announcement scroll, the school television show, radio station, call-outs, school website, email, Facebook, school marquee and word of mouth.

Parents will be informed of the types of assessments utilized at Hamilton High during Open House, parent conferences, School Advisory Council meetings, Title I meetings, assemblies, information flyers, email, school Facebook page, Twitter and other programs.

Parents will be able to request meetings with staff for additional information. They can also meet with administration, guidance counselors, academic coaches and other staff as needed.

Parents will be invited to School Advisory Meetings, Title I Parent meetings and others as deemed appropriate.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Faculty and staff of Hamilton County High will provide information to parents through current Skyward accounts, progress reports, report cards and scheduled parent conferences.

Parents will be notified of meetings in a timely fashion and transportation may be provided using the Truancy and Federal Programs departments along with our staff. Flyers, email, the local news, the school website and phone call system will be used to help with notifications.

Our ESE staff will coordinate meetings that may apply to students with Individualized Educational Plans.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Increase parental involvement in education by meeting the needs of the parents. Set up	Individual meetings	Administration Guidance, Teachers, Staff	Increased student achievement	2020-2021

## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Skyward	1	20	Increased student improvement in attendance and academic success.
2	Compact Training	1	60	All stakeholders are aware of expectations for student success
3	Online Compliance Training	1	66	Staff will be more aware of factors that affect student emotional well-being as well as academic achievement. This awareness will allow teachers to better support students with life skills needed to be successful at Hamilton Middle/High School.
4	Title I Annual Meeting	1	60	Community presentation of the school/parent compact, Skyward, Communications and parental input. <b>**CDC guidelines will be adhered to in reference to large group meetings.</b>
<b>**Due to COVID-19, Training sessions will be in small group or via approved media platform. All CDC guidelines will be adhered to in reference to large group meetings.</b>				

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Skyward	1	20	Staff will use all components of program
2	Compact Training	1	60	All stakeholders are aware of expectations for student support
3	Online Compliance Training	1	55	Classroom/Life procedures that impact student's well-being and academic success.
<b>**Due to COVID-19, Training sessions will be in small group or via approved media platform. All CDC guidelines will be adhered to in reference to large group meetings</b>				

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation to meetings	Provide for transportation through district resources

2	Staff Participation	Offer incentive for staff to attend events after hours.
3	Parent Support	Invite parents to school often so that they feel a part of what is taking place in the school and development a sense of ownership. Provide time after hours so that parents can attend.
4	Time	Encourage parents, staff and students to volunteer their time to assist with school activities both during and after school hours.
5	Incentives	Research donors and grants that may help with incentives to offer participants.

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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